

**BOARD OF SELECTMEN
MEETING MINUTES – March 28, 2022**

7:00 p.m. - Chairman's Introduction to Remote Meeting

Chairman Perreault stated that this Open Meeting of the Board of Selectmen was being conducted remotely consistent with Governor Baker's Executive Order of June 16, 2021, an Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and that all members of the Board of Selectmen are allowed and encouraged to participate remotely.

Chairman Perreault noted that the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. He added that ensuring public access does not ensure public participation unless such participation is required by law. Chairman Perreault noted that this meeting will allow for Public Comment. He indicated the various ways that the public may view or participate in this meeting as listed on the posted agenda.

Chairman Perreault confirmed that the following members and persons anticipated on the agenda were remotely present and could be heard.

Board of Selectmen

Jason Perreault, Chair
Leslie Rutan, Vice Chair
T. Scott Rogers, Clerk
Julianne Hirsh
Kristen Wixted

Others

John Coderre, Town Administrator
Rebecca Meekins, Assistant Town Administrator
William Lyver, Police Chief
David Parenti, Fire Chief
Scott Charpentier, DPW Director

Meeting Business Ground Rules

Chairman Perreault covered the ground rules for effective and clear conduct of the business. He asked members of the Board to mute their phone or computer when not speaking and to speak clearly and in a way that helps generate accurate meeting minutes. He will go through the items on the agenda. Following presentations, Board members will be offered an opportunity to speak, followed by staff members answering any questions, if necessary. Those responding will be asked to wait until the floor is yielded to them. Members were asked if they wish to respond to the comments of others, to do so through the Chair.

Any votes taken this evening will be done by roll call to ensure that the records of the vote are clear and accurate to the members attending the meeting remotely.

APPROVAL OF MINUTES – MARCH 14, 2022 MEETING

Selectman Rogers moved the Board vote to approve the March 14, 2022 meeting minutes as amended; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

**7:00 p.m. - SENATOR JAMES B. ELDRIDGE
SENATOR HARRIETTE L. CHANDLER
STATE REPRESENTATIVE DANIELLE W. GREGOIRE
STATE REPRESENTATIVE MEG KILCOYNE**

Discussion of Northborough's Legislative Priorities.

In preparation for tonight's meeting, the State Delegation was advised of Northborough's legislative priorities. At the request of the Board, Senators Chandler and Eldridge and Representatives Gregoire and Kilcoyne were remotely present. School Superintendent Greg Martineau was also remotely present.

Mr. Coderre reviewed the top legislative priorities relating to Chapter 90 Roadway Repair Funding and State Aid (Chapter 70, the Student Opportunity Act, Special Education Circuit Breaker Program, Regional Transportation Reimbursements and Unrestricted General Government Aid).

Mr. Coderre noted that Chapter 90 Roadway Repair Funding remains the top legislative priority. The Town's legislative priority for Chapter 90 Roadway Repair Funding is to continue to lobby for \$300 million annually statewide. He noted his disappointment that the House and Senate did not consider the Governor's supplemental budget for FY2022, which included \$100 million in supplemental funding for Chapter 90 distribution. Representative Gregoire informed the Board that the Transportation Committee Chair is asking that the Chapter 90 formula be updated, at which time the additional \$100 million annually, as well as the FY2022 supplemental funding for Chapter 90 distribution will be reconsidered. She complimented the Town on their comprehensive pavement management plan, adding that other communities are not as well prepared. Senators Chandler and Eldridge and Representative Kilcoyne agreed with Representative Gregoire and all offered their continued support.

Mr. Coderre noted that the Town is lobbying for an increase in the Unrestricted General Government State Aid account by 7.3%, consistent with the growth from the initial FY2022 State budget figure and the forecasted State tax collections for FY2023. In regard to the Student Opportunity Act, the Town joins MMA's call for a minimum aid increase of at least \$100 per student. He also discussed the need for increased funding in the Special Education Circuit Breaker Program and in Regional Transportation Reimbursements. Representative Kilcoyne agreed that it is critical that Regional Transportation funding be fully funded.

