

TOWN OF NORTHBOROUGH
ANNUAL TOWN MEETING WARRANT
APRIL 27, 2015

WORCESTER, SS

GREETINGS:

To any Constable in the Town of Northborough, County of Worcester:

In the name of the Commonwealth of Massachusetts, you are hereby commanded to warn and notify the legal voters of the Town of Northborough to meet at THE ALGONQUIN REGIONAL HIGH SCHOOL 79 Bartlett St. Northborough, MA on MONDAY, the TWENTY-SEVENTH day of April, 2015 at 7:30 p.m. to act on the following warrant articles:

7:32pm Moderator Fred George announced a quorum was present in the hall; the meeting was called to order.

Moderator Fred George read the return of service of the warrant

ARTICLE 1: Appointing Deputy Moderator MOTION PASSED

To see if the Town will vote to ratify the appointment by the Moderator of Gerald Hickman as Deputy Moderator, as provided by Article II, Section 2-2 of the Northborough Home Rule Charter.

ARTICLE 2: Compensating Balance Agreement MOTION PASSED

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into a Compensating Balance Agreement or Agreements pursuant to Massachusetts General Laws, Chapter 44, Section 53F, if necessary.

- This article provides the authorization for the Town to enter into a compensating balance agreement in order to obtain banking services. A compensating balance is an arrangement by which a town maintains municipal funds on deposit in return for banking services. Under such an arrangement, the earnings retained by the bank on the account balances “compensate” the bank for the services provided.

ARTICLE 3: Prior Year's Bills PASSED OVER

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, or other available funds, a sum of money to pay bills incurred in prior years, or take any action relative thereto.

- Town Meeting action is required to pay bills incurred in prior fiscal years. This Article will be passed over if no bills for goods and services incurred in prior fiscal years are presented to the Town.

ARTICLE 4: Town Budget MOTION PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Nineteen Million Nine Hundred Fourteen Thousand Six Hundred Sixty Seven Dollars (\$19,914,667) for Town Government as displayed below, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

Transfer from Cemetery Trust Fund Income	\$ 4,641
Transfer from Cemetery Sale of Lots	\$ 11,250
Transfer from Debt Exclusion Premium Reserve	\$ 17,558
Transfer from Title V Reserve	\$ 4,534
Transfer from Conservation Commission Fees	\$ 2,401
Transfer from Fire Emergency Medical Services Revolving Account	\$303,257
Transfer from Recreation Revolving Account	\$135,991
Transfer from Animal Control Revolving Account	\$ 27,000
Transfer from Medicare Part D Subsidy	\$ 27,426
Free Cash	\$500,000

for a total of One Million Thirty Four Thousand Fifty Eight Dollars (\$1,034,058) and that the sum of Eighteen Million Eight Hundred Eighty Thousand Six Hundred Nine Dollars (\$18,880,609) be raised by taxation.

ARTICLE 5: Water, Sewer and Solid Waste Funds MOTION PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Four Million Six Hundred Fifty Six Thousand Two Hundred Seventy Dollars (\$4,656,270) for Water/Sewer and Solid Waste Funds as displayed below for the operation of the Water/Sewer and Solid Waste Utilities, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

Water Fund Free Cash	\$ 78,019
Sewer Fund Free Cash	\$ 165,529
Solid Waste Fund Free Cash	\$ 61,840

Raise and Appropriate by Taxation:

Solid Waste General Fund Subsidy	\$ 217,160
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for a total of Five Hundred Twenty Two Thousand Five Hundred Forty Eight Dollars (\$522,548) and that the sum of Four Million One Hundred Thirty Three Thousand Seven Hundred Twenty Two Dollars (\$4,133,722) be financed from Water/Sewer and Solid Waste Revenues.

Water Fund	\$ 2,230,328
Sewer Fund	\$ 1,658,942
Solid Waste Fund	<u>\$ 767,000</u>
	\$ 4,656,270

ARTICLE 6: Northborough K-8 Schools' Budget MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation the sum of Twenty One Million Nine Hundred Fifty One Thousand Five Hundred Thirty-Nine Dollars (\$21,951,539) for the operation of the Northborough Public Schools, or take any action relative thereto.

ARTICLE 7: Algonquin Regional High School Budget MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Northborough-Southborough Regional School District, the sum of Ten Million One Hundred Forty Nine Thousand and Seven Dollars (\$10,149,007), or take any action relative thereto.

ARTICLE 8: Assabet Valley Regional Vocational School District Budget

MOTION PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation and debt service of the Assabet Valley Regional Vocational School District, the sum of Eight Hundred Ninety Three Thousand Four Hundred Three Dollars (\$893,403), or take any action relative thereto.

