

**BOARD OF SELECTMEN  
MEETING MINUTES – January 24, 2022**

7:00 p.m. - Chairman's Introduction to Remote Meeting

Chairman Perreault stated that this Open Meeting of the Board of Selectmen was being conducted remotely consistent with Governor Baker's Executive Order of June 16, 2021, an Act Relative to Extending Certain COVID-19 Measures Adopted During the State of Emergency and that all members of the Board of Selectmen are allowed and encouraged to participate remotely.

Chairman Perreault noted that the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. He added that ensuring public access does not ensure public participation unless such participation is required by law. Chairman Perreault noted that this meeting will allow for Public Comment. He indicated the various ways that the public may view or participate in this meeting as listed on the posted agenda.

Chairman Perreault confirmed that the following members and persons anticipated on the agenda were remotely present and could be heard.

Board of Selectmen

Jason Perreault, Chair  
Leslie Rutan, Vice Chair  
T. Scott Rogers, Clerk  
Julianne Hirsh  
Kristen Wixted

Others

John Coderre, Town Administrator  
Rebecca Meekins, Assistant Town Administrator  
William Lyver, Police Chief  
Scott Charpentier, DPW Director  
Jason Little, Finance Director

Meeting Business Ground Rules

Chairman Perreault covered the ground rules for effective and clear conduct of the business. He asked members of the Board to mute their phone or computer when not speaking and to speak clearly and in a way that helps generate accurate meeting minutes. He will go through the items on the agenda. Following presentations, Board members will be offered an opportunity to speak, followed by staff members answering any questions, if necessary. Those responding will be asked to wait until the floor is yielded to them. Members were asked if they wish to respond to the comments of others, to do so through the Chair.

Any votes taken this evening will be done by roll call to ensure that the records of the vote are clear and accurate to the members attending the meeting remotely.

**APPROVAL OF MINUTES – JANUARY 10, 2022 MEETING**

Selectman Rutan moved the Board vote to approve the January 10, 2022 meeting minutes; Selectman Wixted seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

**7:00 p.m. - PUBLIC HEARING**

To consider an application for a new All Alcoholic Beverages Package Store License as submitted by 276 West Main Street Northborough LLC d/b/a Brother's Liquors for premises located at 276 West Main Street.

Mr. Coderre informed the Board that as a result of the 2020 Federal Census, Northborough's population increased by 1,586 from 14,155 in 2010 to 15,741 in 2020, resulting in one additional all alcoholic package store license. A notice was published in the Worcester Telegram & Gazette on November 17, 2021. The available license was also advertised under Town News on the Website and on the Selectmen's page through December 27, 2021, which was the application deadline. One application from Samir Patel was submitted.

Mr. Patel was present along with his attorney, Marshall Gould. Mr. Patel is the owner and proposed manager of 276 West Main Street Northborough LLC d/b/a Brother's Liquors. He reviewed his plans for the All Alcoholic Beverages Package Store at premises located at 276 West Main Street, Units 9 & 10. He currently owns a package store in Bellingham. He previously co-owned a package store in Taunton, which its license was suspended in 2020 and 2016. The violation was issued to Mr. Patel's partner and not Mr. Patel himself. He split with his partner and removed himself from the license in Taunton. He will be present at the Northborough package store over forty hours a week. He is TIPS Certified and his employees will be TIPS certified. To prevent underage purchases, Mr. Patel will have ID scanners at each checkout point.

Lieutenant Brian Griffin indicated that he has conducted a background check on Mr. Patel and has no concerns to report.

Executive Assistant Diane Wackell confirmed that abutters were notified of the public hearing via certified/return receipt mail. St. Rose of Lima Parish at 244 West Main Street was notified as an abutter as it is located within a 500 foot radius. Ms. Wackell noted that if St. Rose of Lima Parish does not object to this license application during this public hearing, it is appropriate for the Board to determine that the licensed premises will not be detrimental to the educational and spiritual activities of that church.

Following questions and comments from members of the Board, Chairman Perreault invited comments from the public. There were none.