School Superintendent Greg Martineau echoed the needs expressed by Mr. Coderre. He added that the inflation cap in the educational funding formula should be lifted to allow for an actual inflation rate when calculating Chapter 70 funding. He also asked for advocacy in extending universal free meals beyond June 30, 2022 given the escalation in costs for the school lunch program. Senators Chandler and Eldridge and Representatives Gregoire and Kilcoyne all stated that the school lunch programs are of the highest priority of the Food System Caucus, who is already working diligently to ensure that school lunch program needs are met.

In addition, the following secondary legislative issues and initiatives were discussed:

- Fund environmental and climate-related infrastructure needs
- Ongoing flexibility in addressing Covid-19
- An Act to create a Municipal and Public Safety Building Authority

- An Act relative to a streaming entertainment operator's use of public rights of ways, which will ensure that important funding for cable access services is secured for years to come
- Promote Equity and Diversity in Cities and Towns
- Ensure sustainable OPEB costs for Cities and Towns
- Oppose unfunded mandates
- Modernization of procurement and public construction laws

In addition, the following earmark requests for various infrastructure projects were discussed:

- Fire Station Building Project
- Water Meter Transmitter Replacement
- Lincoln Street Culvert Replacement
- Northborough Reservoir Dam Removal
- Supervisory Control and Data Acquisition (SCADA)
- Sidewalk Repair Project

Senators Chandler and Eldridge and Representatives Gregoire and Kilcoyne thanked Mr. Coderre and the Board for offering these priorities in such a straight forward and detailed manner. Updates were given from each on their individual and collective efforts to develop or improve programs and/or increase funding for those priorities discussed this evening. Each offered their support and their commitment to continue to advocate on behalf of the Town and the School District.

In response to Senator Chandler's upcoming retirement and the redistricting of Senator Eldridge and Representative Gregoire to other communities, Board members, Mr. Coderre and Superintendent Martineau thanked them for their support and friendship over the years and wished them well in their future endeavors. All are looking forward to working with Representative Kilcoyne who will continue to represent Northborough.

8:15 p.m. - JOINT PUBLIC HEARING - BOARD OF SELECTMEN AND APPROPRIATIONS COMMITTEE
FY2023 Proposed Budget.

Mr. Nieber called the meeting of the Appropriations Committee to order and confirmed that the following members were remotely present and could be heard:

George Brenckle
Bob D'Amico
Janice Hight
Tim Kaelin
Anthony Poteete
Rick Nieber

Mr. Coderre provided an overview of the FY2023 Budget which includes restoration of pandemic reductions to the Financial Reserves, OPEB Trust Fund, Capital Investments and Operating Budgets. Pandemic budget reductions included:

- Cut Operating Budgets to 1% in FY2021 and constrained increases in FY2022
- Used \$378,000 in one-time Free Cash in the FY2021 Budget

- Cut \$200,000 in Stabilization Fund Contributions in both FY2021 & FY2022
- Postponed Capital Investments in FY2021 and had less Free Cash to fund pay-as-you-go projects in FY2022
- Cut over \$1 million in contributions to Other Post-Employment Benefits Trust Fund (OPEB)
- Northborough's fiscal policies and conservative planning enabled the Town to successfully navigate the pandemic response while maintaining core service levels
- Priority should be restoration of the temporary cuts and postponed capital projects

Mr. Coderre reviewed the FY2023 Budget Assumptions as follows:

- Tax increase limited to Prop 2½ (no levy capacity used)
- No financial reserves used beyond \$500K in Free Cash per Town policy
- Return to funding OPEB Trust Fund at \$300,000 (was \$550,000)
- Return to contributing to Stabilization Fund at \$200,000
- Return to funding Capital Projects postponed during pandemic

Mr. Coderre noted that the primary factors influencing the FY2023 Budget are the pace and depth of the economic recovery, service delivery impacts of the “new normal” and the potential receipt of additional Federal assistance. He reviewed the revenue assumptions for FY2023 as follows:

- Tax Receipts increase 3.54%, or \$1.97 million
- Local Receipts level funded at \$4.17 million
- State Aid estimated at 5.61 million
- Other Available Funds include \$500,000 in Free Cash to be used in the operating budget per policy target

