

Celebrate! 250
NORTHBOROUGH
1766 - 2016



2016 Annual Report FOR THE TOWN OF NORTHBOROUGH MASSACHUSETTS



About the Cover

Celebrate! **250**
NORTHBOROUGH
1766 - 2016



The 250th Town Celebration Commemorative Quilt was designed, sewn and donated by Town resident Terry Crean. Throughout the year, the quilt was proudly displayed at the Town Hall, Library, Senior Center and Algonquin Regional High School. Raffle tickets were sold throughout the year with the lucky winner taking the quilt home following the 250th Finale Dinner and Dance.



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Community Profile

Incorporated

- 1766

Land Area

- 18.72 Sq. Miles

Public Roads

- 92.76 Miles

County

- Worcester

Population

- 14,895

Form of Government

- Town Administrator
- Five-member Board of Selectmen
- Open Town Meeting

FY2017 Tax Rate per Thousand

- \$17.39

FY2017 Average Single Family Home Value

- \$408,144

To find out more about Northborough's municipal services, please visit:

www.town.northborough.ma.us

Town Offices

63 Main Street

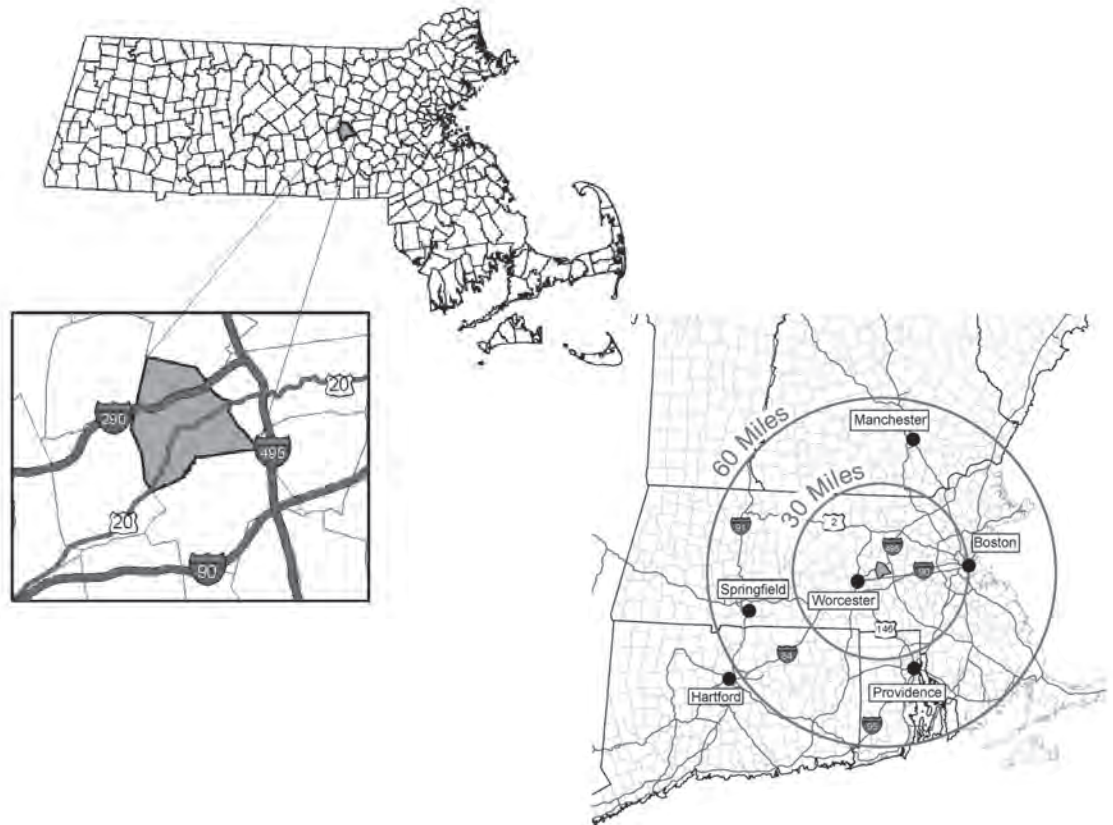
Northborough, MA 01532

Phone: (508) 393-5040

Fax: (508) 393-6996

townadmin@town.northborough.ma.us

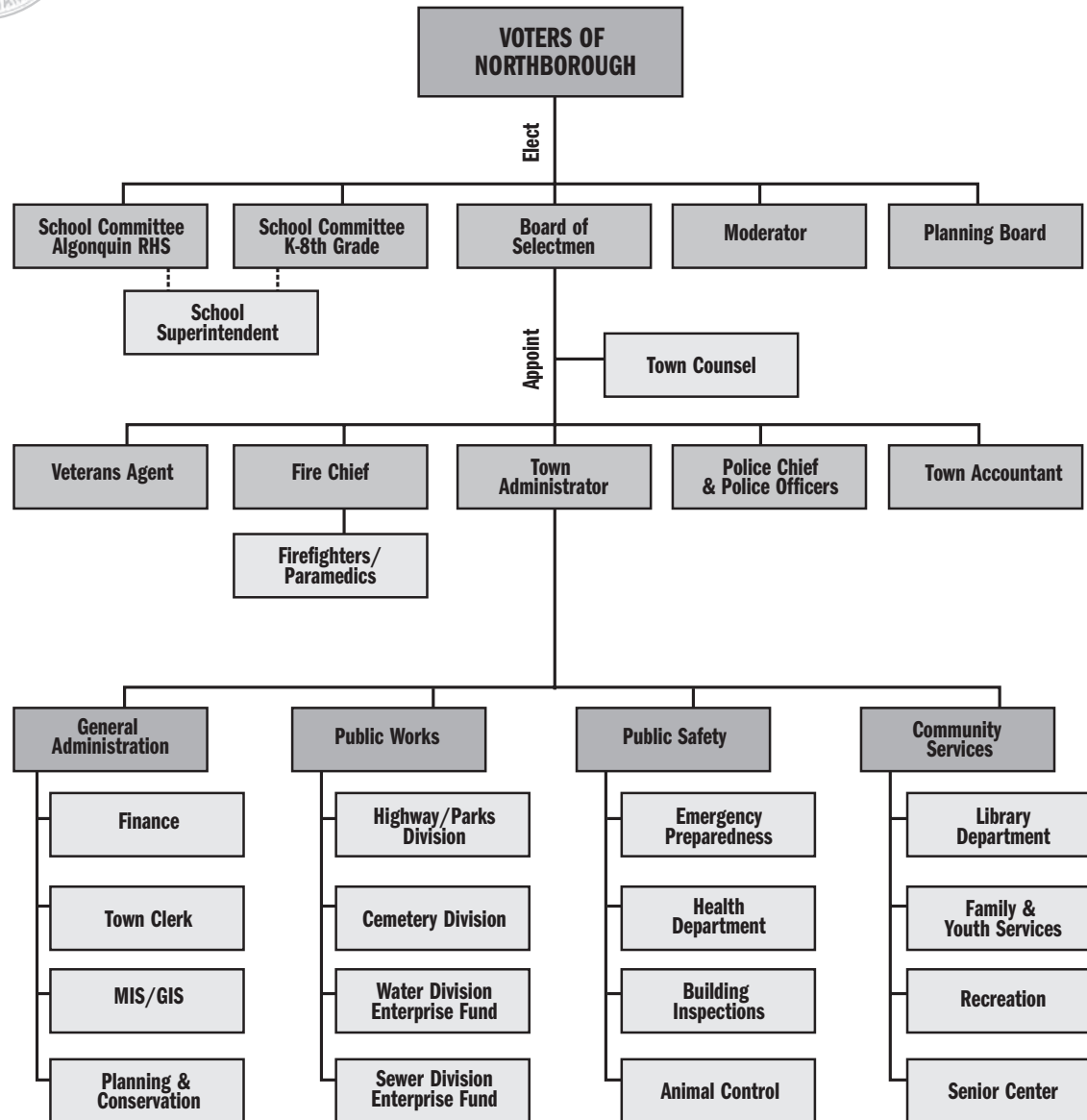
In The Center Of It All: Northborough, Massachusetts



The Town of Northborough is a suburban community which offers classic New England charm while providing access to educational opportunities, a mix of retail establishments and restaurants, a variety of housing options, and a stable and prospering business environment. These attributes make Northborough an attractive community in which to live, shop and work. Because Northborough is centrally located and in close proximity to I-495, I-290 and the Mass Pike I-90, it is a desirable area for travelers heading to Boston, New Hampshire, Rhode Island and Connecticut.



Town Organization

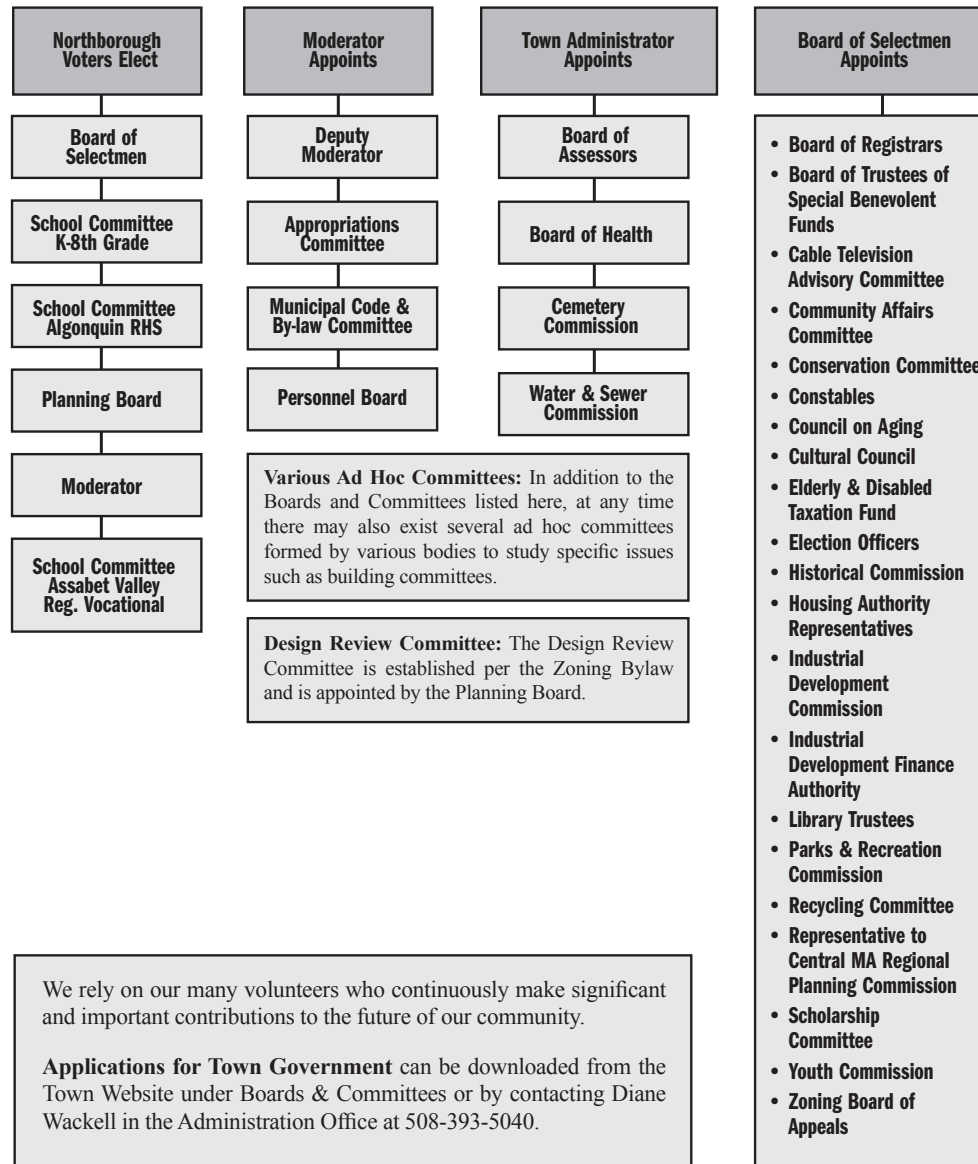


Personnel Appointing Authority

- **Voters** elect the Board of Selectmen, School Committees, Planning Board and Town Moderator.
- **The Northborough K-8 School Committee and the Algonquin Regional High School Committee** appoint the Superintendent.
- **The Board of Selectmen** appoint the Town Administrator, Fire Chief (Chief appoints firefighters/paramedics), Police Chief, Police Officers, Town Counsel, Town Accountant and Veterans Agent. The Selectmen also appoint the Library Board of Trustees, which operates under their general administrative direction to appoint the Library Director and staff.
- **The Town Administrator** appoints all other Town Personnel and is responsible for overall budgeting and financial coordination between departments. At the pleasure of the Board of Selectmen, the day-to-day activities of Town Counsel, the Town Accountant and the Veterans Agent coordinate through the Town Administrator's Office.



Boards, Committees, Commissions Organization



Boards & Committees with Multiple Appointing Authorities

- **Financial Planning Committee:** The Financial Planning Committee consists of six members, three appointed by the Moderator, one by the Planning Board, one by the School Committee, and one by the Appropriations Committee for three-year terms.
- **Earthwork Board:** The Earthwork Board consists of five members, one each appointed by the Moderator, the Board of Selectmen, the Conservation Commission, the Zoning Board of Appeals and the Planning Board for three-year terms.
- **Groundwater Advisory:** The Groundwater Advisory Committee consists of five members, one each appointed by the Planning Board, the Conservation Commission, the Board of Health, the Board of Selectmen and the Water & Sewer Commission for indefinite terms.
- **Community Preservation Committee (CPC):** The CPC consists of nine members, one each from the Open Space Committee, the Conservation Committee, the Planning Board, the Parks & Recreation Commission, the Historical Commission, the Housing Authority, and three members appointed by the Board of Selectmen for three-year terms.
- **Open Space Committee:** The Open Space Committee consists of seven members, one each from the Planning Board, Conservation Commission, Parks & Recreation Commission, Board of Selectmen, and three members and two alternates appointed by the Board of Selectmen for three-year terms. The Trails Committee is a subcommittee of the Open Space Committee.
- **Housing Partnership:** The Housing Partnership Committee consists of nine members, one each from the Board of Selectmen, Planning Board, Housing Authority, Council on Aging and five members appointed by the Board of Selectmen, one of which must be a realtor, for three-year terms.
- **LEPC:** The Northborough Local Emergency Planning Committee is a committee established through the Federal Emergency Planning and Right-To-Know Act (EPCRA) of 1986. Local, State, and Federal members work together to formulate emergency planning for hazardous materials within Northborough, exercise the plan annually, maintain training for hazardous materials emergencies, and provide information on hazardous materials to the public. Membership includes: State and Local Elected Officials, Hospitals, Firefighters, Environmental Groups, Law Enforcement Personnel, News Media, Civil Defense Officials, Community Groups, Public Health Officials, Transportation Resources, and Hazardous Materials Facilities.



Officers of the United States of America

President

Barack H. Obama

Vice President

Joseph R. Biden

Senator in Congress

Elizabeth A. Warren

Senator in Congress

Edward J. Markey

Congressman, 3rd District

James P. McGovern



Officers of the Commonwealth of Massachusetts

Governor

Charles D. Baker

Lieutenant Governor

Karyn E. Polito

Secretary of the Commonwealth

William F. Galvin

Treasurer

Deborah B. Goldberg

Attorney General

Maura Healey

Auditor

Suzanne M. Bump

Governor's Council 3rd District (Pct. 3)

Marilyn Petitto Devaney

Governor's Council 7th District (Pct. 1, 2,4)

Jennie L. Caissie

State Senator (Pct. 3) Middlesex & Worcester

James B. Eldridge

State Senator (Pct. 1, 2, 4) 1st Worcester

Harriet L. Chandler

State Rep. 12th Worcester District (Pct. 2,4)

Harold P. Naughton

State Rep. 4th Middlesex District (Pct. 1,3)

Danielle W. Gregoire



Elected Officers

Moderator

Frederick A. George

Deputy Moderator

Gerald Hickman

Board of Selectmen

William Pantazis, Chair

Jeff Amberson

Jason Perreault

Dawn Rand

Leslie Rutan

Planning Board

Theresa Capobianco, Chair

Michelle Gillespie

Leslie Harrison

George Pember

Amy Poretsky

Assabet Valley Regional Vocational District School Committee

Virginia Simms George

Northborough School Committee

Patricia Kress

Joan Frank

John Kane, III

Susan Lawrence

Keith Lebel

**Jennifer Drohan*

Northborough/Southborough Regional School Committee

S-Kathleen Harragan Polutchko

N-Helynn Winter

N-Joan Frank

N-Patricia Kress

N-Barbara O'Mara

N-Ganaraja Thejaswi

S-Paul Butka

S-Cathy Kea

S-Daniel Kolenda

S-David Rueger



Boards, Committees & Commissions

Council on Aging

Adrienne Cost, Chair

Jarl Anderson

Edward Bombard

Linda Cragin

Council on Aging, cont.

Phylis Muthee

Anthony Pini

Alice Stapelfeld

Appropriations Committee

Elaine Kelly, Chair

Robert D'Amico

Janice Hight

Richard Nieber

Anthony Poteete

Board of Assessors

Daniel Brogie, Principal

James Dillon

Arthur Holmes

Cable Television Advisory Committee

Richard Swee, Chair

Gregory DePaoli

Cemetery Commission

Gail Forsberg

William Graham

Maureen Sargent

Community Affairs Committee

Lisa Hodge, Chair

Deborah Ballard

Suzanne Cieslica

Sandra Coombs

Rebecca Foley

JoAnne Gorham

Kara McCormick

Amy Rogers

Karen Marie Tucker

**Patricia Griffin*

**Christine Huggins*



Boards, Committees, Commissions

Community Preservation Committee

John Campbell, Chair (Open Space)

Andrew Clark

Peter Martin

Kathleen Polanowicz

Normand Corbin (HDC)

Sean Durkin (Parks & Rec)

Leslie Harrison (Planning Board)

Todd Helwig (Conservation)

Rita Osborne (Housing Authority)

**Christopher Kellogg*

Conservation Commission

Gregory Young, Chair

Wayne Baldelli

Thomas Beals

Justine Dufresne

Diane Guldner

Todd Helwig

Maurice Tougas

Constables

Ralph Bibeau

Raymond Reynolds

Cultural Council

Selvi Oyola, Chair

Scott Nolan

Seira Shalton

Leslie Shore

Steven Smith

Peter Worrest

**Catherine Arcona*

**Stephen Dennis*

**Ande Lockwood*

Design Review Committee

Michelle Gillespie, Chair

Anthony Abu

Diana Nicklaus

Tom Reardon

David Veron

Earthwork Board

Janet Sandstrom, Chair

Thomas Beals

Frederic Philcox

Anthony Pini

Anthony Ziton

Elderly & Disabled Taxation Fund Committee

Jennifer Critchlow

Arlene Parker

Muriel Swenor

Financial Planning Committee

David DeVries, Chair

Heidi Bourque Gleason

Michael Hodge

Roger Leland

Richard Smith

Thomas Spataro

Groundwater Advisory Committee

Bryant Firmin

Diane Guldner

Tina Hill

William Pantazis

George Pember

Board of Health

Glenn French, Chair

Tina Hill

Dilip Jain

Swati Sane

**Deirdre O'Connor*

Historic District Commission

Bruce Chute, Chair

Normand Corbin

Ben Davies

Leslie Harrison

Alexandra Molnar

Stephanie Stockman

Amy Jo White

Brian Smith – Alternate

Zenya Molnar - Alternate

**Robert Ellis*

**Debra Comeau*

**Marie Nieber*

Housing Authority

Rita Osborne, Chair

Raymond Reynolds

Brad Newman

Jean Perry

**Kathleen Polanowicz (State Appt)*

Housing Partnership

Michael Durkin

Nicole Carey

Jane Fletcher (Council on Aging)

Jeff Amberson (Selectman)

Industrial Development Commission

Mark Donahue, Chair

Budhinath Padhy

Industrial Development Finance Authority

George Pember, Chair

William McGourty

Francis McKenna

Library Trustees

Lara Helwig, Chair

Robert Babcock, III

William Frankian

James Hogan

Leslie Homzie

Jocelyn McElhiney

Library Trustees, cont.

