



TOWN OF
NORTHBOROUGH
MASSACHUSETTS



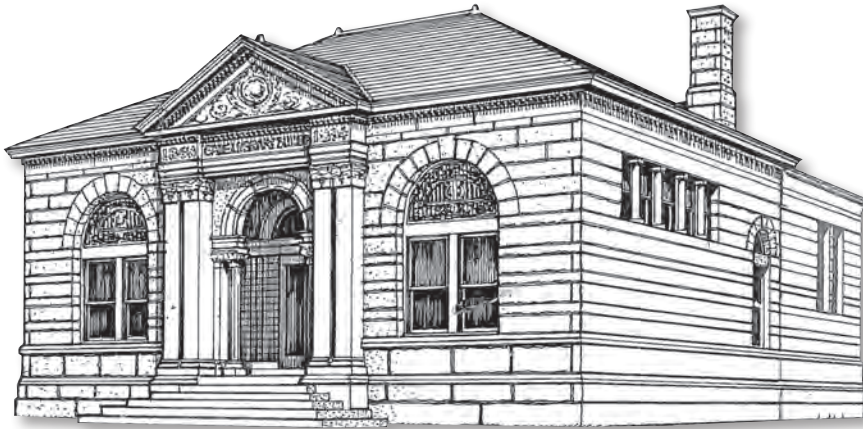
ANNUAL REPORT 2011





Architectural Sketches

The following sketches are historical renderings of what each building looked like in its original state. Although all of the buildings are still standing, most have been altered in some way.



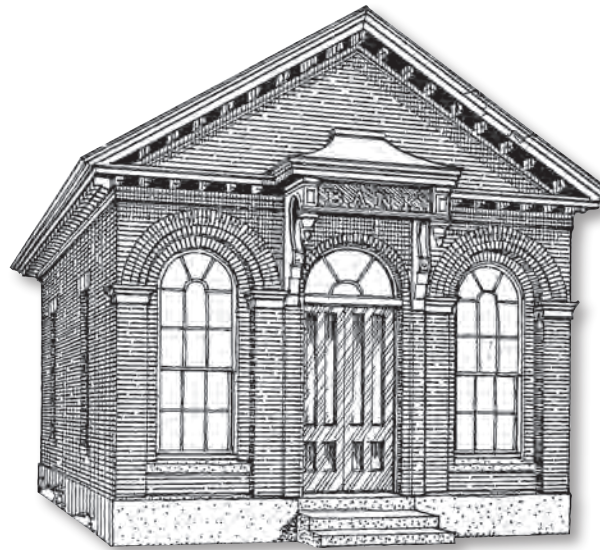
Library, located at 34 Main Street



Original Town Hall, located at 4 West Main Street



Winn-Whitaker three story building trimmed to two stories in the early 1960s, located at the corner of South & Main Streets



Original Northborough Bank, located at 28 Main Street



Unitarian Church, located at 40 Church Street





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Community Profile

Incorporated

- 1766

Land Area

- 18.72 Sq. Miles

Public Roads

- 92.76 Miles

County

- Worcester

Population

- 14,632

Form of Government

- Town Administrator
- Five-member Board of Selectmen
- Open Town Meeting

FY2012 Tax Rate per Thousand

- \$15.49

2012 Average Single Family Home Value

- \$394,700

To find out more about Northborough's municipal services, please visit:

www.town.northborough.ma.us

Town Offices

63 Main Street

Northborough, MA 01532

Phone: (508) 393-5040

Fax: (508) 393-6996

townadmin@town.northborough.ma.us

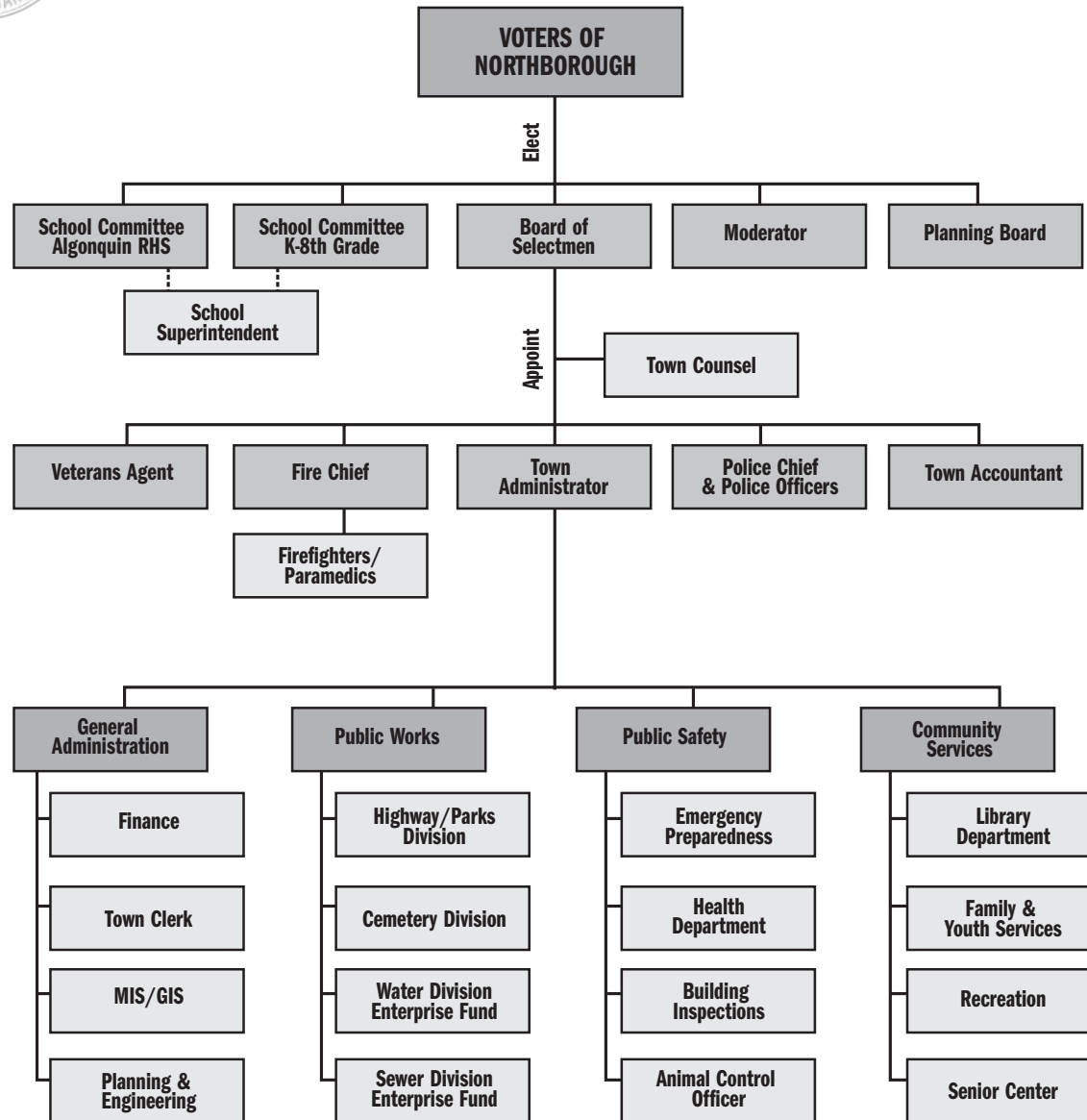
In The Center Of It All: Northborough, Massachusetts



The Town of Northborough is a suburban community which offers classic New England charm while providing access to educational opportunities, a mix of retail establishments and restaurants, a variety of housing options, and a stable and prospering business environment. These attributes make Northborough an attractive community in which to live, shop and work. Because Northborough is centrally located and in close proximity to I-495, I-290 and the Mass Pike I-90, it is a desirable area for travelers heading to Boston, New Hampshire, Rhode Island and Connecticut.



Town Organization

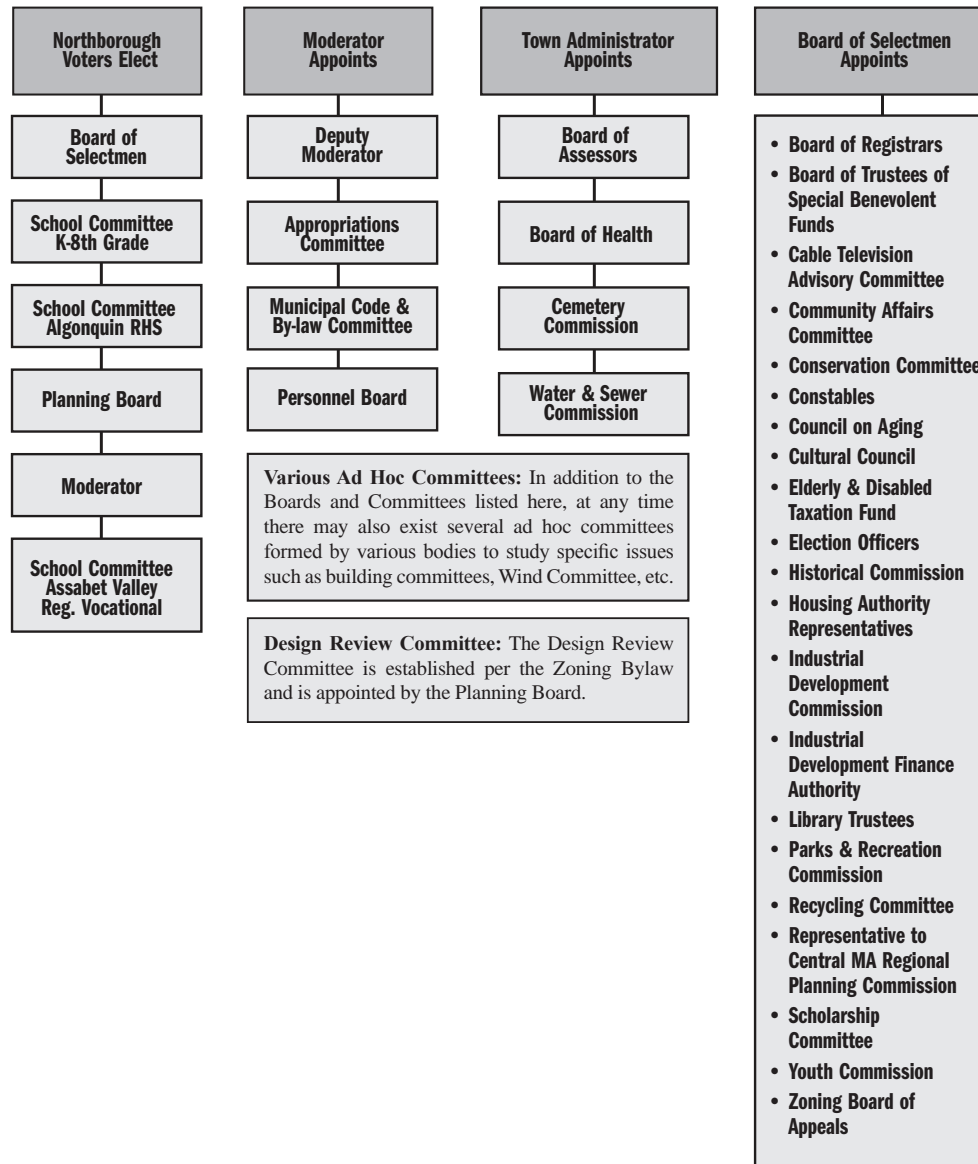


Personnel Appointing Authority

- **Voters** elect the Board of Selectmen, School Committees, Planning Board and Town Moderator.
- **The Northborough K-8 School Committee and the Algonquin Regional High School Committee** appoint the Superintendent.
- **The Board of Selectmen** appoint the Town Administrator, Fire Chief (Chief appoints firefighters/paramedics), Police Chief, Police Officers, Town Counsel, Town Accountant and Veterans Agent. The Selectmen also appoint the Library Board of Trustees, which operates under their general administrative direction to appoint the Library Director and staff.
- **The Town Administrator** appoints all other Town Personnel and is responsible for overall budgeting and financial coordination between departments. At the pleasure of the Board of Selectmen, the day-to-day activities of Town Counsel, the Town Accountant and the Veterans Agent coordinate through the Town Administrator's Office.