Mr. Coderre stated that the December 20, 2021 State Revenue Consensus Hearing forecast agreed on an estimated State Revenue increase of 2.7%. In FY2023, State tax collections are forecasted to be \$2.5 billion higher (7.3%) than the tax base that was used to pass the FY2022 budget last July, and State tax collections have increased by \$6.2 billion (21.3%) since FY2020. The Governor's House 2 proposal includes an increase of 2.7% for UGGA, or \$31.5 million to be distributed across 351 cities and towns. The Governor's budget (H2) fails to share the higher-than-expected revenue growth experienced through the pandemic. The FY2023 State Aid Forecast also includes the following:

- Governor's FY2023 Budget released January 26th includes 1.03% increase for Northborough
- Chapter 70 Education Aid represents 73% of State Aid (\$4.06M of \$5.56M) and is only increasing minimum aid by \$30/student
- Unrestricted General Government Aid represents only 22% of State Aid and is only increasing 2.7%
- Any State Aid received above the Town's estimate can only be used to reduce taxes

Mr. Coderre reported that the FY2023 General Fund Operating Budget, including General Government, Northborough K-8 Schools, Regional High School, Assabet Valley Regional High School and Special Warrant Articles is \$71,242,642, or a 5.28% increase over FY2022. All budgets were developed in conformance with the goals and objectives discussed at the December 20, 2022 Financial Trend Monitoring System joint meeting and are in compliance with the Town's comprehensive financial policies. Mr. Coderre noted that the Operating Budget increase alone,

without the \$2,024,000 in one-time capital investments and \$200,000 to the Stabilization Fund, is 3.22%.

Mr. Coderre reported that the overall General Fund budget increase includes the proposed budgets for the key departments as follows:

- Northborough K-8 Schools increase \$893,275 or 3.46% to \$26,692,953
- General Government (Town) increases \$862,353, or 3.65% to \$24,501,963, includes addition of Norfolk Agricultural High School tuition and transportation expenses.
- Assabet Valley Vocational High School combined Operating Assessment and Debt service increases \$185,450, or 17.36% to \$1,253,940
 - Operating Assessment increases by \$189,278 or 20.25% to \$1,123,936 as enrollment increases from 59 to 68 students
 - Debt service associated with the completed renovation project decreases by \$3,828, or 2.86% to \$130,004
- ARHS combined Operating Assessment and Debt Service increases \$38,273 or 0.28% to \$13,568,035
 - Operating Assessment increases by \$21,469, or 0.17% to \$12,914,966 due to shifting enrollment
 - ARHS Debt Assessment increases by \$16,804, or 2.64% to \$653,069 and will remain relatively constant until final payment in FY2027

The General Government Highlights of the FY2023 Budget include the following:

- All FY2023 Collective Bargaining Agreements remain unsettled and estimated costs have been budgeted centrally pending completion of union negotiations
- Restoration of DPW Light Equipment Operator cut during pandemic
- Part-time Cable Access position for meeting coverage paid for through cable fees
- MIS/GIS increase of \$84,668 for Munis Cloud conversion and server updates
- Public Buildings increased by \$25,000 for scheduled building repairs
- Recreation is back to 52% self-sufficiency
- Family & Youth Services includes \$15,500 for INTERFACE mental health referral service
- Includes \$69,934 for tuition and transportation for two students attending Norfolk Agricultural High School
- Worcester Regional Retirement System Assessment up 10.32%, or \$255,049 to meet full funding schedule by 2036
- Health Insurance Budget increases just 1% after forming a Joint Procurement Association with the Algonquin Regional High School and the Town of Southborough to bid out health insurance following Fallon's exit from the commercial market
- FY2023 includes \$300,000 appropriation into the OPEB Trust Fund from taxes, but is well short of the \$550,000 minimum target
- Pavement Management Plan requires minimum of \$1.1 million annually
- Sidewalk Management Report identifies over \$1.5 million in backlog repairs for existing sidewalks, which requires a minimum annual contribution of \$200-300,000 to maintain or improve overall existing rating of 72 out of 100. No funding is included in the Operating Budget at this time, but there is a request to use \$400,000 in ARPA funds for sidewalk improvements before the Board of Selectmen.
 - Complete Streets Prioritization Plan Grant is underway

Mr. Coderre noted that the FY2023 estimated tax impact is \$513 (6.26%) on an average single-family home value of \$546,657. The tax impact is based on a 10% estimated increase in FY2022 on the single-family home value of \$496,961. He added that the tax impact could be less once more detail regarding final State Aid is known.