Ralph Parente

Michelle Rehill

Jack Sharp

**Jane Clark*

**Barbara Virgil*

Municipal Code & Bylaw

Lorraine Leland, Chair

Peter Brockmann

Andrea Leland

Open Space Committee

John Campbell, Chair

Dan Clark

Ashley Davies

Leslie Harrison

Paul Tagliaferri

Jeff Amberson (Selectmen)

Amy Poretsky (Planning Board)

Sean McCann (Parks & Rec)

Greg Young (Conservation)

**Charles Bradley*

**Robert Mihalek*

Parks & Recreation Commission

Sean McCann, Chair

Mark Awdycki

Sean Durkin

David Putnam

Faith Stevens

Personnel Board

Virginia Simms George, Chair

Charles Frankian

Susan LaDue

Lisa Studholme

**Ann Levenson*

Recycling Commission

Justin Fisher

Ingrid Molnar

June Stokoe

Brian Swanson

Jane Walsh

**Resigned / Retired / Term Expired / Other*



Boards, Committees, Commissions

Board of Registrars

Andrew Dowd, Ex-Officio
Richard Hagen
Michael Long
Claire Swan
**Nancy McNamara*

Scholarship Committee

Robert D'Amico, Chair
Brian Braveman
James Kihungi
Marjorie Markson
Kelly Moran

Trails Committee

Robert Mihalek, Chair
Brian Belfer
George Curtis
Sherral Devine
Nancy Kellner
Forest Lyford
James Stein
Marielle Stone
**Charles Bradley*
**Matthew Cooper*
**Mary Jaiswal*
**Andrew Petlock*

Trust Funds Committee

Lorraine Leland, Chair
Peter Brockmann
Andrea Leland

Water & Sewer Commission

John Meader, Chair
Bryant Firmin
David Pepe

Youth Commission

Sandra Scott, Chair
Gretchen Bean
Joan Clementi
Rebecca Haberman
Lori Mott

Zoning Board of Appeals

Fran Bakstran, Chair
Brad Blanchette
Jeffrey Leland
Richard Rand
Mark Rutan

**Resigned / Retired / Term Expired / Other*

Meeting Schedule

Annual Town Meeting	4th Monday in April	7:30 PM	Algonquin High School Auditorium
Annual Town Election	2nd Tuesday in May	7AM - 8 PM	Four Precincts
Board of Selectmen	2nd & 4th Mondays	7:00 PM	Town Hall
Board of Health	2nd Tuesday	6:00 PM	Town Hall
Conservation Commission	2nd Monday	7:00 PM	Town Hall
Northborough School Committee	1st Wednesday	7:00 PM	Melican Middle School
Parks & Recreation Commission	1st Tuesday	5:30 PM	Town Hall - Recreation Center
Planning Board	1st & 3rd Tuesdays	7:00 PM	Town Hall
Regional School Committee	3rd Wednesday	7:00 PM	Algonquin High School
Zoning Board of Appeals	4th Tuesday	7:00 PM	Town Hall

The full meeting schedule can be seen on the Town Website under Boards & Committees. Also, on the Town Website under Subscribe to Town News, residents can sign up to receive agendas and minutes of the meetings for the Zoning Board of Appeals, Board of Selectmen and Planning Board.



Appointed Officers

Town Administrator

John W. Coderre

Assistant Town Administrator

Kimberly Foster

Executive Assistants

Diane Wackell

**Donna McIntosh*

Finance Director

June Hubbard-Ward

Asst. Treasurer/Collector

Kristi Dagle

**Wendy Ricciardi*

Asst. Tax Collector

Elaine Dell'Olio

Financial Assistant

Marijane Pescaro

Town Accountant

Jason Little

Assistant Town Accountant

Peter Crepeault

Principal Assessor

Daniel Brogie

Assessors

James Dillon

Arthur Holmes

Assessor's Assistants

Julie Brownlee

Susan Reagan

Town Clerk

Andrew Dowd

Assistant Town Clerk

Karen Wilber

**Diane Wackell*

Town Counsel

KP Law

Town Planner

Kathryn Joubert

Town Engineer

Fred Litchfield

Administrative Assistant

Debora Grampietro

Conservation Agent

Kale Kalloch-Getman

Conservation/ Earth Removal Board Secretary

**Jacqueline Goring*

ZBA Board Secretary

Elaine Rowe

Town Hall/Police Custodian

Hosannah Pires



Police Chief

William E. Lyver, Jr.

**Mark K. Leahy*

Police Lieutenant

Joseph Galvin

**William E. Lyver, Jr.*

Police Sergeants

Demosthenes Agiomavritis

Justin Faucher

William Griffin

James Scesny

Jeremy Trefry

**Joseph Galvin*

Detective Sergeant

Brian Griffin

Patrol Officers

Kostas Agiomavritis

Michael Bisset

Christopher Buzzell

Kyle Crewe

Kevin Fruwirth

Patrick Harper

Scott Maffioli

Phillip Martin

Thomas McDonald

Sean Montville

Daniel Murphy

Jeffrey Noel

Michael Prizio

Stephen Sullivan

**Justin Faucher*

**Patrick Kelly*

**James Scesny*

**Jeremy Trefry*

Administrative Assistant

Karen Mueller

Supervisor of Communications & Records

Chris Carleton

**William Toomey*

Dispatchers

Dennis Carlson

Christopher Cherry

Nicole Benoit

Dispatchers, cont.

Katie Mick

Amanda Stone

**Chris Carleton*

Fire Chief

David Parenti

Fire Captains

Daniel Brillhart

James Houston

Frederick Hurst

Robert Theve

Firefighters/EMTs

Steven Brosque

Donald Charest

Zachary Charest

Jamie Desautels

Patrick Doucimo

DJ Gaudette

Michael Gaudette

Nicholas Johnson

Jeffrey Legendre

Patrick McManus

Thomas Monagle

Jeremy Peters

Douglas Pulsifer

Scott Reynolds

Ryan Snee

Barry Sullivan

Christopher Tetreault

Todd Yellick

Call Firefighters/EMTs

Donald Charest

Zachary Charest

DJ Gaudette

Michael Serapiglia

**Michael Sholock*

Administrative Assistant

Lorraine Cain

**Resigned / Retired / Term Expired / Other*



Chaplain

Richard Martino

Haz Mat Assistant

Michael Borowiec

**Nancy Lepore*

Inspector of Buildings

Joseph Atchue

Local Building Inspector

**Bruce LaBoffa*

Administrative Assistants

Louise Leo

Sarah Jean

Plumbing & Gas Inspector

A. Richard Desimone

Wiring Inspector

Robert Berger



Cable Access Director

Kathleen Dalgliesh

Studio Assistant

Terry Crean

Dana Volke

MIS/GIS Director

David Kane

Assistant MIS/GIS Director

John Sabatini

DPW Director

Scott Charpentier

**Daniel Nason*

Assistant DPW Director

**Scott Charpentier*

Administrative Assistants

Lynda LePoer

Robert Luke

Beth Webster

**Robbie Powers*

Highway/Parks Superintendent

David Robillard

Highway/Parks Supervisor

Gregg Senecal

Heavy Equipment Operators

Christopher Carlin

Edward Faford

Richard Frederick

David Lane

Richard Lane

Donald LeBlanc

Lucas Szufat

Light Equipment Operator

Robert Currier

Mechanic

Michael Roberts

Water/Sewer Supervisor

Timothy Davison

Water/Sewer Maintenance Workers

Taylor Cheverier

Steven Jobs

Jeremy Weeks



Health Agent

Stephanie Bacon

Administrative Assistants

Louise Leo

Sarah Jean

Senior Center Director

Kelly Burke

Program Coordinator

Victoria Killeen

Terry Leo

Outreach Coordinator

Jocelyn Ehrhardt

Office Assistant

Nancy Dragon

Van Drivers

William Daley

Joseph Duca

David Farrar

Dennis Parker

Bob Williams

**Kevin Daley*

Family & Youth Services Director

June David-Fors

FYS Counselor

Ayako Reich

Office Assistant

Kathy Brumby

Veterans' Services Director

Adam Costello



Library Director

Christopher Lindquist

Librarians

Deborah Hersh

Katrina Ireland

Donna Kafel

Bonny Krantz

Circulation Desk Supervisor

Kristen Bartolomeo

Library Assistants

Juliane Bozicas

Melissa Chase

Geneinde Jones

Michael Long

Spencer Stevens

Danielle Yanco

**Tracey Loconto*

Financial Assistant

Kathleen Whitman

Recreation Director

Allison Lane

Administrative Assistant

Michelle Lyseth

Recreation Program Supervisor

Stefanie Youssef

**Resigned / Retired / Term Expired / Other*



Board of Selectmen

William Pantazis, Chair

Meeting Information

- The Board of Selectmen meets on the 2nd and 4th Monday of each month, unless otherwise noted.
- Agendas and Meeting Minutes are available on the Town's website.
- Each Selectmen's Agenda includes a public comments portion in order to provide an opportunity for any citizen to come before the Board to speak for any reason.
- Regularly scheduled meetings are broadcast live, re-broadcast on Northborough's Cable Access Channel and can be viewed through the Town's website.
- All Board, Committee and Commission meetings are open to the public.

Visit us on-line at www.town.northborough.ma.us

The Town's website is full of important and helpful information about your community. Town department web pages are continuously maintained and updated.

Subscribe to Town News

Whenever a new event or document is posted to the Website, residents have an opportunity to receive a copy of that posting via email. This opt-in email distribution list delivers information on Town activities including: storm-related information, public health and public works alerts, recycling information, election information and other special Town-related events. These notices are a helpful tool in getting the word out quickly and efficiently and in advance to the public. Residents can also subscribe to receive agendas and minutes of the meetings for the Zoning Board of Appeals, Board of Selectmen and Planning Board.

Currently there are 844 residents, up from 719 this time last year, who have taken advantage of the Town News Subscription service. We would like to see every resident subscribe to receive these emails as this is a timely and cost-effective communication tool. Residents can subscribe at: <http://www.town.northborough.ma.us/subscriber>.

It's also important to note that the Town of Northborough offers the CodeRED service, a high-speed notification system that provides Northborough officials the ability to quickly deliver emergency messages to targeted areas or the entire population of Northborough, including businesses. To sign up for this valuable communication service, please visit the Town Website.

Finances

Northborough taxpayers continue to receive an outstanding value for their tax dollars, especially as finances continue to present a challenge with respect to the needs of our community and our ability to continue to provide Town services within the confines of Proposition 2½. Thanks to Town Administrator John Coderre and his creative and conservative approach in developing the FY2017 Budget, a budget that maintained level services and that was within the confines of Proposition 2½ was presented and adopted at the 2016 Annual Town Meeting.

The Board of Selectmen would like to publicly acknowledge the efforts and commitment of the Town Administrator and the financial team in developing each fiscal year budget using the highest principles of governmental budgeting. At a time when financial matters are most critical, the Budget document can be used as a valuable tool for the residents, presented in a very user-friendly, easy-to-understand document. The average citizen can now go to Town Meeting and feel as if they are able to participate in a meaningful way in their local government.

The Board of Selectmen, together with the Town Administrator, the municipal departments, the School Superintendent, and the Appropriations and Financial Planning Committees will continue to work together in order to communicate clearly to our residents what we are doing, why we are doing it and what it means for our community.



Board of Selectmen from left to right: Jason Perreault, Dawn Rand, William Pantazis, Leslie Rutan and Jeff Amberson.

Happy 250th Birthday Northborough – January 24, 1766

In March 2014, the Northborough Board of Selectmen created a 250th Town Anniversary Committee to plan events during the 2016 calendar year for the 250th Anniversary Celebration of Northborough. Many special events were held throughout the 2016 Calendar Year in the spirit of celebrating Northborough's 250th Anniversary. The events, some of which are highlighted on pages 20, 21 & 22, were planned and organized by not only the 250th Town Anniversary Committee, but also by the Historical Society, local churches and many community organizations.

Volunteers Help Shape our Community

We strongly encourage your participation in your local government, including your attending any of the various board meetings within the community, visiting the Town Offices or volunteering one's services by becoming a member on a Board, Committee or Commission. If you are interested in volunteering your services, please contact Diane Wackell at 508-393-5040 or visit our website at www.town.northborough.ma.us for more information. Our sincere appreciation goes out to all the volunteers who make our community a great place in which to live, work and raise a family.

JULY 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
30	31	<div>JUNE 2017</div> <div>S M T W T F S</div> <div>1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30</div>	<div>AUGUST 2017</div> <div>S M T W T F S</div> <div>1 2 3 4 5</div> <div>6 7 8 9 10 11 12</div> <div>13 14 15 16 17 18 19</div> <div>20 21 22 23 24 25 26</div> <div>27 28 29 30 31</div>			1 Fiscal Year Begins
2	3	4 Independence Day	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Town Administrator

John W. Coderre, *Town Administrator*

It is with great pleasure and pride that I write this report for the 2016 Calendar year. As we reflect upon not only the past year, but also the past several years, Northborough continues to thrive and be recognized for its financial achievements and management, as well as its communication and teamwork.

Each December, the Town's updated Financial Trend Monitoring System (FTMS) Report is presented at a Joint Meeting between the Board of Selectmen, Appropriations Committee and Financial Planning Committee. The purpose of the FTMS is to analyze key financial indicators in order to assess the financial direction of the Town. The report is designed to bring issues and opportunities to the attention of decision-makers through a systematic method of trend analysis. The ultimate goal of the FTMS is to help local officials better assess and protect the Town of Northborough's overall financial condition.

Northborough continues to be in relatively good financial condition. The Town's financial reserves are healthy at approximately 8%. Its debt level is manageable with an upgraded bond rating of Aa1. The impact of rising health insurance costs were mitigated in FY2017 thanks to negotiated plan design changes with employees, and the pay-as-you-go capital investments continue to result in lower debt levels.

The Town was awarded its seventh consecutive national Distinguished Budget Award from the Government Finance Officers Association (GFOA) for the fiscal year that began July 2016. The award reflects the commitment of the Board of Selectmen and staff to meet the highest principles of governmental budgeting. In order to receive the budget award, the Town had to satisfy nationally-recognized guidelines for effective budget presentation.

During 2016, Northborough provided training sessions on budgeting best practices and long-range financial planning at

the Massachusetts Municipal Association's (MMA) Annual Conference in Boston, the Association of Town Finance Committees Annual Conference, the MMA's Managers Boot Camp, the Massachusetts Municipal Auditors and Accountants Association and the Massachusetts Municipal Management Association (MMMA) Fall Conference. Northborough's Financial Trend Monitoring Report is even being used by a professor at Suffolk University as a best practices model for his students obtaining their Masters Degree in Public Administration.

Beyond high quality information and documents, the Town prides itself on its excellent communication and relations among the various municipal agencies, including the School Department and the Financial Boards and Committees. The FY2017 budget adopted at the April 2016 Annual Town Meeting was unanimously recommended by the Board of Selectmen, Appropriations Committee, Financial Planning Committee and the K-8 School Committee. The consensus was based upon months of collaborative work and good communication, which allowed Town Meeting members to vote with confidence, knowing that all the primary stakeholders participated in an open and transparent process.

Department staff also continue to work collaboratively with various boards, committees and commissions to identify the Town's Legislative Priorities. Each year, we invite our legislative delegation to a Selectmen's Meeting where we ask for their support on important issues and initiatives. I believe our formal commitment to strengthening partnerships with State and Federal officials is one more way to make Northborough a stronger community.

On the heels of the successful \$3.6 million state-funded downtown traffic improvement project, I am pleased to report that implementation of the new town-wide Pavement Management Plan is off to a great start. During the 2016 paving season, approximately 20% of the roadways in Northborough received some form of maintenance or paving. The next paving season will see another \$1.1 million in roadway investment as we continue to preserve and invest in our infrastructure.

The Town also completed its largest capital project to date with the new \$25.5 million Lincoln Street School renovation/addition. Following a successful partnership with the School Department the Town was able to obtain a \$10.4 million



Presentation of 7th Consecutive GFOA Award:

Shown from left – Assistant Town Administrator Kimberly Foster, Town Administrator John Coderre, Selectmen Chair William Pantazis, Finance Director June Hubbard-Ward and Town Accountant Jason Little.

state grant to offset the cost of the project. As of this writing the project is complete, under budget and opened on-time with virtually no issues. The Lincoln Street School project is a testament to what we can achieve as a community when everyone works together.

Lastly, it is worth noting that the Town received a \$215,000 grant to offset the cost of the new downtown beautification project known as the Town Common. The Town acquired the land, demolished the existing structures and is working with a landscape architect to design a new open green space for our Town. The project was made possible by many volunteers and funding made available through the Community Preservation Act. We look forward to seeing this exciting project take shape during 2017.

In closing, I want to recognize the contributions of the Board of Selectmen, Appropriations Committee, Financial Planning Committee and the School Committee for their support and cooperation towards bringing consecutive capital and operating budgets to Town Meeting with unanimous support. Our shared vision for meeting Northborough's challenges with long range planning, conservative budgeting, and collaborative problem-solving continues to serve Northborough well, not only for today but for future generations. It is truly an honor to be a part of such an organization.

AUGUST 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY																																																																																				
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Finance Department

June Hubbard-Ward, *Finance Director*

Jason Little, *Town Accountant*

Daniel Brogie, *Principal Assessor*

Our Finance Department is comprised of three functions, Treasurer/Collector, Assessing and Accounting.

The Town's financial position remains solid despite continued recessionary concerns. The Town completed FY2016 with an unassigned fund balance in the General Fund of \$4.2 million. Our total reserves increased with certified Free Cash at \$3.10 million and our Stabilization Fund balance at \$4.17 million. In total, these reserves represent over 10.0% of our total budget. Our Independent Auditor completed the FY2016 audit in accordance with generally accepted auditing standards and determined that there were no material weaknesses.

Treasurer/Collector Division

The United States economy has experienced slow growth with some signs that the era of slow growth may be coming to a close. There has been growth in the Gross National Product, low unemployment and a slight increase in retail sales.

At the local level, excellent tax revenue and local receipts combines with conservative budgeting resulted in the return of appropriated funds which provided a very positive fund balance at year end. The Federal Reserve recently raised interest rates by 25 basis points and are expected to implement similar small incremental increases in the future.

NORTHBOROUGH RECEIVES DISTINGUISHED BUDGET AWARD FOR SEVENTH CONSECUTIVE YEAR



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**Town of Northborough
Massachusetts**

For the Fiscal Year Beginning

July 1, 2016

Executive Director

*The Government Finance Officers Association of the United States and Canada (GFOA)
presented an Award of Distinguished Budget Presentation to the Town of Northborough, MA
for its annual budget document for the fiscal year beginning July 1, 2016 to June 30, 2017.*

SEPTEMBER 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
AUGUST 2017 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	OCTOBER 2017 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				1	2
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17	18	19	20 Rosh Hashanah	21	22	23
24	25	26	27	28	29 Yom Kippur	30

Applefest Weekend

Applefest Weekend

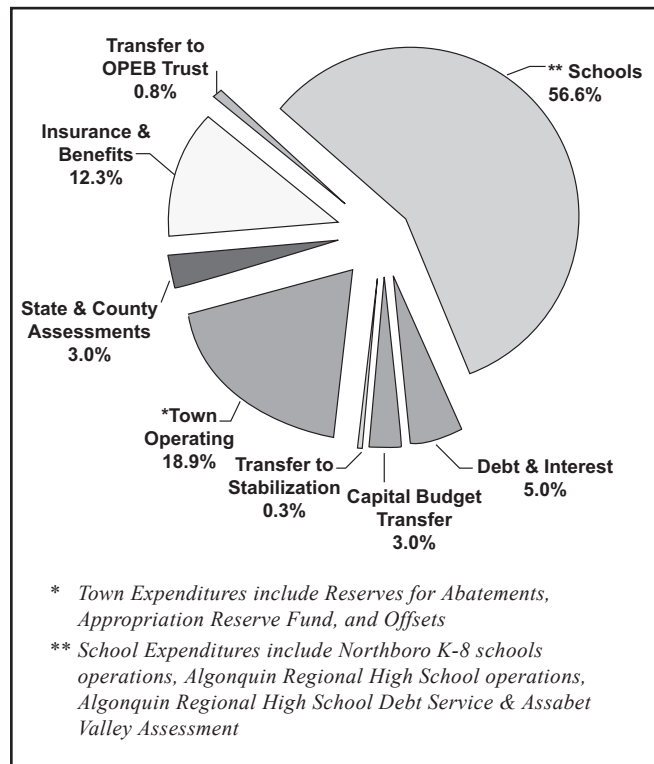


Finance Department

Budget in Brief

The FY2017 Budget relies on projections regarding available revenue. Revenues are conservatively budgeted. The tax revenue budget is based upon an established ceiling of revenue derived from local property taxes in accordance with Proposition 2 ½. Added to these are estimated revenues from State Aid, Departmental Receipts such as fees, permits, interest earned as well as available funds such as Free Cash and Special Revenues.