Boards, Committees, Commissions Organization



Boards & Committees with Multiple Appointing Authorities

- **Financial Planning Committee:** The Financial Planning Committee consists of six members, three appointed by the Moderator, one by the Planning Board, one by the School Committee, and one by the Appropriations Committee for three-year terms.
- **Earthwork Board:** The Earthwork Board consists of five members, one each appointed by the Moderator, the Board of Selectmen, the Conservation Commission, the Zoning Board of Appeals and the Planning Board for three-year terms.
- **Groundwater Advisory:** The Groundwater Advisory Committee consists of five members, one each appointed by the Planning Board, the Conservation Commission, the Board of Health, the Board of Selectmen and the Water & Sewer Commission for indefinite terms.
- **Community Preservation Committee (CPC):** The CPC consists of nine members, one each from the Open Space Committee, the Conservation Committee, the Planning Board, the Parks & Recreation Commission, the Historical Commission, the Housing Authority, and three members appointed by the Board of Selectmen for three-year terms.
- **Open Space Committee:** The Open Space Committee consists of seven members, one each from the Planning Board, Conservation Commission, Parks & Recreation Commission, Board of Selectmen, and three members and two alternates appointed by the Board of Selectmen for three-year terms. The Trails Committee is a subcommittee of the Open Space Committee.
- **Housing Partnership:** The Housing Partnership Committee consists of nine members, one each from the Board of Selectmen, Planning Board, Housing Authority, Council on Aging and five members appointed by the Board of Selectmen, one of which must be a realtor, for three-year terms.
- **LEPC:** The Northborough Local Emergency Planning Committee is a committee established through the Federal Emergency Planning and Right-To-Know Act (EPCRA) of 1986. Local, State, and Federal members work together to formulate emergency planning for hazardous materials within Northborough, exercise the plan annually, maintain training for hazardous materials emergencies, and provide information on hazardous materials to the public. Membership includes: State and Local Elected Officials, Hospitals, Firefighters, Environmental Groups, Law Enforcement Personnel, News Media, Civil Defense Officials, Community Groups, Public Health Officials, Transportation Resources, and Hazardous Materials Facilities.



Officers of the United States of America

President

Barack H. Obama

Vice President

Joseph R. Biden

Senators in Congress

Scott P. Brown

John F. Kerry

Congressman, 3rd District

James P. McGovern



Officers of the Commonwealth of Massachusetts

Governor

Deval L. Patrick

Lieutenant Governor

Timothy P. Murray

Secretary of the Commonwealth

William F. Galvin

Treasurer

Steven Grossman

Attorney General

Martha Coakley

Auditor

Suzanne M. Bump

Governor's Council 3rd District (Pct. 3)

Marilyn Petitto Devaney

Governor's Council 7th District (Pct. 1, 2, 4)

Thomas J. Foley

State Senator (Pct. 3) Middlesex & Worcester

James B. Eldridge

State Senator (Pct. 1, 2, 4) 1st Worcester

Harriette L. Chandler

State Rep. 12th Worcester District

Harold P. Naughton



Elected Officers

Moderator

Frederick A. George

Deputy Moderator

Gerald Hickman

Board of Selectmen

Jeff Amberson, Chrm

Aaron Hutchins

William Pantazis

Dawn Rand

Leslie Rutan

**Fran Bakstran*

Planning Board

Rick Leif, Chrm

Theresa Capobianco

Michelle Gillespie

Leslie Harrison

George Pember

**Daniel Lewis*

Assabet Valley Regional Vocational District School Committee

Michael Casaceli

Northborough School Committee

Nancy Berglund, Chrm

Joan Frank

Patricia Kress

Shirley Lundberg

Susan Sartori

**Stephen Witkowski*

Northborough/Southborough Regional School Committee

S-Susan Dargan, Chrm

N-Joan Frank

N-Scott Karpuk

N-Shirley Lundberg

N-Susan Sartori

N-Helynn Winter

S-Paul Butka

S-Daniel Kolenda

S-Kathleen Harragan

S-David Rueger

**Jack Kessler*

**John Reynolds*



Boards, Committees & Commissions

Council on Aging

Jarl Anderson, Chrm

Edward Bombard

Deborah Campana

Adrienne Cost

Linda Cragin

Alan Gustafson

Alice Stapelfeld

Robert Giles

**Donna Ordway*

Appropriations Committee

Elaine Kelly, Chrm

Robert D'Amico

Janice Hight

Dan McInnis

Richard Nieber

Anthony Poteete

Board of Assessors

Diane O'Connor, Principal

James Dillon

Arthur Holmes

Cable Television Advisory Committee

Richard Swee, Chrm

Bruce DeGraaf

Jack Gold

Jeff Junker

James Murphy

**James Ares*

Cemetery Commission

William Graham

Maureen Sargent

Central Mass Regional Planning Commission

Matthew Turo

Community Affairs Committee

Virginia Simms George, Chrm

Patricia Griffin

Lisa Hodge

Linda Levitt

Kara McCormick

Jessica Nault

Erica Robinson

Amy Rogers

**Linda Abusamra*

**Betsy Moore*

**Resigned / Retired / Term Expired / Other*



Boards, Committees, Commissions

Community Preservation Committee

John Campbell, Chrm (Open Space)
Andrew Clark
Christopher Kellogg
Peter Martin
Sean Durkin (Parks & Rec Comm)
Kathleen Polanowicz (Housing Authority)
Michelle Gillespie (Planning Board)
Donald Haitsma (Historical Comm)
Todd Helwig (Conservation)

Conservation Commission

Wayne Baldelli, Chrm
Thomas Beals
Chelsea Christenson
Diane Guldner
Todd Helwig
Maurice Tougas
Greg Young
**Brian McManus*

Constables

Lawrence Beatty
Raymond Reynolds

Cultural Council

Kim Henderson-Lee, Co Chair
Carl Kinkel, Co-Chair
Catherine Arcona
Stephen Dennis
Ande Lockwood
Ingrid Molnar
Sanjeev Wadhwani

Design Review Committee

Michelle Gillespie, Chrm
Anthony Abu
Pamela Bleakney
Tom Reardon
David Veron

Earthwork Board

Janet Sandstrom, Chrm
Thomas Beals
Nicholas Howorth
Frederic Philcox
Anthony Ziton

Elderly & Disabled Taxation Fund Committee

Jennifer Critchlow
Mitchell Gordon
**Adele Beatty*

Financial Planning Committee

Jason Perreault, Chrm
David DeVries
Michael Hodge
Roger Leland
Richard Smith
**Allison Goldman*

Groundwater Advisory Committee

Bryant Firmin
Diane Guldner
George Pember
Leslie Rutan

Board of Health

Glenn French, Chrm
Dilip Jain
Deirdre O'Connor

Historical Commission

Normand Corbin, Chrm
Stephen Anderson
Debra Comeau
Donald Haitsma
Marie Nieber
Stephanie Stockman
Marie Wyman
**Russell Jones*

Housing Authority

Raymond Reynolds, Chrm
Brad Newman
Rita Osborne
Jean Perry
Kathleen Polanowicz (State Appt)

Housing Partnership

Rick Leif, Chrm (Planning Board)
Nicole Carey
Michael Durkin
Robert Kimball
Jeff Amberson (Selectmen)
Brad Newman (Housing Authority)

Industrial Development Commission

Mark Donahue, Chrm
Budhinath Padhy
Tim Shay
**Gerry Benson*
**Karen Scopetski*

Industrial Development Finance Authority

George Pember, Chrm
William McGourty
Francis McKenna

Library Trustees

Lara Helwig, Chrm
Jane Clark
Mary Crowley
Tonya List
Ralph Parente
Michelle Rehill
Virginia Simms George
John Stoddard
Barbara Virgil

Municipal Code & Bylaw Committee

Lorraine Leland, Chrm
Richard Kane
Telford Knepper
Andrea Leland

Open Space Committee

John Campbell, Chrm
Charles Bradley
Dan Clark
Jeff Amberson (Selectmen)
Leslie Harrison (Planning Board)
David Putnam (Parks & Rec)
Maurice Tougas (Conservation)

Parks & Recreation Commission

Sean McCann, Chrm
Sean Durkin
David Putnam
David Rawlings
James Wing

Personnel Board

Virginia Simms George, Chrm
Charles Frankian
Susan LaDue
Ann Levenson

Recycling Commission

Justin Fisher
Ingrid Molnar
June Stokoe
Brian Swanson
**Betty Tetreault*

Board of Registrars

Andrew Dowd, Ex-Officio
Nancy McNamara
Joann Sharp
Claire Swan

Scholarship Committee

Robert D'Amico, Chrm
Brian Braveman
Marjorie Markson
Kelly Moran

**Resigned / Retired / Term Expired / Other*



Boards, Committees, Commissions

Trails Committee

Robert Mihalek, Chrm.
George Bender
Charles Bradley
Lana Chan
George Curtis
Sherral Devine
Dominic Faissler
Marie-Anne Faissler
Claude Guerlain
Mary Jaiswal
John Karpuk
Scott Karpuk
Nancy Kellner
Forest Lyford
Arnold Oyola
James Stein
Marielle Stone

Trust Funds Committee

Lorraine Leland, Chrm
Andrea Leland
Denise Nadler

Water & Sewer Commission

John Meader, Chair
Bryant Firmin
David Pepe

Wind Turbine Committee

Joseph McNamara, Co Chair
Robert Giles, Co Chair
Philip Johnson
Richard Jones
Richard Kane
John Cragin
**Edward Cahill*
**Maggie Harling*
**Ron Parker*

Youth Commission

Sandra Scott, Chrm
Gretchen Bean
Christopher Benestad
Joan Clementi
Rebecca Haberman
Lori Mott
Sylvia Pabreza

Zoning Board of Appeals

Richard Rand, Chrm
Richard Kane
Mark Rutan
Craig Gugger
**Gerry Benson*
**Chan Byun*
**Sandra Landau*

**Resigned / Retired / Term Expired / Other*

Meeting Schedule

Annual Town Election	2nd Monday in May	7AM - 8 PM	Four Precincts
Annual Town Meeting	4th Monday in April	7:30 PM	Algonquin High School Auditorium
Board of Selectmen	2nd & 4th Mondays	7:00 PM	Selectmen's Meeting Room
Board of Health	2nd Tuesday	6:00 PM	Selectmen's Meeting Room
Conservation Commission	2nd Monday	7:00 PM	Conference Room B
Northborough School Committee	1st Wednesday	7:00 PM	Melican Middle School Library
Parks & Recreation Commission	1st Tuesday	6:30 PM	Recreation Center
Planning Board	1st & 3rd Tuesdays	7:00 PM	Conference Room B
Regional School Committee	3rd Wednesday	7:00 PM	Algonquin High School Library
Zoning Board of Appeals	4th Tuesday	7:00 PM	Conference Room B

** See page 59 for full Meeting Schedule*



Town Administrator

John W. Coderre

Assistant Town Administrator

Kimberly Hood

Executive Assistants

Mary Jean (MJ) Fredette

Diane Wackell

Finance Director

June Hubbard-Ward

Assistant Treasurer/Collector

Cheri Cox

Assistant Tax Collector

Elaine Dell'Olio

Financial Assistant

Marijane Pescaro

Town Accountant

Jason Little

Assistant Town Accountant

Wendy Ricciardi

Principal Assessor

Diane O'Connor

Part-time Assessors

Arthur Holmes

James Dillon

Assessor's Assistants

Mary Carey

Susan Reagan

Town Clerk

Andrew Dowd

Assistant Town Clerk

Teresa Kelly

Town Counsel

Kopelman & Paige

Town Planner

Kathryn Joubert

Town Engineer

Fred Litchfield

Administrative Assistant

Debora Grampietro

Conservation/ Earth Removal Board Secretary

Eileen Dawson

ZBA Board Secretary

Elaine Rowe

Town Hall/Police Custodian

Hosannah Pires



Police Chief

Mark Leahy

Police Lieutenant

William Lyver

Police Sergeants

Demosthenes Agiomavritis

James Bruce

Joseph Galvin

William Griffin

Detective Sergeant

Brian Griffin

Patrol Officers

Kostas Agiomavritis

Ryan Caneen

Shane DiDonato

Justin Faucher

Nathan Fiske

Robert Haglund

Patrick Kelly

Scott Maffioli

Phillip Martin

Eric Michel

Jeffrey Noel

James Scesny

Jeremy Trefry

**Timothy Kleczek*

Administrative Assistant

Karen Mueller

Supervisor of Communications & Records

William Toomey

Dispatchers

Jody Blanchard

Michael Burnell

Dennis Carlson

Christopher Cherry

Thomas McDonald

**Amy Savasta*

Fire Chief

David Durgin

Fire Captains

James Houston

Frederick Hurst

Robert Theve

**David Hunt*

Firefighters/EMTs

Daniel Brillhart

Steven Brosque

Michael Burnell

Dennis Carlson

Donald Charest

Zachary Charest

Firefighters/EMTs

Jamie Desautels

Patrick Doucimo

William Farnsworth, Jr.