In summary, the FY2023 Budget is within the confines of Proposition 2½ and complies with all Town policies while endeavoring to minimize the tax impact on residents. It maintains core departmental services and missions while addressing ongoing Covid impacts, restores partially previous cuts to OPEB, Stabilization Fund Reserves and Capital Investments.

Mr. Coderre explained the nature of excess levy capacity, which is the result of not taxing to the maximum amount allowed under Proposition 2½. He added that as the Town approaches build-out, it is going to have to slowly rely on excess levy capacity in order to maintain the current level of services. Once excess levy capacity is used up, the Town may require Proposition 2½ overrides. The goal is to maintain service levels for as long as possible while delaying the need for an override.

Chairman Perreault noted that the Appropriations Committee has been meeting to hear presentations on everything that was presented this evening. Appropriations Committee Chair Rick Nieber stated that the Appropriations Committee is pleased with the FY2023 as presented and commended Mr. Coderre for his efforts. In response, Mr. Coderre recognized the efforts of the Department Directors, especially Finance Director Jason Little, Assistant Town Administrator Becca Meekins and Treasurer/Collector Lisa Troast. He also thanked the School Superintendent and his staff, as well as the Boards and Committees for their support. He is confident in presenting the FY2023 Budget to Town Meeting considering how unusual and difficult this budget cycle has been.

In response to questions and comments from members of the Board, Mr. Coderre explained that routine capital equipment replacements are spread out over a number of years through the 6-year Capital Improvement Plan, as one-time expenditures using free cash allow for the larger capital projects, such as the Fire Station, Town Hall and Peaslee School to be funded through debt. He also explained that the funding plan for OPEB Liability is up to each community and is not mandated by the State. He added that although the Town's OPEB Liability Fund has been well managed it's important to return to pre-pandemic contribution levels to this fund.

Chairman Perreault invited comments from the public. Those who wish to speak were asked to provide their full name and address for the record. Public comment will be limited to 3 minutes per person.

Laura Ziton of 17 Franklin Circle asked if there are any plans for the White Cliff's property other than a payment for Debt Service for next year? Mr. Coderre responded that proposals for consultants to assist the Town in marketing this property for possible re-use options are currently being reviewed. He added that a White Cliffs Committee meeting will be scheduled soon to work with a consultant to develop a viable plan that hopefully will include working with a private investor who will work with the Town to preserve the building and return it to a viable economic use.

There were no more public comments.

Selectman Rogers moved the Board vote to close the public hearing; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Wixted	“aye”	Rutan	“aye”
Hirsh	“aye”	Perreault	“aye”
Rogers	“aye”		

Mr. Poteete moved the Appropriations Committee vote to adjourn; Mr. Brenckle seconded the motion; the roll call vote for those still present was taken as follows:

Poteete	“aye”	Kaelin	“aye”
Brenckle	“aye”	Nieber	“aye”

10:00 p.m. - FRED GEORGE, TOWN MODERATOR

Discussion in consultation with the Board regarding the date, time and location of Annual Town Meeting.

Town Moderator Fred George was remotely present to discuss with the Board the possible rescheduling of the April 25, 2022 Annual Town Meeting. Pursuant to Section 9 of Chapter 39 of the General Laws, as amended by Chapter 53 of the Acts of 2020, the Board of Selectmen may vote to delay or change the venue of the Annual Town Meeting when the warrant has not yet been posted.

Mr. Coderre informed the Board that the added expense to hold Town Meeting outside on the High School football field versus inside in the auditorium is approximately \$12,000 - \$14,000. According to the Town Clerk, all surrounding Towns have returned to holding their Town Meetings inside beginning last Fall and continuing into this Spring. He noted that the Health Agent has indicated that there are currently no State or Federal recommendations for large gatherings. He shared that the Town of Westborough recently held their Town Meeting with a mask only designated area.

Mr. George stated that the Board’s decision should take into consideration whether residents will be comfortable inside versus outside. Mr. Coderre added that in addition to a mask only designated area, the Health Department staff would be available on the night of Town Meeting to administer rapid antigen tests to anyone who is interested as an added level of security and comfort.

