

**BOARD OF SELECTMEN
MEETING MINUTES – November 4, 2019**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

MEMBERS PRESENT: Jason Perreault, Chairman
Dawn Rand, Vice Chairman
Timothy Kaelin, Clerk
Leslie Rutan
Julianne Hirsh

*Pledge of Allegiance

APPROVAL OF MINUTES – OCTOBER 21, 2019 REGULAR MEETING

Selectman Rand moved the Board vote to approve the meeting minutes of the October 21, 2019 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

7:00 p.m. - ROB THEVE, FIRE DEPARTMENT CAPTAIN

Presentation on Fire Department Collection for "Toys for Tots" Program.

Fire Captain Rob Theve was present to announce that the Northborough Fire Department is again an official drop-off site for the USMC Toys for Tots Collection Program. In addition to the Fire Department, additional drop-off sites are located at the Northborough Town Hall, Police Station and Library. New toys should be nonviolent, unwrapped and in the original packaging for ages 0-16 years old. Toys can be dropped off through December 10th.

Members of the Board thanked Captain Theve for his efforts in coordinating this program each year.

7:03 p.m. - HEARING

To consider an application for a Change of Manager as submitted by Tavern in the Square Northborough LLC for their All Alcoholic Beverages Restaurant License for premises located at 318 Main Street.

Scott Redfern introduced himself as the new manager at Tavern in the Square located at 318 Main Street. Mr. Redfern has been in the food and beverage industry for over 15 years and has been employed by Tavern in the Square since 2015. He is TIPS certified.

Mr. Redfern's personal information has been reviewed by Detective Sergeant Brian Griffin, who has indicated that he has no concerns to report.

Selectman Rutan moved the Board vote to approve the application to change the manager as submitted by Tavern in the Square Northborough LLC for their All Alcoholic Restaurant License for premises located at 318 Main Street; Selectman Rand seconded the motion; all members voted in favor.

7:05 p.m. - PUBLIC HEARING – Continued from October 21, 2019

To consider an application for a new All Alcoholic Beverages Restaurant License as submitted by Agape Restaurant Group d/b/a Kumar's South Indian Restaurant at 8110 Shops Way.

As the applicant was not present at the October 21, 2019 public hearing and there was not anyone in the audience who wished to be heard on the matter, Chairman Perreault continued the originally scheduled public hearing to this evening.

Chairman Perreault opened the public hearing.

Suman Kota and Karthik Mada of Agape Restaurant Group d/b/a Kumar's South Indian Restaurant were present. They indicated that they also own three other restaurants – two in Texas and one in Manchester, CT. Mr. Kota will be the manager of record for the Northborough restaurant and will be responsible for the day-to-day operations.

Detective Sergeant Brian Griffin has conducted a background check and has no concerns to report.

Selectman Hirsh moved the Board vote to approve the application for a new All Alcoholic Beverages Restaurant License, Common Victualler License and Entertainment License as submitted by Agape Restaurant Group d/b/a Kumar's South Indian Restaurant for premises located at 8110 Shops Way with the condition that the licensee receive satisfactory inspections by the Building, Fire and Health Departments; Selectman Kaelin seconded the motion; all members voted in favor.

REPORTS**Julianne Hirsh**

- In observance of Veterans Day, thanked all of the Veterans who have served our Country and their families for the sacrifices they have made for our freedom.
- Noted that the Scouts Annual Food Drive will be collecting food for the Northborough Food Pantry on Saturday, November 9th. Thanked the Boy Scouts, Girl Scouts and Cub Scouts and their parents for their efforts.
- Requested that an item be added to a future agenda to consider changing the name from Board of Selectmen to Select Board. Chairman Perreault agreed to do so.

Leslie Rutan

- Thanked the Police Chief for his monthly report.
- Reiterated that Carney Park is not an off-leash dog park. Mr. Coderre confirmed that enforcement efforts by the Police Department and Dog Officer are ongoing.
- Reminded residents that the Annual Winter Gear Drive sponsored by Northborough Helping Hands is collecting donations through November 21st.
- Thanked Algonquin Regional High School for their recent food pantry collection. Another collection will take place in the spring.
- Urged residents to participate in the Scouts Annual Food Drive on Saturday, November 9th, which greatly benefits the Northborough Food Pantry.