James Foley

Michael Gaudette

Jeffrey Legendre

Patrick McManus

Douglas Pulsifer

Scott Reynolds

Michael Sholock

Barry Sullivan

Christopher Tetreault

Todd Yellick

**Timothy Kleczek*

Firefighters

Michael Serapiglia

Trainees

Patrick Byrne

Safety/Fire Prevention

Richard Sargent

Photographer

**Roger Conant*

Administrative Assistant

Deborah Bent

Chaplain

Richard Martino

Hazardous Materials Assistant

Nancy Lepore

Office Assistant

Laurie Gaudette

Inspector of Buildings

William Farnsworth, Jr.

Local Building Inspector

Fred Lonardo

**Resigned / Retired / Term Expired / Other*



Administrative Assistants

Louise Leo
Sarah Roach

Animal Inspector

Leslie Boardman

Sealer of Weights & Measures

**Edward Seidler*

Plumbing & Gas Inspector

A. Richard Desimone

Call Assistant

Plumbing & Gas Inspector

Henry Pacific

Wiring Inspector

Robert Berger

Call Assistant Wiring Inspectors

William Reilly

Dog Officer

**Claudia McGuire*

Assistant Dog Officers

Ashley Brooks
Melinda MacKendrick



Cable Access Director

Kathleen Dalglish

Studio Assistant

Terry Crean

MIS/GIS Director

David Kane

Assistant MIS/GIS Director

John Sabatini

DPW Director

**Kara Buzanoski*

Administrative Assistants

Lynda LePoer
Robbie Powers

Highway/Parks Supervisors

David Robillard
Gregg Senecal

Heavy Equipment Operators

Christopher Carlin
Edward Faford
Richard Frederick
David Lane
Richard Lane
Donald LeBlanc
David Yellick

Mechanic

Michael Roberts

Water/Sewer Supervisor

Paul Corbosiero

Water/Sewer Maintenance Workers

Timothy Davison
Steven Jobes
Jeremy Weeks



Health Agent

Jamie Terry

Administrative Assistants

Louise Leo
Sarah Roach

Senior Center Director

Kelly Burke

Outreach Coordinator

Jocelyn Ehrhardt

Office Assistant

Nancy Dragon

Van Drivers

Kevin Daley
Joseph Duca
Joseph LaValle
Dennis Parker

**Michael Rya*

**Robert Williams*

Family & Youth Services Director

June David-Fors

FYS Counselor

Sandra Peters

Administrative Assistant

Kathy Brumby

Veterans Agent

Richard Perron



Library Director

Jean Langley

Librarians

Marcie Brandriff
Laura Brennan
Deborah Hersh
Sandra Stafford
**Patricia Link*
**Shirley Waite*

Circulation Desk Supervisor

Julie Brownlee

Library Assistants

Bonny Anderson
Kristen Bartolomeo
Juliane Bozicas
Marjorie Femia
Geneinde Jones

Financial Assistant

Kathleen Whitman

Recreation Director

Allison Lane

Administrative Assistant

Michelle Lyseth

**Resigned / Retired / Term Expired / Other*



Board of Selectmen

Meeting Information

- The Board of Selectmen meets on the 2nd and 4th Monday of each month, unless otherwise noted.
- Agendas and Meeting Minutes are available on the Town's website.
- Each Selectmen's Agenda includes a public comments portion in order to provide an opportunity for any citizen to come before the Board to speak for any reason.
- Regularly scheduled meetings are broadcast live, re-broadcast on Northborough's Cable Access Channel and can be viewed through the Town's website.
- All Board, Committee and Commission meetings are open to the public.

Visit us on-line at www.town.northborough.ma.us

The Town's website is full of important and helpful information about your community. Town department web pages are continuously maintained and updated.

Solid Waste Collection Program

The Board would like to acknowledge the tireless efforts of the Solid Waste Advisory Committee, who after more than two years of study and review delivered their final findings to the Board in early 2011. Following some lengthy discussions on a toter-based program, and following an opportunity for the public to provide input, the Board of Selectmen, after much discussion and deliberation, determined the current Pay-As-You-Throw Solid Waste Program was the most practical and cost effective program for trash collection.

The Board signed a five (5) year contract with Central Mass Disposal for the curbside collection of solid waste and the curbside collection and disposal of recycling materials, which became effective on July 1, 2011. The Board would like to thank Pellegrino Trucking for their responsiveness and professionalism while serving the residents of Northborough during the previous contract term.

Finances

Finances continue to present a challenge with respect to the needs of our community and our ability to continue to provide Town services within the confines of Proposition 2½. Thanks to Mr. Coderre and his creative and conservative approach in developing the FY 2012 Budget, a budget that was within the confines of Proposition 2½ was presented and adopted at the 2011 Annual Town Meeting.

In recognition of the Town's exceptional financial management and planning and due to the efforts of Town Administrator John Coderre and his staff, the Town received its second National Budget Award for the Fiscal Year 2012 Budget from the Government Finance Officers Association (GFOA). The award represents a significant achievement by the Town. It reflects the commitment of the Board of Selectmen and staff to meeting the highest principles of governmental budgeting.

The Board of Selectmen would like to publicly acknowledge the efforts and commitment of the Town Administrator, Assistant Town Administrator and the financial team in developing each fiscal year budget using the highest principles of governmental budgeting. At a time when financial matters are most critical, the Budget document can now be used as a valuable tool for the residents, presented in a very user-friendly, easy-to-understand document. The average citizen can now go to Town Meeting and feel like they are able to participate in a meaningful way in their local government.

The Board of Selectmen, together with the Town Administrator, the municipal departments, the School Superintendent, and the Appropriations and Financial Planning Committees will continue to work together in order to communicate clearly to our residents what we are doing, why we are doing it and what it means for our community.

Building a Healthy Northborough

Building a Healthy Northborough is a community initiative that was established to create healthy eating and physical activity opportunities for children and their families through programs, policies, systems, and environmental changes.



Board of Selectmen from left to right: William Pantazis, Leslie Rutan, Jeff Amberson, Dawn Rand and Aaron Hutchins.

Through grant funding, the multi-component initiative engages key community stakeholders in the Town including school administrators, local businesses, government, youth, and families. The effort is led by Northborough's Director of Family and Youth Services, Health Agent, Recreation Director, Town Planner, and Directors of Northborough Extended Day Program Inc.

The collaboration and shared vision of the four Town Hall departments, the School Department, and the Northborough Extended Day Program, Inc. has made Building a Healthy Northborough an extremely positive program and most importantly has worked to improve the health of Northborough's children.

Volunteers Help Shape our Community

We strongly encourage your participation in your local government, including your attending any of the various board meetings within the community, visiting the Town Hall or volunteering one's services by becoming a member on a Board, Committee or Commission. If you are interested in volunteering your services, please contact Diane Wackell at 508-393-5040 or visit our website at www.town.northborough.ma.us for more information. Volunteers make a very significant and important contribution to the future of our community.

JULY 2012

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Please see Town Boards, Committees & Commissions Meeting Schedule on page 59. Visit the Town of Northborough's website at www.town.northborough.ma.us for more info.

Town Administrator

John W. Coderre, Town Administrator

The Town of Northborough has much to be proud of with regard to its accomplishments in 2011. Our community has once again been recognized for excellence in providing quality information to residents; experienced positive economic development; and through good financial management, maintained quality services at reasonable prices for the residents of Northborough.

First Place Award Annual Report Contest

At the Award Ceremony of the Massachusetts Municipal Association's Annual Meeting, the MMA presented the Town of Northborough with the First Place Award for its 2010 Annual Town Report. The MMA's state-wide contest was created to recognize Towns that produce annual reports that serve as effective and informative tools in promoting an understanding of local government.

MMA judging criteria for the annual town report contest included cover design and layout; logical arrangement of material; basic information, such as Town Meeting warrants and results and reports from boards and commissions; summaries of the Town's achievements and evidence of planning for the future; broad reader appeal with concise yet comprehensive information; and graphic presentation, which enhances a citizen's understanding of town government. Of particular note is that Northborough was one of the smallest communities to compete in the population category of 12,000 and up, which means we were up against Towns many times our size with more resources and staff. The award-winning document you are holding in your hands is the result of months of work by dedicated Town staff, committed to improving transparency and accountability in Northborough's Local Government.

GFOA Distinguished Budget Award

The MMA Annual Report Award came on the heels of the

Town receiving its second consecutive national Distinguished Budget Award from the Government Finance Officers Association (GFOA) for the fiscal year that began July 1, 2011. The award represents a significant achievement by the Town. It reflects the commitment of the Board of Selectmen and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the Town had to satisfy nationally-recognized guidelines for effective budget presentation. These guidelines are designed to assess how well the Town's budget serves as a policy document, a financial plan, an operations guide and a communication device.

The Town's FY2012 Budget document was rated "proficient" in all four categories, as well as the fourteen mandatory criteria within those categories, to receive the award. There are only a handful of municipalities in Massachusetts to ever receive the GFOA Distinguished Budget Award. Based, in part, upon the quality budget documents provided to Boards, Committees and residents alike, the FY2012 Budget passed Town Meeting with the unanimous support of the Board of Selectmen, Appropriations Committee, Financial Planning Committee and the School Department.

Positive Economic Development and Finances

Northborough continues to defy the generally anemic economy when it comes to new growth and economic development activity. With the opening of Northborough Crossing, a 640,000 square foot retail development, the Town's tax base remains stable. During a period when little economic expansion was seen around Central Massachusetts, Northborough added \$81 million in new growth for FY2012, resulting in \$1.2 million in new tax dollars. In addition, Northborough has successfully enhanced its public image as a positive place to do business by coordinating early with major developments in order to ensure a smooth process.

Positive economic development, coupled with conservative budgeting in Fiscal Year 2012, resulted in actual tax impacts that were well below initial projections. The 2011 Annual Town Meeting approved a FY2012 Budget that had an estimated tax impact of \$237 for the average single-family home. Due to conservative estimates concerning State Aid and strong economic development (new growth), the actual tax impact for the average single-family home was only



From left to right – Geoffrey Beckwith, MMA Executive Director, Diane Wackell, Executive Assistant, John Coderre, Town Administrator, Robert Logan, MMA President and Joshua Ostroff, MMA Immediate Past President.

\$143, or \$94 less than estimated. This is particularly impressive when it is revealed that \$58 of the \$143 impact was attributable to new debt service for the Senior Center Building project, which the voters approved as a debt exclusion under Proposition 2 ½. In terms of trend, the modest FY2012 tax increase follows a \$20 decrease to the average single-family tax bill in FY2011. Clearly, the Board of Selectmen's goal of minimizing the tax impact to residents, while maintaining service levels, has been successfully achieved.