It was noted that of those residents that have reached out to the Board, most didn’t have a strong preference to hold Town Meeting inside versus outside, but if it is held inside, offering a mask designated area would be preferred. Board members, with the exception of Selectman Hirsh, commented on their comfortableness with holding Town Meeting inside with the mask only designated area and the option for rapid antigen testing. Selectman Hirsh shared her concern with the new variant and stated that she would prefer that Town Meeting be held outside and asked if any of the grant funds received by the Health Department could be used to cover the added cost of holding Town Meeting outside. Mr. Coderre responded that if Town Meeting is held outside, ARPA funds could be used to cover the added cost.

Selectman Rogers moved the Board vote to keep the regularly scheduled Annual Town Meeting on Monday, April 25, 2022 at 6:00 pm in the Algonquin High School auditorium; Selectman Rutan seconded the motion; the roll call was taken as follows:

Wixted	“aye”	Rutan	“aye”
Hirsh	“ <u>nay</u> ”	Perreault	“aye”
Rogers	“aye”		

Mr. George added that although it has been determined that the risk at this time is low, the situation will continue to be monitored and the decision on where and when to hold Town Meeting can be revisited to ensure safety for everyone.

10:15 p.m. - ARPA PROCESS

Discussion regarding ARPA Process.

At the March 14th Selectmen’s meeting, Mr. Coderre provided an ARPA proposal update for consideration by the Board. The updated presentation was based upon the US Treasury Department’s January 6, 2022 “Final Rule” regarding allowed uses for ARPA funding, as well as the most recent information regarding the FY2021 year-end surplus and submitted funding requests. Both the Financial Planning Committee and the Appropriations Committee have been meeting weekly to discuss the various operating and capital budget requests.

Given the discussion at the Board’s last meeting, Mr. Coderre recommended that a joint meeting similar to the annual Financial Trend Monitoring Meeting be held on April 14th with the various Boards and Committees to review the latest information and to hold a dedicated ARPA public input session. Members of the Board offered their support in scheduling a dedicated public input session with the various Boards and Committees for the sole purpose of discussing ARPA funds with input from the public.

Selectman Hirsh requested that Veterans, the Health Agent and representatives from the School Department, Senior Center/Council on Aging, Family & Youth Services and the Interfaith Group be invited to participate in the public input session. Chairman Perreault stated that through the recent public input forum and resident emails, the Board has a good understanding of suggestions that residents are making, and as a result who would need to participate in the public input session.

The Board agreed that a joint public input session will be held on Thursday, April 14, 2022 at 6pm.

REPORTS

Kristen Wixted

- Noted that the annual Town Clean Up is scheduled for April 30th. More information will be forthcoming from the Community Affairs Committee.
- Thanked those residents who attended the recent public input forum and sent emails to the Board regarding the use of ARPA funds.
- Congratulated the Algonquin Girls Hockey Team on their recent State Championship Title win.

Julianne Hirsh

- Thanked all who email the Board of Selectmen with their suggestions and concerns and encouraged them to continue to communicate with the Board.
- Thanked Marile Borden, John Morris and Mitch Cohen for organizing and hosting the recent public input forum regarding the use of ARPA funds.
- Noted that the Cultural Council's art exhibition "Go Out Doors" will be on display at the Ellsworth McAfee Park from April through May with a grand opening on April 9 from 12noon – 1pm.
- Attended and reported on a recent Water & Sewer Commission meeting.
- Requested that the Facilities Manager be invited to a Board meeting to provide an update on the status of the municipal buildings in light of future discussions regarding ARPA funds.
- Requested the opportunity to tour the inside of 4 West Main Street when the time is appropriate.

T. Scott Rogers

- Attended recent meetings of the Appropriations and Financial Planning Committee meetings.
- Was not able to attend the public input forum but was able to watch the video on YouTube.
- Congratulated Recreation Director Allie Lane on receiving the Special Citation Award from the Massachusetts Recreation and Parks Association in recognition of her initiative in organizing the Spring Women's Softball League.
- Thanked Town staff who worked over the weekend and continues to go above and beyond during this challenging budget cycle.