ARTICLE 9: Library Grants MOTION PASSED

To see if the Town will vote to authorize the Library Trustees to accept and spend a sum of money received under the Library Incentive and Municipal Equalization Grants, and the Nonresident Circulation Offset program, under the provisions of M.G.L. Chapter 78, Sections 19A and 19B, and 605 CMR 4.00, and as supplemented or amended by current

state budget language, to be used by the Library Trustees for books, automation costs, or in any way that may benefit the library, and to apply for State aid for the coming fiscal year.

ARTICLE 10: Authorization for Grant Applications MOTION PASSED

To see if the Town will vote to authorize the Board of Selectmen to make such application as may be necessary for Federal and/or State funds or grants, to accept such funds or grants and to expend those funds as required by the various acts, if and when such funds are received.

- Allows the Town to apply for grant funds through Federal and/or State agencies.

ARTICLE 11: Revolving Accounts-Combine Articles 12-16 MOTION PASSED

To see if the Town will vote to combine Articles 12 through 16 as follows:

- Article 12 Reauthorizes Fire Department Revolving Fund Accounts;
- Article 13 Reauthorizes Animal Control Revolving Fund Account;
- Article 14 Reauthorizes Community Affairs Committee Revolving Fund Account;
- Article 15 Reauthorizes Family and Youth Services Department Revolving Fund Account;
- Article 16 Reauthorizes Council on Aging Revolving Fund Account;

And in so voting that the Town vote to establish and/or reauthorize revolving fund accounts as stated in Articles 12 through 16 of the Warrant, said revolving accounts being authorized to and for the use of the Fire Department, Animal Control, Community Affairs Committee, Family and Youth Services Department, and Council on Aging pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½, it is required that these revolving accounts be reauthorized annually.

ARTICLE 12: Reauthorize Fire Department Revolving Accounts

To see if the Town will vote to reauthorize revolving accounts authorized to and for the use of the Northborough Fire Department for the receipt of site assessment fees, hazardous materials charges, SARA compliance, training/education programs, alarm fees, Local Emergency Planning, replacement of lost and/or damaged equipment, water supply maintenance and development, and Advanced Life Support/Emergency Medical Service and rescue maintenance; with annual expenditures for FY2016 not to exceed Four Hundred Twenty Nine Thousand Seven Hundred Seventy One Dollars (\$429,771), pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Fire Department to maintain revolving fund accounts for the purposes enumerated in this Article. Under this statute, these revolving accounts must be reauthorized annually.

ARTICLE 13: Reauthorize Animal Control Revolving Account

To see if the Town will vote to reauthorize revolving fund account authorized to and for the use of the Department of the Northborough Animal Control Officer for the receipt of dog license fees and related fines, which sums shall be utilized to support the Animal Control Officer's expenditures; with annual expenditures for FY2016 not to exceed Fifty Thousand Dollars (\$50,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Department of the Northborough Animal Control Officer to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

ARTICLE 14: Reauthorize Community Affairs Committee Revolving Account

To see if the Town will vote to reauthorize revolving fund account authorized to and for the Community Affairs Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related programs; with annual expenditures for FY2016 not to exceed Twenty Thousand Dollars (\$20,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Community Affairs Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 15: Reauthorize Family & Youth Services' Department Revolving Account

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Family and Youth Services Department for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related programs; with annual expenditures for FY2016 not to exceed Twenty Thousand Dollars (\$20,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Family and Youth Services Department to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 16: Reauthorize Council on Aging Revolving Account

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Council on Aging for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related programs; with annual expenditures for FY2016 not to exceed Two Hundred Thousand Dollars (\$200,000), pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Council on Aging to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 17: Appropriations Committee Reserve Fund MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Seventy Five Thousand Dollars (\$175,000) for a Reserve Fund to provide for extraordinary or unforeseen expenditures in accordance with Massachusetts General Laws Chapter 40, Section 6, and to meet said appropriation, One Hundred Seventy Five Thousand Dollars (\$175,000) be transferred from Free Cash, or take any action relative thereto.

- This Article provides the Town operations with an option for the funding of extraordinary or unforeseen expenditures during the year.

ARTICLE 18: Stabilization Fund Contribution MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for transfer to the Stabilization Fund, and to meet said appropriation, the sum of Two Hundred Thousand Dollars (\$200,000) be transferred from Free Cash, or take any action relative thereto.

- This Article provides for a contribution to the Stabilization or general savings account for the Town.

ARTICLE 19 (CIP): Fire – Engine 2 Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Six Hundred Eighty Eight Thousand Dollars (\$688,000) to purchase a fire engine and related equipment, and to meet said appropriation, the sum of Six Hundred Eighty-Eight Thousand Dollars (\$688,000) be transferred from Free Cash, or take any action relative thereto.