Conclusion

By working together in a collaborative manner, communicating constantly and approaching our finances in a disciplined manner using nationally recognized best practices, the Town was able to once again maintain core services, promote positive economic development, and minimize tax increases on residents during Fiscal Year 2012.

I want to take this opportunity to thank all the Department Heads and Town Staff, as well as Executive Assistants M. J. Fredette and Diane Wackell in the Office of the Board of Selectmen and Town Administrator for their valuable work during this year. I would also like to take this opportunity to acknowledge and appreciate the efforts of the Town's Financial Team, which consists of Assistant Town Administrator Kimberly Hood, Finance Director June Hubbard-Ward, and Town Accountant Jason Little without whom the above financial achievements would not have been possible.

AUGUST 2012

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Finance Department

June Hubbard-Ward, *Finance Director*

Jason Little, *Town Accountant*

Diane O'Connor, *Principal Assessor*

Our Finance Department was formally changed last year and is now comprised of three functions, Treasurer/Collector, Assessing and Accounting.

The Town's financial position remains solid despite continued recessionary concerns and we completed FY2011 with an unreserved fund balance in the General Fund of \$2.36 million, a slight increase over the previous year. Our reserves remained strong with certified Free Cash at \$1.89 million and our Stabilization Fund balance at \$3.61 million. In total, these reserves represent over 10.0% of our total budget. Our Independent Auditor completed the FY2011 audit in accordance with generally accepted auditing standards and determined that there were no material weaknesses.

Treasurer/Collector Division

Despite a challenging economy, Northborough's unemployment rate of 6.2% is below the level of the average rate for the Commonwealth of Massachusetts. Income levels remained strong with our income per capita at 133% above the state average and our mortgage foreclosure rate has been minimal.

The Town issued an \$8.6 million bond in April 2011 for the Senior Center Construction project together with a variety of other municipal projects for the General, Water and Sewer Funds. Bids were sought from bond and note underwriters and we were pleased to receive a total of 10 competitive bids for our permanent bonds. In conjunction with this offering, Moody's Investors Service assigned a bond rating of Aa2 on our long-term general obligation debt. Moody's noted that we have "a history of sound financial management". The analysts also noted their belief that our financial position will remain stable citing our conservative budgeting approach and satisfactory reserve level.

NORTHBOROUGH RECEIVES DISTINGUISHED BUDGET AWARD FOR SECOND CONSECUTIVE YEAR



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Town of Northborough

Massachusetts

For the Fiscal Year Beginning

July 1, 2011

Linda C. Danison *Jeffrey R. Egan*

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the Town of Northborough, MA for its annual budget document for the fiscal year beginning July 1, 2011 to June 30, 2012. The Town of Northborough was one of approximately 9 municipalities in the Commonwealth to receive this distinction, which is the highest award offered in public budgeting.

SEPTEMBER 2012

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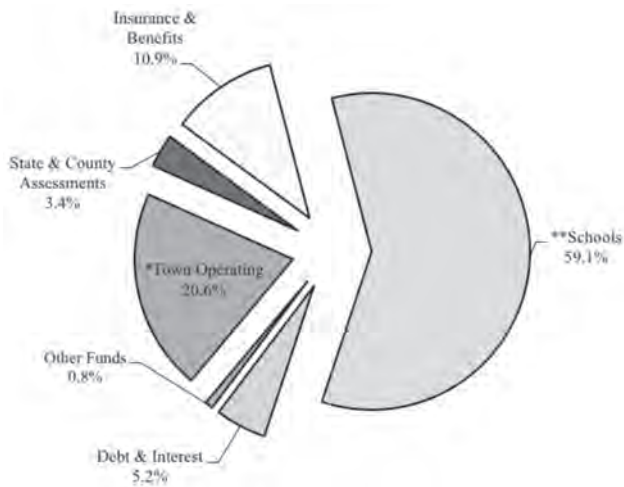


Finance Department

Budget in Brief

Similar to prior budgets, the FY2012 Proposed Budget relies on projections regarding available revenue, thereby accepting the limits of the Town's financial resources. The budget is based upon an established ceiling of revenue derived from local property taxes in accordance with Proposition 2 ½. Added to these revenues are State Aid, Departmental Receipts such as fees, permits, interest earned and Available Funds such as Free Cash and Special Revenues.

Fiscal Year 2012 Expenditures



* Town Expenditures include Reserves for Abatements, Warrant Articles and Offsets

** School Expenditures include Northboro K-8 schools operations, Algonquin Regional High School Assessment, Algonquin Regional High School Debt Service & Assabet Valley Assessment

FY2012 Proposed Budget

EXPENDITURES	FY2011 Budget	FY2012 Proposed	Variance	% Change
Town	\$15,941,145	\$16,576,910	\$635,765	3.99%
Schools				
Northborough K-8	\$17,985,566	\$18,702,867	\$717,301	3.99%
Algonquin 9-12	\$7,696,524	\$7,817,716	\$121,192	1.57%
HS Debt Exclusion	\$1,131,427	\$1,267,629	\$136,202	12.04%
Warrant Articles				
Declaratory Judgement	\$100,000	\$0	(\$100,000)	-100.00%
Election Equipment	\$27,600	\$0	(\$27,600)	-100.00%
Reserve Fund		\$150,000	\$150,000	
Capital Articles		\$804,000	\$804,000	
Assabet	\$680,836	\$517,488	(\$163,348)	-23.99%
Zeh School Debt Service	\$540,830	\$520,567	(\$20,263)	-3.75%
Colburn Street Debt Service	\$81,922	\$79,997	(\$1,925)	-2.35%
Library Debt Service	\$430,395	\$424,995	(\$5,400)	-1.25%
Senior Center Debt Service	\$255,170	\$609,135	\$353,965	138.72%
Other Funds	\$391,012	\$392,079	\$1,067	0.27%
Adjustments	\$10,521	\$0	(\$10,521)	-100.00%
Subtotal General Fund	\$45,272,948	\$47,863,383	\$2,590,435	5.72%
Water Enterprise Funds	\$1,725,110	\$1,922,930	\$197,820	11.47%
Sewer Enterprise Funds	\$1,194,677	\$1,311,875	\$117,198	9.81%
Solid Waste Enterprise Fund	\$826,447	\$727,570	(\$98,877)	-11.96%
Subtotal Enterprise Funds	\$3,746,234	\$3,962,375	\$216,141	9.31%
TOTAL ALL FUNDS	\$49,019,182	\$51,825,758	\$2,806,576	5.73%



Bill Fraher, CPA, has completed the audit of the Town's financial records. A copy of the audit report is available in the office of the Town Clerk and on the Town Accountant's webpage.



	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and cash equivalents	\$ 15,847,394	2,787,178	18,634,572
Investments	4,852,883	-	4,852,883
Receivables (net of allowance for uncollectibles)	1,584,133	1,901,679	3,485,812
Due from commonwealth	2,649,262	137,545	2,786,807
Property taxes billed in advance	18,628,315	-	18,628,315
Other assets	245,553	-	245,553
Capital assets:			
Assets not being depreciated	12,500,695	3,264,125	15,764,820
Assets being depreciated, net	37,167,586	14,918,966	52,086,552
Total assets	\$ 93,475,821	23,009,493	116,485,314
Liabilities			
Warrants and accounts payable	\$ 942,856	121,351	1,064,207
Other accrued liabilities	2,073,183	16,035	2,089,218
Accrued interest payable	170,086	83,331	253,417
Unearned revenue	18,628,315	-	18,628,315
Notes payable	1,151,680	-	1,151,680
Long-term liabilities:			
Due within one year:			
Compensated absences	157,025	17,265	174,290
Bonds payable	1,797,476	826,447	2,623,923
Due in more than one year:			
Compensated absences	101,380	-	101,380
Other post employment benefits	6,854,780	145,932	7,000,712
Bonds payable	16,116,270	7,526,065	23,642,335
Total liabilities	47,993,051	8,736,426	56,729,477
Net Assets			
Invested in capital assets, net of related debt	32,739,227	9,961,429	42,700,656
Restricted for:			
Specific purposes - expendable	182,223	-	182,223
Specific purposes - nonexpendable	577,623	-	577,623
Unrestricted	11,983,697	4,311,638	16,295,335
Total net assets	\$ 45,482,770	14,273,067	59,755,837
The notes to the financial statements are an integral part of this statement.			



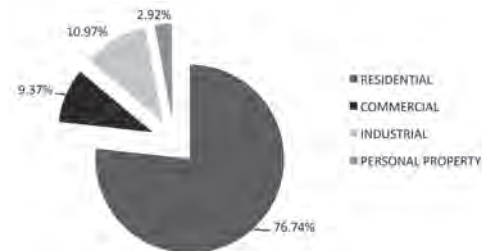
Assessing Division

The mission of the Assessing Division is to serve the public interest and assure financial stability by exhibiting the highest level of competence and professionalism. To this end, the Assessing Division pledges our effort toward the accomplishment of these five critical objectives:

1. Timely tax billing
2. Tax equity whereby each taxpayer pays only their fair share of the tax burden
3. Maximize tax base growth revenue
4. Administration of the real estate, personal proper and motor vehicle excise system through prompt, courteous, honest and thorough public service
5. Enhancement of public awareness of both legislative changes in tax laws and relief programs for local taxpayers

The Town currently has 6,295 taxable accounts, of which 4,008 are single-family residences. Various new development projects have provided a significant \$81.4 million of new growth valuation and our total Assessed Valuation for taxable properties for FY2012 was certified at \$2.48 billion; an increase of \$50.6 million from the previous year. Our tax base is diverse, with the ten largest taxpayers accounting for 10.99% of total assessed valuation. Property tax collections remain strong with an average of 99.5% collected in the year of the tax levy.

FY2012 Valuation by Classification



Valuation by Classification

VALUATION	FY2008	FY2009	FY2010	FY2011	FY2012
RESIDENTIAL	1,941,494,600	1,947,673,200	1,951,950,300	1,890,669,400	1,902,482,700
OPEN SPACE	2,409,400	2,400,000	100,600	100,600	57,000
COMMERCIAL	183,243,100	183,798,500	183,263,800	180,875,800	232,323,100
INDUSTRIAL	266,610,200	271,011,400	267,299,900	281,489,900	272,000,400
PERSONAL PROPERTY	61,078,290	83,460,870	75,710,970	75,430,450	72,332,300
TOTAL VALUATION	2,454,835,590	2,488,343,970	2,478,325,570	2,428,566,150	2,479,195,500
 TAX RATE (per thousand)	 \$13.28	 \$13.76	 \$14.38	 \$15.11	 \$15.49
 AVERAGE HOME VALUE	 418,400	 419,600	 416,700	 395,200	 394,700
 AVERAGE TAX BILL	 \$5,556	 \$5,774	 \$5,992	 \$5,971	 \$6,114

Top Ten Taxpayers in Fiscal Year 2012

			TOTAL VALUATION	TOTAL TAXES ASSESSED	% of TOTAL
1	AVB NORTHBOROUGH, INC.	AVALON BAY COMMUNITIES	55,678,310	862,457	2.25%
2	NORTHBOROUGH RETAIL PROP INC	NORTHBOROUGH CROSSING	51,840,200	803,005	2.09%
3	CABOT II MAIMO1 MO2 & MO4 LLC	WHITNEY ST & FORBES ROAD	32,649,700	505,744	1.32%
4	IRON MOUNTAIN INFO MGT. INC.	175 BEARFOOT ROAD	25,413,860	393,661	1.03%
5	MASSACHUSETTS ELECTRIC CORP	NATIONAL GRID	23,550,850	364,803	0.95%
6	MM INDUSTRIAL BEE MAN RD LLC	1 BEEMAN ROAD	19,461,900	301,465	0.79%
7	NORTON CO	SAINT-GOBAIN CORPORATION	18,692,050	289,540	0.75%
8	GN11 FORBES RD. LLC	GENZYME CORPORATION	16,962,500	262,749	0.68%
9	REALTY ASSOCIATES FUND IX LP	55 LYMAN STREET	15,278,700	236,667	0.62%
10	NORTHBOROUGH LAND RLTY TRUST	GUTIERREZ COMPANY	12,971,100	200,922	0.52%
TOTAL TOP TEN TAXPAYERS			272,499,170	4,221,012	10.99%

TOTAL FY 2012 VALUATION OF THE TOWN

2,479,195,500

OCTOBER 2012

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MIS / GIS

David Kane, MIS/GIS Director

The MIS/GIS Department is charged with two main responsibilities. The first is to oversee the acquisition, implementation and support of information technology, and the second is to develop, distribute and keep current the Town's Geographic Information System (GIS).

