

# TOWN OF NORTHBOROUGH

## Items expected to be covered during Routine Compliance Inspections performed by the Northborough Police Department

- Confirmation that the manager of record is currently functioning in that capacity.
- Confirmation that the liquor license is conspicuously displayed and valid.
- Determination of how much time per week the manager of record actually spends on the licensed premises.
- Confirmation that all employees serving or delivering liquor are at least 18 years of age.
- Confirmation that TIP, TAM or AIM training files are on licensed premise and are available for inspection, as well as hire dates for employees handling liquor (per Northborough Code 183-41, which is enclosed).
- Confirmation that the establishment operates within permitted hours of operation and that holiday restrictions are complied with.
- Determination as to whether patrons are leaving the establishment with alcohol or are consuming alcohol in areas not permitted under the license, such as parking lots, per MGLA, Chapter 138, Section 12.
- Determination as to whether any illegalities are being permitted on the licensed premises in violation of 204 CMR 2.05.
- Determination as to what forms of identification are being accepted.
- Determination as to whether alcohol is being sold or delivered to an intoxicated individual in violation of MGLA, Chapter 138, Section 69.
- Confirmation that if cover charges are being collected, that the required postings are present and receipts are provided per 204 CMR 2.16.
- Determination that "Operating under the Influence" and "Underage Purchase Penalty Warning" signs are posted and are visible per MGLA, Chapter 138, Section 34D. (Signs can be obtained directly from the Alcoholic Beverages Control Commission by calling 617/727-3040).