



## APPROPRIATIONS COMMITTEE

### MEETING MINUTES

Thursday, July 12, 2018, 7:00 pm

Selectmen's Meeting Room

---

**PRESENT:** Chairman, Elaine Kelly  
Bob D'Amico  
George Brenckle  
Rick Nieber  
Tony Poteete

**ABSENT:** Janice Hight

**ALSO PRESENT:** John Coderre, Town Administrator

---

The meeting was called to order at 7:00 p.m.

### ELECTION OF OFFICERS

Mr. Coderre took over the meeting for the Election of Officers. He opened nominations for Chair.

Mr. D'Amico nominated Ms. Kelly for Chair; Mr. Nieber seconded the motion; there were no other nominations. Nominations were closed. All members voted in favor of nominating Elaine Kelly as Chair.

Mr. Coderre opened nominations for Vice-Chair.

Mr. D'Amico nominated Mr. Nieber for Vice Chair; Mr. Brenckle seconded the motion; there were no other nominations. Nominations were closed. All members voted in favor of nominating Mr. Nieber as Vice Chair.

The Town Administrator turned the meeting over to Ms. Kelly.

### APPROVAL OF MINUTES

Mr. Nieber moved the Committee vote to approve the April 23, 2018 meeting minutes as submitted, Mr. D'Amico seconded the motion; all members voted in favor.

**INTERVIEW CANDIDATE FOR THE FINANCIAL PLANNING COMMITTEE**

Ms. Kelly introduced Financial Planning Committee (FPC) candidate T. Scott Rogers. The Committee interviewed Mr. Rogers for the open position on the FPC.

Mr. Brenckle moved the Committee vote to appoint T. Scott Rogers as the Appropriation Committee's representative on the Financial Planning Committee for a three-year term; Mr. D'Amico seconded the motion; all members voted in favor.

**FY2018 YEAR END TRANSFERS**

Mr. Coderre reviewed the June 5, 2018 memo from the DPW Director detailing the final status report of the Snow and Ice Budget. The FY2018 Snow and Ice appropriation was \$387,000. The final expenditure was \$496,654 exceeding the original budget by \$109,654 or approximately 28%. In keeping with the Town's practice of covering current year costs within the same fiscal year, the staff proposes the following transfers be made:

**Department to Transfer From:**

Appropriations Committee Reserve Fund     \$109,654

**Department to Transfer To:**

Public Works Snow & Ice Removal Fund     \$109,654

Mr. D'Amico moved the Committee vote to transfer \$109,654 from the Appropriations Reserve Fund to the Public Works Snow and Ice Removal Fund (Dept. #14423) for the purpose of closing the legal deficit in the FY2018 Snow and Ice Appropriation; Mr. Nieber seconded the motion; all members voted in favor.

**ADJOURNMENT**

Mr. Brenckle moved the Committee vote to adjourn; Mr. Poteete seconded the motion; all members voted in favor.

8:45 pm – meeting adjourned.

Respectfully submitted,

John W. Coderre, Town Administrator

Documents used during meeting:

July 12, 2018 Meeting Agenda

April 23, 201 Meeting Minutes

T. Scott Rogers Application and Resume

Information packet – Year End Transfer