In 2011 the MIS/GIS Department completed its redesigned of the Town's GIS Online Viewer. The GIS Online Viewer is a resource available through the Town's website where visitors may create a customized map. Several dozen features are available include parcels, zoning, topography, wetlands and orthophotography. Many of the layers were obtained through the Town's recent aerial photography project.

Also during 2011 the Community Preservation Act funded acquisition of a large format scanner that is being used to preserve and protect Town maps and plans. Many of the Town's maps and plans are decades old, with some dating back to the 1800s. These documents will not only be digitized and protected from further damage, but will now be more accessible to staff and the public.

With Tropical Storm Irene and the October snowstorm fresh in our memory, the MIS/GIS Department will be evaluating its disaster recover and business continuity procedures. Additionally, ensuring compliance with new security and data protection mandates will be a top priority in the coming year.

This is just a brief summary of the many ways the Town strives to utilize information technology to consistently improve its services to Town residents, business and the general public.

Point your browser to www.town.northborough.ma.us for the latest news and services available on the Town's web site. Residents interested in learning more about the Town's MIS and GIS efforts are encouraged to call (508) 393-1524 or e-mail mis@town.northborough.ma.us.



Aerial Photo of Town Hall



Town Clerk's Office

Andrew T. Dowd, Town Clerk

Often considered the core of local government, the Town Clerk's Office serves as the central information point for local residents and citizens at large. Our office is responsible for maintaining and preserving the town's vital records. The office also issues various licenses and permits such as; business certificates, raffle/bazaar permits, and dog licenses. The office of the Town Clerk also issues birth, death, and marriage certificates as well as accepting marriage intentions from couples wishing to be married. The Town Clerk also serves as a Justice of the Peace. Both the Town Clerk and Assistant Town Clerk serve as Notary Public.

Our office continues to post meeting notices, agendas, and minutes directly to the town's website. Additionally a calendar on the homepage of the website listing all meetings and other important dates is also maintained by the Town Clerk's office. This feature provides an easy way for residents to keep abreast of upcoming meetings. The Town Clerk's office has begun accepting payments for dog licenses, birth, death, and marriage records online.

Dog Licensing

Dogs six months and older must be licensed each calendar year: January – December. Dog licenses are sold at the Town Clerk's Office or can be purchased by mail or online. To purchase a dog license online, please visit the Town's Website: www.town.northborough.ma.us and click "online services".

License fees are: spayed/neutered - \$15.00; intact males/females - \$20.00. Unless already on file, a valid rabies certificate (with expiration date) is required. Proof of spaying or neutering is also necessary for all dogs that were not licensed as such last year.

Once your dog is licensed, please make every effort to renew your dog license every year by the end of February. A \$25 late fee per dog is effective on March 1st. This late fee does not apply to a new dog. If you have any questions about licensing, please contact the Town Clerk's Office at 508-393-5001 or e-mail: townclerk@town.northborough.ma.us. To fax a certificate please dial 508-393-6996. The Town of Northborough currently has over 1,800 licensed dogs.



Ruger

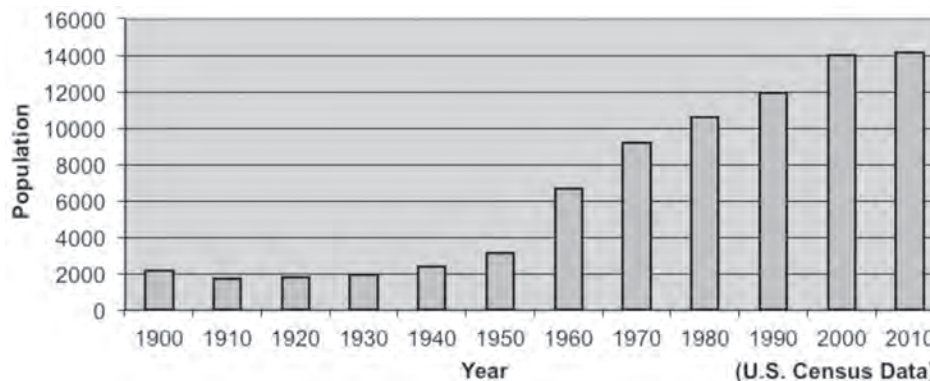
REGISTERED VOTERS – as of 12/31/2011

PRECINCTS	1	2	3	4	TOTAL
Democrats	613	546	600	523	2282
Green Party USA	0	0	1	1	2
Green Rainbow	5	7	1	1	14
Libertarian	6	13	11	6	36
American Independent	0	0	0	1	1
Republicans	375	398	401	391	1565
Inter 3rd Party	2	3	1	1	7
Unenrolled	1562	1494	1543	1561	6160
Totals	2563	2461	2558	2486	10068

TOWN ELECTION – May 9, 2011

	TOTALS
Town Moderator	Frederick A. George, Jr. (re) 501
Board of Selectmen	Dawn L. Rand (re) 428
	Aaron H. Hutchins 424
Planning Board	Richard A. Leif (re) 444
	Theresa K. Capobianco 427
Northborough School Committee	Joan G. Frank (re) 459
	Shirley J. Lundberg (re) 442
NB/SB Regional School Committee	Shirley J. Lundberg (re) 449
Total Number Registered Voters	9929
Percentage Voter Turnout	6.04%

GROWTH TRENDS



VITAL STATISTICS – for 2011

Births – 125 Deaths – 142 Marriages – 68*

*Citizens of the Commonwealth who applied for their marriage license in the Town of Northborough. These are not necessarily residents of the Town.



Planning Department

Kathryn A. Joubert, Town Planner

Planning Board & Town Planner

The Planning Board and Town Planner are responsible for insuring the development of land in Northborough meets the criteria set forth in state and local land use regulations. The process involves the review of subdivisions, site plans, special permits, and scenic roads. The Planning Board places a high priority on balancing the growth of residential development while encouraging the expansion of the industrial and commercial tax base. The Board seeks to encourage industrial and commercial development in a manner which maintains the existing character of the town; preserves our residential neighborhoods; and protects our natural resources.

The Planning Board meets twice a month to review development applications, update zoning bylaws and subdivision rules & regulations, and discuss long-term planning goals. In 2011, plans reviewed and approved included one residential subdivision, two site plans, one scenic road, and eight individual residential lot plans.

The Town Planner also serves as staff to the Zoning Board of Appeals, Open Space Committee, Community Preservation Committee, Design Review Committee, Housing Partnership, and Trails Committee.

Zoning Board of Appeals

The Zoning Board of Appeals serves to hear and decide applications for special permits and variances; site plans; appeals; and comprehensive permits. Eighteen petitions were filed and acted upon in 2011. Seventeen special permits and five variances were granted. Several applicants utilized the recently adopted mixed-use zoning bylaw and multi-family zoning bylaw.

Open Space Committee

Community Preservation Act funding in the amount of \$490,000 was allocated to the Open Space Committee at the

2011 Annual Town Meeting. This sum, in addition to previous years' allocations, will be used for the acquisition of a Green Street parcel for the purpose of open space protection.

Committee members will continue to identify key parcels to protect, either by acquisition or conservation easement. The Committee will also continue outreach to landowners in town to educate them about the benefits of conservation restrictions and other protection tools.

Housing Partnership

The Housing Partnership formulates and implements housing policy for the Town including the review of local bylaws to reduce the barriers for the creation of affordable housing; educate residents and promote awareness of the need for affordable housing; and identify and evaluate housing resources for the community.

Design Review Committee

The Design Review Committee works with applicants and architects to review and improve the design of the building and the site landscaping for properties located in the commercial zoning districts. The purpose of design review is to preserve historic land uses and structures and to promote architectural and ecological considerations for the betterment of the community.

Community Preservation Committee

At the 2011 Annual Town Meeting, funding was approved for the following projects:

- \$52,000 to the Northborough Affordable Housing Corporation for the redevelopment of the former senior center into affordable senior apartments
- \$50,000 to the DPW for Church Street bridge design and stone wall repair evaluation;
- \$52,000 to the Historic resources Reserve for future historical property preservation or acquisition ;
- \$1500 to the Historical Commission for signage to identify former site of John Brigham Mill on Whitney Street;
- \$490,000 to be used towards the purchase of the Schunder parcel on Green Street for open space purposes; and
- \$24,000 to administrative account for property surveys, appraisals, and other professional services.



Planning Board from left to right – Theresa Capobianco, Leslie Harrison, George Pember, Rick Leif, Michelle Gillespie.

Trails Committee

In 2011, the Northborough Trails Committee, in collaboration with the Planning Department and with Wegmans Grocery Store, completed the installation and implementation of a "Fitness Passport" program that Wegmans pioneered at their New York store locations. This program allows trail users the opportunity to hike the trails in town and record their progress in a small paper booklet (a.k.a the Fitness Passport).

The Trails Committee helped three scouts with Eagle projects this year. Scout Andrew Savarese's project was to build and install three picnic tables on a small plateau in a stand of pine trees along the Stirrup Brook trail. Scout Harry Silverstein organized an effort to clean up area near the historic Chapin Mill area. In this area, stone work is still present from when the mill diverted water from the Assabet River to power the grist mill. The third Eagle project was completed by David Blake. David's project involved building a new board walk to span a muddy/wet area on the Little Chauncy trail near the model airplane field.

In 2012, the NTC looks forward to working with the Open Space Committee and other groups to build a few trails in the newly acquired property at Green St. We also plan on replacing some old board walk sections on the Bennett trail at Mt. Pisgah and working on bridges to traverse some muddy sections of the Cold Harbor trail.

NOVEMBER 2012

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11 Veterans Day	12 Schools/Town Offices closed	13	14	15	16	17 Town Offices; DPW and Senior Center open 1/2 day																																																																																										
18	19	20	21 1/2 day for Schools	22 Thanksgiving Schools/Town Offices closed	23 Schools/Town Offices closed	24																																																																																										
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Engineering Department

Fred Litchfield, P.E., Town Engineer

The Engineering Department provides staff support and reviews all projects that are submitted to the Conservation Commission, Earthwork Board, Planning Board, Zoning Board of Appeals and the Groundwater Advisory Committee. The Town Engineer also worked very closely with the Wind Turbine Committee and the Recycling Committee. The Engineering Department administers all aspects of the Solid Waste Program.

Collection of Solid Waste and Recycling

The Town signed a five (5) year contract with Central Mass Disposal (CMD) of Auburn, Massachusetts for the curbside collection of solid waste and the curbside collection and disposal of recycling materials, which became effective on July 1, 2011. Prior to the execution of this collection contract and after much discussion and deliberation the Board of Selectmen determined the current PAY AS YOU THROW bag program initiated on January 1, 2003 was the most practical and cost effective available thus deciding not to change to a toter based system for trash collection.

The Engineering Department continues to work with the Recycling Committee to increase recycling and to reduce the volume of trash to be disposed at the Wheelabrator-Millbury waste to energy facility.

The annual swap meet – TAKE IT OR LEAVE IT DAY – was relocated to the DPW Garage at 190 Main Street and has been expanded to include scrap metal collection and cardboard. This past year the Northborough Junior Women's Club organized a Styrofoam recycling day which coincided with TAKE IT OR LEAVE IT DAY at the DPW Garage, which was also very successful. The annual Household Hazardous Waste Day continues to be successful each fall.

The Engineering Department continues to accept button cell batteries, rechargeable batteries and mercurial thermometers which are all unacceptable items for the waste stream.