Fiscal Year 2017 Expenditures



FY2017 Budget

EXPENDITURES	FY2016 Budget	FY2017 Proposed	Variance	% Change
General Government (Town)	\$19,456,306	\$20,137,277	\$680,971	3.50%
Schools				
Northborough K-8	\$21,951,539	\$22,719,843	\$768,304	3.50%
Algonquin Reg. HS 9-12	\$9,421,675	\$10,078,475	\$656,800	6.97%
Algonquin Debt Exclusion	\$656,493	\$661,206	\$4,713	0.72%
Assabet Valley	\$868,431	\$688,313	-\$180,118	-20.74%
Assabet Valley Debt	\$15,006	\$192,135	\$177,129	1180.39%
Warrant Articles				
Reserve Fund	\$175,000	\$175,000	\$0	0.00%
Free Cash Capital Projects	\$2,214,000	\$1,833,460	-\$380,540	-17.19%
Transfer to Stabilization	\$200,000	\$200,000	\$0	0.00%
Transfer to OPEB Trust	\$500,000	\$500,000	\$0	0.00%
Zeh School Debt	\$444,010	\$424,419	-\$19,591	-4.41%
Colburn St. Debt Service	\$71,473	\$69,245	-\$2,228	-3.12%
Library Debt Service	\$399,395	\$392,025	-\$7,370	-1.85%
Senior Center Debt Service	\$445,395	\$433,795	-\$11,600	-2.60%
Lincoln Street Debt	\$675,000	\$1,144,882	\$469,882	69.61%
Other Funds	\$534,058	\$1,008,581	\$474,523	88.85%
Adjustments	-\$62,335	\$0	\$62,335	-100.00%
Subtotal General Fund	\$57,965,446	\$60,658,656	\$2,693,210	4.65%
Water Enterprise Funds	\$2,230,328	\$2,251,473	\$21,145	0.95%
Sewer Enterprise Fund	\$1,658,942	\$1,718,422	\$59,480	3.59%
Solid Waste Enterprise Fund	\$767,000	\$768,350	\$1,350	0.18%
Subtotal Enterprise Funds	\$4,656,270	\$4,738,245	\$81,975	1.76%
TOTAL ALL FUNDS	\$62,621,716	\$65,396,901	\$2,775,185	4.43%



Accounting Division

In accordance with the requirements of Mass General Law, the Annual Financial Reports for the Town of Northborough, for the Fiscal Year ending June 30, 2016 have been submitted. The audited financial statements reflect a fair and accurate presentation of all material aspects of the Town's financial position and results from its operation.

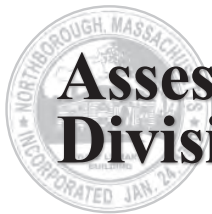
The Town's general ledger is maintained following the Uniform Municipal Account System (UMAS) prescribed by the Massachusetts Department of Revenue. The Town's financial statements are prepared using Generally Accepted Accounting Principles (GAAP) in accordance with standards developed by the Governmental Accounting Standards Board (GASB). The 2016 statements reflect GASB Statement #45 and #68, which require actuarial valuations be performed to determine the Town's long term Other Post Employment Benefit (OPEB) and Pension obligations. The liabilities are included in the financial statements.

Bill Fraher, CPA, has completed the audit of the Town's financial records. A copy of the audited financial statements are available in the office of the Town Clerk and from the Town Accountant's webpage.



TOWN OF NORTHBOROUGH, MASSACHUSETTS Statement of Net Position – Ended June 30, 2016

	Governmental Activities	Business-Type Activities	Total
Assets			
Current assets:			
Cash and cash equivalents	\$ 18,400,433	6,739,471	25,139,904
Investments	8,744,394	-	8,744,394
Receivables (net of allowance for uncollectibles)	1,557,352	952,296	2,509,648
Due from other governments	2,716,558	3,461	2,720,019
Other assets	27,940	-	27,940
Total current assets	31,446,677	7,695,228	39,141,905
Non-current assets:			
Special assessments	-	796,530	796,530
Due from other governments	2,514,124	44,363	2,558,487
Capital assets:			
Assets not being depreciated	37,306,285	3,974,102	41,280,387
Assets being depreciated, net	32,255,216	14,898,760	47,153,976
Total non-current assets	72,075,625	19,713,755	91,789,380
Total assets	103,522,302	27,408,983	130,931,285
Deferred Outflows of Resources			
Deferred amounts related to pensions	1,952,910	70,831	2,023,741
Liabilities			
Current liabilities:			
Warrants and accounts payable	3,089,995	736,014	3,826,009
Accrued payroll and withholdings	2,335,176	5,170	2,340,346
Other accrued liabilities	119,034	-	119,034
Accrued interest payable	220,166	46,785	266,951
Due to other governments	-	1,951,599	1,951,599
Notes payable	280,000	3,150,000	3,430,000
Compensated absences	165,374	14,280	179,654
Bonds payable	2,117,532	680,003	2,797,535
Total current liabilities	8,327,277	6,583,851	14,911,128
Noncurrent liabilities:			
Compensated absences	106,140	12,000	118,140
Other post employment benefits	19,320,648	385,166	19,705,814
Net pension liability	22,615,370	820,247	23,435,617
Bonds payable	22,762,415	4,169,057	26,931,472
Total noncurrent liabilities	64,804,573	5,386,470	70,191,043
Total liabilities	73,131,850	11,970,321	85,102,171
Deferred Inflows of Resources			
Deferred amounts related to pensions	804,748	29,188	833,936
Net Position			
Net investment in capital assets	45,351,026	10,873,802	56,224,828
Restricted for:			
Permanent funds - nonexpendable	846,531	-	846,531
Permanent funds - expendable	244,619	-	244,619
Capital projects	6,261,668	1,427,449	7,689,117
Grants and other	7,296,956	-	7,296,956
Unrestricted	(28,462,186)	3,179,054	(25,283,132)
Total net position	\$ 31,538,614	15,480,305	47,018,919



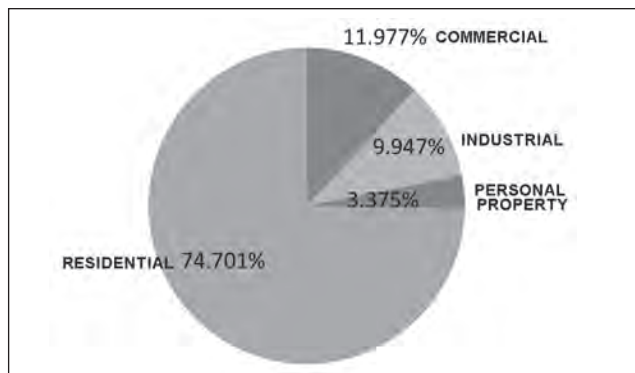
Assessing Division

The mission of the Board of Assessors is to serve the public interest and assure financial stability by exhibiting the highest level of competence and professionalism. To this end, the Board of Assessors pledges our effort toward the accomplishment of these five critical objectives:

1. Timely tax billing
2. Tax equity whereby each taxpayer pays only their fair share of the tax burden
3. Capture all new growth revenue
4. Administration of the real estate, personal property and motor vehicle excise tax through prompt, courteous, honest and thorough public service
5. Enhancement of public awareness of both legislative changes in tax laws and relief programs for qualified local taxpayers

The town currently has 6,289 taxable real and personal property accounts, of which 4,042 are single family residences. Various new development projects have provided \$40.4 million of new growth valuation and our total assessed valuation for FY 2017 has increased to \$2.69 billion. Our tax base is diverse, with the ten largest taxpayers accounting for 13.56% of the total assessed valuation. Property tax collections remain strong with a 5 year average of 99.5% collected in the year of the tax levy.

FY2017 Valuation by Classification



Valuation by Classification

VALUATION	FY2013	FY2014	FY2015	FY2016	FY2017
RESIDENTIAL	1,857,906,419	1,836,849,924	1,901,181,910	1,965,827,789	2,013,539,345
OPEN SPACE	0	0	0	0	0
COMMERCIAL	290,418,511	297,500,177	301,314,148	306,879,461	322,825,207
INDUSTRIAL	267,829,738	268,980,228	274,257,128	265,393,165	268,128,185
PERSONAL PROPERTY	75,683,210	88,168,090	92,112,560	86,762,690	90,963,940
TOTAL VALUATION	2,491,837,878	2,491,498,419	2,568,865,746	2,624,863,105	2,695,456,677
TAX RATE (per thousand)	\$16.11	\$16.59	\$16.73	\$17.17	\$17.39
AVERAGE HOME VALUE	383,646	375,222	387,617	398,960	408,144
AVERAGE TAX BILL	\$6,181	\$6,225	\$6,485	\$6,850	\$7,098

Top Ten Taxpayers in Fiscal Year 2017

		TOTAL VALUATION	TOTAL TAXES ASSESSED	% of TOTAL
1	EQUITY ONE JV SUB NORTHBOROUGH	112,827,800	1,962,075	4.19%
2	AVB NORTHBOROUGH, INC.	60,377,320	1,049,962	2.24%
3	IRON MOUNTAIN INFO MGT. INC.	40,460,110	703,601	1.50%
4	MASSACHUSETTS ELECTRIC CORP	29,863,610	519,328	1.11%
5	CABOT II MA1MO1 MO2 & MO4 LLC	28,089,700	488,480	1.04%
6	REEP-IND. Lyman LLC	20,152,500	350,452	0.75%
7	MM INDUSTRIAL BEE MAN RD LLC	19,612,700	341,065	0.73%
8	NORTON CO	19,360,100	336,672	0.72%
9	GN11 FORBES RD. LLC	17,825,700	309,989	0.66%
10	WAL-MART REAL ESTATE	16,837,700	292,808	0.62%
TOTAL TOP TEN TAXPAYERS		365,407,240	6,354,432	13.56%

TOTAL FY 2017 VALUATION OF THE TOWN

2,695,456,677

OCTOBER 2017

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Celebrate! 250 NORTHBOROUGH 1766 - 2016

The Town began planning the celebration of the 250th Anniversary of Northborough in the spring of 2014. The Committee consisting of nine residents appointed by the Board of Selectmen, as well as two Selectmen and two staff liaisons brought together diverse backgrounds, perspectives and interests to the planning process. The group met bi-monthly to develop a mission statement, define goals, identify celebration events and plan the budget. A calendar of events was developed with the input gathered from two community meetings bringing together the voices of over 35 community organizations. The schedule of events included those supported by the 250th Committee as well as those sponsored and organized by the Historical Society, local churches and community organizations.

The official “Kick-Off” event was held on January 24, 2016 at the First Parish Unitarian Universalists Church. This site was selected as it was the location of the first Meeting House for the North District of Westborough, the first step to a separate Northborough. It was a beautiful sunny day



Cake Boss' replica of 1st Parish Church

after an evening's light snowfall. The event had short lectures reviewing Northborough's history, a choir, local politicians' congratulatory remarks and a color guard. Immediately after the program, a “Birthday Celebration” was held. The birthday cake was a replica of the First Parish Church donated by the famous “Cake Boss”, Mr. Buddy Valastro. The day's event concluded with a rousing rendition of “Happy Birthday Northborough”.

The community enjoyed many more exciting events throughout the 2016 calendar year. These events were made possible by funding received through donations by families, businesses and the Town of Northborough.

In February, the “Anniversary Gala” was held. Some 350 people attended the dinner-dance event dressed in their finest formal wear. The combination of delicious food and music provided by one of Boston's finest bands “Bean Town”, resulted in everyone having a wonderful time. In May, the “5K Road Race” drew 165 runners who ran through the heart of Northborough's historic district.



Sudbury Militia on Family Fun Day

August brought the “Family Fun Day” event. This event focused on activities for young school children and their families. It was a “turn off the electronics event”. Traditional games like Dominos, Jacks, Jump Rope, Tug-of-War, Duck-Duck-Goose plus many others were enjoyed. In addition, the Sudbury Militia was there along with a Native American exhibit. Many students from Algonquin High School volunteered to help with all the games.

The closing event for the season was the “250th Finale”. This dinner dance encouraged guests to dress up in their favorite historical era. Awards were given out in several categories noting the creativity of guests. With another great band and good food, everyone had a wonderful time.



Couple at the 250th Finale



A table of good times at the 250th Finale

The 250th Town Anniversary Committee teamed with the Historical Society for the “Historic Sites Trolley Tour” held in May and the “Cemetery Tour” held in September. Both events were very well attended and will certainly be recalled as highlights for the celebration year. The Committee worked with Boy Scout Troop 1 in identifying an Eagle Scout Project that entailed the installation of fifty temporary markers around town in an effort to identify a large variety of historic sites. Scout Carter Brannon volunteered for the project. The markers were up for several months during the summer. Any person who visited all of the sites was eligible to collect a token 250th commemorative item.

The 250th Town Anniversary Committee provided financial support towards the cost of several bands, including the band at the pre-fireworks event during Applefest weekend and bands in the Applefest parade, and the band at the 250th BBQ, sponsored by the Northborough Senior Center. The Committee also provided financial support towards the horse and carriage used by the Northborough Historical Society in the Applefest parade; the band at the First Parish Unitarian Universalists Church Memorial Day event and the Northborough 250th Chorus.

In remembrance of all Northborough military killed in action throughout the Town's history, the 250th Committee held a ceremony before the Applefest Fireworks. Representatives from the Post 234, Selectmen Dawn Rand and Bill Pantazis and Fred George, Town Moderator presented names of the deceased.

Celebrate! 250 NORTHBOROUGH 1766 - 2016

The 250th Committee



Virginia Simms George, Chair
Tom Lowe, Vice Chair
Norm Corbin, Clerk
Dale Rains, Treasurer
David Carlson
Andy Dowd
Amelia Graham
Lorna Helms
Robert Marchetta
Cathy McAuliffe
Bill Pantazis
Dawn Rand
Diane Wackell

In addition to the events organized and/or sponsored by the 250th Town Anniversary Committee, many other civic organizations held their own events in celebration of the Town's 250th Anniversary, including:



Historical Society Fashion Show

The Northborough Historical Society

- Monthly Programs with a focus on Northborough History
- Hunt for History
- Harvest Dinner
- Historic Fashion Show
- History Hikes with the Trails Committee
- Photography Contest

Schools

- Marguerite E. Peaslee School sponsored a "Northborough 250th Year" Event
- Third graders created a video "Happy 250th Anniversary Northborough"
- Assabet Regional Vocational High School provided support with signage and printing
- Algonquin High School students supported "Family Fun Day"

Religious Organizations

- Northborough Interfaith Clergy Association publication on "Congregational Histories"
- Northborough Interfaith Clergy Association "Week of Gratitude" and "Interfaith Thanksgiving Service"
- Trinity Church's "250th Tea"

Senior Center

- Fashion Show and Tea Event
- History Speaker Series
- Weekly History Walks

Scouting

- Eagle Scout "Historic Marker" Project
- Participation in the "Anniversary Celebration" and "Pre-Fireworks Remembrance"

Northborough 250th Chorus

- 250th Concert featuring the Worcester Men of Song

Northborough Area Community Chorus

- Celebrated Northborough's 250th Anniversary with America in Song

Northborough Garden Club

- 90th Year Celebration in Conjunction with Northborough's 250th Anniversary

The Northborough Art Guild

- Artwork Depicting Northborough

Friends of the Northborough Library

- Antiques Appraisal Day

Northborough Community Affairs Committee

- Provided beach mats with the 250th LOGO during their summer concerts



Trolley tour

The 250th Town Anniversary Committee would like to thank the entire community for their support, especially, Kathy Dalglish and her team, Terry Crean, Skip Doyle, Pat Doyle, Ron Goodnow, Liz Nolan, JoAnne Miller, Christine Cobb, and the Town of Northborough staff.

Also a huge thank you to all that provided financial support. We could not have planned and sponsored all of these celebratory events without your support. And lastly, a very special thank you to all the participants and guests at the many events. It was a very educational and fun year.

While inventory lasts, 250th Commemorative items will be available for purchase in the Town Clerk's Office. Items include commemorative plates, cookbooks, coffee mugs, sweatshirts, t-shirts, pins and hanging ornaments.

Celebrate! **250**
NORTHBOROUGH
1766 - 2016





Town Clerk & Election Registration

Andrew T. Dowd, Town Clerk

Often considered the core of local government, the Town Clerk's Office serves as the central information point for local residents and citizens at large. Our office is responsible for maintaining and preserving the town's vital records. The office also issues various licenses and permits such as; business certificates, raffle/bazaar permits, and dog licenses. The office of the Town Clerk also issues birth, death, and marriage certificates as well as accepting marriage intentions from couples wishing to be married. The Town Clerk also serves as a Justice of the Peace. Both the Town Clerk and Assistant Town Clerk serve as Notary Public.

Our office posts all meeting notices, agendas, and minutes directly to the town's website. Additionally a calendar on the homepage of the website listing all meetings and other important dates is also maintained by the Town Clerk's office. This feature provides an easy way for residents to keep abreast of upcoming meetings. The Town's website provides a wealth of information including the ability for customers to pay online for a variety of services.

Dog Licensing



BradyW

Dogs are licensed on the calendar year: January – December. Dogs six months and older must be registered annually. Dog licenses are sold at the Town Clerk's Office, or can be purchased by mail or online. The Town Hall is open on Mon, Wed, Thu 8am – 4 pm; Tuesday 8 am – 7 pm and Friday 7 am – Noon.

License fees are: spayed/neutered – \$15.00 and intact males/females – \$20.00. Checks should be made out to the Town of Northborough. Unless already on file, a valid *rabies certificate* is required to purchase a dog license. *Proof of spaying or neutering* is also necessary for all dogs that were not licensed as such last year. Spay or neuter certificates or a short note from your veterinarian will be acceptable. Feel free to contact the Town Clerk's Office to verify what's on file.

To purchase a dog license online, please visit the Town's Website: www.town.northborough.ma.us and click "online services"

Once your dog is licensed, please make every effort to renew your dog license every year by the end of February. A \$25 late fee per dog is effective on March 1st. This late fee does not apply to a new dog.

If you have any questions about licensing, please contact the Town Clerk's Office at 508-393-5001 or e-mail: townclerk@town.northborough.ma.us. To fax a certificate please dial 508-393-6996. You may contact the Dog Officer at: 978-897-5596.

Massachusetts General Laws Chapter 140 Section 137 requires that all dogs be licensed. The Town of Northborough currently has over 1,800 licensed dogs.

The Town Clerk serves as the Chief Election Official and as such is responsible for all Elections; local, state, and federal. For the first time in Massachusetts history, Early Voting was offered for the November 8th Presidential Election. In Northborough, 3,165 voters cast their ballot early.

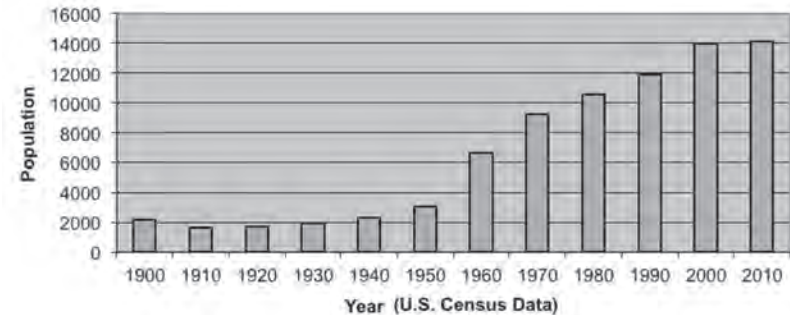
Massachusetts General Law C.51 s.4 requires an annual census be mailed to each residence. Replying to the census assures that you remain on the active voter list and provides documentation of your legal residence.

In 2016 the Town Clerk's office conducted the following elections: March 1st: Presidential Primary Election, May 9th: Annual Town Election, September 8th: State Primary Election, November 8th: State General/Presidential Election, Register to Vote online: www.RegisterToVoteMA.com

REGISTERED VOTERS – as of 12/31/2016

PRECINCTS	1	2	3	4	TOTAL
American Independent	0	1	1	1	3
Conservative	1	0	3	0	4
Democrats	686	593	618	583	2480
Green Rainbow	2	5	2	1	10
Inter 3rd Party	1	0	0	2	3
Libertarian	4	5	4	6	19
MA Independent	2	0	1	1	4
Pizza Party	0	1	0	0	1
Republicans	400	393	385	408	1586
Unenrolled	1819	1712	1768	1809	7108
United Independent Party	7	12	5	6	30
Working Families	1	1	0	0	2
Totals	2924	2722	2787	2817	11250

GROWTH TRENDS



VITAL STATISTICS – for 2016

Births - 143 Deaths - 128 Marriages - 79*

*Citizens who applied for their marriage license in the Town of Northborough. These are not necessarily residents of the Town



Kathryn A. Joubert, *Town Planner*

Planning Board & Town Planner

The five member elected Planning Board and Town Planner are responsible for insuring the development of land in Northborough meets the criteria set forth in state and local land use regulations. The process involves the review of subdivisions, site plans, special permits, and scenic roads. The Planning Board places a high priority on balancing the growth of residential development while encouraging the expansion of the industrial and commercial tax base. The Board seeks to encourage industrial and commercial development in a manner which maintains the existing character of the town; preserves our residential neighborhoods; and protects our natural resources.