- This Article provides funds for the replacement of the 1996 Engine 2 fire vehicle. At nearly 20 years old it is well beyond its expected useful life, which is typically about 10 years for front-line service. Engine 2 is currently the back-up reserve pumper, carries the "Jaws of Life," has a 2,000 gallon portable water storage tank and extra hose for areas not served by municipal water supply.

ARTICLE 20 (CIP): Fire - Ambulance Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Eighty Thousand Dollars (\$280,000) for the use of the Fire Department for the purchase of an ambulance, and to meet said appropriation, the sum of Two Hundred Eighty Thousand Dollars (\$280,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9) or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article provides funds for the replacement of a 2008 ambulance. The debt service on the bonds for the Ambulance will be paid from the EMS Revolving Account. The EMS Revolving Account is funded by the Ambulance Service fees and charges.

ARTICLE 21 (CIP): Fire - SCBA Bottle Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Forty-Five Thousand Dollars (\$45,000) to purchase thirty-five (35) 45-minute carbon composite self-contained breathing apparatus (SCBA) bottles for the use of the Fire Department, and to meet said appropriation, the sum of Forty Five Thousand Dollars (\$45,000) be transferred from Free Cash.

- This Article provides funds for thirty-five (35) 45-minute carbon composite self-contained breathing apparatus (SCBA) bottles to replace those which have reached the end of their useful life.

ARTICLE 22 (CIP): Police – Police Cruiser Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Eighty Five Thousand Dollars (\$85,000) to purchase police cruisers, and to meet said appropriation, the sum of Eighty Five Thousand Dollars (\$85,000) be transferred from Free Cash.

- This Article provides funds for the purchase of two new Ford Escape SUVs which will replace a 2007 Ford Explorer SUV and a 2008 Ford Expedition SUV. Included in the funding request is the cost of outfitting the vehicles with equipment, including mobile data terminals.

ARTICLE 23 (CIP): Police – Communication Dispatch Console MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Sixty One Thousand Dollars (\$161,000) to purchase a communication dispatch console, for the use of the Police Department, and to meet said appropriation, the sum of One Hundred Sixty One Thousand Dollars (\$161,000) be transferred from Free Cash.

- This Article provides funds for the replacement of the existing twenty-five year old two-position, analog-based public safety dispatch console. There is no additional space available for needed expansion, which has resulted in a

"cobbled" system of critical two-way radios and computer equipment. Some components are no longer manufactured, requiring innovative attempts to keep essential components operational. This essential equipment is relied upon and expected to be fully operational on a 24/7 basis.

ARTICLE 24 (CIP): Planning – Master Plan MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000) to update the Town's Master Plan, and to meet said appropriation, the sum of One Hundred Thirty Thousand Dollars (\$130,000) be transferred from Free Cash.

- This Article provides funds to update the Town's Master Plan which was last updated in 1997. A Master Plan influences public and private investments in development, infrastructure, and community facilities and services. It forms the foundation for zoning and other regulations affecting where and how we build and what land is protected.

ARTICLE 25 (CIP): DPW – Otis Street Culvert Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of Three Hundred Twenty Five Thousand Dollars (\$325,000) to replace the Otis Street Culvert, and to meet said appropriation, the sum of Three Hundred Twenty Five Thousand Dollars (\$325,000) be transferred from Free Cash.

- This Article provides funds to replace the culvert over the Smith Pond outlet on Otis Street. This structure provides a critical link between Route 20 to the northwest and Route 9 to the south. The current structure was deemed to be unsafe due to deficiencies identified by a structural engineer in the summer of 2014. The replacement design and bids are complete and this request will fund the actual construction of the new culvert.

ARTICLE 26 (CIP): DPW – Roadside Mower Replacement MOTION PASSED

To see if the Town will vote to appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000) for the purchase of a Roadside Mower, for the use of the Department of Public Works, and to meet said appropriation, the sum of One Hundred Thirty Thousand Dollars (\$130,000) be transferred from Free Cash.

- This Article provides funds to replace the existing 2000 John Deere tractor with a side boom mower and articulating arm. This mower is used to cut back brush along the edges of roads throughout Town.

ARTICLE 27 (CIP):DPW – One-Ton Dump Truck with Plow Replacement
MOTION PASSED

To see if the Town will vote to appropriate the sum of Ninety Thousand Dollars (\$90,000) for the purchase of a One-Ton Dump Truck with Plow, for the use of the Department of Public Works, and to meet said appropriation, the sum of Ninety Thousand Dollars (\$90,000) be transferred from Free Cash.

- This Article provides funds to replace a model year 2000 one-ton dump truck with a similar model truck used by DPW staff on a daily basis to perform their everyday tasks including moving materials, equipment and plowing.

ARTICLE 28 (CIP): DPW – One-Ton Pick Up Truck with Plow Replacement
MOTION PASSED

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars (\$60,000) for the purchase of a One-Ton Pick Up Truck with Plow for the use of the Department of Public Works, and to meet said appropriation, the sum of Sixty Thousand Dollars (\$60,000) be transferred from Free Cash.