Selectman Rogers moved the Board vote to close the public hearing; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

Selectman Rogers moved the Board vote to approve the application for a new All Alcoholic Beverages Package Store License as submitted by 276 West Main Street Northborough LLC d/b/a Brother's Liquors for premises located at 276 West Main Street, Units 9 & 10; and further that the Board has determined that the All Alcoholic Beverages Package Store License will not be detrimental to the educational and spiritual activities of the St. Rose of Lima Parish at 244 West Main Street; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Wixted	"aye"	Rutan	"aye"
Hirsh	"aye"	Perreault	"aye"
Rogers	"aye"		

**7:25 p.m. - TIM KAELIN – DIVERSITY & INCLUSION COMMITTEE**  
Presentation of Final Report and Recommendations

Diversity & Inclusion (D&I) Committee Chair Tim Kaelin and Vice Chair Mariam Ibrahimi were remotely present. Mr. Kaelin extended his appreciation to the D&I Committee members and Assistant Town Administrator Becca Meekins. Following a review of the scope and charge of the D&I Committee, Mr. Kaelin reviewed the discussions that were had with various Town departments and community stakeholders.

Ms. Ibrahimi detailed the following recommendations for the Board's consideration:

1. Establish a Permanent Diversity, Equity, Inclusion and Belonging Committee to serve as an Advisory Committee to the Board of Selectmen.
2. Recognize Juneteenth as a local holiday.
3. Permanently rename and recognize Columbus Day as Indigenous Peoples' Day.
4. Staffing, Recruitment and Training to include the following:
  - a. Review of existing policies, procedures, hiring and training requirements for all departments.
  - b. Review of job descriptions, a process which is currently underway.
  - c. Develop a relationship between the Police Department and the Fitchburg State University Police Program that can potentially provide the Town with highly educated, qualified and academy trained police officers.
  - d. Continued support for the Fire Station Building Project. Separate quarters in new building will allow for more aggressive recruitment to diversify the Fire Department.
5. Adopt a formal Town Common Use Policy to allow for inclusive use of the Town Common for various cultural events organized by community members.
6. Develop a calendar of events, in partnership with the Community Affairs Committee to recognize and celebrate diverse cultures and religious backgrounds within the community.

7. Support the creation of a Lyceum group with an appointment liaison from the D&I Committee to work in partnership with the Schools Coalition for Equity and the Northborough Public Library to develop a listening/workshop series for the community.
8. Continue to explore opportunities for Town/School partnerships to create and share united statements and messages of solidarity and support to the community about local and national events in a timely manner.
9. Address the needs of residents with disabilities through an ADA Accessibility Self Evaluation and Transition Plan Grant Program.
10. Pursue the completion of a 5-year Diversity and Inclusion Strategic Plan and allow the D&I Committee and designated Town staff to oversee that process and provide implementation recommendations to the Board of Selectmen. The intent of the strategic planning process is to conduct surveys and a review of policies and procedures, communication practices, overall agency culture, training and leadership. All recommendations for new programming, additional policy oversight and implementation should include detail on whether the existing resources from the Town are adequate to manage any additional requirements.

Following the presentations, fellow members of the D&I Committee joined the meeting to thank the Board, Town staff and the community for the opportunity to do this important work. Members of the Board thanked the D&I Committee for their accomplishments during such a short period of time and look forward to seeing their continued work. The Board also commended the D&I Committee for their public outreach efforts through their Facebook page, the survey, meeting with Town staff and the public listening session.

Mr. Kaelin asked that the Board first consider the establishment of a permanent Diversity, Equity, Inclusion and Belonging Committee. Chairman Perreault thanked everyone for their work and indicated that the Board will look forward to considering the recommendations made this evening.

## **REPORTS**

### **Kristen Wixted**

- Noted that the Regional School Committee will be deciding the name of the new Mascot for Algonquin High School in the next couple of weeks.
- Noted that the Community Affairs Committee will be sponsoring a Kindness Week February 7 – 13 to bring awareness to the non-profit organizations in the community. More information will be coming soon on an event that will be held at the Town Common on February 11.
- Noted that the Gay Straight Alliance is conducting a fund raiser for their mentorship program. Donations can be made via [www.gsanetwork.org](http://www.gsanetwork.org).
- Noted that the Scholarship Committee has begun meeting again and will focus on fundraising and bringing awareness to the Committee. Scholarships are available to Northborough high school and home schooled students.
- Noted her support of a hybrid meeting format for future meetings of all Boards and Committees.