While fluorescent light tubes and compact fluorescent light bulbs can be brought to Rocky's Ace hardware at 261 West Main Street.

For questions concerning trash collection or recycling, please visit the Town website at www.town.northborough.ma.us or call the Engineering Department at 508-393-5015.

Construction Projects

The department monitored ongoing work at the Cyrus Brook Estates and Stirrup Brook Estates II residential subdivisions and also monitored private construction projects that have permits from the boards, committees or commissions listed above, to insure that they are being constructed in accordance with the approved plans and permits. Site preparation on the proposed 565,000 s.f. retail project now called "Northborough Crossing" which began in 2007 is now substantially complete with only a few stores remaining under construction. A considerable amount of off site work occurred at the intersection of Routes 9 and 20 with new signal equipment installed during the summer of 2010. Final pavement, lane markings along Route 20 and store openings are anticipated in the summer of 2012.

Conservation Commission

The goals of the Conservation Commission are to protect resource areas when considering the applications presented to us. The Conservation Commission considered 30 applications in 2011, which included 5 septic system repairs, 12 single family homes and/or additions, and 5 applications for various Public Works projects. The Commission continues to monitor several on-going projects: Northborough Crossing, Dunia Gardens, and The Falls at Laurence Place. Each year we review various projects proposed by the Northborough DPW, Trails Committee and Eagle Scout projects.

Earthwork Board

The mission of the Earthwork Board is to prevent soil stripping and the generation of unsafe and unsightly conditions in Town. In 2011, the Earthwork Board met 6 times, held 6 public hearings, issued 5 new permits and 2 renewal permits.

Most of the easy-to-develop sites have long since been built-out, and the areas available today are the more difficult ones to develop. They require greater engineering skills, more subsurface information, strong geologic analysis and on-going oversight.



This past year the Recycling Committee lost one of their long standing and most committed members with the passing of Betty Tetreault. Betty had been on the Recycling Committee for 17 years serving most of that time as Chairperson.

Downtown Traffic Improvement Project

It is anticipated that construction will begin on the downtown traffic improvement project during the spring of 2012. The proposed project was delayed in order to allow for some modifications at the Patty Lane, Main Street and Hudson Street intersection. The proposed changes are being provided to improve traffic flow in the downtown area, which includes the installation of a new signal at the intersection of Main Street, Hudson Street and Patty Lane with upgrades to the existing signals along West Main Street (Route 20) at the intersections with Church Street and South Street.

Wind Turbine Committee

The Wind Turbine Committee utilizing funds from an \$85,000 grant provided by the Massachusetts Clean Energy Center, installed a meteorological (met) tower and hired a consultant, Sustainable Energy Development, to conduct a feasibility study. The met tower was erected in July of 2010 at the Tougas Family Farm in order to determine the available wind energy in the Ball Hill area of Northborough. The Feasibility Study was completed on November 16, 2011 and is available on the Town's website (www.town.northborough.ma.us/reports and documents). Unfortunately the study indicates a wind turbine is not feasible and the Committee has discontinued their efforts to develop a community wind project in Northborough at this time.

DECEMBER 2012

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30	31 New Year's Eve School Vacation Week	<div>November 2012</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>Sa</td></tr><tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr><tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr><tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr><tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>			S	M	T	W	Th	F	Sa					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30									<div>January 2013</div> <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>Th</td><td>F</td><td>Sa</td></tr><tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr><tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr><tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr><tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr><tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>		S	M	T	W	Th	F	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31										Notes:
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Mark K. Leahy, Chief of Police

I am pleased to provide you with the 2011 Annual Report of the Northborough Police Department, a full-service, full-time police agency that serves our residents twenty-four hours a day, seven days a week. As one of only thirty-five Massachusetts police departments that have been awarded the coveted Certificate of Accreditation by the Massachusetts Police Accreditation Commission, we pride ourselves on continuing a proud tradition of excellence, dedication and professionalism to our community. The Northborough Police Department has been actively involved in police accreditation initiatives since 1988, and will continue to remain on the cutting edge of law enforcement progress.

As of December 31, 2011, the Northborough Police Department is staffed as shown below:

1	Chief of Police
1	Lieutenant
4	Sergeants
1	Detective Sergeant
11	Patrolmen
2	Detectives
1	Administrative Assistant
1	Communications Supervisor
5	Public Safety Dispatchers
27	Total Employees

During 2011, the Northborough Police performed 23,453 service calls (which include self-initiated traffic stops by our Officers). This total included 8,110 building checks; 2,409 business checks, primarily our banks; and 993 vacant house checks, usually vacationers.

The anticipated impact of the opening of Northborough Crossing and Avalon Northborough has been realized. During 2011 we handled 192 calls for service at Avalon

Northborough and 212 calls for service at Northborough Crossing. The highly anticipated October 16th grand opening of Wegman's Grocers broke all company records for sales and attendance but ran very smoothly, thanks to several years of pre-planning.

In 2011, we responded with and assisted the Northborough Fire Department with 879 ambulance calls and 423 other service calls.

Alphabetically, the larger or significant categories were:

Alarms (<i>burglar, fire, panic, hold-up, etc.</i>)	677
Ambulance calls	879
Assist Fire Department	423
Building/Property checks	8110
Business checks	2492
Motor vehicle accidents	314
Operating under the Influence arrests	59
Suspicious persons/vehicles	492
Traffic citations issued	2409
Vacant house checks	993
Verbal traffic warning	1226

To ensure prompt service, we responded to and arrived at 93.9% of all calls for service in less than five (5) minutes, with 83.7% of our calls responded to *in less than one (1) minute*. (These numbers include calls of both emergency and non-emergency natures.)

The popular Drug Abuse Resistance Education (D.A.R.E.) Program continued this year at our elementary schools. Despite the loss of state grants to pay for this important course, and recognizing that we can't wait for such funding to return, we were able to consolidate a former seventeen-week curriculum into a concise ten-week program. Private contributions came forth to ease the financial burden, and we are so grateful to those benevolent persons and groups who came to our aid!

In 2003 we introduced a new program aimed at our elementary school-age children. The "Officer Phil" Program returned again this year and delivered a fun-filled and non-threatening course of instruction that addressed issues of stranger-safety and personal safety to our youngsters. This wonderful program is wholly funded by contributions from the Northborough business community, and no taxpayer dollars are used.



Chief Mark K. Leahy (left) and Lieut. William Lyver (right) receiving a A.A.A. National Gold Award for Outstanding Traffic Safety from A.A.A. Southern New England Manager of Traffic Safety, John Paul, in a ceremony at The Beechwood Hotel.

Our "RUOK" Program (which stands for "Are You Okay?") continues, wherein at-risk members of our senior community receive a telephone call every morning from the Police Department, and are simply asked if they are okay. Please remember this helpful program for any senior citizens that you believe could benefit from a daily check.

We have a certified child car seat installer, Officer Phillip Martin, who completed a forty-hour course of instruction to ensure the safety of your children. There is no charge for this service and we strongly encourage parents (and grandparents!) to use his important and valuable service.

As I say each year, please remember that we are *your* Police Department. As shown above, the majority of our time, effort and services are geared towards crime prevention and the safety of our residents. Every day we strive to diligently seek out and stop crime before it finds us. Please contact us if we can be of assistance to you. We maintain a vast network of contacts in the social service fields, and we will strive to either help you or direct you to aid. We are available to speak to school, civic and related groups. Do not ever assume that we are too busy to help you- that is exactly what you pay us to do! Your eyes and ears can be a real asset to us. If you see, hear or smell anything that makes you uncomfortable or fearful, please pick up your phone and call us. You may help avert a tragedy. Northborough is a beautiful community in which to live, work and enjoy life and we will strive to help our residents maintain and enjoy the highest quality of life possible.

JANUARY 2013

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13	14	15 Burning permits available at Fire Dept.	16	17	18	19																																																																																																			
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Fire Department/ Emergency Medical Services

David M. Durgin, Fire Chief

The following information and statistics are provided for the Northborough Fire Department for 2011:

Emergency Incident Response

During the year, the Northborough Fire Department responded to 2,180 emergency incidents, performed 868 inspectional services, and authorized open burning 754 times. Comparative analysis of twelve other similar-sized communities reveals the fire department operates at an 18% below average cost per capita and 3% above average cost per incident.

Fire loss during the year totaled \$280,000 with \$228,000 from structure losses, \$31,000 from vehicle losses, and \$21,000 from other unclassified losses. I am pleased to report that there were no fire-related civilian or firefighter fatalities, only one civilian injury and one firefighter injury during 2011.

Ambulance/Advanced Life Support

The fire department operates two Class One state-licensed ambulances at the paramedic advanced life support level. These units responded to 1,191 requests for emergency medical services in 2011.

2011 Severe Weather Events

The department was faced with a multitude of severe weather events throughout the year. In June, tornados touched down in western Massachusetts and on the periphery of Worcester County. Northborough responded an engine company as part of the State Fire Mobilization Plan's Structural Task Force 14-B to the City of Springfield. The task force engaged in search and rescue missions in the heart of Springfield and outlying suburban neighborhoods.

Fire Chaplain Richard Martino was also activated for two days to the Town of Monson as part of the Department of

Fire Services' Chaplain Corps to support the fire department, town departments, and the town's people.

On August 26, Hurricane Irene, now a tropical storm, made landfall in New England as a rain and wind event. Preplanning and preparation were commenced well in advance of Irene's arrival with several departmental readiness and town departmental meetings. The town's Emergency Operations Center was activated under a unified command encompassing the Department of Public Works, police, fire, EMS, emergency preparedness, and town government. Efforts following Irene were focused on road opening and debris removal, and interfacing with National Grid power restoration to insure timely service to the town.

On October 28, a fast moving northeaster brought heavy, wet snow to Northborough with catastrophic tree damage, unprecedented road closures, and the complete loss of power for days. Immediate action was begun to reopen roads for the protection of life and property and movement of utility crews to restore electricity, phone, and cable services. Assistance was requested through the Massachusetts Emergency Management Agency for assistance with tree removal. Two saw crews from the National Guard were dispatched, and a tree bucket crew from the Department of Conservation and Recreation were provided, as well as two supervisors and six trouble trucks sent from National Grid. A private tree crew and bucket truck were contracted to assist with emergency road opening, and all roads were passable by the afternoon of October 31.

Efforts continued on the ultimate restoration of power, and by pairing government, National Grid, and out-of-state utility crews, power was restored to 80 percent of the town on the morning of November 1.



Fire Prevention and Public Education

The department continues to be proactive in fire safety, first aid, CPR, and fire extinguisher training throughout the community. Fire education, safety training programs, and the S.A.F.E. program and grant are under the direction of Captain/EMT-I Robert P. Theve. To take advantage of any of our safety or educational opportunities, please call (508) 393-1537.


Regional Firefighting Collaborations

The department continues to be involved at the regional level through Massachusetts Fire District Fourteen for the coordination of mutual aid resources, hazardous materials mitigation response, dive rescue, confined space and trench rescue, weapons of mass destruction, decontamination, and ten alarm/disaster dispatching. The department personnel and equipment also participate in the State Fire Mobilization Plan.

Recruitment

Anyone interested in joining the department or in learning more about career and on-call opportunities is encouraged to contact the department at (508) 393-1537.

FEBRUARY 2013

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Building Department

William S. Farnsworth, Jr.

Inspector of Buildings/Zoning Enforcement Officer

For your convenience, building permit forms and useful information can be found on the Town website: www.town.northborough.ma.us.

In 2011 the Building Department worked with Northborough Crossing (Shops Way) and St. Gobain (9 Goddard Road) to complete projects. In addition work commenced on Kendall Square, a four-building project located at 269 West Main Street. Large ongoing residential projects include Church Street Village (40 units), Bigelow Farms (40 units), Cyrus Brook Estates (14 units), Laurence Place (30 units) and Dunia Gardens (28 units).