- This Article provides funds to replace a 1996 model vehicle which is one of three one-ton pick- up trucks used by DPW staff on a daily basis to perform their everyday tasks including moving materials, equipment and plowing.

ARTICLE 29 (CIP): DPW – Backhoe Replacement **MOTION PASSED**

To see if the Town will vote to appropriate the sum of One Hundred Forty Five Thousand Dollars (\$145,000) for the purchase of a Backhoe for the use of the Department of Public Works, and to meet said appropriation, the sum of One Hundred Forty Five Thousand Dollars (\$145,000) be transferred from Free Cash.

- This Article provides the funds to replace a 2005 model backhoe that is used by the Highway Division. This backhoe is used for drainage and roadway repairs, plowing of streets throughout Town and digging graves in the cemeteries.

ARTICLE 30 (CIP): DPW – Mini Excavator **MOTION PASSED**

To see if the Town will vote to appropriate the sum of Eighty Five Thousand Dollars (\$85,000) for the purchase of a Mini Excavator for the use of the Department of Public Works, and to meet said appropriation, the sum of Eighty Five Thousand Dollars (\$85,000) be transferred from Free Cash.

- This Article provides the funds to purchase a mini excavator to be used by the DPW crew at the cemetery and for various road projects (e.g. drainage projects) in areas which are inaccessible by the larger backhoes.

ARTICLE 31 (CIP): DPW – Ellsworth McAfee Park Gazebo Replacement and Pavilion Renovation **MOTION PASSED**

To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars (\$50,000) for the replacement of the Ellsworth McAfee Park Gazebo and Pavilion Renovation, and to meet said appropriation, the sum of Fifty Thousand Dollars (\$50,000) be transferred from Free Cash.

- This Article provides the funds for the replacement of the Ellsworth McAfee Park Gazebo and renovation of the Pavilion which will be undertaken by the students from the Assabet Valley Technical High School carpentry program for the cost of supplies and disposal of materials.

ARTICLE 32 (CIP): Sewer – Hudson Street Pump Station Improvements **MOTION PASSED**

To see if the Town will vote to appropriate the sum of One Million Five Hundred Thousand Dollars (\$1,500,000), for improvements to the Hudson Street Pump Station and to meet said appropriation, the sum of One Million Five Hundred Thousand Dollars (\$1,500,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 8(15) or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article provides the funds for improvements to the Hudson Street Pump Station, which was designed and publicly bid during 2014/2015. The Hudson St. pump station handles 98% of the Town's sewer flow. The debt service for this project will be paid from sewer user fees.

ARTICLE 33 (CIP): Water – One-Ton Service Truck with Plow Replacement **MOTION PASSED**

To see if the Town will vote to appropriate the sum of Seventy Five Thousand Dollars (\$75,000), for the purchase of a One-Ton Service Truck with Plow, for the Water and Sewer Enterprise Divisions of the Department of Public Works, and to meet said appropriation, the sum of Forty Five Thousand Dollars (\$45,000) be transferred from Water Enterprise Free Cash and the sum of Thirty Thousand Dollars (\$30,000) be transferred from Sewer Enterprise Free Cash, for a total of Seventy Five Thousand Dollars (\$75,000).

- This Article provides funds to replace a 1996 service truck. The vehicle is used daily to perform the regular inspections and maintenance of the Town's water and sewer system.

ARTICLE 34 (CIP): Water – One-Ton Pick Up Truck with Plow Replacement
MOTION PASSED

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars (\$60,000), for the purchase of a One-Ton Pick Up Truck with Plow for the Water and Sewer Enterprise Divisions of the Department of Public Works, and to meet said appropriation, the sum of Thirty Six Thousand Dollars (\$36,000) be transferred from Water Enterprise Free Cash and the sum of Twenty Four Thousand Dollars (\$24,000) be transferred from Sewer Enterprise Free Cash, for a total of Sixty Thousand Dollars (\$60,000).

- This Article provides funds to replace a 2005 pickup truck primarily used by the Water/Sewer Supervisor. This vehicle is used daily to perform the regular inspections and maintenance of the Town's water and sewer system.

ARTICLE 35 (CIP): Northborough School Department – Proctor School Roof Repairs
MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Thousand Dollars (\$200,000) for the use of the Northborough School Department for roof repairs at the Proctor School and to meet said appropriation, the sum of Two Hundred Thousand Dollars (\$200,000) be transferred from Free Cash.

- This Article provides funds to repair and restore 38,000 square feet of flat roof at the Proctor School. Included is the application of a urethane water-proofing membrane designed to restore and increase the lifespan of the roof by a minimum of ten years.