Leslie Rutan

- Thanked the Fire Department for the Senior Safe Program where they go into homes to check on the status of smoke and carbon monoxide detectors. Interested residents who wish to participate in the program can call the Fire Department at 508-393-1537.
- Noted that it seems that the downtown traffic lights are more in sync. Mr. Charpentier responded that a recent inspection of the lights by MassDOT determined that there were no issues with the syncing of the lights and suggested that her observation that the lights are more in sync is based on her traveling during a time when the pedestrian crossing lights have not been activated.
- Thanked the Town Engineer for looking into resident concerns regarding Town trash bags. It appears that there was an issue that has since been addressed. She noted that residents can purchase Town trash bags or return defective bags to Town Hall during regular business hours.
- Congratulated the Algonquin Girls Hockey Team on their recent State Championship Title win.
- Attended the recent community public input forum and noted that four members of the Selectmen were in attendance. As this constituted a quorum of the Board, members were prevented from being able to participate. She reiterated that Board members were there and was and is still interested in listening to what residents have to say.
- Asked if the Town has heard anything regarding traffic around the Bartlett Street neighborhood. Mr. Coderre responded that it's been quiet.

Jason Perreault

- Noted that he had the chance to observe recent interviews conducted with police officer candidates. Pleased to report that the pool of candidates included greater representation in gender diversity.
- Attended the recent community public input forum and found it helpful to hear some of the suggestions that were made. He is looking forward to further discussion at the April 14th public input session.
- Pleased to announce he was able to attend and watch the Algonquin Girls Hockey Team win the State Championship Title at the TD Garden in Boston. Congratulated the girls, Coach Michael Hodge and his daughter Taylor who serves as the Team Captain.

John Coderre

- No report.

PUBLIC COMMENTS

Chairman Perreault stated that the Public Comment portion of the agenda allows for the public to provide input, comments, questions, or concerns. The Board will not engage or deliberate in any detailed discussion, nor will it take action or make any commitments in real time in response to any public comment. If they are able, present Town staff may respond to any questions that can easily be answered. Those who wish to speak under Public Comment will be admitted to the meeting as an attendee and will be asked to provide their full name and address for the record. Public comment will be limited to 3 minutes per person.

Marile Borden of 63 Little Pond Road stated that she is happy that the Board has scheduled a dedicated public input session regarding ARPA funds and asked that the Board specifically reach out to local business owners who may wish to participate. She also asked that a survey be conducted to hear the post-pandemic needs of residents and business owners who may not be able to attend the public input session or who may not be comfortable publicly expressing their needs.

APPROVE/EXECUTE OF 2022 ANNUAL TOWN MEETING WARRANT

Mr. Coderre informed the Board that tonight's Town Meeting Warrant is the same as what was presented at the Board's March 14th meeting with the exception of the removal of an article for the purchase of a redundant hot water boiler for the Algonquin Regional High School. School Superintendent Greg Martineau is looking into alternative funding sources for this project and asked that the request be removed from the Warrant.

Mr. Coderre informed the Board that since the Town's window to re-purchase 4 West Main Street begins on May 1, 2022, a Warrant Article has been added for the re-purchase option and will appropriate the required \$10,000 for that purpose. He added that Assistant Town Administrator Becca Meekins is finalizing the RFQ to hire a consultant to undertake a feasibility study prior to completing the re-purchase.

Mr. Coderre noted that the Warrant as presented this evening has been reviewed by Town Counsel and includes the budget information, including tables. The complete Warrant that is prepared for the Annual Town Meeting will include motions for each article, amendments to the Personnel Bylaw, as well as the final report of the Financial Planning Committee. The report of the Appropriations Committees will be available as a handout.

Following a couple of questions from Board members, Mr. Coderre confirmed that the Town Meeting Warrant will soon be available on the Town website and hard copies will be available at the Town Hall, Library and Senior Center.

Selectman Hirsh moved the Board vote to approve and execute the April 25, 2022 Annual Town Meeting Warrant; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

APPROVE/EXECUTE MAY 10, 2022 ANNUAL TOWN ELECTION WARRANT

Selectman Wixted moved the Board vote to approve and execute the May 10, 2022 Annual Town Election Warrant; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

OTHER BUSINESS

None.

ADJOURNMENT

Selectman Rutan moved the Board vote to adjourn, Selectman Wixted seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

The meeting adjourned at 10:55 p.m.

Respectfully submitted,



Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. March 28, 2022 Meeting Agenda
2. March 14, 2022 Meeting Minutes
3. Legislative Priorities Letter
4. Memorandums – Date and Location of 2022 Annual Town Meeting
5. Memorandum – ARPA Process
6. Annual Town Meeting Warrant
7. Annual Town Election Warrant