NOTICE TO THE PUBLIC: Please call the Building Department (508-393-5010) before starting any project to confirm what permits are required. State building code and local zoning bylaws require that a permit be obtained for all construction work to be performed. As the owner of the property, it is your responsibility to make sure that all necessary permits are secured before starting any construction project (even if you or your contractor are just replacing or repairing an existing situation). Starting work prior to obtaining permit(s) may result in the normal fee being doubled.

Electrical Department

Robert Berger, Wiring Inspector

WIRING PERMITS	501
Fees collected	\$34,418

NOTICE TO THE PUBLIC: State law requires that a permit be obtained when any electrical work is performed. This applies to residential, commercial, new construction,

any rewiring, low voltage or service upgrade work. All electrical work must be done in accordance with Massachusetts State Electrical Code and any local regulations that may apply. As owner of the property, it is your responsibility to make sure that a permit is secured. Ask your electrician to see their Massachusetts Electrical License. A permit may be obtained at the Building Department during normal working hours. The permit applicant can schedule inspections by calling the Wiring Dept. at 508-393-5010.

The following is provided as a statistical summary of permits and certificates issued by the Building Department for the 2011 calendar year:

SINGLE FAMILY HOUSES	7
ATTACHED SINGLE FAMILY	7
RES:ADD/ALTER/REPAIRS	112
NON RES:NEW CONSTRUCT.	10
NON RES:ADD/ALTER/REPAIR	66
ROOFING/SIDING/WINDOWS	211
GARAGES	5
SHEDS	4
DECKS/PORCHES/GAZEBO	35
RETAINING WALLS	2
SWIMMING POOLS	13
STOVES	21
SIGNS	87
SWIMMING POOLS	13
STOVES	21
SIGNS	87
DEMOLITIONS	16
TENT/TRAILERS	16
FOUNDATIONS	1
WIRELESS COMM. FACILITY	7
SOLAR PANEL	8
AWNINGS	1
INSULATIONS	24
TOTAL	653

Building Permit Fees Collected in 2011:

\$467,486

Annual Inspection Fees Collected in 2011:

\$3,711



Aerial view of the Northborough Crossing Shopping Center

Plumbing and Gas Departments

Richard Desimone, Plumbing and Gas Inspector

PLUMBING PERMITS	249
Fees collected	\$18,716
GAS PERMITS	247
Fees collected	\$9,380

NOTICE TO THE PUBLIC: State law requires that only licensed plumbers and gas fitters perform plumbing and gas work. This applies to residential and non-residential units, new renovations or replacement work. As the owner of the property, it is your responsibility that a permit is secured by your licensed plumber or gas fitter. Ask to see their valid Massachusetts Plumbers/Gas fitters license. Your plumber or gas fitter may obtain a permit at the Building Department during normal working hours. The plumber/gasfitter who pulled the permit can schedule an inspection by calling the Plumbing/Gas Department at 508-393-5010.



Jamie Terry, Health Agent

To promote health and protect the public the Health Department conducted five (5) seasonal flu clinics during 2011.

Routine inspections continued throughout the year with education and guidance given where needed. Inspections are routinely performed at food establishments, tanning salons, non-private swimming pools, camps and stables. Compliance checks are also done at establishments that sell tobacco.

After much review during 2010 & 2011 the local septic regulations were amended in 2011. During 2011 the Board began reviewing the Tobacco Regulations and plan to amend these regulations during 2012.

Permits/Licenses/Grants and fees collected and deposited with the Town Treasurer for the 2011 calendar year amount to **\$85,935.20**.

The following information is provided as a statistical summary of permits/licenses issued by the Board of Health for the 2011 calendar year:

Food Service Permits	99
Horse Stable Permit	8
Temporary Food Permits	19
Camp Permit	5
Disposal Works Installer Permits	34
Tobacco Permit	18
Disposal Works Construction Permits	54
Body Art Practitioner	2
Septage Haulers	18
Body Art Establishment	1
Semi Public Swimming Pool Permits	4
Tanning Salon Permits	1
Motel Licenses	2

The Health Department, through its contract with the VNA of Southborough, also investigated the following 51 communicable diseases in 2011.

Confirmed, Probable, and Suspect Communicable Disease Cases in 2011

Campylobacter Enteritis	6
Salmonella	3
Giardiasis	1
Streptococcus Pneumoniae	1
Pertussis	1
Toxoplasmosis	1
Hepatitis B	4
Lyme Disease	18
Hepatitis C	2
Varicella	1
Influenza	12
Viral Meningitis	1



Public Health
Prevent. Promote. Protect.

Did You Know



- Private well water should be tested for certain contaminants every 1 to 2 years.
- On average septic tanks should be pumped out every 2 - 3 years to extend the life of the septic system.
- Household water based paint should not be disposed of into your septic system. Add a drying agent to an open can of paint. Once the can has hardened you can dispose of it with your household rubbish.
- A fever is defined as having a body temperature of 100.4 °F or higher.
- Washing your hands often, coughing and sneezing into a tissue or the inside of your elbow, will help to prevent spread of the flu.
- Lyme disease accounts for more than 95% of all tickborne disease cases in the United States.
- Smoking is the leading cause of preventable death and disease in Massachusetts.

Contact the Health Department for more information relating to any of these topics.

Building a Healthy Northborough

Building a Healthy Northborough is a community initiative that began in 2008 to create healthy eating and physical activity opportunities for children and their families through programs, policies, systems, and environmental changes. The multi-component initiative engages key community stakeholders in the Town including school administrators, local businesses, government, youth, and families. The effort is led by Northborough's Director of Family and Youth Services, Health Agent, Recreation Director, Town Planner, and Directors of Northborough Extended Day Program Inc.

The Town was awarded grant monies in 2008 and 2009 from the MetroWest Health Foundation for this initiative. A needs assessment & strategic plan was completed in 2009 and implementation began in 2009 and continues today. To date, the following sustainable programs and policies have been created by the Building a Healthy Northborough initiative:

Community Activities

- 20 community gardens have been established on town-owned land on Valentine Road. Eagle Scouts Mike Strickland and Mike Ryan built these gardens which will now provide residents the opportunity to learn more about their natural environment and to appreciate the nutritional value of fresh food.
- Building a Healthy Northborough community newsletter was developed and two editions have been distributed in town
- A healthy snack policy was adopted by the Recreation Department for summer camp programs
- Sustainability has been incorporated into the zoning bylaw by providing for walking linkages between developments
- An Open Space Residential Design Zoning Bylaw was recently adopted

- A healthy restaurant initiative has begun which will identify healthful foods in the local establishments
- The Trails Committee continues to create new hiking paths throughout town
- Neighborhood walking maps are in the process of being created with the assistance of WalkBoston
- A Facebook page was established for Building a Healthy Northborough

School-Based Activities

- Gardens were planted at each elementary school and are maintained by the students
- A pilot program entitled Take 10! was started at the Zeh Elementary School and is now being implemented in each elementary school enabling children to incorporate physical activity into Language Arts, Math, Social Studies, Science, and Health lessons
- Catch Kids Club (CKC) is being offered by the Northborough Extended Day Program as part of the afterschool program and provides a recreation program promoting healthy physical activity and eating behaviors
- A School Wellness Policy Subcommittee has been formed and will establish and monitor healthy eating and physical activity guidelines in the Northborough schools. The Subcommittee will assess which components of the Massachusetts Health Framework are being taught in each of the four elementary schools. Curriculum mapping will be done at the Zeh School for each grade level and the model will be disseminated to the other three schools.

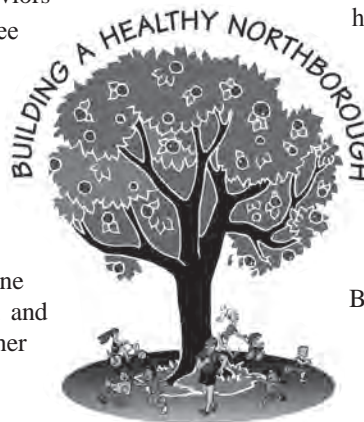
- Zeh School has reorganized their afternoon recess to occur before lunch which has resulted in positive noticeable differences in the energy and concentration levels of the students

In 2010 the Town of Northborough was selected to participate in Mass In Motion (MIM), a statewide effort led by the Massachusetts Department of Public Health that aims to promote wellness and to prevent overweight and obesity in the Commonwealth with a particular focus on the importance of healthy eating and physical activity. We are one of 14 communities who have been chosen to participate in this statewide program.

Fostering public value of comprehensive approaches that address the factors that influence behavior and enable children and families opportunities to eat healthier and become more physically active is important in initiating social change. In order to promote the work being done by Building a Healthy Northborough, several marketing efforts have been undertaken including the development and dissemination of a newsletter highlighting overall Building a

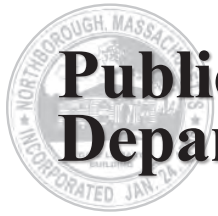
Healthy Northborough and school-related activities; healthy food recipes; and weather appropriate physical activities. In addition, the Building a Healthy Northborough Facebook page is a platform on which to communicate with people from the town.

The collaboration and shared vision of the four Town Hall departments, the School Department, and the Northborough Extended Day Program Inc has made Building a Healthy Northborough an extremely positive experience for all involved, and most importantly has worked to improve the health of Northborough's children.



MARCH 2013

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Public Works Department

The Department of Public Works (DPW) consists of multiple Divisions collectively responsible for maintaining and improving the Town's public spaces and infrastructure. This includes the maintenance and development of town roads, sidewalks, public trees, cemeteries, parks, public grounds and buildings, as well as the Town water supply system and wastewater/sewerage system. In addition to general administration, the Divisions within the Department include: Highway, Parks, Cemetery, Water and Sewer.

Highway, Parks & Cemetery Divisions

Staff performed regular maintenance operations (mowing, weeding, trimming, pruning, and re-setting of grave markers) at the cemetery located on Howard Street in addition to laying out plots and preparing plots for burials. DPW staff, aided by temporary seasonal staff, performed regular grounds and equipment maintenance at the Town's parks, including Ellsworth-McAfee and Assabet Parks.

Repair and replacement of street and traffic signs is ongoing, including continued installation of new (maroon) street signs to comply with federal mandates. In FY2012, 112 new street signs were installed; replacement is expected to be completed in FY2013. Re-painting of crosswalks and centerlines throughout Town is performed annually.

Favorable weather conditions during the 2011-2012 winter months allowed DPW staff to clear a significant backlog of tree removal work (approximately 100 trees) that had accumulated in recent years. Given the demands on the staff during the spring and fall, tree work is typically completed during the late fall to early winter timeframe. In recent years though, due to limited resources and early winters, the Town has been unable to keep pace with the growing list of trees in need of removal. Trees that are identified as unhealthy and in need of removal are marked before a public hearing is held pursuant to Chapter 296 of the Acts of 1908.

In collaboration with the "Building a Healthy Northborough Initiative," DPW staff assisted with the construction of 20 community garden plots on Valentine Road. DPW staff also assisted the Northborough K-8 Schools with snow removal, grounds maintenance and tree removal. Numerous catch basin and drainage repairs/installations were completed, including projects on Pleasant, South, Davis, Ball and Newton Streets.

The following items, presented as part of the FY2012 Capital Budget and approved by Town Meeting in April 2011, were purchased: a highway garage truck lift, a Ford F-350 one-ton pick-up truck, a Ford F-550 pick-up and a street sweeper. The Department continues to identify and plan for future equipment needs through the Town's Capital Improvement Plan (CIP).

Storm Response

On August 28, 2011, Tropical Storm Irene's heavy rains and high winds resulted in significant storm damage throughout Town, including dozens of downed trees and power lines, widespread power outages and localized flooding. During the storm and in its aftermath, DPW staff were dispatched throughout Town to remove downed trees and clear debris blocking roadways. Debris was also cleared from the Town's right of way and public lands. Brush drop off at the Highway Garage was expanded to allow residents greater opportunity to dispose of debris removed from their yards. During the storm, staff assisted public safety personnel with road closures and worked to clear debris from overflowing catch basins.