ARTICLE 36: School Department Bus Transportation Contract
MOTION PASSED

To see if the Town will vote to authorize the School Committee to enter into a three year bus transportation contract with the option to renew the contract for a fourth and fifth year in accordance with Massachusetts General Laws Chapter 30B, Section 12(b).

- This Article authorizes the School Committee to enter into a three year bus transportation contract with an option to renew for a fourth and fifth year. Town Meeting approval is required for contracts in excess of three years.

ARTICLE 37: Lincoln Street Elementary School - National Grid Easement
MOTION PASSED

To see if the Town will vote to approve authorize the Board of Selectmen to grant an easement for electrical distribution system purposes to National Grid for the Lincoln Street Elementary School.

- This Article provides for an easement to allow National Grid access to property located at 76 Lincoln Street to perform the work for an electric distribution system for the Lincoln Street Elementary School project.

**ARTICLE 38: DPW Sewer – Southwest Cutoff Pump Station Acceptance
MOTION PASSED**

To see if the Town will vote to accept a parcel of land, and associated structures, interests and rights of access as determined necessary by the Board of Selectmen and/or the Water and Sewer Commission, from Equity One JV Sub Northborough LLC, said land being situated at 306 Southwest Cutoff (Route 20) in the Town of Northborough and more particularly described as Parcel G on a plan record in the Worcester Registry of Deeds in Plan Book 861 as Plan 87, and to authorize the Board of Selectmen and/or the Water and Sewer Commission to execute all documents and take all actions necessary in connection therewith, or take any action relative thereto.

- This Article authorizes acceptance of ownership of the Sewer Pump Station and property located at 306 Southwest Cutoff (Route 20), Assessors' Map 106, Parcel 21 by the Town of Northborough.

ARTICLE 39: Consolidated Personnel Bylaw MOTION PASSED

To see if the Town will vote to amend the Consolidated Personnel Bylaw as shown in the handout (copies of which were available in the Town Clerk's Office continuously prior to the posting of the Warrant until the time of Town Meeting) entitled "Article 39 – Consolidated Personnel Bylaw Amendments – 2015 Annual Town Meeting".

**ARTICLE 40: Assessors – Personal Property Tax Minimum Value Exemption
MOTION PASSED**

To see if the Town will vote to accept the provision of Massachusetts General Laws Chapter 59, Section 5, Clause 54 and establish the minimum value of personal property subject to taxation as One Thousand Dollars (\$1,000).

- This Article would exempt from taxation any Personal Property account with an assessed value of less than One Thousand Dollars (\$1,000). An analysis by the Finance Director indicates that it costs the Town more money to bill the small accounts than the Town takes in as revenue.

ARTICLE 41: Board of Health – Increase from 3 to 5 Member Board MOTION PASSED

To see if the Town will vote to amend the Northborough Municipal Code Chapter 1-12 Administrative Division, Section 1-12-120 Board of Health, by adding the text shown as underlined, and deleting the words shown as stricken through below:

1-12-120 Board of Health.

A. Composition, mode of appointment, term of office. There shall be a Board of Health composed of five (5) ~~three (3)~~ members appointed by the Administrative Officer. Each member shall serve a term of three (3) years. The term of office of each member shall be

for three (3) years, such terms so arranged that as nearly an equal number of terms as is possible shall expire each year.

B. Powers and duties. The Board of Health shall work under the general policy direction of the Board of Selectmen and shall have the responsibility for the formulation and enforcement of regulations affecting the environment and the public health. The Board shall have all the powers and duties and obligations that boards of health may have under the Constitution and laws of the commonwealth and the State Sanitary Codes, the Town Charter, town bylaws and this Administrative Code. The Administrative Officer shall be responsible for carrying out the policies of the Board and may make policy recommendations to the Board.

ARTICLE 42: 250th Town Celebration - Appropriation MOTION PASSED

To see if the Town will vote to appropriate the sum of Twenty Thousand Dollars (\$20,000) for the use of the 250th Town Anniversary Committee, and to meet said appropriation, the sum of Twenty Thousand Dollars (\$20,000) be transferred from Free Cash.

- This Article provides funding to support the Town's 250th anniversary celebration efforts during the 2016 calendar year. The proposed appropriation will come from one-time revenues and is not part of the recurring operating budget.

ARTICLE 43: Earthworks Bylaw - Section 2-28-020 MOTION PASSED

To see if the Town will vote to amend Part 2 of the Northborough Town Code, General Legislation, Section 2-28-020, by deleting the text shown below in strikethrough, or take any action relative thereto.