The Planning Board meets twice a month to review development applications, update zoning bylaws and subdivision rules & regulations, and discuss long-term planning goals. In 2016, plans reviewed and approved included three site plans for commercial and industrial development; three common driveway applications; one scenic road application; one residential preliminary subdivision; one residential definitive subdivision; and ten residential lot plans creating new twenty-five lots.

The Planning Board and the Town Planner belong to the Central Massachusetts Regional Planning Commission (CMRPC), the Massachusetts Chapter of the American Planning Association (APA), and the Massachusetts Association of Planning Directors Inc. (MAPD).

The Town Planner serves as staff to the Planning Board, Zoning Board of Appeals, Open Space Committee, Community Preservation Committee, Design Review Committee, Housing Partnership, and Trails Committee.

Zoning Board of Appeals

The five member Zoning Board of Appeals, appointed by the

Board of Selectmen, serves to hear and decide applications for special permits, variances, site plans, appeals, and comprehensive permits.

Twenty-one petitions were filed and acted upon in 2016. Twenty-one special permits and fifteen variances were granted. Three special permits and four variances were denied. A comprehensive permit was granted to Habitat For Humanity for the creation of four affordable housing units.

Open Space Committee

The Open Space Committee serves to coordinate the prioritization of the protection and acquisition of open space parcels for both active and passive recreation; to explore alternate funding sources for the purchase of these parcels; and to educate and inform the public of the benefits of preserving open space.

As part of the ongoing work with the Tri Town Landscape Protection Project and Sudbury Valley Trustees, twenty-two acres on Ball Hill were permanently protected from development with the placement of a Conservation Restriction on this property. A combination of Community Preservation Act funds and State grant monies were utilized to purchase this Conservation Restriction. In the near future trails will be developed on the parcel for the public to use and enjoy.

Committee members will continue to identify key parcels to protect, either by acquisition or conservation easement. Several town-owned parcels will be brought to the 2017 Town Meeting to convert to Commission Conservation ownership for permanent protection status. The Committee will also continue to outreach and educate landowners about the benefits of conservation restrictions and other protection tools.

Conservation Commission

The Conservation Commission is a seven member board appointed by the Board of Selectmen and serves to protect wetland resource areas within the Town of Northborough. Resource areas range from small streams and swamps to the Assabet River and Bartlett Pond. In 2016, the Conservation Commission issued twenty-one Order of Conditions and Orders of Resource Area Delineations; twenty-five Certificates of Compliance; eight Determinations of Applicability; and reviewed one forest cutting plan. The applications reviewed by the Commission range from natural

resource area evaluations and single family home projects to residential subdivisions and large scale industrial/commercial construction. A Tree Removal Policy was adopted in 2013, giving residents more information regarding problem trees on their property near wetland resource areas. A copy of the policy, along with permit application guidelines, can be found on the Commission's website. The Commission is currently partnering with Conservation Commissions in Berlin and Boylston in the protection of approximately 500 acres surrounding the Mt. Pisgah area in a project titled the Tri-town Landscape Protection Project and has received a grant from the Commonwealth of Massachusetts for nearly \$500,000 for the project. Please contact the Conservation Agent if you have any questions about this particular land protection effort or any questions involving wetlands, streams, ponds or similar areas.

Housing Partnership

The Housing Partnership formulates and implements housing policy for the Town including the review of local bylaws to reduce the barriers for the creation of affordable housing; educate residents and promote awareness of the need for affordable housing; and identify and evaluate housing resources for the community.

Design Review Committee

The Design Review Committee works with applicants and architects to review building design and landscaping for properties located in the commercial zoning districts. The purpose of design review is to promote architectural and ecological considerations for the betterment of the community.

Community Preservation Committee

The Community Preservation Committee oversees the process of implementing the Community Preservation Act (CPA) and make recommendations at each year's Town Meeting for the allocation of CPA revenue. At the 2016 Annual Town Meeting, \$712,700 was allocated to various projects pertaining to historic preservation, affordable housing, and open space. An additional \$2,400,000 was set aside for the possible purchase of the White Cliffs property on Main Street.

NOVEMBER 2017

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Fred Litchfield, P.E., Town Engineer

The Engineering Department provides staff support and reviews all projects that are submitted to the Earthwork Board, Planning Board, Zoning Board of Appeals and the Groundwater Advisory Committee. The Town Engineer also worked very closely with the Recycling Committee as well as administering all aspects of the Solid Waste Program.

Construction Projects

The Engineering Department monitored several commercial construction and residential subdivision projects that were issued permits from the boards or committees listed above to insure that they are being constructed in accordance with the approved plans and permits. The Engineering Department also worked closely with the Public Works Department preparing some bid packages for various utility and construction.

Earthwork Board

The mission of the Earthwork Board is to prevent soil stripping and the generation of unsafe and unsightly conditions in Town. In 2016, the Earthwork Board met six (6) times, held ten (10) public hearings and issued eight (8) new permits. More meetings were required than in previous years as the Governor's Permit Extension Act has expired which had eliminated the need for developers to renew their permits annually as required by our local bylaw.

Groundwater Advisory Committee

The Town Engineer provides technical support to the Groundwater Advisory Committee which reviews all projects located within each the known aquifers of the town and make recommendations to the Zoning Board of Appeals and the Planning Board. The purpose of this Committee is to protect, preserve and maintain the existing and potential groundwater supply and groundwater recharge areas. To preserve and

protect present and potential sources of water supply and to conserve the natural resources of the town. In 2016 the Groundwater Advisory Committee met seven (7) times and made recommendations regarding twelve (12) projects.

Mass DOT Projects

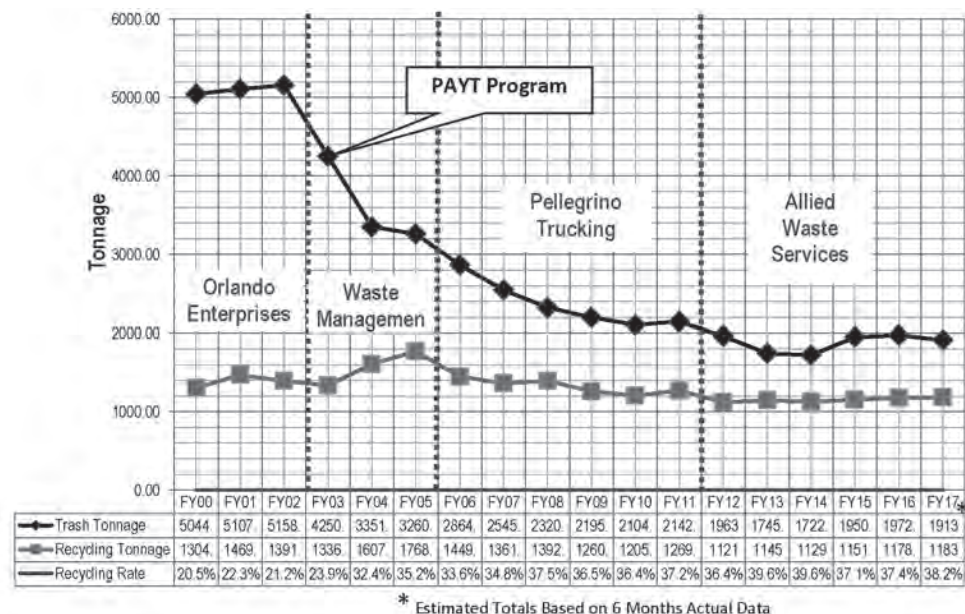
The Town Engineer generally acts as the liaison for the Town with the Massachusetts Department of Transportation (Mass DOT) projects in both the planning and construction phases within the Town of Northborough. Currently Mass DOT has completed the design for some improvements to the ramp from Route 20 west onto Route 9 west and construction is expected to begin in 2017. The Engineering Department was also involved in the review of the design and installation of the signals at Shops Way which was installed last fall by the developer of Northborough Crossing II project. Traffic signals are also being designed for the northerly intersection of Shops Way and Route 20 near Hitching Post Lane. These signals are expected to be installed within the next twelve to eighteen months.

Collection of Solid Waste and Recycling

The Town entered a three (3) year extension of the contract with Allied Waste Services of Auburn for the curbside collection of solid waste and the curbside collection and disposal of recycling materials, the contract became effective on July 1, 2016.

The annual swap event - TAKE IT OR LEAVE IT DAY – was again held at the DPW Garage at 190 Main Street in May and was expanded to include scrap metal, hard plastics, textiles and cardboard collection. This past year the Northborough Junior Women's Club was unable to organize a Sty-

Trash & Recycling Comparison Chart FY00 - FY17
Cardboard Recycling Began July 1, 1997



rofoam recycling day held as the vendor previously used is no longer in business and other options are being explored. The annual Household Hazardous Waste Day held at the DPW Garage in the fall was also successful and again provided the residents with an opportunity to dispose of hazardous chemicals and scrap metal items which are not accepted at the curb.

The Engineering Department continues to work with the Recycling Committee to increase recycling and to reduce the volume of trash to be disposed at the Wheelabrator-Millbury waste to energy facility. The Engineering Department accepts button cell batteries, rechargeable batteries, mercurial thermometers and thermostats which are all unacceptable items for the waste stream due to their mercury content. Fluorescent light tubes and compact fluorescent light bulbs which also contain small amounts of mercury, can be brought to Rocky's Ace hardware at 261 West Main Street.

For questions concerning trash collection or recycling, please visit the Town website at www.town.northborough.ma.us or call the Engineering Department at 508-393-5015.

DECEMBER 2017

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	NOVEMBER 2017 S M T W T F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JANUARY 2018 S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31			1	2
3	4	5	6	7	8	9
10	11	12 Hanukkah Begins	13	14	15	16
17	18	19	20	21	22	23
24	25 Christmas Day	26	27	28	29	30

Police Department

William Lyver, Chief of Police

I am pleased to provide you with the 2016 Annual Report of the Northborough Police Department. As Northborough's 250th anniversary year concludes, included is a brief comment on our humble beginnings as a police department. According to town records, Joseph Stone was the first town resident to be paid for police duty in 1872. Two years later, on March 2, 1874 Article 28 of the Town Meeting warrant was passed by Northborough voters. The article read: "To see if the town will instruct the selectmen to appoint a police force sufficient to maintain order in public meetings and in the vicinity of town hall."



Joseph Stone

Here we are one hundred and forty-two years later. The department is one of the first of only sixty-six Massachusetts police departments to have been awarded full accredited status by the Massachusetts Police Accreditation Commission. We pride ourselves on continuing a proud tradition of service, excellence, dedication and professionalism to our community. The Northborough Police Department has been actively involved in police accreditation initiatives since 1988, and will continue to remain on the cutting edge of law enforcement progress.

The largest change in personnel in the department's history took place in 2016 beginning with the retirement of Officer Patrick Kelly in January. Chief Mark Leahy retired in May to assume a new position as Executive Director of the Massachusetts Chiefs of Police Association. Lieutenant William Lyver was promoted to Chief initiating a promotional process for a replacement lieutenant. Senior Sergeant Joseph Galvin was subsequently promoted to lieutenant. Officers James Scesny and Justin Faucher were promoted to vacant sergeant positions, one created by Lt. Galvin's promotion and the vacancy created when Sgt. James Bruce retired in 2015. The 2015 staffing study recommended adding a sergeant's

position and one patrol officer. The sergeant's position was funded in FY2017 and came to fruition with the promotion of Officer Jeremy Trefry. Five new/replacement officers were hired in 2016: Daniel Murphy, Sean Montville, Patrick Harper, Stephen Sullivan and Kevin Fruwirth.

As of December 31, 2016, the Northborough Police Department is staffed as shown below:

1	Chief of Police
1	Lieutenant
5	Sergeants
1	Detective Sergeant
11	Patrolmen
2	Detectives
1	Administrative Assistant
1	Communications Supervisor
5	Public Safety Dispatchers
<hr/>	
28	Total Employees

Calls for Service

During 2016, Northborough Police performed 21,536 instances of police service. This number includes 6,665 self-initiated actions by our officers such as traffic stops, suspicious person/vehicle checks and other service related actions. The Police Department responded with and assisted the Northborough Fire Department with 923 medical emergencies/ambulance calls and 372 other fire service calls.

Alphabetically, the larger or significant categories were:

Alarms (burglar, fire, panic, hold-up, etc.)	709
Ambulance calls	923
Assist Fire Department	372
Bank/business checks	1,872
Building/Property checks	3,521
Breaking and Entering	34
Family offenses	97
Homicide	0
Larceny	88
Motor vehicle accidents	322
Operating under the Influence arrests	64
Suspicious persons/vehicles	707
Traffic citations issued	2,964
House checks	764
Verbal traffic warning	1,549

Of the 4,513 motor vehicle stops for observed traffic violations, 2% resulted in an arrest, 3% resulted in a criminal complaint application, 23% resulted in a civil citation (fine), 40% resulted in a written warning being issued and 32% resulted in a verbal warning being issued.

The ongoing opioid crisis has not spared Northborough. In 2016, there were ten overdoses and three deaths. All patrol vehicles are equipped with naloxone hydrochloride or "Narcan" to counteract the drug's effects during an overdose crisis. Of the ten overdoses, officers administered this life-saving drug successfully reversing seven overdoses. Unfortunately, in three cases, victims did not survive. The cost to the department for replacing this lifesaving drug was reimbursed by District Attorney Joseph Early's office. In addition to carrying Narcan, all department patrol vehicles are equipped with automated external defibrillators ("AED's") and extensive emergency first aid equipment to better protect the public we serve.

The following programs and services continued during 2016:

- **Drug Abuse Resistance Education (D.A.R.E.)**
- **Officer Phil - Stranger Danger**
- **"RUOK" Program** (which stands for "Are You Okay?") At-risk members of our senior community receive a well-being telephone call every morning from the Police Department.
- **Child Car Seat Installations:** We strongly encourage parents (and grandparents!) to use this important and valuable free service.

This is your Police Department. As shown above, the majority of our time, effort and services are geared towards crime prevention and the safety of our residents. Please contact us if we can be of assistance to you. We maintain a vast network of contacts in the social service fields, and we will strive to either help you or direct you to aid. We are available to speak to school, civic and related groups. Northborough is a beautiful community in which to live, work and enjoy life and we will strive to help our residents maintain and enjoy the highest quality of life possible.

JANUARY 2018

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David Parenti, Fire Chief

2016 was an eventful year for the Northborough Fire Department. In January, Chief David Parenti assumed leadership of the department. Chief Parenti has over 35 years of experience in the fire service most recently serving as the Chief for the Belmont NH Fire Department. Our long serving Hazardous Materials Assistant Nancy Lepore retired after serving for 18 years. Nancy was replaced by Michael Borowiec, a career Firefighter with the Shrewsbury Fire Department who works for the department 19 hours a week. Other personnel changes included the hiring of two new Firefighter Paramedics: Ryan Snee and Nick Johnson. Several changes have been made to our operational plan. We continue to refine our new department manual as well.

Operations

Operationally we had a busy year. We responded to 2136 requests for service. We continue to be an active member of Massachusetts District 14 with members participating with the dive rescue team and the technical rescue team. This is in addition to our participation in district strike team activations and State fire mobilization plan participation.

Training

In addition to our regular daily and monthly training, we participated in several specialty training events this year. In April all personnel participated in an emergency driver practical training class. The program consisted of both classroom and practical evolutions. We also were fortunate to have the Massachusetts Firefighter Academy present a firefighter self-rescue program to all personnel in November. Both programs will help to improve the safety of our personnel.

Fire Prevention

Fire Prevention and inspection services conducted 1,258 inspections and issued 687 permits. Our new software that has only been in place for a few months has also enabled us to track violations noted during inspections. To date there are 95 recorded violations.

The Future

As we move forward into 2017 and beyond we have several important projects we continue to work on. First and foremost we are focused on our fire station project. We have formed a building committee and have begun the process of conducting a feasibility study. Included in this study will be station location, space and operational needs, and future needs. We continue working toward implementing recommendations from the Center for Public Safety Management study. This includes an increase to our staffing levels to five personnel per shift and the addition of a Deputy Chief position. We continue to work on implementing changes to our dispatch model to help improve response and reaction times. We have already implemented several changes including the addition of Apps that allows firefighters to receive dispatch information directly to the cell phones regardless of their location. We will continue to refine our Capital Improvement Plan and to separate our wants from our needs.

2016 Incidents	
Description	Count
Detail	88
Fire Response	410
Hazardous Materials Response	41
Motor Vehicle Accident	131
Mutual Aid Response	120
Emergency Medical	1150
Public Education	4
Service Call	192
Storm Response	
Total	2136



Did you know...

In less than 30 seconds, a small flame can get completely out of control and turn into a major fire. It only takes minutes for a house to fill with thick black smoke and become engulfed in flames. By preparing for a fire emergency, you can greatly

reduce your chances of becoming a fire casualty.

- Test your smoke alarms once a month and change the batteries at least once a year.
- Replace smoke alarms every 8-10 years or as the manufacturer guidelines recommend.
- Plan your escape from fire. The best plans have two ways to get out of each room.
- Practice fire escape plans several times a year. Practice feeling your way out of the house in the dark or with your eyes closed.
- Purchase only collapsible escape ladders evaluated by a nationally recognized laboratory such as Underwriters Laboratory (UL)
- Check that windows are not stuck, screens can be taken out quickly, and that security bars can be properly opened.
- Make sure everyone in your family understands and practices how to properly operate and open locked or barred doors and windows.
- Consider installing residential fire sprinklers in your home.

FEBRUARY 2018

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Joseph M. Atchue, CBO
Inspector of Buildings

Wiring Inspector Robert Berger
Plumbing/Gas Inspector Richard Desimone

The Building Department has seen a steady flow of construction permit requests over the past year. Currently the department is seeing an influx of new buildings; both commercial and residential, providing insight to a growing economy for the commercial and residential markets.

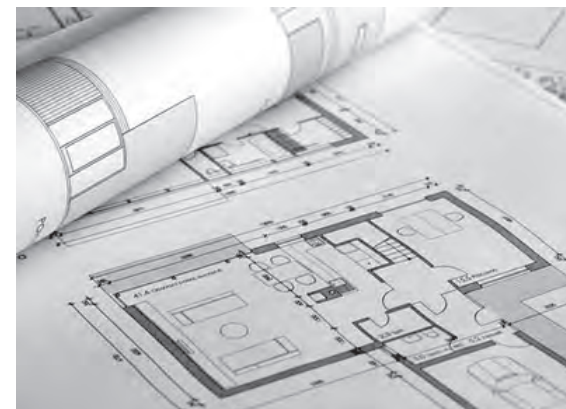
In 2016 the Town of Northborough saw the completion of the Lincoln Street School Renovation project started in the second quarter of 2015 and finished before the start of the 2016-2017 school year. The project was completed under budget and opened on time with no issues. Also the second phase at Northborough Crossing has been permitted and is well underway with the addition of several restaurants already open to the public, a Medical Urgent Care facility and two large retail strip mall buildings with several small businesses located within those buildings.

The upcoming year of 2017 is shaping up to be an exciting new year in the world of construction for the Town of Northborough adding to the rich history and the ever changing and vibrant community. We look forward to working with residents and commercial businesses by providing exceptional customer service with the goal of maintaining safe living and working environments for residents and visitors.



The following is a breakdown of all permits issued during the years 2014, 2015 and 2016:

Description	Totals		
	2014	2015	2016
Single Family Houses	13	11	7
Attached Single Family	11	6	8
Residential Addition/Alteration/ Repairs	148	134	190
Non Residential: New Construction	6	6	7
Non Residential: Add/Alt/Repairs	52	52	60
Roofing/Siding/Windows	162	239	154
Garages	6	5	2
Sheds/Barns	7	7	8
Decks/Porches/Gazebos	22	21	37
Swimming Pools	8	8	11
Stoves	21	14	22
Signs/Awnings	37	57	65
Demolitions	18	10	21
Tents/Trailers	10	6	4
Foundations	2	5	2
Mixed Use/Change in Use	1	1	0
Wireless Comm. Facility	10	11	3
Solar Panels	112	106	63
Insulation	18	25	35
Retaining Walls/Other	5	4	2
Totals	668	728	701
Notice to the Public			



The Building Code is changing to the 9th Edition in the second half of 2017 and with that will be changes in permitting and permit fees. The implementation of an online permitting system will offer a more streamlined process for the public to apply for and pay for permits.

The State of Massachusetts has mandated that the permitting of fire alarm and sprinkler systems will be permitted through the Building Department in consultation with the Fire Department. For any questions or concerns regarding construction, zoning, code enforcement, or inspections please contact the Building Department during business hours at 508-393-5010 or by sending an email via the links located on the department's webpage located on the Town website at www.town.northborough.ma.us. Please provide 24 hour notice when scheduling inspections for (Building, Wiring, Plumbing and Gas). As a reminder, in the State of Massachusetts only a licensed plumber/gas fitter can apply for and perform work relating to plumbing and gas. If you are hiring a contractor to perform work on your home it is advisable to check references, licenses, and insurance before signing a contract.