Julianne Hirsh

- Noted that the Master Plan Implementation Committee (MPIC) met recently where a consultant presented a draft scope of work for the preparation of a Downtown Vision Plan.
- Attended a recent meeting of the Central Massachusetts Regional Planning Commission where they discussed goals for the Imagine 2050 Plan.
- Asked that the Facilities Manager attend a future meeting to present an assessment of the condition of the various Town properties.

T. Scott Rogers

- Noted that the Board of Library Trustees met on January 11.
- Attended a portion of the recent meeting of the Central Massachusetts Regional Planning Commission.
- Thanked the Police Chief for his monthly report and for including an update on the Jail Diversion Program.

Leslie Rutan

- Noted her appreciation to the Scholarship Committee for their renewed efforts for fundraising.
- Asked if MassDOT was able to check on the timing of the downtown traffic lights. Mr. Charpentier responded that MassDOT checked the traffic lights several weeks ago and repaired a damaged loop detector. He also explained how pedestrian crossing can interfere with the light cycling for up to 15 minutes. He will reach out to MassDOT and ask that they check the downtown traffic lights again.
- Asked residents to consider donating to the Northborough Food Pantry and the American Legion Veterans Food Pantry. Visit [www.nfpantry.org](http://www.nfpantry.org) and [www.bc4t.org](http://www.bc4t.org) for more information.
- Announced the vacancies on the various Boards and Committees and encouraged residents to apply.
- Asked for a status update on the White Cliffs property.

Jason Perreault

- No report.

John Coderre

- Mr. Coderre reported that the envelope of the White Cliffs Building is being maintained to keep the elements out. The Facilities Manager conducts weekly walkthroughs and the Police Department conducts drive throughs during each shift. He added that Norm Corbin is working behind the scenes to stir up interest from consultants that can help market the property. He and Mr. Corbin have had several discussions with different consultants over the last several weeks. The White Cliffs Committee will reconvene to decide on a consultant to assist the Town with issuing an RFB for a private sector partner.
- Noted that due to the ongoing efforts of the Health Department, Covid cases in Town have dropped from 645 cases on January 14<sup>th</sup> to 321 this week.

**PUBLIC COMMENTS**

Chairman Perreault stated that the Public Comment portion of the agenda allows for the public to provide input, comments, questions, or concerns. The Board will not engage or deliberate in any detailed discussion, nor will it take action or make any commitments in real time in response to any public comment. If they are able, present Town staff may respond to any questions that can

easily be answered. Those who wish to speak under Public Comment will be admitted to the meeting as an attendee and will be asked to provide their full name and address for the record. Public comment will be limited to 3 minutes per person.

There were no public comments.

### **UPDATE ON STATE AID**

Mr. Coderre informed the Board that at the Massachusetts Municipal Association Conference on January 21<sup>st</sup>, the Lieutenant Governor announced that the administration's State budget plan for FY2023 is expected to increase Unrestricted General Government Aid (UGGA) by 2.7%. This is the outcome of the Revenue Consensus Hearing and meets the administration's commitment to increase the UGGA account at the same rate as the projected growth in State revenues.

Mr. Coderre stated that while it is helpful to know that UGGA (primarily lottery proceeds) is likely to increase slightly, it represents only 22% of FY2022 State Aid, with Chapter 70 Education funding being the main account at 74%. There is still no word on Chapter 70 Education Aid or any information regarding possible increases in State Assessments.

Mr. Coderre noted with the projected 2.7% increase in State revenues, he does not anticipate any surprises for FY2023. He added that given the ongoing implementation of the Student Opportunity Act, he does not anticipate receiving much in the way of new Chapter 70 Education Aid. Overall, the budget model reviewed at the joint FTMS Meeting on December 20, 2021 appears to be on track with the assumption of a 1% increase in State Aid. He will have more information on Chapter 70 Education Aid and an initial look at increases to assessments once the Governor releases his Budget on January 26<sup>th</sup>.

Mr. Coderre noted his disappointment in the Governor's support of only \$200 million in Chapter 90 Transportation funds. A top legislative priority of the Town and the Massachusetts Municipal Association for at least a decade has been to increase these funds to \$300 million. He added that despite having a solid Pavement Management Plan, there is a tremendous need for roadway infrastructure improvements. Mr. Coderre and Mr. Charpentier talked about the rising infrastructure costs, especially in asphalt and labor, for roadways, drainage, culverts and sidewalks. Mr. Coderre added that whether or not to increase this aid is an annual policy decision made by the State Legislature and Administration.

