

BOARD OF SELECTMEN
MEETING MINUTES – November 9, 2020

7:00 p.m. - Chairman's Introduction to Remote Meeting

Chairman Perreault stated that this Open Meeting of the Board of Selectmen was being conducted remotely consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the COVID-19 Virus.

Chairman Perreault added that in order to mitigate the transmission of the COVID-19 Virus, the Town has been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor's Order suspended the requirement of the Open Meeting Law to have all meetings in a publicly accessible *physical* location. Further, all members of public bodies are allowed and encouraged to participate remotely.

Chairman Perreault noted that the Order allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting. He added that ensuring public access does not ensure public participation unless such participation is required by law. Chairman Perreault noted that this meeting will allow for Public Comment only under the Public Comment portion of the agenda. He indicated the various ways that the public may view or participate in this meeting as listed on the posted agenda.

Meeting Business Ground Rules

Chairman Perreault covered the ground rules for effective and clear conduct of the business. He asked members of the Board to mute their phone or computer when not speaking and to speak clearly and in a way that helps generate accurate meeting minutes. He will go through the items on the agenda. Following presentations, Board members will be offered an opportunity to speak, followed by staff members answering any questions, if necessary. Those responding were asked to wait until the floor was yielded to them. Members were asked if they wish to respond to the comments of others, to do so through the Chair, taking care to identify themselves.

Chairman Perreault noted that those who wish to speak under Public Comment will be admitted to the meeting as an attendee and will be asked to provide their full name and address for the record.

Any votes taken this evening will be done by roll call to ensure that the records of the vote are clear and accurate to the members attending the meeting remotely.

Chairman Perreault confirmed that the following members and persons anticipated on the agenda were remotely present and could be heard.

Board of Selectmen

Jason Perreault, Chair
Timothy Kaelin, Vice Chair
Leslie Rutan, Clerk
Julianne Hirsh
T. Scott Rogers

Town Staff

John Coderre, Town Administrator
Rebecca Meekins, Assistant Town Administrator
David Parenti, Fire Chief
William Lyver, Police Chief
Scott Charpentier, DPW Director
Kristin Black, Health Agent

APPROVAL OF MINUTES – OCTOBER 19, 2020 REGULAR MEETING

Selectman Rutan moved the Board vote to approve the October 19, 2020 Meeting Minutes as submitted, Selectman Kaelin seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	Kaelin	“aye”
Hirsh	“aye”	Perreault	“aye”
Rutan	“aye”		

7:00 p.m. - KRISTIN BLACK, HEALTH AGENT
COVID-19 Update.

Kristin Black introduced herself as the new Health Agent. Before coming to Northborough, she served as the Health Director in Uxbridge since 2015. Her professional experience includes implementation and enforcement of local, state and federal regulations, and grant application and administration.

Ms. Black reviewed the Town’s COVID-19 responses, including the Governor’s most recent Orders No. 53, No. 54 and No. 55.

Beginning Friday, November 6th at 12:01 AM, the following State orders went into effect:

- **Stay At Home Advisory:** Instructs residents to stay home between 10 PM and 5 AM.
- **Early Closure of Businesses and Activities:** Restaurants will be required to stop providing table service at 9:30 PM, although they can continue to offer takeout and delivery after that time. Liquor sales at restaurants and package stores will shut down at 9:30 PM. Indoor recreational facilities will be ordered to close at 9:30 PM.

COVID-19 Update Cont. . .

- **Face Covering Order:** Requires everyone over the age of 5 to wear a face covering in public places, even where they are able to maintain 6 feet of distance from others. Allows schools and employers to require proof of medical exemptions for mask wearing.
- **Gathering Order:** Indoor gatherings are limited to 10 people and outdoor gatherings to 25 people in private residences. All gatherings (regardless of size or location) must end and disperse by 9:30 PM. Fines for violating the gathering order will be \$500 for each person above the limit.

These measures are meant to disrupt rising infection trends now, so the Commonwealth can keep the economy and schools open for residents and to prevent the need to roll back to Phase I or Phase II of the State's reopening plan.