Health Department

Stephanie Bacon, Health Agent

The Health Department's mission is to preserve and to protect public health in the community, by preventing disease and assuring safety and environmental quality. This objective is carried out through routine inspections, complaint investigations and plan reviews. The department also develops regulations and programs to address existing and future public health issues and to promote preventative public health. It is through these efforts that the Health Department is helping to improve the quality of life for all members of the community.



The Board of Health in conjunction with Salmon VNA, conducted annual flu clinics, vaccinating 116 people in the community. Routine inspections are continued throughout the year with education and guidance given where needed. Inspections are routinely performed at food establishments, non-private swimming pools, camps, stables and for septic systems. Compliance checks are also conducted for establishments that sell tobacco.

The Northborough Health Department has continued much success with our Prevention & Wellness Trust Grant, Metrowest Moves "Mass in Motion Grant," and our Substance Abuse Grant.

Permits/Licenses/Grants and fees collected and deposited with the Town Treasurer for the 2016 calendar year amount to \$ 65,741.49.

The following information is provided as a statistical summary of permits/licenses issued by the Board of Health for the 2016 calendar year:

Food Service Permits	167
Horse Stable Permit	12
Soil Tests	9
Camp Permit	4
Disposal Works Installer Permits	49
Tobacco Permit	21
Other Septic Related Permits	1196
Motel Licenses	2
Septage Haulers	27
Funeral Director	1
Semi Public Swimming Pool Permits	4
Well Permits	9

The Health Department, through its contract with the Salmon VNA, also investigated the following communicable diseases, conducted blood pressure clinics and flu clinics in 2016.

Campylobacteriosis	1
Blood Pressure Clinics	12
Ehrlichiosis	4
Flu Clinics	2
(116 vaccinated)	
Hepatitis C	1
Human Granulocytic Anaplasmosis	5
Legionellosis	1
Rabies	2
Vibrio	1
Borrelia	1
Giardiasis	1
Mumps	1
Norovirus	1
Shiga Toxin Producing Organism	1
Group A Streptococcus	1

10 Easy Tips to Live By

- 1. Cook from scratch** – This is one of the most important life skills you can learn. It allows you to have complete control of what goes into your food.
- 2. Eat a balanced diet** – Aim to eat a balanced diet that contains each of the food groups in the correct proportions.
- 3. Variety is key – eat the rainbow** – Fill your diet with a wide range of fruits, vegetables, lean meats, fish, eggs, pulses, nuts, seeds, wholegrains and naturally low fat dairy foods. When it comes to fruit and veg, different colors provide your body with the different nutrients it needs to stay strong and healthy – it's not just greens that are good for you!
- 4. Understand what you're eating** – Make an effort to learn about the food you're eating – we all need to understand where food comes from and how it affects our bodies.
- 5. Eat nutritious calories** – Make sure the majority of your energy intake comes from nutritious calories that also provide your body with nutrients like vitamins, minerals, protein, fiber and good fats. Avoid empty calories.
- 6. Don't skip breakfast** – Breakfast kick-starts your metabolism and helps you to be alert and awake throughout the day. Make sure you always eat a nutritious breakfast. Make it wholesome and make it count.
- 7. Read the small print** – It's important to read packaging correctly. Be aware of the recommended portion sizes, and the sugar, salt and saturated fat contents. Remember that not all E-numbers are bad, but too many is often a bad sign.
- 8. Drink more water** – Water is an essential part of your diet. Drink plenty of water and avoid empty calories from things such as fizzy drinks, energy drinks or juices with added sugar. Eat your calories don't drink them.
- 9. Keep active** – Exercise is an extremely important factor in staying healthy so try to be as active as you can.
- 10. Sleep well** – Make sure you get enough sleep – it's an essential part of being healthy and directly affects how well we are able to learn, grow and act in life. While we're asleep, our bodies have that all-important time to repair.

Trails Committee

Robert Mihalek, Chairman

For the 2016 calendar year, the Northborough Trails Committee has successfully continued on its mission to provide a safe network of recreational trails for the residents of Northborough and many surrounding communities as well. Our user groups include hikers, walkers, runners, mountain bikers, dog walkers, cross-country skiers, and even some equestrians. Additionally, we continue to partner with Boy Scout Troop 1 and Troop 101 to mentor Eagle Scout projects on the trails. This year Eagle Scout candidate Andrew Laurence did a great job rebuilding the floating bridge on the Cold Harbor Trail (photo 1) and Eagle Scout candidate Zach Youssef installed a story walk feature (photo 2) on the Assabet Hill Trail which winds through the woods on Assabet Hill behind the splash pad. We're hoping this feature will be used by parents who bring their children to play at the playground/splash pad. Once the new town common is completed, residents and visitors alike may also enjoy a nice walk in the woods to read a story to their children.

Volunteer members of the Trails Committee are staying active on the trails with year-round maintenance work such as re-painting trail blazes, removing fallen trees and tree limbs, spraying for poison ivy, keeping map boxes stocked and mowing sections of trail that have grass growing on them. We are working with the Massachusetts Water Resources Authority to open up the remaining part of the aqueduct. As of 2016, the only section that has been officially opened starts at the 360 Cedar Hill Rd trail head and ends at Route 20 (Main St.) near the Northborough police station. Ideally, in 2017, we would like to open the section from the Edmund Hill Woods trail head up to the Northborough/Berlin town line. Ultimately, the entire 4.2 miles from the Cedar Hill Rd trail head to the Berlin town line will be open and will cross the historic aqueduct bridge that spans the Assabet River and Hudson St. We are also working with the Dept. of Conservation and Recreation to create trails and install

a small parking area for the Hop Brook flood control area near the intersection of Route 20 and Davis St. Community Preservation Act funds have been allocated for the purpose of installing the parking lot on DCR-owned land along Davis St.

Anyone interested in helping with these projects or with ideas for new projects is encouraged to contact the Committee either through our Facebook page (<https://www.facebook.com/groups/320147023821/>) or via e-mail at ntc01532@gmail.com.

Projects



Floating bridge that spans the Cold Harbor Brook on the Cold Harbor Trail between West and Church Streets. Originally installed by the Trails Committee in 2001, this is the third version of the bridge to span this water way. Eagle Scout candidate Andrew Laurence constructed the bridge.



Eagle Scout candidate Zach Youssef (BSA Troop 1) stands next to one of 17 small kiosks he constructed and installed on the Assabet Hill trail. Each kiosk can hold one or two pages of a story. Children and parents can walk along the ½ mile trail and read the story as they go.



Mentzer Trail

MARCH 2018

[illegible]



Public Works Department

Scott Charpentier, DPW Director

The Northborough Public Works Department encompasses multi-disciplinary Divisions including Administration, Water, Wastewater, Highway, Parks, Trees and Cemetery. The Public Works Department provides the essentials of daily living to all the residents and businesses of Northborough including: the distribution of safe, clean drinking water; the collection and disposal of the Town's wastewater; providing the motorists and pedestrians with a safe and reliable roadway and sidewalk network; and the general maintenance and care of the Town's public buildings, parks, monuments, shade trees and cemeteries. As a Department the individual disciplines work well together to give the residents of Northborough a better quality of life by providing the citizens with immeasurable benefits.

Master planning and implementation continues to be the focus of the Public Works Department as we concentrate on the highest levels of proficiency and accountability throughout all Divisions within the Department. Master plans that are currently at various stages of development and/or completion include:

- **Water and Sewer System Master Planning**

- Water and Sewer Rate Study
- Water Distribution System Evaluation
- Sewer System Pump Station Evaluation
- Review of the Sewer Regulations
- Service Meter Replacement and Remote Reading

- **Pavement Management Plan**

- **Guardrail and Culvert Inventory and Assessment**

- **Equipment Fleet Maintenance**

As these master plans progress, the results are evaluated and logically integrated throughout the multi-disciplinary Department to ensure a cohesive blend of project understanding and overlap. This strategic master planning approach allows the Public Works to un-biasedly prioritize

the goals for the separate Divisions such that they align with the goals of the Department and the Town while also promoting an effective capital improvement plan.

Highway Division of the Public Works Department includes not only the Highway, but the Cemetery, Parks, and Trees Divisions as well. This team of individuals provided regular maintenance operations (mowing, weeding, trimming, pruning, and re-setting of grave markers) at the cemeteries located on Howard Street in addition to laying out plots and preparing plots for burials. The Tree Division continued its efforts to trim and remove decaying and dead trees within the Town's right-of-way. The Highway Division repaired or replaced multiple drain structures (catch basins, manholes, piping, etc.) throughout Town.

The Public Works Department faced a lighter than average winter in 2016, which included a total snowfall depth in Northborough of 41.5" over 12 individual snow events. This allowed us to manage the winter season within the allocated snow removal budget and allowed the Department time to complete a significant amount of additional tree work.

Pavement management efforts for 2016 included a wide range of roadway treatments. These included full depth patching of localized pavement failures, full width mill and overlay, crack filling, and rubberized chip sealing. Implementing a well-rounded approach to the maintenance of our Town roads provides the community with the most efficient use of allocated funds. This tactic extends the useful life of road surfaces through maintenance operations before full reconstruction is required. The 2016 work efforts included improvements to approximately 20 miles or 20% of our Town roadways.

Replacement of the Cold Harbor Brook culvert under Church Street was awarded for construction and at the close of the year reached the point of 2/3 completion. This project replaced an aging and failing structure while extending the previously completed intersection widening from West Main Street through the intersection with Whitney Street. Our Contractor worked tirelessly through difficult conditions to maintain two-way traffic throughout the duration of work within a very tight project area.

DPW staff, including temporary seasonal staff, performed regular grounds and equipment maintenance at all the Town's public properties including building grounds, cemeteries, memorials, and parks. This year the Public

Works Department was aided by services of the Assabet Valley Technical School Students who reconstructed the pavilion and gazebo at Ellsworth-McAfee Park.

The Water Division achieved substantial completion of our meter replacement project, having replaced over 4,000 of our approximately 4,300 customer meters. The new meter program incorporates cellular data transmission with website portal reporting to allow us and our customers an accurate and efficient means of documenting detailed water usage. Part of the our continued effort toward accurate system maintenance and mapping includes the use of updated equipment and technology including the new valve maintenance trailer which was put into service this past year. The sanitary sewer discharge pump station located on Hudson Street received significant improvements that went on-line in 2016. This provides critical system redundancy for our sole means of discharging 99% of our sanitary flow.



*Church Street Phase 1
Looking North*



New 2017 Mack Truck



Ellsworth McAfee Pavilion



Ellsworth McAfee Gazebo




Hudson Street Pump Room



*Water Valve Maintenance
Trailer*

APRIL 2018

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Council on Aging/ Senior Center

Kelly Burke, Director

Hours of Operation Hours

Monday, Wednesday, Thursday 8:30 a.m. to 4:00 p.m.

Tuesday 9:00 a.m. to 9:00 p.m.

Friday 8:30 a.m. to 2:00 p.m.

The Senior Center had a wonderful year celebrating the Town's 250th! We enjoyed a great Lobster Bake in June with over 125 townspeople in attendance. The Friends of the Northborough Senior Center, Inc. paid for a year-long series of presentations by Gary Hylander, PhD who interwove historical world events with what was happening in Northborough. The Friends also funded a beautiful float depicting all the activities at the Senior Center for the Applefest/250th Parade.

The Council on Aging serves as the advisory body for the Northborough Senior Center, located at 119 Bearfoot Road. The Council on Aging meets the second Tuesday of each month at 7:00 p.m. at the Senior Center. The public is always invited to attend these open meetings.

The Senior Center provides social, recreational, and educational programs for those over 60 year of age. In addition, it is a source of information, support and referral through the Outreach Program. The Council on Aging/Senior Center is available as a community resource for anyone who needs information on services for older adults.



In addition to the committed staff, the Senior Center enjoys the services of more than 100 volunteers offering their time and talents in the Office, Reception Desk, Lunch and Dinner Preparation in The Bistro @ 119, Escorts, Shopping Assistants, Members on the Council on Aging and many other worthwhile endeavors.

The dinner menu at the Bistro @ 119 on Tuesday evenings continues to draw a crowd of all ages to dine on their choice of hot or cold entrees between the hours of 5:30 – 7:00 p.m. Our “Dinner and a Show” features a hot entrée and an alternative choice and has showcased local talent through this venue. We continue to serve light lunch fare (sandwiches, salads, soups, fruit, cookies, beverages) Monday – Thursday from 12:00 – 1:00 p.m. Our Bistro, along with the Manager position, is fully funded through the revenues we generate.

Seniors discover their inner artist in the Watercolor, Acrylics, and Mixed Media Art classes we offer. They stay healthy in our Exercise classes include three different Yoga classes, Aerobics/Strength Training, Tai Chi, Line Dancing, Zumba Gold, Tap Dancing, and Belly Dancing. Our Computer Classes have delved into the areas of email, surfing the web, word processing and Skype. Our Pool League has traveled to and hosted multiple other Senior Centers in competitions and practice regularly on our 2 beautiful pool tables. The students from Algonquin Regional High School's CAP (Community Action Program) come to the Senior Center twice a month for Technology Afternoons. Seniors have enjoyed working with the students to find out more about their iPads, e-readers, cell phones or tablets. The students from Assabet Valley Collaborative also help out in our Bistro @119. More information on activities can be found on the Town website as well as our monthly 23 page color newsletter. The newsletter is mailed to all seniors 60 years of age and older in town through the generosity of the Friends of the Northborough Senior Center, Inc. who pay for the mailing costs.

The Friends of the Northborough Senior Center continue to be extremely supportive to the Center. Their fundraising



Senior Center float in Applefest parade

efforts continue to benefit the Senior Center and its services. This year, they purchased blinds to reduce the solar glare in the multi-purpose room and funded new hearing assistive devices. Their monetary donations as well as their time and efforts in fundraising continue to be an invaluable resource to the Senior Center.

Our Outreach Department is available to anyone dealing with aging-related concerns. For many people getting older raises some unexpected or unfamiliar issues. Whether it be a senior citizen or a family member, our full-time Outreach Coordinator can assist with identifying needs, resources, benefit eligibility, service coordination and advocacy. Areas of assistance include, but are not limited to, housing, home health, transportation food resources, medical equipment, socialization and counseling.

Transportation to and from the Senior Center as well as to medical appointments, work, shopping and errands is available to seniors and those with disabilities in cooperation with WRTA (Worcester Regional Transit Authority). We employ 5 drivers and their salary and all costs associated with the transportation are fully reimbursed by the WRTA.



Northborough Free Library

Christopher Lindquist, Library Director

Library Hours: Monday: 12:00 p.m. – 8:30 p.m.
Tuesday and Wednesday: 9:30 a.m. – 8:30 p.m.
Thursday – Saturday, 9:30 a.m. – 5:00 p.m.

Website: www.northboroughlibrary.org

Online catalog: <http://tinyurl.com/jnqetox>

Phone: (508) 393-5025

Fax: (508) 393-5027

Email: Library@town.northborough.ma.us

The Northborough Free Library is *Your Place To Connect!* In addition to loaning popular books and materials, the library offers a wide variety of other services for residents of all ages. Some of our most popular services include:

- The ability to place holds for books and materials, including items from libraries within Massachusetts and beyond. You can place holds online anytime, anywhere. The items are delivered to the Library so you can check them out here.
- The latest DVDs, video games, audiobooks and CD music for your viewing and listening pleasure.
- The latest eBooks, eAudios and eVideos for downloading to your Kindle, iPad, iPhone, or other mobile device. Our Adult Services staff will be happy to assist you in using your device to download these electronic resources!
- Our kid-riffic children's storytime and craft programs, as well as special events for teens and adults!
- Our free and discounted passes to more than 20 museums, zoos, gardens, aquariums and other area attractions, funded by the Friends of the Library.
- Dynamic Summer Reading programs for children, teens and adults!
- Public computers, printers and photocopiers; free high-speed wireless Internet access.

- Comfortable meeting rooms and study rooms for use by local residents and non-profit organizations.
- Online access to a wide array of electronic databases, including *Ancestry.com* for genealogy and family history research (in-library use only), *Consumer Reports Online*, and *Rosetta Stone* with 30 languages for use from home or at the library.

New in 2016

- New mobile app for smartphones, androids and other mobile devices called **Northboro Library Mobile** created by Boopsie: northborough.boopsie.com.
- New professionally created brand, logo and tagline, as well as new sub-brands for Children's, Teen and Adult Services, including a formal communications and marketing plan to help promote all of the Library's programs and services, both online and in print.
- More secure and effective online environment connecting all 21 of our public computers protected and managed by a Windows domain server.
- Children's Services received a \$10,000 Mind in the Making grant in order to create intentional play and learn spaces in the Children's Room.
- New pre-loaded Playaway Launchpads in Children's and Adult Services.

Statistical Snapshot

- We offered 514 children's programs, 110 adult programs (not including the 3 monthly book discussion groups), and 50 teen programs last year, a 31% increase.
- Total attendance at all programs was 14,463 people, a 152% increase over last year!
- More than 127,000 visits were made to the Library in 2016, an 8.6% increase.
- Electronic database usage increased more than 20% to 28,354 items.

The **Friends of the Northborough Library** continued to provide valuable services to the community thanks to the tireless efforts of the Friends Board



NORTHBOROUGH
FREE LIBRARY
— YOUR PLACE TO CONNECT —

and volunteers, who raise funds by selling donated books both online and in several book sales throughout the year, as well as an ongoing book sale in our Internet Café. Funds from the Friends enable the library to offer a variety of high-quality programs for children, teens and adults, including our summer reading programs. The Friends also supply most of the funds for our museum passes and continued to fund one of our three Library Page positions. The Friends donated more than \$20,000 to the Library last year. We truly appreciate all that the Friends do in support of the Library!



Library Services

	FY2013	FY2014	FY2015	FY2016
Number of items borrowed	200,532	206,765	201,909	207,450
Number of volumes (books)	69,146	68,065	68,067	68,844
Number of non-print items	10,243	10,708	10,553	21,939
Registered borrowers	10,676	10,546	10,179	10,417
Children in summer reading	505	443	562	559
Number of eBooks	17,071	24,442	30,858	45,753
Reference inquiries answered	5,473	4,108	4,173	3,861
Children's inquiries answered	2,522	2,808	2,925	3,809
Number of visits to Library	122,081	116,092	117,428	127,062
Number of interlibrary loans	22,570	21,810	33,981	34,629
Meeting/Study Room usage	501	488	*1,527	2,048

* Starting in FY2015, this figure includes study room usage, in addition to meeting room usage.



Recreation Department

Allison Lane, Director

The Recreation Department provides activities for people of all ages in the community. The department consists of one full-time director, one full-time assistant, one part-time program supervisor as well as many part-time seasonal employees. Two seasonal brochures (Spring/Summer and Fall/Winter) are mailed to town residents describing all of the programs for the community. All information is available on the town's website at www.northboroughrecreation.com.

The Recreation Department offers over 300 programs at locations including the Rec Center, the Town Hall Gymnasium, and Northborough schools. Preschool programs for kids ages 6 months – 5 years old, grade school programs, middle school and high school programs are run throughout the year. Adult programs are held in the Town Hall gym in the evenings. The Recreation Department continues to be a self-sufficient department, existing on funds generated from program revenue. Revenue received during the last fiscal year was \$698,053.

Residents are invited to apply yearly in the Fall for a plot in our Community Gardens on Valentine Road. The Community Gardens were built in 2011 and have grown in popularity since. All thirty gardens were rented for the 2016 season.

The Recreation Department offers a variety of half-day and full-day summer programs for children. The Recreation Summer Camp is the largest source of revenue for the Recreation Department. It is an 8 week program held at Melican Middle School for grades K – 8 and runs Monday – Friday, 8am–6pm. On average, between 25 and 35 seasonal staff are hired to help run the summer camps.

In 2016, the Challenger sports program continues to steadily grow. This program, available to individuals ages 5 through 22 with intellectual or physical disabilities, has been offered through the Recreation Department since 2011. It began with Challenger Little League and has grown significantly to include three sports programs per year, including baseball, soccer and basketball. On average, between 100 and 120

players and volunteer buddies participate in these programs. They are all offered at no charge due to the generosity of The Fidrych Foundation, a non-profit public charity whose mission is to enhance the lives of children and adults with disabilities and/or special needs through and with a focus on sports and sports education. The Department's goal in 2017 is to reach out to other communities and increase awareness about the Challenger sports program.

The Recreation Department is responsible for scheduling the use of all playing fields in town, as well as scheduling the use of the Town Hall Gym and the Pavilion at Ellsworth McAfee Park.

The Parks and Recreation Commission is a five-member board with its members appointed by the Selectmen. The Commission meets once a month to discuss issues and policies that affect the local park facilities and recreation programs.