2-28-020 Permit required

No person, firm or corporation shall remove or import in excess of one hundred (100) cubic yards of soil, loam, sand, gravel, stone or other earth material from or to any land not in public use without first obtaining a permit therefor from the Earthwork Board, as provided in the following sections. A permit shall be granted only by an affirmative vote of the majority of the Board. ~~except for land located in the Industrial zoning district, in which case such permit must be obtained from the Planning Board as part of the Site Plan Approval process under Section 7-03-050 of the Zoning Bylaw.~~

ARTICLE 44: Zoning Bylaw – Part 7 Section 7-09-040, Signs, par. K. Permit Not Required MOTION PASSED

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-09-040 Signs, paragraph K. Permit Not Required, by adding the text shown below as underlined, relating to 'open house' signs, or take any action relative thereto.

(3)(b) The sign may be erected on private property provided permission from the property owner has been granted. Upon request by the Building Inspector, a copy of the letter granting such permission shall be provided to the Building Inspector.

(3)(c) The sign shall only be erected on the day of the open house and shall be removed at the conclusion of the open house each day. The date of the open house shall be included on the sign.

ARTICLE 45: Zoning Bylaw – Part 7 Section 7-09-040, Signs, par. D. Basic Requirements **MOTION PASSED**

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-09-040 Signs, paragraph D. Basic Requirements, by adding the text shown below as underlined, or take any action relative thereto.

(10) The location, by street number, for all non-residential structures shall be included on the freestanding sign. The portion of the area used for the street address shall not exceed fifteen percent (15%) of the allowed square footage and shall not affect the calculation of allowed sign square footage.

ARTICLE 46: Zoning Bylaw – Part 7 Section 7-05-020, Classification of Uses **MOTION PASSED**

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-05-020, Classification of Uses paragraph G. Business Uses, - clause (2) Hospitality and Food Service (e) and (g), by deleting the text shown below in strikethrough and adding the text shown below as underlined, or take any action relative thereto.

(e) Deli, sandwich shop, ~~or pizza shop~~ or take-out food service: A food service establishment where food is prepared and sold at retail and may or may not be consumed on the premises, such as a deli or sandwich shop serving sandwiches, soups, salads, pizza or other individually portioned food items on a take-out basis. It may include a walk-up service window or counter for take-out food service, but not drive-through service.

~~(g) Take-out food service: A food service establishment in which food prepared and sold at retail may be consumed on the premises or purchased from a counter or a walk-up service window and consumed off the premises, but not a drive-through service.~~

ARTICLE 47: Zoning Bylaw – Part 7 Section 7-03-060, Design Review **MOTION PASSED**

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-03-060 Design Review, paragraph B. Applicability, by deleting the text shown below in strikethrough and replacing it with the next text shown below as underlined, or take any action relative thereto.

B. Applicability.

(1) Design review by the Design Review Committee shall be required as part of the site plan approval or a special permit with site plan approval for any of the following:

(a) In any business district, new construction or exterior alterations or expansion of any commercial, municipal, institutional or multifamily structure; ~~or~~

(b) In the Downtown Neighborhood District, new construction or exterior alterations or expansion of any multifamily structure or any structure requiring a special permit;

(c) In the Major Commercial Development Overlay District, new construction or exterior alterations or expansion of any multifamily structure or any structure requiring a special permit; or

(d) In any Industrial district, new construction of any extensive uses, institutional uses, mixed uses, business uses, public service or public utility, or industrial uses.

ARTICLE 48: Zoning Bylaw – Part 7 Section 7-05-030, Table of Uses MOTION PASSED

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-05-030, Table 1. Table of Uses. Part B. Commercial and Industrial Districts by deleting the text shown below in strikethrough and replacing it with the text shown below as underlined, or take any action relative thereto.

Table 1. Table of Uses. Part B. Commercial and Industrial Districts						
USES	DB	BE	BW	BS	HD	I
Auto sales	N	N	BA N	N	BA	PB

ARTICLE 49: Zoning Bylaw – Part 7 Section 7-02-040, Definitions MOTION PASSED

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-02-040 Definitions, by adding the text shown below as underlined, or take any action relative thereto.

PARKING AREA AND/OR ACCESS DRIVE – An impervious surface constructed for an access drive and/or the parking of vehicles.

ARTICLE 50: Zoning Bylaw – Part 7 Section 7-09-030 Off-Street Parking and Loading **MOTION PASSED**

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-09-030 Off-Street Parking and Loading, paragraph B. Off-street parking and loading regulations, clause (2) Parking and loading space requirements (b) Commercial uses, by adding the text shown below as underlined, or take any action relative thereto.

[14] Day care centers: minimum one (1) space per employee and one (1) space per five (5) children.

ARTICLE 51: Historic District Commission – Combine Historic District Commission and Historical Commission; Eliminate Six (6) Consecutive Year Term Limit **MOTION PASSED**

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 40C, section 14, to designate the Historic District Commission to serve also as the Historical Commission; and vote to amend Part 1 of the Northborough Town Code, Chapter 1-60 Historic District Commission, Sections 1-60-010 Establishment and 1-60-030 Appointments, by deleting the text shown below in strikethrough and adding the text shown below as underlined, or take any action relative thereto.