- Updates to Northborough COVID-19 webpage
<https://www.town.northborough.ma.us/covid-19-coronavirus-information>

Include:

- COVID-19 Case Counts reported in [Massachusetts Department of Public Health's COVID-19 Weekly Public Health Report](#)
- New Line Graph and Age Cohort Graph on website
- COVID-19 Testing
- Out-of-State Travel
- Risk status in [COVID-19 Community-Level Data Map](#)
- Coordination with Public Schools
- Wireless Emergency Alerts (WEA)
- Business Outreach
 - A Webinar presentation is scheduled for Monday, November 16th at 10am in order to provide information and outreach efforts to connect businesses and restaurants with information and available resources.
- PDF of tonight's presentation:
https://www.town.northborough.ma.us/sites/g/files/vyhlf3571/f/uploads/covid-19_update_for_11.9.20_bos_meeting.pdf

7:35 p.m. - JOHN CODERRE, TOWN ADMINISTRATOR

Consideration of a one-time reduction in Section 12 Alcoholic, Common Victualler and Entertainment License fees due to COVID-19.

Mr. Coderre briefly reviewed the Town's efforts to date in providing assistance and relief to local businesses and restaurants that have been impacted by COVID-19. In the same spirit and as part of the annual license renewal process, Mr. Coderre offered for the Board's consideration a one-time 50% reduction in the annual license fees for Section 12 Alcoholic, Common Victualler and Entertainment Licenses in light of the impact that COVID-19 has had on these establishments to operate their business as usual.

Section 12 Licenses

15 All Alcoholic Beverages @ \$2,250	=	\$33,750
1 Wine & Malt Beverages @ \$1,750	=	1,750
1 Club (American Legion) @ \$450	=	<u>450</u>
TOTAL		\$35,950

Common Victualler and Entertainment Licenses

51 common victualler licenses @ \$50	=	\$ 2,550
27 Entertainment Licenses @ \$100	=	<u>2,700</u>
TOTAL		\$ 5,250

A 50% reduction in license fees for all restaurant related licenses for FY2021 would represent a revenue reduction of \$20,600.

Selectman Kaelin moved the Board vote to approve a one-time 50% reduction in Section 12 Alcoholic, Common Victualler and Entertainment License fees due to COVID-19; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	Kaelin	“aye”
Hirsh	“aye”	Perreault	“aye”
Rutan	“aye”		

7:40 p.m. - SCOTT CHARPENTIER, DIRECTOR

Update regarding traffic concerns in the vicinity of Bartlett Street

Mr. Charpentier provided the following responses to recently received comments from citizens related to traffic, specifically truck traffic on Bartlett and Maple Streets and an associated crosswalk on Main Street.

Concern:

Why is the Heavy Commercial Vehicle Exclusion (HCVE) only applicable to one section of Maple Street and not the whole street?

Response:

The Town performed traffic counts on the entire length of Maple Street. The resulting data showed, at that time, the section of Maple Street between Ridge Road and Bartlett Street did not meet the required 5%-8% of traffic being heavy commercial vehicles. Due to this factor, only the currently restricted section of Maple Street was issued a HCVE permit from MassDOT.

The recent development along Bartlett Street warrants a re-evaluation of the traffic along Maple Street between Ridge Road and Bartlett Street. The Town will request that new traffic counts be conducted on this section of road during 2021, after the new Bartlett Road facilities are fully operational. If the data supports revisiting the limits of the HCVE, the Town will do so with MassDOT.

Concern:

Truck traffic has been observed on the section of Maple Street between Route 20 and Ridge Road where there is a HCVE.

Response:

The Public Works Department will install advance warning signs alerting drivers of the upcoming HCVE. These will be placed at the intersections of Maple Street at Bartlett Street and Ridge Road at Lyman Street. The Police Department will continue their increased patrols of Maple Street to monitor for violations.

Concern:

Amazon tractor trailers have been observed driving north on Bartlett Street toward Route 20 and continuing to Route 495.

Response:

The Town of Northborough has been in contact with the Amazon operations department and informed them that there is a more efficient means of accessing Route 495 by traveling through Marlborough and asked that they inform their drivers that the Town would prefer that they do not use Bartlett Street to access Route 20. The Town also requested that they do not use Maple Street or Ridge Road due to the HCVE. As with the other facilities on Bartlett Street, the Town will establish appropriate community relations to continue communicating any issues or concerns moving forward.

Concern:

Tractor trailer trucks have been parking on Bartlett Street across from the driveway for 200 Bartlett Street.

Response:

The Police Department increased patrols in the area and confirmed this report. The Public Works Department has placed granite blocks along the roadside to prevent vehicles from parking in this location.

Concern:

Why aren't there advanced warning signs of a truck exclusion on Route 20, both eastbound and westbound on the approach towards Maple Street?