Recreation Summer Camp 2016

Northborough Youth Sports Leagues & Scouts

BASEBALL/SOFTBALL

Northborough Youth
Baseball

Contact: Paul Cacciatore

PO Box 472

Northborough, MA 01532

Website: www.northboroughbaseballsoftball.org

FOOTBALL/ CHEERLEADING

NS Youth Football and

Cheer

P.O. Box 322

Northborough, MA 01532

Website: www.jrthawks.com

SOCCER

Northborough Youth Soccer

Contact: Tracey Cammarano

PO Box 141

Northborough, MA 01532

Website: www.nysa.net

GIRL SCOUTS

Website: www.northboroughgirlscouts.org

BASKETBALL

Northborough Youth

Basketball

Contact: Tom Spataro

P.O. Box 424

Northborough, MA 01532

Website: www.northboroughyouthbasketball.org

LACROSSE

N/S Girls Lacrosse

Website: www.nsgl.org

LACROSSE

N/S Boys Lacrosse

Website: www.nsyala.org

BOY SCOUTS

Website:

Boy Scouts Troop 1:
troop1northboro.org

Boy Scouts Troop 101:
bsatroop101ma.org

Laugh! LEARN! Play!
XXXXX
NORTHBOROUGH RECREATION

MAY 2018

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Family & Youth Services Department

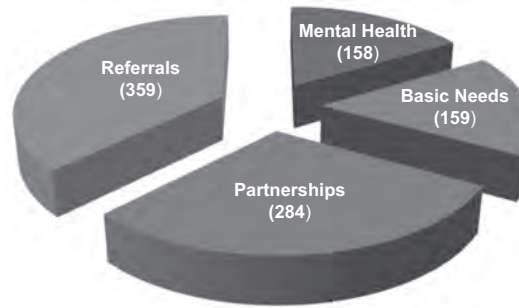
June David-Fors, LICSW, Director

I would first like to take this opportunity to honor our community partnerships and volunteer organizations who have long supported our work with children and families in ways that is both extraordinary and humbling. This community investment, coupled with the hard work of our staff, enables us to fulfill our mission to enhance the quality of life for residents. Collectively, we serve to restore hope and create brighter futures for Northborough individuals, children and families. Just some of our many partners are represented below.



Programs & Services

In 2016, we guided **960 residents** to transcend the challenges of depression, anxiety, unresolved grief, loneliness, isolation and homelessness. We did this through mental health counseling; school-based therapy; crisis intervention; case management; application assistance for fuel, food and housing;



and linkage to town, state and federal resources. The graph above includes data on the number of people we served per program category. In 2016, we responded to requests from **359 residents** who received **976 referrals**. This service continues to be vital in light of our modest staffing levels and the mounting need for mental health and human services.

Northborough Youth Commission

The Youth Commission is a seven member board appointed by the Board of Selectmen to evaluate community needs and advocate for resources to support Northborough families. The Commission is also pleased to have the participation of student liaisons representing Algonquin Regional High School and St. John's High School.

In 2016, we became involved in the following three new program initiatives:

- 1) **Northborough Cares** – This new group formalizes existing partnerships to maximize support to families. Members also include the Schools, Helping Hands, Food Pantry and Departments of Health, Police, Fire and Senior Center.
- 2) **Town Task Force** – A group initiated by the Senior Center Director that provides Departments the opportunity for collaboration and resource sharing to address complex issues such as protective services, hoarding and housing.

- 3) **Substance Abuse Prevention Collaborative** was formed in response to results from the Metro West Adolescent Health Survey that indicated certain drinking and other drug abuse rates exceeded the regional rate in 6 communities. These communities formed this collaborative in order to reduce these rates. The Department Director participates in this initiative.

This past year we responded to an influx of families seeking housing. Many residents faced eviction following unemployment due to a medical issue; while others faced homelessness with the State closing of hotels as shelters. To address this we attended housing forums to network with new providers and expand our housing resources; we met with Habitat for Humanity; and we reached out to residents with affordable housing information.

The Family & Youth Services Department and the Senior Center continue to be Application Sites for the Federal Low Income Home Energy Assistance Program. According to the South Middlesex Opportunity Council FY 2016 City/Town Report, **136 Northborough residents** received heating assistance, with a total dollar expended of **\$84,024.95**.

For the 3rd consecutive year, we formed a new collegial partnership with William James College due to the excellent reputation of our Internship Program. In September 2016, we accepted our first Doctorate of Clinical Psychology Intern. Our Intern worked with the Senior Center to provide a new group for mature residents. The group focused on supporting residents during the Holiday Season who are dealing with loss or loneliness. The program was so well-received it will continue on in 2017.

In closing, due to the private nature of our work, our report attempts to capture what is essentially unable to be captured – hope restored, the strengthening of the family unit and relationships repaired. It is a most humbling experience to ask for help, and for this, we hold the highest respect for the people we serve. I never cease to be amazed at their courage and perseverance.



Historic District Commission

Bruce Chute, Chair

The Northborough Historic District Commission is a seven-member commission appointed by the Board of Selectmen. Its mission is to identify, evaluate and preserve the historical heritage of the Town of Northborough, as well as to broaden community awareness of our historical heritage. The Commission is also responsible for maintaining the appearance of the two historic districts within Northborough.

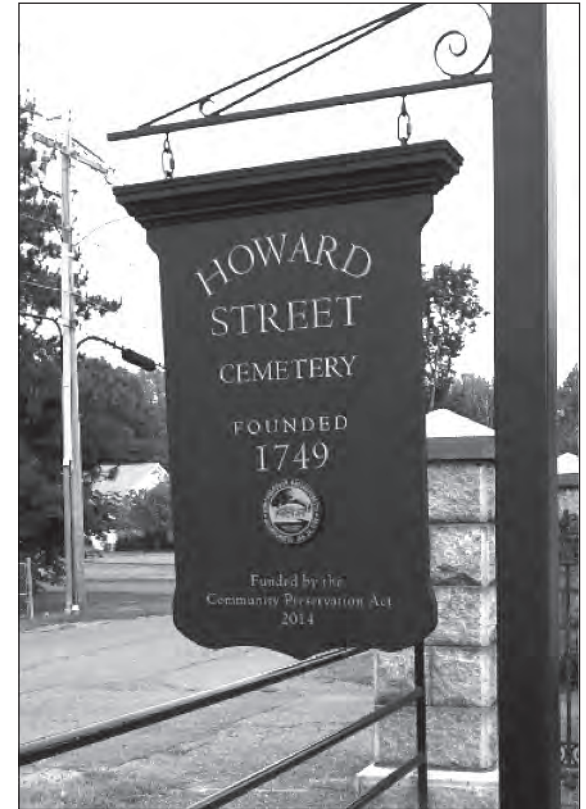
Major accomplishments of the Commission in 2016 include:

- Three historic cemetery signs were installed: one at the main entrance to the Howard Street Cemetery, the second behind the First Parish Unitarian Universalists Church identifying the original Howard Street Burying Ground, and the third at the Brigham Street Cemetery.
- CPA funding for a property line survey of the Brigham Street Cemetery was requested and approved at Town Meeting, and the survey was completed in October. The purpose of the survey was to confirm the property lines in preparation for the use of ground-penetrating radar (GPR). GPR will help to identify and map additional grave sites, buried headstones and footstones, etc.
- CPA funding was requested and approved at Town Meeting for two new historical signs to be installed in 2017. The first will show the location and history of the original meeting house that was built at the time of the creation of the North Precinct. The second will recognize the Detroit Tigers pitcher Mark "The Bird" Fidrych who grew up in Northborough and moved back to town after his baseball

career ended. Mark's sign will be funded partially by CPA funds and partially by a private donation.

- The Commission collaborated with the Northborough Department of Public Works on the Church Street Bridge replacement that is currently underway. Specifically, options for preservation/replacement of the historic stone wall along the side of the bridge were presented and discussed. Because preservation of the wall was deemed not feasible, a replacement option that most closely represents the original wall design was chosen. The granite stone slabs that originally supported the roadway have been preserved. The Commission has recommended including them in the design of new Town Common.
- A guideline and application form were developed to assist both the Commission and homeowners with the review process that is required for exterior changes to homes within historic districts. Documents will be made available on the Commission's website.
- The Commission was saddened at the passing of Marie Nieber, a long standing member of NHDC who was well-known for her dedication, enthusiasm, knowledge and passion for Northborough's history.

The Commission meets on the third Wednesday of each month at 7:00pm in the Town Hall and the public is welcome to attend. Our website is: www.town.northborough.ma.us/Pages/NorthboroughMA_BComm/Historic/nhc/index.html.



The sign in the photo is one of three historic cemetery signs that were installed at the Howard Street and Brigham Street Cemeteries. This one is at the entrance to the Howard Street Cemetery.



Veterans' Services

Adam Costello, Director of Veterans' Services

Mission

The mission of the Central Massachusetts Veterans' District is to act as the chief advocate for Veterans residing in Grafton, Northborough, Shrewsbury, and Westborough. We do this by:

- Helping Veterans navigate available federal, state, and local programs and benefits;
- Serve as a center of information for Veterans and their families;
- Coordinate Veterans' services across state agencies and local governments;
- Develop innovative, flexible programming and outreach to address Veterans' needs;
- Provide individualized support where necessary.

Benefits

There are a variety of benefits available to Veterans and their families residing in Northborough. The most common benefits applied for through the Central Massachusetts Veterans' District are described below.

Federal Benefits

Disability Compensation is a tax free monetary benefit paid to Veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. Generally, the degrees of disability specified are also designed to compensate for considerable loss of working time from exacerbations or illnesses.

Dependency and Indemnity Compensation (DIC) is a tax free monetary benefit generally payable to a surviving spouse, child, or parent of Servicemembers who died while on active duty, active duty for training, or inactive duty train-

ing or survivors of Veterans who died from their service-connected disabilities. DIC for parents is an income based benefit. **Veterans Pension*** is a tax-free monetary benefit payable to low-income wartime Veterans.

Survivors Pension* is a tax-free monetary benefit payable to a low-income, un-remarried surviving spouse and/or unmarried children of a deceased Veteran with wartime service.

**Veterans and survivors who are eligible for Pension benefits and are housebound or require the aid and attendance of another person may be eligible to receive additional monetary amounts.*

State Benefits

Massachusetts General Law, Chapter 115 provides a uniform program of financial and medical assistance for low-income veterans and their dependents. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, and medical care.

Veterans' Bonuses are offered through the Massachusetts' Department of the State Treasurer for those who served during World War II, Korea, Vietnam, Iraq, and Afghanistan.

An annuity in the amount of \$2,000 (payable biannually on August 1st and February 1st in two installments of \$1,000 each) is given in recognition of the service of our distinguished 100% service-connected disabled veterans and to the parents of distinguished veterans (Gold Star Parents) and the non-remarried spouses (Gold Star Wives or Husbands) of distinguished Veterans who gave their lives in the service of their country during wartime.

Additional information on these and other benefits can be found on www.centralmassvets.org.

Benefit Administration

In 2016, the Central Massachusetts Veterans' District administered Massachusetts General Law, Chapter 115 benefits in the following amounts for Northborough residents. Benefits are generally reimbursed by the Commonwealth at 75%.

Ordinary benefits	\$14,107.92
Fuel assistance	10,044.00
Physician co-payments	0.00
Medication co-payments	509.26
Hospital payments	0.00
Dental payments	139.00
Insurance premiums and misc.	8,736.09
Total	\$33,536.27

2016 Overview

The District is served by a full-time Veterans' Services Director and two part-time Veterans' Services Officers. The staff offers regular office hours in each of the four towns. Veterans residing in the district are free to meet with any of the District's Officers in any location. Current walk-in hours and contact information is available at www.centralmassvets.org or by calling (774) 551-5782. Veterans and their family members seeking information regarding benefits are strongly encouraged to speak with a Veterans' Services Officer.

The District's website, www.centralmassvets.org, may be used as a self-help resource for Veterans seeking information regarding benefits. Traffic to the website has significantly increased with over 7,200 views between October and December 2016, compared to 3,565 for the same period in 2015.

Payments to public assistance recipients in Northborough under Massachusetts General Law, Chapter 115 rose from \$21,150.33 in 2015 to \$33,536.27 in 2016. This 37-percent increase was primarily driven by better access to low-income individuals through improved coordination with the Northborough Senior Center staff coupled with rising health care costs.

Most local Veterans and family members seen in our office are seeking information and assistance accessing benefits offered through the Department of Veterans Affairs, to include disability compensation and pensions. Northborough residents are collectively receiving approximately \$1.7 million in annual compensation through the VA's disability and pension programs. The demand for assistance in this area has nearly doubled in 2016 as compared to 2015. At the time of this writing there are 133 claims currently on file through the district.

The district coordinated, hosted, and participated in various events throughout 2016, including various memorial services, various education programs with local schools and Worcester-area colleges, a Vietnam Veteran Welcome Home Ceremony, an Armed Forces Day luncheon, Memorial and Veterans Day activities, a Star Wars Day children's event, and much more. Pictures and information on these events can be found on the Central Massachusetts Veterans' District Facebook page.



MIS/GIS

David Kane, Director

The MIS/GIS Department is charged with two main responsibilities. The first is to oversee the acquisition, implementation and support of information technology, and the second is to develop, distribute and keep current the Town's Geographic Information System (GIS).

In 2016, the Town completed its migration to a hosted email solution, replacing an on-premise Microsoft Exchange server that had been in use since 2003. New archiving functionality was introduced along with enhanced protection from email-based threats and malware.

Also in 2016, deployment began on a new network management and monitoring system. The new system proactively examines the health and performance of critical systems, provides alerts and initiates corrective measures.

The Town's new online GIS viewer went live in 2016. In addition to the Town's own mapping layer and aerial photography, the viewer integrates with Google's imagery and data layers from MassGIS and other sources. The new design works equally well on desktop and mobile devices alike.

This is just a brief summary of the many ways the Town strives to utilize information technology to consistently improve its services to Town residents, business and the general public.

Point your browser to www.town.northborough.ma.us for the latest news and services available on the Town's web site. Residents interested in learning more about the Town's MIS and GIS efforts are encouraged to call (508) 393-1524 or e-mail mis@town.northborough.ma.us.



Cable Access/ Television Department

Kathy Dalglish, Director

What a terrific year for not only the Town, but Northborough Cable Access Television, as we were privileged to videotape every single 250th Anniversary Celebration event throughout the year. From the opening ceremonies at the First Parish Church to the final dinner dance closing the celebrations we were there to both document the events for historical purposes as well as share the fun with viewers on both our local channels and via the Internet. This year alone, we produced over 200 new television shows for and about Northborough residents.

A new playback server will make it easier to check TV schedules, review the community bulletin boards and receive emergency information. There will be more municipal shows, Senior Center shows, and more local interest and historical shows. You can watch us on the following channels: Public Access-Verizon 31 and Charter 191, Education Access-Verizon 29 and Charter 194, Government Access-Verizon 30 and Charter 192. You can find most of our shows on our YouTube Channel (subscribe to Northborough Cable) and keep up with us on our Facebook site.

The Cable TV Department continues to oversee the cable contracts with Charter and Verizon, so please don't hesitate to contact us if you have any questions or concerns and have been unsuccessful working with either of these companies. We will do whatever we can to help resolve your issue.

Questions, comments or suggestions please contact us at 508-393-6195 or email director.ncat@verizon.net.

All individuals and businesses are encouraged to sign up for CodeRED, a system that provides Northborough officials the ability to quickly deliver emergency messages to targeted areas or the entire population of Northborough, including businesses. Click on the CodeRED Logo found on the front page of the Town website.



Housing Authority

Lynne Moreno, Executive Director
Brad Newman, Chair

The Northborough Housing Authority (NHA) is a public agency, which provides housing for low-income elderly, handicapped, and families. It is regulated by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) and must adhere to the strict regulations and funding requirements of DHCD.

The Board of Commissioners of the NHA consists of five members and is responsible for establishing policy, planning programs and setting operational goals. The Board of Selectman appoints four of the members and the Governor appoints the fifth member. Current board members are Brad Newman, Rita Osborne, Jean Perry, Raymond Reynolds. The state appointee position is currently vacant. The Board meets on the first Wednesday of each month at 6:00 p.m. in the Colonial Village Community Building at 26 Village Drive.

The NHA currently owns and operates 104 elderly and 26 family housing units in Northborough. Present net income limits for determining admission to state-aided public housing range from \$46,000 for one person to \$86,750 for eight people. The NHA also owns 8 special needs low income housing units at 152 East Main Street which are regulated by The Department of Mental Health and managed by the Advocates, Inc.

Lynne Moreno, NHA's Executive Director, oversees the operations of NHA including office administration, property maintenance, and the oversight of development projects. Lynne and her assistant Julie Molloy can be reached at (508) 393-2408 to answer questions and provide information on public housing and eligibility requirements. The office is located at 26 Village Drive and is open from 9:00 a.m. to 4:00 p.m.

The NHA continues to privately manage four units of elderly housing on Centre Drive which were built with Community Preservation Funds. Our goals are to seek alternatives for developing affordable housing and to provide safe and well maintained properties for all of our tenants.



Community Affairs

Lisa Hodge, Chair

The Northborough Community Affairs Committee successfully executed our 2016 programs aimed at enhancing community life in Northborough.

In April we partnered with the Northborough Woman's Club to run The Annual Louise Houle Town Clean Up. The weather was beautiful and brought out many townspeople to clean up the town. In addition to volunteers, we received support from DPW and donations from Wegman's and BJs. The Northborough Chapter of the Knights of Columbus ran the grill for our cookout.

The Annual Summer Concert Series continued with four free summer concerts at the Ellsworth-McAfee Park. The concerts were filled with town and local residents who enjoyed picnic suppers while listening to the bands. Food vendors were at all events including the addition of two Food Truck Nights. To celebrate Northborough's 250th we gave out 250 free beach mats at the second concert. Marlborough Savings Bank, Carvalho & Roth Orthodontics and Brendon Properties were our sponsors. We also received a grant from the Northborough Cultural Council.

In August, right before school started, we held our outdoor movie night at Melican Middle School. We had a huge turnout of families who came to see the Disney movie Zootopia and enjoyed popcorn and candy while watching the show. Northboro Local First helped sponsor the event.

Our year concluded with the Annual Tree Lighting Ceremony. We had the largest turnout yet of local residents. After the lighting of the tree, a group of students from Zeh Elementary School led us in carols. Attendees enjoyed cookies, hot cocoa and free pizza from Northborough House of Pizza who only asked for monetary donations that were given to the Northborough Food Pantry. We were joined by Selectmen, the American Legion and the Ellsworth family. Avidia Bank and Jacob Stein Family Dentistry helped sponsor the event. Food donations were from Wegman's, Panera and Starbucks.



Cultural Council

Selvi Oyola, Chair

In 2016, the Northborough Cultural Council awarded 17 grants totaling \$5,749.00 in support of cultural enrichment in Northborough and immediate surrounding towns. Funding was provided by the Massachusetts Cultural Council, the Town of Northborough as well as local donations. The Council contributed to diverse programs including concerts of varying musical genres, literature programs, trolley tour of Northborough historic sites, the literary magazine at Algonquin, music and cultural programs at town schools, and music and art programs at the Northborough Senior Center.

Our objective is to support local cultural programs which add variety and diversity, proposals in support of town-wide community events, and events that help meet the needs of under-served parts of the community. We seek programs for enrichment in the areas of arts, music, humanities, support for local artists, and science, nature, environmental workshops and lectures. Please visit www.mass-culture.org/Northborough for more about our funding objectives and application forms if you are interested in applying for a grant. Grant applications are due each October.

We hope you were able to enjoy the programs sponsored by the Northborough Cultural Council in 2016 and we invite you to join us for the upcoming programs funded for 2017.

Approved Grants

Community Affairs \$450, Historical Society \$250, Ed Harlow \$200, Zeh School \$600, Stephen Lewis \$50, Assabet Valley Mastersingers \$500, Virginia Simms-George/Northborough Trolley \$500, Jennifer Zuba / Sachem \$500, Northborough Area Community Chorus \$350, St. Bernadette School \$350, Symphony ProMusica \$150, Richard W. Clark/Northborough Senior Center \$349, Women of Note \$200, Metrowest Chamber Music \$200, Audio Journal - \$200, Jim Manning/Reading Olympics \$300, Christopher Lindquist/Northborough Library \$600. **TOTAL: \$5,749.00**



Scholarship Committee

Bob D'Amico, Chair

The mission of the Northborough Scholarship Committee is to recognize the achievements of college-bound Northborough students through the award of a limited number of scholarships.

Based on a comprehensive evaluation of all submitted applications against state-mandated criteria, including scholastic achievement, financial need, community service and character, the Northborough Scholarship Committee awarded four college-bound Northborough residents in 2016.