### **UPDATE ON PRELIMINARY FREE CASH PLAN**

Mr. Coderre presented the Preliminary FY2023 Free Cash Plan for consideration and use during the upcoming budget process. FY2021 year-end Free Cash was certified at approximately \$3.4 million, significantly higher than the \$1.98 million in FY2020. This increase is directly attributable to conservative budgeting practices during the pandemic when revenues were conservatively forecasted and additional appropriations were set aside. The approval of effective vaccines and the arrival of Federal assistance (primarily from the CARES Act) to help pay for pandemic-related costs, resulted in an overall favorable year-end result.

Mr. Coderre reviewed the FY2021 year-end results as follows:

- The unspent Free Cash from FY2021 was \$500,662. The Town “generated” \$2,898,597 during FY2021 for a total FY2021 Free Cash of \$3,399,259.
- Revenues exceeded the FY2021 budget by \$1,786,065 or 2.81% with local receipts such as motor vehicle excise taxes, hotel & meals taxes and building permits performing better than anticipated due to the opening of the economy.
- Expenditures returned from the FY2021 budget were \$1,602,871 or 2.42%. The return included reserve account appropriations, which were not expended due to Federal pandemic assistance. Lastly, the FY2021 close out also benefited from a mild winter.

Mr. Coderre explained how one-time funds available in Free Cash can be used in the upcoming budget cycle. Based upon the \$3.4 million in available Free Cash, the Town will be able to maintain an appropriation of \$175,000 to the Reserve Account, continue to contribute the policy-targeted amount of \$500,000 into the FY2023 Operating Budget, contribute \$200,000 to the Stabilization Fund for the first time in years, and once again fund a significant amount of pay-as-you-go cash capital investment using approximately \$2 million. The proposed FY2023 Free Cash Plan also contemplates leaving \$500,000 in unappropriated Free Cash, which would remain available if needed.

Mr. Coderre noted that the pandemic resulted in two years of reduced or deferred capital investments in the FY2021 and FY2022 Free Cash Plans. He added that although it is acceptable to defer routine equipment and infrastructure needs on a temporary basis to manage through an emergency, it is vital to the Town’s long-term financial stability that deferred investments be made up quickly once resources become available.

Mr. Coderre noted that the final use of Free Cash is subject to Town Meeting approval and appropriation and that the Financial Planning Committee and Appropriations Committee will begin to meet to discuss the various projects and funding plans for recommendation at the Annual Town Meeting.

Mr. Coderre noted that information on the FY2023 Free Cash Plan was included in the Board’s meeting packets and includes information on the FY2021 and FY2022 Free Cash Plans as well. Meeting packets are now available for review by the public on the Town website.

### **UPDATE ON ARPA FUNDS**

Below is a summary of Mr. Coderre’s presentation.

#### ARPA-CLFRF Overview

The \$1.9 Trillion American Rescue Plan Act of 2021 provides resources through the Coronavirus Local Fiscal Recovery Fund (CLFRF) to local governments to respond to the public health emergency caused by COVID-19. The fund is administered by the US Department of the Treasury.

#### ARPA Funding Objectives

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost revenue for eligible state & local governments to strengthen support for vital public services and help retain jobs

- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

#### Northborough's ARPA Funds:

Municipal Allocation	\$1,581,437
County Reallocation	<u>\$2,934,746</u>
Total Funding	\$4,516,183

#### Funding Covers Multiple Years

- Local governments will receive the funds in two tranches, the first was already received and the second will arrive in May 2022
- Funding must be obligated by December 31, 2024
- Funding must be spent by December 31, 2026
- Appropriations will likely span FY2023 and FY2024

#### Funding Categories

- Support public health response
- Replace public sector revenue loss
- Water & Sewer Infrastructure
- Address negative economic impacts
- Premium pay for essential workers
- Broadband Infrastructure

#### Ineligible and Eligible Uses

- Fund reductions in tax revenue (reduce tax impact)
- Deposit to a pension fund
- Pay debt service
- Fund legal settlements or judgements
- Deposit to reserves (stabilization/rainy day fund)
- Infrastructure projects not directly addressed in ARPA (primarily to water, sewer, stormwater and broadband projects) unless ARPA funds are taken in under the "revenue replacement" use category, in which case they may be used to fund "government services", which is defined as any service traditionally provided by the Town.