Response:

Route 20 is a state highway and is under the jurisdiction of MassDOT. There are strict rules on signs that are allowed. The Town has asked this question before and MassDOT indicated that they would not allow this.

Concern:

Pedestrian safety improvements are requested at the Main Street crosswalk adjacent to Maple Street.

Response:

Main Street is a state highway and is under the jurisdiction of MassDOT. The Public Works Department submitted a request to MassDOT for safety improvements to this crosswalk, specifically installation of pedestrian activated rectangular rapid flashing beacons. The Town is currently awaiting a response.

At the request of Chairman Perreault, Mr. Charpentier provided an update regarding the work near the railroad crossing in the center of Town. He stated that this work is an Eversource project that is installing a new natural gas line under the tracks to replace a section of gas main and provide gas service to the Northborough Pizza building. The work is permitted through MassDOT as Main Street is a State highway. All work in and near CSX tracks requires railroad review, approval, and flagger protection. He indicated that work was progressing on schedule until the jacking contractor encountered an old buried signal foundation. This required substantial changes to the scope of work and requires CSX approval, which is now the cause of the delay. A revised design and construction scope of work has been submitted to CSX for review and they are awaiting a response. The revised schedule indicates that once the work resumes after CSX approval, it will take approximately 3 weeks to complete.

Members of the Board thanked Mr. Charpentier for his presentation and thanked the residents for sharing their concerns and encouraged them to continue to reach out.

Mr. Coderre added that the Police Chief met with the construction crews who are working on the tenant fit out at the Amazon building notifying them of the preferred routes. Once Amazon is fully operational, we will establish a permanent dialogue to discuss any issues as they come up. He indicated that local businesses typically want to be good neighbors and are happy to maintain working relationships. He used A. Dui Pyle as an example of a long-standing working relationship with open communication.

Selectman Hirsh asked if there is anything that the Board can do to convince MassDOT that advanced warning signs of a partial truck exclusion on Maple Street are needed on Route 20, both eastbound and westbound, on the approach to Maple Street? She asked if it would be helpful if the Board sent a letter to MassDOT? Mr. Charpentier responded that it's best to wait and see if the numbers warrant an extension to the existing partial truck exclusion on Maple Street when new traffic counts are conducted during 2021, after the new Bartlett Road facilities are fully operational. If the numbers do not warrant an extension to the existing truck exclusion, the Town can then approach MassDOT with a formal request for advanced warning signs.

Selectman Hirsh followed up asking if a preliminary traffic count can be done sooner before the new facilities are operational. Mr. Charpentier recommended that the traffic count be conducted in the Spring, when the facilities are operational in order to get a true representation of the traffic numbers. He added that a traffic count would not be able to be conducted because of the impending winter weather.

REPORTS

T. Scott Rogers

- Thanked Town Clerk Andrew Dowd, Karen Wilber, the volunteers and election workers for their efforts resulting in a smooth and safe election.
- Thanked the Fire Chief for his monthly report. Chief Parenti spoke about the efforts of the Fire Department to ensure that the senior population has working smoke detectors.
- Thanked the Police Chief for his monthly report. Congratulated Officer Connor Henry on his recent graduation from the Recruit Training Academy and extended best wishes to Detective Scott Maffioli on his retirement.
- Noted that the Community Affairs Committee held their 1st Annual Jack-o'-lantern Stroll through the Town Common. The 1st annual Light Up The Town event will be held on December 4, 5 & 6 and December 10, 11 & 12, where lighting displays can be seen in homes and businesses throughout Town. Visit northboroughcac.weebly.com for more details.
- Commended the Boros Cares 4 Troops (BC4T) organization for the success of their Hometown Heroes Banner program.

Julianne Hirsh

- Noted that Veterans Day is on November 11th. Personally extended her gratitude to the armed service members and their families for their enormous sacrifices.
- Thanked the BC4T organization for their work on the Hometown Heroes Banner program. Visit www.bc4t.org for more details.
- Thanked Town Clerk Andrew Dowd, Karen Wilber, the volunteers and election workers for their efforts resulting in a smooth, safe and professional election.
- Noted that the Historic District Commission continues to discuss their specific goals for the Master Plan. Added that their next meeting will be on November 18th.
- Noted that the Cultural Council produced a 60-minute virtual CultureFest, which is now available for the public to view on You Tube.
- Noted that the Cultural Council is accepting grant applications through an extended deadline of December 14th. Applications can be found at www.mass-culture.org.
- Requested an update on the Town Hall feasibility study.