1-60-010 Establishment

There is hereby established, under the provisions of the Historic Districts Act, MGL C. 40C, as amended by Chapter 359 of the Acts of 1971, a Northborough Historic District Commission with all the powers and duties of an Historic District Commission as set forth by said statute. In accordance with MGL C. 40 s14, the Historic District Commission shall have the powers and duties of an Historical Commission as provided in Section 8D of MGL C. 40.

1-60-030 Appointments

When the Commission is first established, two (2) members shall be appointed for a term of one (1) year, two (2) members shall be appointed for a term of two (2) years and three (3) members shall be appointed for a term of three (3) years. Successors shall be appointed in like manner as the original appointment for terms of three (3) years. ~~No member may serve on the Commission more than six (6) consecutive years.~~

Motion: I move that consideration of Article 52 be postponed until after Article 63 has been disposed of. **MOTION PASSED**

ARTICLE 52: Historic District Commission – “White Cliffs Local Historic District”

To see if the Town will vote to amend Part 1 of the Northborough Town Code, Chapter 1-60 Historic District Commission, Section 1-60-050 Historic District established, by

adding at the end of that section the text shown as underlined below, or take any action relative thereto.

1-60-050 Historic District established.

There is hereby established under the provisions of the Historic Districts Act, MGL C. 40C, as amended by Chapter 359 of the Acts of 1971, a Historic District to be known as the “White Cliffs Local Historic District”. Said district is described on the map entitled “White Cliffs Local Historic District” on file in the office of the Town Clerk.

ARTICLE 53: Community Preservation Fund – Historic Site Signage at Chapinville, Assabetville, Woodside and Peter Whitney Parsonage
MOTION PASSED

To see if the Town will vote to appropriate the sum of Twelve Thousand Five Hundred Dollars (\$12,500), or any other sum, from the Community Preservation Fund revenues to the Northborough Historical Commission for the purchase of four signs to identify significant historical sites, or take any other action relative thereto.

- Informational signs identifying the historic areas of Chapinville, Assabetville, Woodside, and Peter Whitney Parsonage Historic District.

ARTICLE 54: Community Preservation Fund – Old Brigham Street Burial Ground – Ground Penetrating Radar **MOTION PASSED**

To see if the Town will vote to appropriate the sum of Twenty Thousand Dollars (\$20,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Historical Commission for use in identifying burials at the Old Brigham Street Burial Ground, or take any other action relative thereto.

- Funds to be used for Ground Penetrating Radar to find anomalies (burials) in our oldest town cemetery, using probes to find hidden and buried broken stones, to provide information in addition to GPS in order to map the cemetery.

ARTICLE 55: Community Preservation Fund – Historic Property Reserve
MOTION PASSED

To see if the Town will vote to appropriate the sum of Twenty Two Thousand Five Hundred Dollars (\$22,500), or any other sum, from the Community Preservation Fund revenues and place said amount in the Community Preservation Historic Resources Reserve Fund for the purpose of future historical property preservation or acquisition, or take any other action relative thereto.

- Funds for future acquisition or preservation of historical property.

ARTICLE 56: Community Preservation Fund – Transfer to CPA Affordable Housing Reserve MOTION PASSED

To see if the Town will vote to transfer the sum of Fifty Two Thousand Dollars (\$52,000) which was appropriated for the use of the Northborough Affordable Housing Corporation under Article 36 of the 2011 Annual Town Meeting warrant, and Fifty Two Thousand Dollars (\$52,000) which was appropriated for the use of the Northborough Affordable Housing Corporation under Article 43 of the 2013 Annual Town Meeting warrant, and place said amount, totaling One Hundred Four Thousand Dollars (\$104,000), into the Affordable Housing Reserve, or take any other action relative thereto.

- Funds were allocated for a specific project, the appropriation was not needed, and the funds are to be returned to the CPA Affordable Housing Reserve.

ARTICLE 57: Community Preservation Fund – Transfer to Northborough Affordable Housing Corp MOTION PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Forty Four Thousand Dollars (\$244,000), or any other sum, from the Community Preservation Fund revenues and the sum of Two Hundred Fifty Six Thousand Dollars (\$256,000), or any other sum, from the Community Preservation Unreserved Fund for a total of Five Hundred Thousand Dollars (\$500,000) to the Northborough Affordable Housing Corporation, for the purpose of the creation of affordable housing, or take any other action relative thereto.

- Funds to be used by the Northborough Affordable Housing Corporation for future creation of affordable housing. Transfer of these funds will be contingent upon successful execution of a contract with the Town.