#### New ARPA Standard Revenue Loss Allowance as of January 6, 2022

- A new provision in the Final Rule allows municipalities to use a standard allowance of up to \$10 million for the revenue loss category, as an alternative to the previous revenue loss calculation formula.
- This will simplify the process and allow the Town to claim the entirety of its grant award under revenue loss.
- Because the amount claimed under revenue loss can be used for "general government services," this single provision change provides significant flexibility.

Following his review of the new ARPA Rules and Guidance that was issued on January 6<sup>th</sup>, Mr. Coderre thanked everyone for their patience in postponing any discussions regarding the use of ARPA funds until further guidance was issued. He stressed the importance of waiting on this new guidance.



GFOA Guidelines for ARPA Funds

- ARPA funds are non-recurring so their use should be applied primarily to non-recurring expenditures.
- Care should be taken to avoid creating new programs or add-ons to existing programs that require an ongoing financial commitment.
- Use of ARPA funds to cover operating deficits caused by COVID-19 should be considered temporary and additional budget restraint may be necessary to achieve/maintain structural balance in future budgets.
- Investment in critical infrastructure is a well-suited use of ARPA funds because it is a non-recurring expenditure that can be targeted to strategically important long-term assets that provide benefits over many years.
- Throughout the years of outlays, and until the end of calendar year 2024, consider how the funds may be used to address rescue efforts and lead to recovery.
- Use other dedicated grants and programs first whenever possible and save ARPA funds for priorities not eligible for other Federal and State assistance programs.
- Whenever possible, expenditures related to the ARPA funding should be spread over the qualifying period (through December 31, 2024) to enhance budgetary and financial stability.
- Adequate time should be taken to carefully consider all alternatives for the prudent use of ARPA funding prior to committing the resources to ensure the best use of the temporary funding.

Status of Pandemic Response

## Support the Public Health Response

- FEMA reimbursement for vaccination clinics and ongoing response measures through April 2022.
- Greater Boroughs Partnership for Health Grant Award \$300,000 for next three years (Northborough, Southborough, Westborough & Boylston).
- Contract Tracing Grant Award \$160,000 for next two years.

Community outreach and support

- Food Pantry
- Community Meals
- FYS Interface Referral Service for Counseling
- Senior Center Outreach
- COVID Task Force

Community-Wide Wellness Initiative “BeWellNorthborough”

Mr. Coderre reported that as a result of regularly scheduled meetings with the Covid Task Force, it was determined that Town staff felt comfortable that they have the resources to meet the needs of the at risk populations in the community. A discussion then took place about the general level of anxiety and sense of isolation experienced by many throughout the pandemic. It was determined that the community would benefit from a wellness initiative that would help residents feel connected to their community.

Mr. Coderre noted that in addition to himself and Ms. Meekins, the Recreation, Health, Police, and School Departments, as well as the Senior Center, Library, Family & Youth Services and the Diversity & Inclusion Committee are proposing to work together on a community-wide wellness initiative entitled “BeWellNorthborough”. The vision is that through this Wellness Group, non-profit community groups would have the opportunity to plan for and provide wellness programs with the use of ARPA funds. This ties in nicely with the Diversity & Inclusion Committee’s recommendation to develop a calendar of events, in partnership with the Community Affairs Committee to recognize and celebrate diverse cultures and religious backgrounds within the community. This initiative will include a significant amount of public outreach to learn what the community would like to see in regard to community wellness. Mr. Coderre noted that more information on this exiting wellness initiative will be provided at a future meeting.

Board members enthusiastically supported this initiative and look forward to hearing more.

#### Pandemic Budget Reductions

Mr. Coderre stated that Northborough’s fiscal policies and conservative planning enabled the successful navigation of the pandemic response while maintaining core service levels through the following decisions:

- Cut Operating Budgets to 1% in FY2021 and constrained increases in FY2022
- Used \$378,000 in one-time Free Cash in the FY2021 Budget
- Cut \$200,000 in Stabilization Fund Contributions in both FY2021 & FY2022
- Postponed Capital Investments in FY2021 and had less Free Cash to fund pay-as-you-go projects in FY2022
- Cut over \$1 million in contributions to Other Post-Employment Benefits Trust Fund (OPEB)

#### Spending Strategy

Mr. Coderre noted that the priority for spending should be restoration of the temporary operating budget cuts and postponed capital projects following existing long-term Capital and Strategic plans, including:

- 6-Year Capital Improvement Plan
- Master Plan and Master Plan Implementation Committee priorities, including Downtown Master Plan and Sidewalk Master Plan/Complete Streets initiatives

Mr. Coderre added that the spending of ARPA funds should follow the Town’s Comprehensive Financial Policies; specifically, limiting one-time revenues for recurring expenses in the Operating Budget.