Leslie Rutan

- Thanked the Community Affairs Committee for their efforts in planning the 1st Annual Jack-o'-lantern event and thanked the DPW Department for constructing the shelves that the pumpkins were propped on.
- Noted that the Community Affairs Committee's Light Up The Town event sounds like a great idea and she hopes that this becomes an annual event.
- Thanked the BC4T organization for their efforts with the Hometown Heroes Banner program.
- Noted that she heard a lot of positive feedback about how pleased everyone was with the election. Thanked Town Clerk Andrew Dowd, Karen Wilber, the volunteers, election workers and the Police Department for their efforts.
- Announced that Boy Scout Troop 101 will be holding their annual wreath sale fundraiser. Visit <https://scoutsales.org> for more details.

Leslie Rutan Report Cont. . .

- Noted that some very nice complimentary letters were included in the Police Chief's monthly report that recognized the professionalism of Officers Thomas McDonald, Kevin Fruwirth and Stephen Sullivan.

Tim Kaelin, Clerk

- Thanked Town Clerk Andrew Dowd, Karen Wilber, the volunteers and election workers for their efforts in the election, including their efforts to ensure that everyone's mail-in vote was counted.
- Thanked the BC4T organization for their efforts with the Hometown Heroes program.
- Noted the importance of reaching out to service men and women on not just Veterans Day, but every day. The stories they can share about their experiences are important.

Jason Perreault, Chair

- Thanked those families and neighborhoods who safely participated in making this year's Halloween enjoyable.
- Thanked Town Clerk Andrew Dowd, Karen Wilber, the volunteers and election workers for their tremendous amount of work with both early voting and on election day.
- Thanked the BC4T organization for their efforts with the Hometown Heroes program. Thanked the DPW Department for hanging the banners.
- Thanked the Police Chief and Fire Chief for their monthly reports. Chief Lyver reviewed the accreditation process that took place in October and thanked the Sergeants and communication supervisor who contributed greatly to this effort.
- Thanked Aaron Hutchins for his inquiry regarding the work near the railroad crossing in the center of Town.
- Noted the receipt of a memo from the Planning Board regarding the traffic safety concerns brought up by residents. Asked Mr. Coderre to clarify a proposed truck exclusion on Bartlett Street and how it can relate to Chapter 90 Funding. Mr. Coderre explained that Chapter 90 funding is not a grant program that can be used for specific roadways, but is rather a formula-based funding source, based on road miles and a number of other factors. Chapter 90 funds are used in part to maintain the Town's roadways through the Town's strategic multi-year Pavement Management Plan. He added that asking the State to increase this funding has been the Board's #1 legislative priority.
- Noted that he received a question about written responses received from neighboring communities to the Town's request for permission to redirect traffic through their roadways in an effort to apply for a truck exclusion on Bartlett Street. Mr. Charpentier responded that requests were made to the City of Marlborough and Town of Westborough. Westborough indicated that they would not approve such a request, while Marlborough said that they would not approve such a request, unless Northborough would consider making improvements to their roadways. He asked Marlborough for clarification and has not yet heard back.
- Made a clarification regarding comments he made under his report at the Board's last meeting concerning the proposed project at 0 Bartlett Street, a Conflict of Interest claim, a request for a truck exclusion on Bartlett Street and a request to reestablish the Citizens Advisory Board. He had forwarded these questions and comments to Town

Jason Perreault Report Cont. . .

- staff asking for a response. Under his report, his intent was to simply relay the responses he received from Town staff. The Board of Selectmen did not discuss or consider any of these topics. In regard to his comment regarding the Conflict of Interest claim, he personally acknowledged Mr. Donahue's long service to the Town and encouraged anyone who has made public representation suggesting a Conflict of Interest against Mark Donahue to reconsider and retract those statements as they are inaccurate and incorrect.

John Coderre

- Noted that usually at this time of year, he is providing an update on the Town's certified free cash, State Aid and the annual audit is presented to the Board prior to the Board's public hearing with the Board of Assessors to set the tax rate. As of this date, the Town's free cash has yet to be certified, there is no indication of what State aid will be and the audit is not complete. All of this typically sets the stage for the Financial Trend Monitoring System update in December. With these delays, the Board will still set the tax rate at their meeting on November 23rd. Departments are in the process of preparing their budgets and reprioritizing capital projects. In addition to financial constraints and the distress in preparing the FY2022 budget, he again acknowledged the extra burden and stress that is being placed on Town staff, adding that the workload is significantly higher and the unknown finances requiring twice as much work. He called for continued patience as we navigate through this upcoming budget cycle.