Tim Kaelin, Clerk

- Thanked the Town staff for their efforts to ensure a successful Halloween despite the weather forecast and the continued EEE threat.
- Noted that the Northborough Youth Soccer teams are wrapping up their season. Thanked the coaches and parents for their support. Also extended his appreciation for the Town resources that support the fields.

Dawn Rand, Vice Chair

- Attended the 100th Anniversary celebration of the American Legion. It was her honor to present the proclamation on the Board's behalf.
- Announced that the Senior Center will be hosting its annual Veterans Luncheon on Friday, November 8th.
- Announced that a ceremony for the Veterans will be held on Veterans Day at 10:30am at the new Town Common.
- Attended a recent Graduation ceremony for the Call Fire Department along with Chief Parenti and Captain Desautels. Congratulated Brett Rand for his achievement.
- Noted that the Fire Station Building Committee is continuing to work through the negotiations for the proposed land.

Jason Perreault, Chair

- Congratulated Senior Center Director Kelly Burke who was recently recognized by the MA Councils on Aging and Dementia Friendly Massachusetts for her promotion of support services for those living with Dementia and Alzheimer's.
- Attended the American Legion Open House as part of its 100th Anniversary celebration.
- Attended a Breakfast with the Governor sponsored by the Corridor 495 Chamber of Commerce.
- Announced that a Flag Raising ceremony will take place on Veterans Day at the Town Common. Added that a dedication ceremony for the Memorial will take place at a later date.
- Participated in a Municipal Vulnerability Preparedness Planning meeting at the library. Thanked all who participated in this day-long event.

John Coderre

- Noted that the Municipal Vulnerability Preparedness Planning meeting, comprised of Town staff, Board and Committee Chairs and various State officials, was the first step in the Municipal Vulnerability Grant Program. Noted that a summary report will result from this meeting and will be used for larger community input sessions to be held at a later date. Thanked DPW Director Scott Charpentier for his efforts in obtaining the initial grant for the planning stages, which will lead to additional grant funding for future capital and infrastructure projects.
- Announced that the EEE threat advisory has been lifted, given that two hard frosts have taken place.

PUBLIC COMMENTS

None.

ESTABLISHMENT OF TOWN COMMON GIFT ACCOUNT

Mr. Coderre reported that the Town Common construction project is nearing completion. The Town Common Group ran a donor brick fundraiser, and since that time, other private donors have reached out to the town expressing desire to support the project through financial contributions. He requested that a gift account be established in order for the funds to be tracked, managed, and expended. The account will remain active for the foreseeable future so that donations yet to come may be similarly treated.

Selectman Kaelin moved the Board vote, pursuant to Massachusetts General Laws Chapter 44 Section 53A, to accept funds donated to the Town for the purposes of funding additional amenities for the Town Common, and to allow expenditure of funds for such amenities; Selectman Rutan seconded the motion; all members voted in favor.

OTHER BUSINESS

None.

7:35 p.m. - EXECUTIVE SESSION

Selectman Rand moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (Collective Bargaining re: Sergeants Union) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Kaelin seconded the motion; the roll call was taken as follows:

Hirsh	"aye"	Rand	"aye"
Rutan	"aye"	Perreault	"aye"
Kaelin	"aye"		

Chairman Perreault announced that the Board would return from Executive Session only to adjourn.

7:55 p.m. – RETURN TO OPEN MEETING**ADJOURNMENT**

Selectman Rand moved the Board vote to adjourn; Selectman Kaelin seconded the motion; all members voted in favor.

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Diane M. Wackell
Executive Assistant to the
Board of Selectmen

Documents used during meeting:

1. November 4, 2019 Meeting Agenda
2. October 21, 2019 Meeting Minutes
3. Toys for Tots Flyer
4. Information packet – Change of Manager
5. Information packet – New All Alcohol Restaurant License
6. Information packet – Town Common Gift Account