#### FY2023 Spending Requests

Mr. Coderre reviewed the FY2023 spending requests as listed on the following page, which are subject to review and recommendation by the Financial Planning Committee and the Appropriations Committee.

<b>REVENUES</b>	<b>FY23</b>	<b>FY24</b>
ARPA	\$2,258,092	\$2,258,092
Free Cash	\$2,031,894	TBD
	\$4,289,986	\$2,258,092
<b>EXPENDITURES</b>		
Police Cruisers Replacements	\$155,000	
Fire Engine Replacement	\$800,000	
Roadway Improvements/Maintenance	\$320,000	
One-Ton Dump Truck w/Plow (replaces 2012s, 2016)	\$130,000	
Culvert and Drainage Replacement Lincoln St	\$300,000	
Loader (replaces 2006)	\$280,000	
20-Ton Truck w/ Spreader & Plow	\$340,000	
Highway Garage Tight Tank Project	\$360,000	
Backhoe (replaces 2005)	\$185,000	
Protor School Roof (\$1.55M with MSBA grant for 50%)	\$0	\$775,000
Peaslee Parking Lot Repave	\$300,000	
MPIC-Downtown Master Plan Study	\$150,000	
MPIC-Sidewalk Master Plan Phase 1	\$400,000	
Affordable Housing (NAHC)	\$100,000	
FY23 Operating Budget Subsidy for OPEB	\$250,000	
BeWellNorthborough Initiative	\$100,000	
COVID Expense Reserve	\$119,986	
<b>TOTAL</b>	<b>\$4,289,986</b>	<b>\$775,000</b>

Lastly, Mr. Coderre reviewed the key points in moving forward:

- Financial Planning Committee reviews capital requests
- Appropriations Committee reviews all spending plans
- Master Plan Implementation Committee finalizes downtown master plan project requests
- School Department finalizes capital requests
- BeWellNorthborough initiative implementation plan developed
- Assessment of Federal & State Grant opportunities to seek alternate funding sources, especially for infrastructure projects

Mr. Coderre answered questions from members of the Board regarding needed repairs to Peaslee School and whether the culvert and drainage replacement on Lincoln Street that is listed in the Capital Improvement Plan can be funded through ARPA funds. He also responded that he doesn't feel that a consultant would be helpful at this juncture now that the reporting process for ARPA funds has been simplified. If anything changes and the Finance Director felt that he needed some

support, hiring a consultant could be considered at that time. He added that it would be more beneficial to hire consultants at some point in the future to take advantage of grant opportunities that Northborough might be eligible for.

Board members thanked Mr. Coderre for his very informative presentation.

### **EXECUTION OF CEMETERY DEEDS**

Selectman Wixted moved the Board vote to execute Cemetery Deeds 1138 & 1139; Selectman Hirsh seconded the motion; the roll call vote was taken as follows:

Wixted	“aye”	Rutan	“aye”
Hirsh	“aye”	Perreault	“aye”
Rogers	“aye”		

### **OTHER BUSINESS**

None.

### **ADJOURNMENT**

Selectman Rogers moved the Board vote to adjourn; Selectman Wixted seconded the motion; the roll call vote was taken as follows:

Wixted	“aye”	Rutan	“aye”
Hirsh	“aye”	Perreault	“aye”
Rogers	“aye”		

The meeting adjourned at 10:50 p.m.

Respectfully submitted,



Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

### Documents used during meeting:

1. January 24, 2022 Meeting Agenda
2. January 10, 2022 Meeting Minutes
3. Information packet – Public Hearing
4. Information packet – Diversity & Inclusion Committee
5. Information packet – Preliminary Free Cash
6. Information packet – State Aid
7. Information packet – ARPA Funds
8. Cemetery Deeds