10:59 pm motion made to adjourn – MOTION PASSED

Annual Town Meeting – 2nd night – April 28th 2015

7:33pm Moderator Fred George announced a quorum is present in the hall, the meeting was called to order.

ARTICLE 58: Community Preservation Fund – Basketball Court Repairs at Zeh and Peaslee Elementary Schools MOTION PASSED

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars (\$60,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Youth Basketball Association for costs associated with the repair and update of the basketball courts at the Peaslee Elementary School and the Zeh Elementary School, or take any other action relative thereto.

- Repair and/or replace basketball rims and nets as needed; repair of playing surfaces to include repair of cracks, line painting and court surface repair.

ARTICLE 59: Community Preservation Fund – Peaslee Elementary School Playground MOTION PASSED

To see if the Town will vote to appropriate the sum of Seventy Five Thousand Dollars (\$75,000), or any other sum, from the Community Preservation Fund revenues to the Peaslee Elementary School PTO for costs associated with the creation of a playground at the Marguerite E. Peaslee Elementary School, or take any other action relative thereto.

- Project includes removal of out-dated equipment and replacing it with new equipment following ADA guidelines.

ARTICLE 60: Community Preservation Fund – Debt Service for Open Space Acquisition MOTION PASSED

To see if the Town will vote to appropriate the sum of Forty Seven Thousand Seven Hundred Dollars (\$47,700), or any other sum, from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for Debt Service and expenses associated with the Open Space land acquisition for the Fiscal Year 2016, or take any other action relative thereto.

- Funds to pay for the third year of a five year debt schedule for debt service associated with the Community Preservation Fund purchase of the Green Street parcel.

ARTICLE 61: Community Preservation Fund – Administration of CPA MOTION PASSED

To see if the Town will vote to appropriate the sum of Twenty-Four Thousand Dollars (\$24,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2016, or take any other action relative thereto.

- Funds used for the administration of the Community Preservation Act.

ARTICLE 62: Transfer DCR Grant Funds to Conservation Fund MOTION PASSED

To see if the Town will vote to authorize the transfer of a Landscape Partnership Grant from the Massachusetts Department of Conservation and Recreation in the amount of Three Hundred Seventy Five Thousand Seven Hundred Sixty Dollars (\$375,760) or any other sum, for open space acquisition/protection purposes in Fiscal Year 2015 to the Conservation Fund, or take any action relative thereto.

- Transfer DCR grant funds to the Conservation Fund for the purpose of open space acquisition/protection.

ARTICLE 63: Special Legislation – Site Specific All Alcoholic Licenses – 370

Southwest Cutoff – off Shops Way MOTION PASSED

To see if the Town will vote to authorize the Board of Selectmen to petition the Senate and House of Representatives in the General Court for special legislation amending Section (c) of Chapter 377 of the Acts of 2006, to provide that any of the five (5) site specific licenses for on-premises consumption of all alcoholic beverages may also be utilized on the property at 370 Southwest Cutoff, Assessor's Map 108 Parcel 2, with substantially the following wording:

“Notwithstanding the provisions of Section 17 of Chapter 138 of Massachusetts General Laws, the licensing authority of the Town of Northborough is hereby authorized to allow the use of any of the five (5) site specific all-alcoholic licenses for the sale of all-alcoholic beverages to be consumed on the premises under the provision of Section 12 of said Chapter 138, at the additional premises currently identified as 370 Southwest Cutoff, off Shops Way. Said licenses may be used at the property which is shown on Northborough Assessors Map 108 Parcel 2, containing 7.44 acres, off Shops Way, which is part of the development known as Northborough Crossing on Route 20 near Route 9, to promote economic vitality in the Town of Northborough, Massachusetts.

Said licenses shall be subject to all provisions of said Chapter 138 except Section 17; provided, however, that the licensing authority shall not approve the transfer of said site specific licenses to any other location other than Northborough Crossing.”

Or take any other action thereto.

ARTICLE 52: Historic District Commission – “White Cliffs Local Historic District” PASSED OVER

To see if the Town will vote to amend Part 1 of the Northborough Town Code, Chapter 1-60 Historic District Commission, Section 1-60-050 Historic District established, by adding at the end of that section the text shown as underlined below, or take any action relative thereto.

1-60-050 Historic District established.

There is hereby established under the provisions of the Historic Districts Act, MGL C. 40C, as amended by Chapter 359 of the Acts of 1971, a Historic District to be known as the “White Cliffs Local Historic District”. Said district is described on the map entitled “White Cliffs Local Historic District” on file in the office of the Town Clerk.

ARTICLE 64: Reports – no reports offered.

8:17pm Motion to dissolve the meeting – **MOTION PASSED**

Attendance 4/27/2015: 192

Attendance 4/28/2015: 146

Total Registered Voters: 10,214

A True Copy Attest:

**Andrew T. Dowd,
Town Clerk**