PUBLIC COMMENTS

Chairman Perreault noted that the Public Comment portion of the agenda allows for the public to provide input, comments, questions or concerns. The Board will not engage or deliberate in any detailed discussion, nor will it take action or make any commitments in real time in response to any public comment. If they are able, present Town staff may respond to any questions that can easily be answered. Those who wish to speak under Public Comment will be admitted to the meeting as an attendee and will be asked to provide their full name and address for the record. Public comment will be limited to 3 minutes per person.

Janeen Callaghan of 6 Stirrup Brook Lane requested clarification on the location of the traffic study that will be conducted in the Spring. Mr. Charpentier responded that the recent development along Bartlett Street warrants a re-evaluation of the traffic along Maple Street between Ridge Road and Bartlett Street as well as Collins Road. She expressed her concern with the increased traffic that Amazon will bring to Bartlett Street and would like to see a traffic study be conducted on Bartlett Street.

John Wixted 2 Stirrup Brook Lane disagreed with the statements made earlier that A. Duie Pyle and FedEx have been responsive to the Town's communication asking that truck traffic use alternate routes to avoid Bartlett Street. He asked if the Town can require these companies to install signs at their driveways directing traffic to turn right to access Route 495 and Route 20. He asked who is responsible for ensuring that these companies adhere to design parameters that were put into place when the buildings were built? Lastly, he asked about the generators and halogen lights at the Amazon location? Police Chief Lyver responded that the portable trailer and lights at the end of the driveway are those of the

PUBLIC COMMENTS CONT. . .

general contractor, not Amazon, adding that this is temporary and will be gone once Amazon moves in. He also suggested to Amazon that they install signs at the driveway directing vehicles to turn right to access Route 495 and Route 20.

Suzanne Cieslica of 8 Emerson Road called to speak about the Citizens Advisory Committee. She does not agree that this Committee will overlap with the Master Plan Implementation Committee, and feels that it would help residents feel like their concerns are being heard. She asked for clarification about why funding from the CARES Act cannot be used to offer financial assistance to local businesses. Mr. Coderre responded that although Northborough has \$1.3M in dedicated funding from the CARES Act, there are many constraints on what this funding can be used for. Unfortunately, it cannot be used to offer financial assistance to local businesses due to the imposed constraints by the Federal and State government. Chairman Perreault responded to her claim that he was not responsive to her emails. He noted that he responded to one of her emails indicating that he would follow up on her traffic safety concerns. He acknowledged that he has not yet provided a follow-up. As pointed out earlier, there are two new committees that are in the process of being launched at a time when staff is already overburdened. He assured residents that safety concerns brought to the Town's attention can always be addressed through the appropriate public safety personnel. He added that he understands the concerns and appreciates the input.

Lisa Maselli of 13 Maple Street asked for clarification on why the truck exclusion on Maple Street does not cover the whole street when a letter from MassDOT dated July 8, 2014 says that it does. She questioned why it went from covering all of Maple Street to only a portion? She also requested a status update to a signage request for Route 20 that she made in February. Lastly, she asked how Davis Street was able to get a truck exclusion in a short time versus the amount of time it is taking to get a truck exclusion for the entire portion of Maple Street. Mr. Charpentier responded that the requested signs were received from MassDOT about a week ago and will be installed shortly. He added that the advance sign on Route 20 warning traffic of the truck exclusion on Davis Street was provided by MassDOT. Lastly, the original application to MassDOT for the truck exclusion on Maple Street only included the portion from Route 20 to Ridge Road as this was the only segment that met the truck percentage criteria. The approval letter from MassDOT failed to mention that the approval was for the portion of Maple Street from Route 20 to Ridge Road but the issued permit does reference the correct segment.

Kerri Martinek of 16 Hemlock Drive spoke as the Planning Board Chair to the memo to the Board of Selectmen from the Planning Board regarding traffic concerns. Included in the memo was the fact that each of the Boards have different jurisdictions when considering traffic impacts. She stated that it would be helpful if both Boards communicated and collaborated more and show support for each Board's efforts to make traffic safety improvements. She added that the Planning Board has local planning assistance hours from the Central Massachusetts Regional Planning Commission (CMRPC), which could be used as a resource to see what other communities are doing. The Planning Board has also received a lot of feedback from residents expressing concern for the safety of the high school kids who are driving on these roads.