**Alexa Canaan
Adrienne Cormier
Sophia D'Angelo
Katelyn Thebado**

Since 2004, the Northborough Scholarship Committee has awarded a total \$27,250 in scholarships to 47 college-bound students. Northborough residents fund these scholarships from contributions made through the voluntary scholarship check off box on your property tax and excise tax bills or through Northborough Scholarship Committee fund-raising drives.





Northborough School District

Northborough School Committee

John A. Kane III	<i>Chairperson</i>
Patricia A. Kress	<i>Vice Chairperson</i>
Susan M. Lawrence	<i>Secretary</i>
Joan G. Frank	
Keith R. Lebel	



Administration

Christine M. Johnson B.S., M.A., C.A.G.S.	<i>Superintendent of Schools</i>
Gregory L. Martineau B.S., M.A.	<i>Assistant Superintendent of Schools</i>
Marie B. Alan B.S., M.	<i>Director of Student Support Services</i>
Leo Brehm B.A., M.A.Ed.	<i>Director of Instructional Technology and Digital Learning</i>
Stacy Glickman B.A., M.A., L.M.H.C.	<i>Assistant Director of Student Support Services</i>
Deborah Q. Lemieux B.A., M.S.Ed., Ed.S.	<i>Assistant Director of Student Support Services</i>
Cheryl L. Levesque B.S.	<i>Director of Business</i>

Cheryl M. Lepore	<i>Administrative Assistant to the Superintendent</i>
Nancy A. Bissett	<i>Administrative Assistant to the Superintendent's Office</i>
Elaine E. Chisholm	<i>Receptionist</i>
Suzanne L. Houle	<i>Clerical Support</i>
Rebecca J. Pellegrino	<i>Human Resources Administrator</i>
Lois S. McMahon	<i>Human Resources Support</i>
Nena H. Wall	<i>Personnel Coordinator</i>
Sandra J. Burgess	<i>Administrative Assistant to the Student Support Services Department</i>
Kyle D. Parson	<i>Food Service Director</i>
Jolene A. Chapski	<i>Business and Finance Support</i>
Pauline D. Joncas	<i>Facilities and Operations Support</i>
Pamela E. Hite	<i>Financial Coordinator – Southborough</i>
Robin A. Mason	<i>Financial Coordinator – Northborough</i>
Caroline Willard	<i>Financial Coordinator – Algonquin</i>
Andrew F. Mariotti	<i>Network Administrator</i>
Loraine T. Wolfrey	<i>Data Specialist</i>

Business Office

Address 53 Parkerville Road
Southborough, MA 01772

Office Hours 8:00 a.m.-4:30 p.m.

Telephone (508) 486-5115

FAX (508) 486-5123



Northborough School District

A Message from the Superintendent of Schools

Christine M. Johnson
Superintendent of Schools

Welcome to the Northborough Public Schools. We appreciate the support that the community of Northborough provides throughout the year. Our District is engaged in educational practices that provide the highest quality experiences for all students while creating a safe, supportive school climate. We appreciate the partnership and the collaborative spirit that exists within our school community and recognize that achievement is realized when the vision is clear and the mission is shared with all stakeholders.

At the center, is our continued focus of providing growth and development opportunities for all students to realize their personal best. We recognize our responsibility to develop and present educationally sound and fiscally responsible budgets. Our successful partnership is realized through active dialog and transparency by the Northborough School Committee, Administration and Town of Northborough's elected officials, Town Administrator and departments, and organizations such as the Parent Teacher Organizations and the Northborough Education Foundation, parents, community members, and businesses.

Together through our work, we communicate to students that education is the springboard to college and career readiness and at the heart of a community. We extend an invitation for you to learn more about our schools by visiting our website, serving on a study group, or attending one of many activities open to the public. Each day provides new and exciting opportunities for students to learn, grow and achieve. There are numerous highlights and here are a few from 2016:

Northborough Public Schools – 2016 Milestones

Curriculum

- Aligned School Improvement Plans to the focus areas identified in our Strategic Plan: communication, curriculum, student support services, and technology, which guarantees for a systemic model supporting transitional student growth and school improvement.

- Aligned our curriculum, instruction and common assessment practices to benchmark assessments, Massachusetts and national standards, insuring continuity and equity of expectations, and supporting a progression of growth for all students.
- Provided a diverse, multi-faceted professional development series that supports literacy, mathematics and technology integration at all levels of teaching and learning.
- Invested resources in the development of expanded teaching and student learning opportunities in the area of science, technology, engineering and mathematics (STEM).

Student Support Services

- Student Support Services are provided to students at the building level in Northborough Public Schools to ensure that all students have developmentally appropriate opportunities to learn, grow, and make meaningful progress in a safe, nurturing and respectful environment. Student progress is continually monitored to ensure that all children achieve learning goals.
- Comprehensive, building-based, student support teams provide assistance and interventions to students who are challenged by disabilities, learning differences and/or life events beyond their control.
- Student Support Services personnel partner with general education teachers and consultants to implement instructional strategies that meet the learning challenges that students encounter; multi-disciplinary teams collaborate at the building and district levels to create opportunities for students to build on their strengths and minimize their challenges.
- Opportunities to partner with community service providers such as Assabet Valley Collaborative's Family Success Partnership, Student Safety Network, MetroWest Health Foundation the Provider's Symposium help to strengthen the home/school connection and to provide extended support to our families.
- Continued to expand programs to meet the needs of all students including Providing an Academic and Customized Environment for Students (PACES), Student Tiered Responsive Interventions Driving Educational Success (STRIDES), and Student Tiered Educational Program for Success (STEPS).
- Positive Behavioral Interventions and Supports (PBIS) - Continued Implementation/Refinement to support students' social and emotional development: Expansion of Second Step and Second Step Bullying Prevention programs for K-5.

Communication

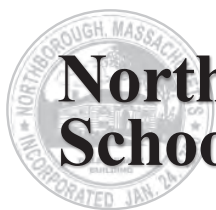
- Invited the community to experience the newly renovated Lincoln Street Elementary School which include dedicated learning spaces for the arts, for physical education, and school library. Community groups are already using the school after-hours, extending the value of the school to the community beyond the typical school day hours.
- Engaged students in community service activities and partnered with local organizations to provide support for those in need of services or resources. Examples include the partnership with King Arthur Flour Company to make loaves of bread for the Northborough Senior Center, My Father's Table in Marlborough and the Northborough Food Pantry.
- Developed training and informational presentations and Guest Speaker Series on topical issues identified as concerns by parents and staff. Examples include Effects of Sleep on Student Performance, Developing Resiliency in Children, and MCAS 2.0.
- Continued to instruct staff, students, and families regarding our school safety practices, and moving our comfort level with safety drills to the next level.
- Provided frequent and multi-dimensional communication with families and the community via websites, district and school communiques including *District Doings* and *Backpack Notices*.

Technology

- Engaged all science teachers in trainings to incorporate Tech-Books into teaching and learning providing an interactive and collaborative learning experience.
- Developed STEM labs which include 3D design, 3D printers in support of teaching engineering concepts as part of the science curriculum.
- Expanded the use of instructional technology and digital resources and expanded the use of reliable mobile devices in the school.
- Managed technology tools to support the development of 21st century skills for students, including iPad apps, Chrome Books, and Google Docs to help students create, communicate, think critically, and collaborate. Another computer lab was converted to a mobile space for more flexible grouping and collaborative learning, and the computer space in the library has been made mobile as well. The instructional technologist model was changed from one of direct instruction to students, to one of co-teaching with classroom teachers and consulting with staff. Students and staff have embraced the new model.
- Upgraded capacity of data and Internet access to meet the needs of our evolving curriculum and Internet based resources, doubling our Internet bandwidth at all locations to meet the increasing demand.

JUNE 2018

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Northborough School District

Grants

The following is a brief summary of the federal and state grants the Northborough Public Schools received in 2016. Our District continues to pursue grant opportunities that assist in the funding of current and new initiatives.

Title I Entitlement Grant - \$51,694

Title I provides funding for interventions that benefit underachieving students by helping students meet state performance standards. Northborough has been fortunate that several innovative reading and mathematics initiatives at the schools have been funded through Title I for the benefit of students. Title I funding is distributed based on a federal formula. Students receive assistance strictly based on academic criteria.

Title II Part A - Improving Educator Quality - \$31,363

This grant provides funds for high-quality professional development, including consultant fees, leadership training opportunities, coverage for teachers participating in mandated training, and stipends for summer curriculum projects. The grant also supports professional development for improved instruction for English Language Learners.

Title III English Language Acquisition - \$34,241 Consolidated Grant

The purpose of this consolidated grant, shared by the Northborough, Southborough, and Northborough-Southborough Regional School Districts, is to offer supplemental services to children whose first language is not English. Funds are used to provide these children with the assistance needed to perform challenging academic work at proficient levels.

Early Childhood Special Education Allocation - \$15,000 Consolidated Grant

This consolidated grant, shared with the Southborough Public Schools, guarantees that young children with disabilities are placed in high-quality inclusive programs that meet the federal and state requirements for the least restrictive learning environment. The funds pay for part of the cost of the preschool integrated programs, with emphasis on services for medically fragile children.

SPED Program Improvement Allocation - \$14,708 Consolidated Grant

The purpose of this federal grant, shared by the Northborough, Southborough, and Northborough-Southborough Regional School Districts, is to offer professional development to both special education and regular education personnel in order to improve service delivery for children with identified disabilities. Students in Northborough benefit through educator involvement in workshops, seminars, and site-based consultations.

Federal Special Education Entitlement - \$479,185

This annual federal entitlement grant is allocated to ensure that students with disabilities receive a free and appropriate education through the provision of special education and related services. The district utilizes these funds to defray some of the costs involved in meeting students' complex, individual learning needs. A number of special education positions are funded through this grant as well as training and consultation for classroom teachers, special education teachers and therapists.



Enrollment by Grades - October 1, 2016

School	Pre-K	K	1	2	3	4	5	6	7	8	Total
Lincoln		38	41	40	39	50	57				265
Peaslee		41	53	46	38	47	44				269
Proctor		34	40	51	32	48	43				248
Zeh	30	53	41	40	43	41	55				303
Melican								210	214	244	668
Total	30	166	175	177	152	186	199	210	214	244	1,753

Town of Northborough School Financial Statement – for the 2016 Fiscal Year July 1, 2015 - June 30, 2016

APPROPRIATION:

Regular Education	\$	15,559,068	
Special Education	\$	6,392,471	
Total Appropriation			\$ 21,951,539

Total Appropriation **\$ 21,951,539**

EXPENDITURES:

REGULAR DAY PROGRAMS

ADMINISTRATION:

School Committee	\$	20,437	
Superintendent's Office	\$	136,527	
Administrative Support Services	\$	530,817	
Total Administration			\$ 687,781

INSTRUCTION:

Supervision	\$	30,595	
Principals' Offices	\$	1,032,886	
Teaching (includes Salaries, Workshops, Supplies & Field Trips)	\$	10,114,185	
Professional Development	\$	146,744	
Textbooks & Instructional Equip	\$	374,757	
Library/Media Services	\$	446,246	
Guidance Services	\$	157,794	
Total Instruction			\$ 12,303,206

OTHER SCHOOL SERVICES:

Attendance Services	\$	14,402	
Health Services	\$	461,022	
Pupil Transportation	\$	408,114	
After School Activities	\$	18,295	
Student Body Activities	\$	2,846	
Cafeteria Services	\$	35,144	
Total Other School Services			\$ 939,823

OPERATION OF PLANTS:

Custodial Services (Salaries & Supplies)	\$	775,108	
Heating	\$	97,414	
Electricity	\$	281,300	
Telephones	\$	50,490	
Gas	\$	1,348	
Water	\$	19,274	
Tech/Telecomm	\$	49,869	
Total Operation of Plants			\$ 1,274,803

MAINTENANCE:

Grounds	\$	14,234	
Buildings	\$	209,431	
Equipment	\$	67,973	
Technology Maint	\$	36,777	
Total Maintenance			\$ 328,415

LEASE OF BUILDING & EQUIPMENT: **\$ 23,937**

TOTAL EXPENDITURES, REGULAR DAY PROGRAMS **\$ 15,557,965**

SPECIAL EDUCATION PROGRAMS

Legal Services	\$	41,283	
Supervision	\$	162,264	
Teaching (Salaries & Supplies)	\$	3,992,114	
Professional Development	\$	1,006	
Technology	\$	15,404	
Psychological Services	\$	613,739	
Health Services	\$	114,055	
Transportation	\$	629,050	
Telephone	\$	2,517	
Equipment Maintenance	\$	2,556	
Programs - Other Schools in Massachusetts	\$	679,395	
Payments to Collaboratives	\$	138,845	

TOTAL EXPENDITURES, SPECIAL EDUCATION PROGRAMS **\$ 6,392,228**

TOTAL EXPENDITURES **\$ 21,950,194**

BALANCE RETURNED TO GENERAL FUND: **\$ 1,345**

SCHOOL LUNCH ACCOUNT

INCOME:

Balance from FY15	\$	8	
Total Receipts, FY16	\$	431,014	
Total Revenues			\$ 431,022

Total Expenditures, FY15 \$ 429,755
BALANCE TO FY16 **\$ 1,267**

SPECIAL ED - CIRCUIT BREAKER

INCOME:

Balance from FY15	\$	655,688	
Total Receipts, FY16	\$	939,024	
Total Revenues			\$ 1,594,712

Total Expenditures, FY16 \$ 938,001
BALANCE TO FY17 **\$ 656,711**

KINDERGARTEN GRANT

Expenditures	\$	60,350	
Unexpended Balance	\$	-	
Total Grant Received			\$ 60,350



2016 Annual Town Meeting Warrant

In the name of the Commonwealth of Massachusetts, you are hereby commanded to warn and notify the legal voters of the Town of Northborough to meet at THE ALGONQUIN REGIONAL HIGH SCHOOL 79 Bartlett St. Northborough, MA on MONDAY, the TWENTY-FIFTH day of April 25, 2016 at 7:30 p.m. to act on the following warrant articles:

7:40pm Moderator Fred George announced a quorum was present in the hall; the meeting was called to order.

Moderator Fred George read the return of service of the warrant

ARTICLE 1: Appointing Deputy Moderator MOTION PASSED

To see if the Town will vote to ratify the appointment by the Moderator of Gerald Hickman as Deputy Moderator, as provided by Article II, Section 2-2 of the Northborough Home Rule Charter.

ARTICLE 2: Compensating Balance Agreement MOTION PASSED

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into a Compensating Balance Agreement or Agreements pursuant to Massachusetts General Laws, Chapter 44, Section 53F, if necessary.

- This Article provides the authorization for the Town to enter into a compensating balance agreement in order to obtain banking services. A compensating balance is an arrangement by which a town maintains municipal funds on deposit in return for banking services. Under such an arrangement, the earnings retained by the bank on the account balances "compensate" the bank for the services provided.

ARTICLE 3: Prior Years Bills PASSED OVER

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, or other available funds, a sum of money to pay bills incurred in prior years, or takes any action relative thereto.

- Town Meeting action is required to pay bills incurred in prior fiscal years. This Article will be passed over if no bills for goods and services incurred in prior fiscal years are presented to the Town.

ARTICLE 4: Town Budget MOTION PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Twenty One Million Three Hundred Ninety Eight Thousand Four Hundred Sixty Eight Dollars (\$21,398,468) for Town Government as displayed below, and to meet said appropriation, the following sums available for appropriation to be transferred:

From:

Transfer from Cemetery Trust Fund Income	\$ 5,398
Transfer from Cemetery Sale of Lots	\$ 17,000
Transfer from Debt Exclusion Reserve	\$ 111,208
Transfer from Debt Exclusion Premium Reserve	\$ 16,978
Transfer from Title V Reserve	\$ 4,532
Transfer from Conservation Commission Fees	\$ 5,770
Transfer from Fire Emergency Medical Services	\$ 307,987
Transfer from Recreation Revolving Fund	\$ 138,049
Transfer from Animal Control Revolving Fund	\$ 27,000
Transfer from Medicare Part D Subsidy	\$ 9,659
Transfer from PEG Access Cable Related Fund	\$ 365,000
Free Cash	\$ 500,000

for a total of One Million Five Hundred Eight Thousand Five Hundred Eighty One Dollars (\$1,508,581) and that the sum of Nineteen Million Eight Hundred Eighty Nine Thousand Eight Hundred Eighty Seven Dollars (\$19,889,887) be raised by taxation.

ARTICLE 5: Water, Sewer and Solid Waste Enterprise Funds MOTION PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Four Million Seven Hundred Thirty Eight Thousand Two Hundred Forty Five Dollars (\$4,738,245) for Water/Sewer and Solid Waste Funds as displayed below for the operation of the Water/Sewer and Solid Waste Utilities, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

Water Fund Free Cash	\$ 51,248
Sewer Fund Free Cash	\$ 45,246
Solid Waste Fund Free Cash	\$ 63,190
Raise and Appropriate by Taxation:	
Solid Waste General Fund Subsidy	\$ 217,160

for a total of Three Hundred Seventy Six Thousand Eight Hundred Forty Four Dollars (\$376,844) and that the sum of Four Million Three Hundred Sixty One Thousand Four Hundred One Dollars (\$4,361,401) be financed from Water/Sewer and Solid Waste Revenues.

Water Fund	\$ 2,251,473
Sewer Fund	\$ 1,718,422
Solid Waste	\$ 768,350
	\$ 4,738,245

ARTICLE 6: Northborough K-8 Schools Budget MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation the sum of Twenty Two Million Seven Hundred Nineteen Thousand Eight Hundred Forty Three Dollars (\$22,719,843) for the operation of the Northborough Public Schools, or take any action relative thereto.

ARTICLE 7: Algonquin Regional High School Budget MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Northborough-Southborough Regional School District, the sum of Ten Million Seven Hundred Thirty Nine Thousand Six Hundred Eighty One Dollars (\$10,739,681), or take any action relative thereto.

ARTICLE 8: Assabet Valley Regional Voc School District Budget MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation and debt service of the Assabet Valley Regional Vocational School District, the sum of Eight Hundred Eighty Thousand Four Hundred Forty Eight Dollars (\$880,448), or take any action relative thereto.

ARTICLE 9: Library Grants MOTION PASSED

To see if the Town will vote to authorize the Library Trustees to accept and spend a sum of money received under the Library Incentive and Municipal Equalization Grants, and the Nonresident Circulation Offset program, under the provisions of M.G.L. Chapter 78, Sections 19A and 19B, and 605 CMR 4.00, and as supplemented or amended by current state budget language, to be used by the Library Trustees for books, automation costs, or in any way that may benefit the library, and to apply for State aid for the coming fiscal year.

ARTICLE 10: Authorization for Grant Applications
MOTION PASSED

To see if the Town will vote to authorize the Board of Selectmen to make such application as may be necessary for Federal and/or State funds or grants, to accept such funds or grants and to expend those funds as required by the various acts, if and when such funds are received.

- Allows the Town to apply for grant funds through Federal and/or State agencies.

ARTICLE 11: Revolving Funds - Combine Articles 12-16
MOTION PASSED

To see if the Town will vote to combine Articles 12 through 16 as follows:

Article 12	Reauthorizes the Fire Department Revolving Fund;
Article 13	Reauthorizes the Animal Control Revolving Fund;
Article 14	Reauthorizes the Community Affairs Committee Revolving Fund;
Article 15	Reauthorizes the Family and Youth Services Department Revolving Fund;
Article 16	Reauthorizes the Council on Aging Revolving Fund;

And in so voting that the Town vote to establish and/or reauthorize revolving fund as stated in Articles 12 through 16 of the Warrant, said revolving funds being authorized to and for the use of the Fire Department, Animal Control, Community Affairs Committee, Family and Youth Services Department, and Council on Aging pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½, it is required that the revolving funds must be reauthorized annually.

ARTICLE 12: Reauthorize the Fire Department Revolving Fund

To see if the Town will vote to reauthorize the revolving fund authorized to and for the use of the Northborough Fire Department for the receipt of site assessment fees, hazardous materials charges, SARA compliance, training/education programs, alarm fees, Local Emergency Planning, replacement of lost and/or damaged equipment, water supply maintenance and development, and Advanced Life Support/Emergency Medical Service and rescue maintenance; with

annual expenditures for FY2017 not to exceed Four Hundred Fifty Thousand Six Hundred Eighty Nine Dollars (\$450,689), pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Fire Department to maintain the revolving fund for the purpose enumerated in this Article. Under this statute, these revolving funds must be reauthorized annually.

ARTICLE 13: Reauthorize the Animal Control Revolving Fund

To see if the Town will vote to reauthorize the revolving fund authorized to and for the use of the Department of the Northborough Animal Control Officer for the receipt of dog license fees and related fines, which sums shall be utilized to support the Animal Control Officer's expenditures; with annual expenditures for FY2017 not to exceed Fifty Thousand Dollars (\$50,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Department of the Northborough Animal Control Officer to maintain the revolving fund for the purpose enumerated in this Article. Under this statute, such revolving funds must be reauthorized annually.