PUBLIC COMMENTS CONT. . .

Lastly, as a resident, she was at In house Coffee on Route 20 between 10:00am – 11:15am and claims to have witnessed 13 FedEx and 3 A. Dui Pyle trucks drive by.

Rachael Armstrong of 10 Hemlock Drive agreed with Mr. Wixted in asking Amazon, A. Dui Pyle and FedEx to install signs at their driveways directing traffic to turn right to access Route 495 and Route 20 in order to prevent trucks from traveling by the high school and through residential neighborhoods. She asked if Amazon, A. Dui Pyle and FedEx could provide a spot within their facilities where truckers could stop to rest? Lastly, she expressed concern about the condition of Cedar Hill Road, which she expects will get worse with the increased truck traffic. She understands that this road is in Northborough and Marlborough and asked if there is anything that both communities can do to make improvements to its condition? Mr. Charpentier responded that only 700 feet of Cedar Hill Road is in Northborough, adding that at the point when improvements are scheduled for upper Bartlett Street, they would likely include Northborough's portion of Cedar Hill Road as well.

INTERVIEW SUBCOMMITTEE – RECOMMENDATIONS FOR APPOINTMENTS TO THE DIVERSITY AND INCLUSION COMMITTEE

Selectmen Rutan acknowledged that Selectman Kaelin and herself enjoyed interviewing and hearing the experiences and credentials of the following applicants, of which any of them would be suitable to serve on the Diversity and Inclusion Committee.

Selectman Rutan again thanked all of the applicants and recognized that every one of them would be an asset in one way or another to this exciting new Committee. She encouraged those that are not selected for appointment to visit the Board and Committee page on the Town website to see what other Boards and Committees have openings.

She thanked the following for their interest in serving their community:

Jean Cahill	Diedra Wrighting
Valeria Schmidt	David Lorenzi
George Brenckle	Cormac MacManus
Mary Leach	Vikram Verma
Mariam Ibrahimi	Jennifer Graham
Michaela Annunziata	Jocelyn Ehrhardt
Wenisa Tran	Anelise Horah
Lashika Holland	Hamilton Soriano
Sherry Clark	Cailin Heinze

Selectman Rutan moved the Board vote to appoint Lashika Holland, Diedra Wrighting, Mariam Ibrahimi, Hamilton Soriano and Mary Leach to the Diversity and Inclusion Committee each for a 12-month term, as recommended by the Interview Subcommittee; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Rogers	"aye"	Kaelin	"aye"
Hirsh	"aye"	Perreault	"aye"
Rutan	"aye"		

APPROVAL/EXECUTION OF PLOWING AND TREATMENT AGREEMENTS FOR PRIVATE WAYS FOR THE 2020/2021 WINTER SEASON

Selectman Hirsh moved the Board vote to approve and execute the plowing and treatment agreements for the 2020/2021 Winter Season for Harris Avenue and Maple Lane; Selectman Rogers seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	Kaelin	“aye”
Hirsh	“aye”	Perreault	“aye”
Rutan	“aye”		

EXECUTION OF CEMETERY DEEDS 1104, 1105 & 1106

Selectman Rogers moved the Board vote to execute Cemetery Deeds 1104, 1105 & 1106 as presented; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	Kaelin	“aye”
Hirsh	“aye”	Perreault	“aye”
Rutan	“aye”		

OTHER BUSINESS

Selectman Hirsh requested that the Board have a discussion about a Traffic Safety Committee at a future meeting.

ADJOURNMENT

Selectman Rogers moved the Board vote to adjourn; Selectman Hirsh seconded the motion; the roll call vote was taken as follows:

Rogers	“aye”	Kaelin	“aye”
Hirsh	“aye”	Perreault	“aye”
Rutan	“aye”		

The meeting adjourned at 9:35p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. November 9, 2020 Meeting Agenda
2. October 19, 2020 Meeting Minutes
3. Memorandum – COVID-19 Update
4. Memorandum – One-time reduction in License Fees
5. Memorandum – Traffic Concerns Update
6. Draft BOS Interview Committee Meeting Minutes
7. Plowing and Treatment Agreements
8. Cemetery Deeds