ARTICLE 14: Reauthorize the Community Affairs Committee Revolving Fund

To see if the Town will vote to reauthorize the revolving fund authorized to and for the Community Affairs Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; with annual expenditures for FY2017 not to exceed Twenty Thousand Dollars (\$20,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Community Affairs Committee to maintain the revolving fund for the purpose enumerated in this Article. Under this statute, such revolving funds must be reauthorized annually.

ARTICLE 15: Reauthorize the Family & Youth Services Dept. Revolving Fund

To see if the Town will vote to reauthorize the revolving fund authorized to and for the use of the Family and Youth Services Department for the receipt of income, gifts and donations and

any other monies and for expenditure in connection with its related expenses; with annual expenditures for FY2017 not to exceed Twenty Thousand Dollars (\$20,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Family and Youth Services Department to maintain the revolving fund for the purpose enumerated in this Article. Under this statute, such revolving funds must be reauthorized annually.

ARTICLE 16: Reauthorize the Council on Aging Revolving Fund

To see if the Town will vote to reauthorize the revolving fund authorized to and for the use of the Council on Aging for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; with annual expenditures for FY2017 not to exceed Two Hundred Thousand Dollars (\$200,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Council on Aging to maintain the revolving fund for the purpose enumerated in this Article. Under this statute, such revolving funds must be reauthorized annually.

ARTICLE 17: Appropriations Committee Reserve Fund
MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Seventy Five Thousand Dollars (\$175,000) for a Reserve Fund to provide for extraordinary or unforeseen expenditures in accordance with Massachusetts General Laws Chapter 40, Section 6, and to meet said appropriation, One Hundred Seventy Five Thousand Dollars (\$175,000) be transferred from Free Cash, or take any action relative thereto.

- This Article provides the Town operations with an option for the funding of extraordinary or unforeseen expenditures during the year.

ARTICLE 18: Stabilization Fund Contribution
MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Thousand Dollars (\$200,000) to transfer to the Stabilization Fund, and to meet said appropriation, the sum of Two Hundred Thousand Dollars (\$200,000) be transferred from Free Cash, or take any action relative thereto.

- This Article provides for a contribution to the Stabilization or general savings account for the Town.



2016 Annual Town Meeting Warrant

ARTICLE 19: Lincoln Street School Bond Premium Appropriation MOTION PASSED

To see if the Town will vote to appropriate the sum of Six Hundred Sixty Four Thousand Dollars (\$664,000) from the premium paid to the Town upon the sale of bonds or notes issued for the Lincoln Street School project, which are the subject of a Proposition 2 ½ debt exclusion, to pay costs of the project being financed by such bonds or notes and to reduce the amount authorized to be borrowed for such project, by the same amount, or to take any other action relative thereto.

- This Article provides for the appropriation of \$664,000 from the premium paid to the Town upon the sale of bonds or notes issued to pay costs of the Lincoln Street School project, which are the subject of a Proposition 2 ½ debt exclusion, to pay costs of the project being financed by such bonds or notes and, further, to reduce the amount to be borrowed for such project.

ARTICLE 20: PEG Access and Cable Related Fund MOTION PASSED

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 44, Section 53F ¾ and establish a special revenue fund as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, or take any other action relative thereto.

- This Article establishes a separate revenue account to be known as the “PEG Access and Cable Related Fund”, into which will be deposited funds received in connection with franchise agreements between the Town’s cable operators and the Town.

ARTICLE 21 (CIP): Police – Police Cruiser Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Eighty Five Thousand Dollars (\$85,000) for the use of the Police Department for the purchase of two police vehicles, and to meet said appropriation, the sum Eighty Five Thousand Dollars

(\$85,000) be transferred from Free Cash.

- This Article provides funds for the purchase of two new vehicles which will replace a 2011 Ford Crown Victoria and a 2012 Ford Expedition SUV. Included in the funding request is the cost of outfitting the vehicles with equipment, including mobile data terminals.

ARTICLE 22 (CIP): Police – Police Station Roof MOTION PASSED

To see if the Town will vote to appropriate the sum of Ninety Thousand Dollars (\$90,000) for the replacement of the Police Station roof, and to meet said appropriation the sum of Ninety Thousand Dollars (\$90,000) be transferred from Free Cash.

- This Article provides funds for the replacement of the Police Station roof with a 30-year asphalt roof with the Town required to pay the State-mandated “prevailing wage” for all labor on this project.

ARTICLE 23 (CIP): DPW – Church Street Culvert Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Million Dollars (\$2,000,000) to replace the Church Street Culvert, and to meet said appropriation, the sum of Nine Hundred Forty Three Thousand Four Hundred Sixty Dollars (\$943,460) be transferred from Free Cash and the sum of Twenty Nine Thousand Five Hundred Forty Dollars (\$29,540) be transferred from unexpended bond proceeds, in accordance with Massachusetts General Laws, Chapter 44, Section 20 and the sum of One Million Twenty Seven Thousand Dollars (\$1,027,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(4) or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article design was completed and bid in FY2016.

ARTICLE 24 (CIP): DPW-6-Wheel Dump Truck w/ Spreader & Plow MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Fifteen Thousand Dollars (\$215,000) to purchase a six-wheel dump truck with spreader and plow; and to meet said appropriation, the sum of Two Hundred Fifteen Thousand Dollars (\$215,000) be transferred from Free Cash.

- This Article provides funds for the replacement of a 1997 International truck with a dump truck with a plow and

spreader. The 1997 International truck has surpassed its useful life expectancy of about 15 to 20 years.

ARTICLE 25 (CIP): DPW – Sidewalk Machine MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Eighty Thousand Dollars (\$180,000) for the purchase of a sidewalk snow clearing machine, and to meet said appropriation, the sum of One Hundred Eighty Thousand Dollars (\$180,000) be transferred from Free Cash.

- This Article provides funds for the replacement of an existing 2002 sidewalk machine. These vehicles are used to clear snow from various sidewalks throughout Town.

ARTICLE 26 (CIP): DPW – Road Improvements and Maintenance MOTION PASSED

To see if the Town will vote to appropriate the sum of Three Hundred Thousand Dollars (\$300,000) for Road Improvements and Maintenance, and to meet said appropriation, the sum of Three Hundred Thousand Dollars (\$300,000) be transferred from Free Cash.

- This Article provides funds in addition to the FY2017 Chapter 90 allocation in order to maintain current road conditions in accordance with the Pavement Management Plan.

ARTICLE 27 (CIP): Sewer – Inflow & Infiltration (I&I) Study MOTION PASSED

To see if the Town will vote to appropriate the sum of Five Hundred Thousand Dollars (\$500,000) to fund a comprehensive study and implement a detailed operation and maintenance plan to mitigate inflow and infiltration (I&I) into the Town’s sanitary sewer system, and to meet said appropriation, the sum of Five Hundred Thousand Dollars (\$500,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7 or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article provides funds for a DEP mandated study to determine inflow and infiltration (I&I) into the Town’s sanitary sewer system. This inflow is from flowing storm water and runoff making its way into manhole covers. Infiltration is the seeping of groundwater into the system through pipe connections, cracks in the manholes or other small openings in the system below grade. Identifying and mitigating this inflow and infiltration greatly reduces the volumes of ‘clean’ water sent to the waste water treatment plant for processing.

ARTICLE 28 (CIP):Water – Water Gate Valve Maintenance Trailer MOTION PASSED

To see if the Town will vote to appropriate the sum of Seventy Five Thousand Dollars (\$75,000) for the purchase of a Water Gate Valve Maintenance Trailer, and to meet said appropriation, the sum of Seventy Five Thousand Dollars (\$75,000) be transferred from Water Enterprise Free Cash.

- This Article provides funds to purchase a Water Gate Valve Maintenance Trailer to satisfy a mandate by the State DEP to perform an annual gate valve exercise program throughout Town. This includes locating, inspecting, cleaning and operating/exercising each gate valve within the Town's system.

ARTICLE 29 (CIP):Water/Sewer – 1 Ton Dump Truck with Plow MOTION PASSED

To see if the Town will vote to appropriate the sum of Ninety Five Thousand Dollars (\$95,000), for the purchase of a One-Ton Dump Truck with Plow for the Water and Sewer Enterprise Divisions of the Department of Public Works, and to meet said appropriation, the sum of Fifty Seven Thousand Dollars (\$57,000) be transferred from Water Enterprise Free Cash and the sum of Thirty Eight Thousand Dollars (\$38,000) be transferred from Sewer Enterprise Free Cash, for a total of Ninety Five Thousand Dollars (\$95,000).

- This Article provides funds for the replacement a 2006 dump truck. The one-ton dump trucks are the most used equipment in the fleet. These vehicles are used to perform everyday tasks including moving materials and equipment.

ARTICLE 30: 250th Town Celebration - Appropriation MOTION PASSED

To see if the Town will vote to appropriate the sum of Twenty Thousand Dollars (\$20,000) for the use of the 250th Town Anniversary Committee, and to meet said appropriation, the sum of Twenty Thousand Dollars (\$20,000) be transferred from Free Cash.

- This Article provides funds to support the Town's 250th anniversary celebration efforts during the 2016 calendar year. The proposed appropriation will come from one-time revenues and is not part of the recurring operating budget.

ARTICLE 31: Open Space – Transfer of Town Owned Land to Conservation Commission MOTION PASSED

To see if the Town will vote to transfer the care and custody of the property shown on Assessors' Map 45 as Parcel 131, 0

Meadowbrook Road, .68± acres, and the property shown on Assessors' Map 46 as Parcel 55, 23 Overlock Drive, 2.42± acres to the Conservation Commission for open space and passive recreation purposes pursuant to General Laws Chapter 40 Section 8C, or take any other action relative thereto.

- This Article provides for the transfer of two parcels to the Conservation Commission so as to permanently protect these parcels from development and it will also add to the acreage of the existing Edmund Hill Woods conservation land. This transfer also addresses the need to remedy the encroachment of the Senior Center onto conservation land.

ARTICLE 32: Municipal Aggregation MOTION PASSED

To see if the Town will vote, in accordance with Massachusetts General Laws Chapter 164 Section 134, to initiate the process to aggregate electrical load for interested electric utility customers in the Town of Northborough; and to authorize the Town Administrator to enter into an agreement or an agreement for services to facilitate the sale and purchase of electric energy and other related services, for terms of up to or in excess of three years, either independently or through inter-municipal agreements with other municipalities or other political subdivisions or regional governmental entities, on such terms and conditions as are deemed to be in the best interest of the Town, its residents and businesses, provided that any agreement for such purposes shall include a provision securing to individual consumers the ability to "opt out" at their discretion so as to be able to choose from among any available alternative electric supply service; or to take any other action relative thereto.

- This Article authorizes the Town to enter into aggregation program whereby the Town buys electric power on behalf of those living within its boundaries at a discounted rate and passes the savings on to its residents. Participation in the program is not required and residents may "opt out" at their discretion. The sole purpose for initiating such a program is to save residents money on their electric bills.

ARTICLE 33: Consolidated Personnel Bylaw MOTION PASSED

To see if the Town will vote to amend the Consolidated Personnel Bylaw as shown in the handout entitled "Article 33 – Consolidated Personnel Bylaw Amendments – 2016 Annual Town Meeting".

- At the time of the printing of this Warrant, the Town has not settled any successor collective bargaining agreements

with its unions for FY2017. Therefore, the general wage increase detail that is typically printed in the warrant book (the "handout" referenced above) is not included herein as the general wage increase has not yet been determined. If additional information becomes available prior to Town Meeting, it will be posted online and in the Town Clerk's Office and distributed at Town Meeting.

ARTICLE 34: Election – Date of Annual Town Election MOTION PASSED

To see if the Town will vote to amend the Northborough Municipal Code Chapter 1-80 Administrative Legislation, Section 1-80-010, Date of Annual Town Election, by adding the text shown as underlined, and deleting the words shown as stricken through below:

1-80-010 Date of annual town election.

The annual town election shall be held on the second Tuesday ~~Monday~~ in May at such time and place as the Selectmen may determine.

- This Article seeks to change the date of the annual town election date from Monday to Tuesday.

ARTICLE 35: Community Preservation Fund Historical Site Signage MOTION PASSED

To see if the Town will vote to appropriate the sum of Four Thousand Nine Hundred Dollars (\$4,900), or any other sum, from the Community Preservation Fund revenues to the Northborough Historic District Commission for the purchase of two signs to identify significant historical sites, or take any other action relative thereto.

- This Article provides funds for the purchase of informational signs identifying the First Parish Church at 40 Church Street as the first Meeting House in Northborough and Mark Fidrych, former pitcher for the Detroit Tigers (sign location to be determined).

10:36pm – Motion made to suspend the rules and continue past the hour of 11pm MOTION PASSED

ARTICLE 36: Community Preservation Fund – Old Brigham Street Survey MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Thousand Dollars (\$2,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Historic District Commission to conduct a property line survey of the Old Brigham Street Burial Ground, or take any other action relative thereto.



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- This Article provides funds for a property line survey to determine the exact boundaries of the 3.3 acre Old Brigham Street Burial Ground site.

ARTICLE 37: Community Preservation Fund – First Parish Unitarian Restoration MOTION PASSED

To see if the Town will vote to appropriate the sum of Fifty Four Thousand Dollars (\$54,000), or any other sum, from the Community Preservation Fund revenues to the First Parish Unitarian Universalist for restoration and accessibility improvements at the Church and Meeting House located at 40 Church Street, or take any other action relative thereto.

- This Article provides funds for repairs to the belfry (new louvers in the bell area; preparation and painting of bell tower and siding down to roof; cleaning, painting and gold leafing of clock faces and weathervane); retrofitting of one pew for handicap accessibility; and installation of wheelchair ramp on rear of the Meeting House.

ARTICLE 38: Community Preservation Fund – Transfer to NAHC MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Thousand Dollars (\$100,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Affordable Housing Corporation, for the purpose of the creation of affordable housing, or take any other action relative thereto.

- This Article provides funds to be used by the Northborough Affordable Housing Corporation for future creation of affordable housing.

ARTICLE 39: Community Preservation Fund – Green Street Debt Service MOTION PASSED

To see if the Town will vote to appropriate the sum of Forty Six Thousand Eight Hundred Dollars (\$46,800), or any other sum, from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for Debt

Service and expenses associated with the Open Space land acquisition for the Fiscal Year 2017, or take any other action relative thereto.

- This Article provides funds to pay for debt service associated with the purchase of the Green Street parcel.

ARTICLE 40: Community Preservation Fund – Town Common MOTION PASSED

To see if the Town will vote to appropriate the sum of Fifty Four Thousand Dollars (\$54,000), or any other sum, from the Community Preservation Fund revenues and Four Hundred Twenty-Six Thousand Dollars (\$426,000), or any other sum, from the Community Preservation Fund Unreserved Fund for a total of Four Hundred Eighty Thousand Dollars (\$480,000) to the Northborough Department of Public Works, for the creation of a town common comprising property located at 0, 39 and 45 West Main Street and shown on Assessors' Map 63 as Parcels 159, 157 and 158, respectively, including the purchase of the land at 45 West Main Street, to be combined with the Town-owned land at 0 and 39 West Main Street for such purpose, pursuant to the provisions of Massachusetts General Laws, Chapter 45, Section 3, as it may hereafter be amended, and any other enabling authority related to public parks and playgrounds, said Town Common to be managed and controlled by the Department of Public Works; to authorize the Department of Public Works to file on behalf of the Town of Northborough any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Land and Water Conservation Fund Act (P.L. 88-578, 78 Stat. 897) as amended and any other law in any way connected with the scope of this Article; and to authorize the Department of Public Works to enter into all agreements and execute any and all instruments as may be necessary to accomplish said purchase, or take any other action relative thereto.

- This Article provides funds for the first of two phases related to the creation of a new Town Common. Phase I, of two phases, is to acquire 45 West Main Street, combine it with Town-owned land at 39 West Main Street; raze structures at 39 West Main Street; and prepare bid package for construction plans.

ARTICLE 41: Community Preservation Fund – CPA Administration MOTION PASSED

To see if the Town will vote to appropriate the sum of Twenty Five Thousand Dollars (\$25,000), or any other sum, from the

Community Preservation Fund revenues to the Northborough Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2017, or take any other action relative thereto.

- This Article provides funds to be used for the administration of the Community Preservation Act.

ARTICLE 42: Community Preservation Fund – White Cliffs Mansion MOTION PASSED (by the required 2/3rd vote; Yes 218, No 67)

To see if the Town will vote to appropriate from Community Preservation Fund revenues and borrow, pursuant to the provisions of Massachusetts General Laws, Chapter 44B, Section 11, or any other enabling authority, the total sum of \$2,400,000 for the purpose of acquiring and preserving the 6.5± acres of land and buildings thereon located at 167 Main Street and shown on Northborough Assessors' Map 53 as Parcel 73, and the .58± acres of land located at 0 Rear East Main Street and shown on Northborough Assessors' Map 53 as Parcel 155, for historic preservation purposes, and costs relating thereto, including property maintenance, protection and insurance and professional service costs for environmental and site assessments to determine appropriate preservation measures; and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue bonds or notes of the Town in connection with any such borrowing, or take any other action relative thereto.

- This Article provides funds to purchase the White Cliffs Mansion and preserve it while the Community Preservation Committee investigates viable long term preservation options.

ARTICLE 43: Reports – no reports offered.

12:15am Motion made to dissolve the meeting **MOTION PASSED**

Attendance 4/25/2016: 416

Total Registered Voters: 10,733

**A True Copy Attest:
Andrew T. Dowd,
Town Clerk**

TELEPHONE NUMBERS

SERVICES	TOWN DEPARTMENT	PHONE #
Birth Certificates	Town Clerk	508-393-5001
Building Permits	Building Department	508-393-5010
Business Certificates	Town Clerk	508-393-5001
Cable Access	Cable Access Director	508-393-6195
Cemetery Services	Department of Public Works	508-393-5030
Census	Town Clerk	508-393-5001
Class I, II, III Licenses	Administration	508-393-5040
Common Victualler Licenses	Administration	508-393-5040
Conservation Questions	Engineering	508-393-5015
Counseling	Family & Youth Services	508-393-5020
Death Certificates	Town Clerk	508-393-5001
Dog Complaints	Animal Control Offices	978-897-5596
Dog Licensing	Town Clerk	508-393-5001
Earth Removal Questions	Engineering	508-393-5015
Economic Development	Administration	508-393-5040
Employment Opportunities	Administration	508-393-5040
Excise Bill Payments	Treasurer/Collector	508-393-5045
Firearm Permits	Police Headquarters, 211 Main Street	508-393-1515
Food Service Permits	Board of Health	508-393-5009
Groundwater Questions	Engineering	508-393-5015
Library Services	Library, 34 Main Street	508-393-5025
Liquor Licenses	Administration	508-393-5040
Marriage Licenses	Town Clerk	508-393-5001
Motor Vehicle Abatements	Assessors	508-393-5005
Motor Vehicle Excise Questions	Assessors	508-393-5005
Park/Field Usage	Recreation	508-393-5034
Personnel Inquiries	Administration	508-393-5040

SERVICES	TOWN DEPARTMENT	PHONE #
Plumbing, Gas, Electrical Permits	Building Department	508-393-5010
Property Info, Assessments, Record Cards	Assessors	508-393-5005
Public Housing	Housing Authority, 26 Village Drive	508-393-2408
Raffle Permits	Town Clerk	508-393-5001
Recreation Programs	Recreation	508-393-5034
Recycling Information/Bins	Engineering	508-393-5015
Residents Listing Book	Town Clerk	508-393-5001
Rubbish Collection	Engineering	508-393-5015
School-Age Child Care	NEDP	508-393-7020
School Administration	Supt., 53 Parkerville Rd., Southborough	508-486-5115
Senior Center Information	Senior Center, 119 Bearfoot Road	508-393-5035
Septic System Installations	Board of Health	508-393-5009
Site Plans	Planning	508-393-5019
Street/Sidewalk Questions	Department of Public Works	508-393-5030
Subdivision Plans	Planning	508-393-5019
Swimming Pool Permits	Building Department	508-393-5010
Tax Bill Payments	Treasurer/Collector	508-393-5045
Tax Exemptions	Assessors	508-593-5005
Town Code/Town Bylaws	Town Clerk	508-393-5001
Town Web Information	MIS/GIS	508-393-1525
Vaccination Information	Board of Health	508-393-5009
Veterans Information	Veterans Agent	508-393-5024
Voter Registration	Town Clerk	508-393-5001
Water/Sewer Bill Payments	Department of Public Works	508-393-5030
Wood Stove Permits	Building Department	508-393-5010
ZBA Special Permits/Variances	Planning	508-393-5019