On the heels of the August tropical storm, a Nor'easter struck on October 29, 2011. High winds and heavy wet snow on trees that had not yet lost their leaves resulted in unprecedented tree damage throughout Town and a Town-wide, multi-day power outage. DPW staff initially engaged in snow removal operations then quickly switched to tree and debris



2012 Ford F550 Dump Truck

removal. In the storm's immediate aftermath, DPW staff, crews from the State Department of Conservation and Recreation, National Grid tree crews, and hired contractors worked around the clock to open roadways blocked by fallen trees and clear trees from power lines in order to restore power. DPW staff also helped set up the Town's emergency shelter which was opened at the Senior Center following the storm.

Water and Sewer Division

The Water Division continued the permitting process required under Department of Environmental Protection (DEP) regulations for the construction of a water treatment plant for the new Brigham Street well. The Division is working toward adding additional water capacity to the well, which will allow the Town to build only one treatment facility, instead of two separate ones for the Brigham Street well and the Crawford Street well. The expanded well at Brigham Street will allow the Town to further reduce its reliance on water purchased from the MWRA and is expected to reduce costs to the Water Enterprise Fund. Lastly, quarterly billing was successfully implemented, which required two additional meter readings per year.

APRIL 2013

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Council on Aging/ Senior Center

Kelly Burke, Senior Center Director

Hours

Monday, Wednesday and Thursday 8:30 a.m. to 4 p.m.
Tuesday 9:00 a.m. to 9:00 p.m.
Friday 8:30 a.m. to 2:00 p.m.

The Council on Aging serves as the advisory body for the Northborough Senior Center, located at 119 Bearfoot Road. The Senior Center provides social, recreational, and educational programs for those over 60 years of age. In addition, it is a source of information, support and referral through the Outreach Program. The Council on Aging/Senior Center is available as a community resource for anyone who needs information on services for older adults.

Funding for the Center is derived from Municipal funds, grants from the Massachusetts Executive Office of Elder Affairs, the Friends of the Northborough Senior Center, Inc. and other grants, gifts and donations. The Council on Aging meets the second Tuesday of each month at 7:00 p.m. at the Senior Center. The public is always invited to attend these open meetings.

In addition to the committed staff, the Senior Center enjoys the services of more than 100 volunteers offering their time and talents in the Office, Reception Desk, Meal Site, Packing and Delivering Meals on Wheels, Lunch and Dinner Preparation in The Bistro @ 119, as Friendly Visitors, Escorts, Shopping Assistants, Members on the Council on Aging and many other worthwhile endeavors.

We have expanded our hours of operation at The Bistro @ 119 to include a dinner menu on Tuesday evenings. On average, 50-70 people of all ages dine on their choice of hot or cold entrees between the hours of 5:30 – 7:00 p.m. We continue to serve light lunch fare (sandwiches, salads, soups, fruit, cookies, beverages) Monday – Thursday from 12:00 – 1:00 p.m.

Seniors discover their inner artist in the Watercolor, Acrylics, and Mixed Media Art classes we offer. They stay healthy in our Exercise classes include three different Yoga classes, Aerobics/Strength Training, Tai Chi, Line Dancing, Zumba Gold, Tap Dancing, and Belly Dancing. Our Computer Classes have delved into the areas of email, surfing the web, word processing and Skype. Our Pool League has traveled to multiple other Senior Centers to compete in competitions and practice regularly on our 2 beautiful pool tables. More information on activities can be found on the Town website as well as our monthly 16 page color newsletter. The newsletter is mailed to all seniors 60 years of age and older through the generosity of the Friend of the Northborough Senior Center, Inc. who pay for the mailing costs.

The Friends of the Northborough Senior Center continue to be extremely supportive of the Center. Their fundraising efforts continue to benefit the Senior Center and its services. Their generous donation of \$60,000 has and continues to supplement the fees for contractual services for the Senior Center. Their monetary donations as well as their time and efforts in fundraising continue to be an invaluable resource to the Senior Center.

Our Outreach Department is available to anyone dealing with aging-related concerns. For many people getting older raises some unexpected or unfamiliar issues. Whether it be a senior citizen of a family member, our full-time Outreach Coordinator can assist with identifying needs, resources, benefit eligibility, service coordination and advocacy. Areas of assistance include, but are not limited to, housing, home health, transportation food resources, medical equipment, socialization and counseling.



Transportation to and from the Senior Center as well as to medical appointments, work, shopping and errands is available to seniors and those with disabilities in cooperation with WRTA (Worcester Regional Transit Authority). We employ 4 drivers and their salary and all costs associated with the transportation are fully reimbursed by the WRTA.





Northborough Free Library

Jean Langley, Library Director

Library Hours: Monday: 12 noon – 8:30 p.m.

Tuesday & Wednesday: 9:30 a.m. – 8:30 p.m.

Thursday – Saturday, 9:30 a.m. – 5 p.m.

Website: www.northboroughlibrary.org

On-line catalog: [http://cmars.cwmars.org/search~\\$40](http://cmars.cwmars.org/search~$40)

General e-mail: Library@town.northborough.ma.us

Phone: (508) 393-5025

Fax: (508) 393-5027

Did you know you can save money and enjoy great services at our library? For example, you can:

- Borrow DVDs and video games.
- Borrow audiobooks for your commute or vacation travel.
- Borrow music CDs
- Download e-books for your e-reader
- Borrow a Kindle
- Download audiobooks
- Use computers for free; print for reasonable fee
- Use wireless Internet with your laptop
- Borrow large print books
- Use a quiet study room for yourself or up to 4 people
- Use our conference room, meeting room, and children's program room
- Visit local museums and attractions at discounted rates with library passes
- Attend a variety of free programs for children, teens, and adults

Highlights of 2011

The library faced weather challenges this year, along with the rest of the community. Even with all the snow that fell in the winter months, the library remained open with few exceptions. The library did close on August 29 after Tropical Storm Irene knocked out power for much of Northborough.

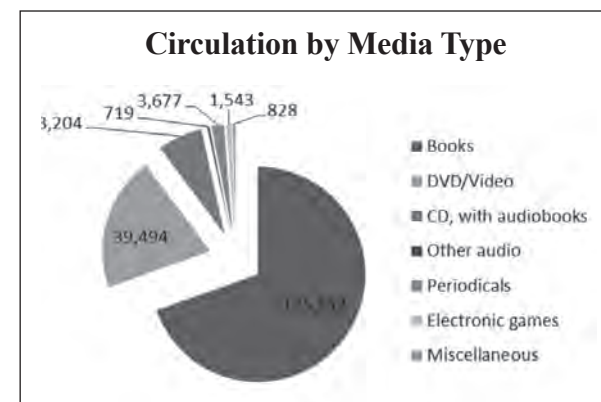
The October snowstorm just before Halloween caused more problems for the Town, but the library was able to open with little delay on Monday, October 31. In the next several days, we had dozens of people coming to the library to use computers and laptops, and to charge their cell phones and other devices. Many stayed to enjoy the lights and heat and the company of neighbors. On the peak day we had 779 people come in, almost double our average for a weekday.

Other events

- We introduced Wowbrary, which provides a weekly update of all new acquisitions. It is on the front page of our website, or you can subscribe for free through www.wowbrary.com
- Pat Link retired as Children's Librarian after many years of service.
- Laura Brennan joined us as our new Children's Librarian.
- Shirley Waite, a part-time Reference Librarian, left for another position; Marcie Brandriff joined our staff. Mary Barroll is also working at our Reference Desk.
- With the help of volunteers we moved barcodes to the front of all books and media in a concerted state-wide effort to improve interlibrary deliveries. The move also saves staff time and the printing of paper delivery slips.
- We dedicated a quilt in the children's room based on children's books. Quilt pieces were made by volunteers, signed by the authors or illustrators, and assembled by Terry Crean. Both Northborough native Sarah Beth Durst and Andrew Clement attended.
- In addition to our many regular offerings of children's programs, we introduced new reading groups and clubs, and started "Mother Goose on the Loose" for the littlest ones. Total attendance for the year was 5,102!
- In cooperation with the schools, we had two "StoryWalks" on local trails.
- Among the programs for adults were Gluten Free Baking, Beginner's Genealogy, an Edible Wild Plants Walk, a Pastel Drawing Workshop, It's Not About the Hike multimedia presentation, a talk by New Hampshire author KD Mason, and a slide lecture on nutrition.
- Library staff prepared throughout the year for a conversion to new software on the C/W MARS library system.



Children's Room



	2010	2011
Circulation (Jan.-Dec.)	215,298	216,628
Number of volumes	66,510	63,940
Non-print items	6,974	7,496
Registered borrowers	9,787	10,139
Children in summer reading	614	600
Hours Internet use (upstairs)	16,487	18,447
Reference questions answered	4,076	5,122
Children's room questions	4,343	5,005
Visits to library	121,789	124,987
Interlibrary loan (fiscal year)	18,862	19,671
Meeting Rooms used	347	393



Recreation Department

Allison Lane, *Director*

The Recreation Department provides activities for people of all ages in the community. There is one full time director, one full time assistant and many part time seasonal employees. There are two seasonal brochures (Spring/summer and Fall/Winter) mailed to town residents describing all of the programs for the community. All information is available on the town's website: www.northboroughrecreation.com.

The Recreation Department is self sufficient. We no longer use any money from the general fund and tax payers. Currently we have 2 town locations and all K- 8 schools in which we run over 300 programs/year. We run preschool programs for kids ages 6 months – 5 years old. Grade school programs, middle school and high school programs are run throughout the year. Adult programs are held in the gym in the evenings. Our revenue in last fiscal year was over \$530,000.

This year we have started running afterschool programs at all 5 elementary and middle schools in Northborough. We run different programs directly at the end of school for an hour to hour and half. Some example of current afterschool programs are: Hip hop, art classes, lego engineering, golf, soccer, paint your own pottery and wooden toy making.

Each year we strive to provide programming for people of all ages. We have created many new programs over the years for kids, adults and families to enjoy. Currently we have 9,542 current members for Northborough Recreation as of December 1, 2011. 6,919 are Northborough Residents and 2,623 are non residents.

In 2011 we created a Community Garden for the town. The first year of the gardens was a great success. We had 10 active gardens and 10 more built in 2011. We just received a grant again and we are in the process of building 20 more. Altogether we will have 40 gardens available for 2012.



Laugh! LEARN! Play!
NORTHBOROUGH RECREATION

Northborough Recreation invites families from all over to participate in all of our programming. Due to the increase in participants from other towns we were able to lease a new facility in Northborough at 38 South West Cut Off. With this new space we are now able to double our program offering. We are also able to rent out more space for girl scouts/boy scouts and private rentals. By increasing our space we have been able to start providing preschool birthday parties. In the past we have offered parties on the weekends for ages 5 – 12 at the Town Hall. In 2011 we held 47 preschool parties and 124 grade school parties. We have also moved some of our evening adult classes over to the SW rec center so we can open up the gym for private rentals. Currently we have 9 adult groups that rent the gym for basketball and volleyball.

Online registration is available in our department. We now accept VISA, Mastercard and Discover for all recreation registrations. All registrations can be done online, over the phone or in our office. In 2009 we did 27% of our regis-

trations online. In 2010 we did 74%, 2011 we did 76% of our registrations online.

The Recreation Department provides full day summer programs for children ages 3 through 8th grade. Club Assabet runs at Assabet park Monday – Thursdays for a half day 8 weeks/summer for ages 3 – 5. Kid's Discovery runs at the Middle School for grades K – 5, Monday – Friday from 8am – 6pm for 8 weeks/summer. Teen Scene also runs at the middle school for grades 6 – 8, Monday – Friday from 8am – 6pm for 8 weeks/summer. We hire on average 25 – 30 staff for our summer camps. Staff needs to be in their sophomore year in order to apply for employment. Camp Counselors are one of the most sought after summer jobs in the area.

In 2010 the Friends of Northborough Recreation was created in order to raise funds to start a summer camp scholarship program. In one year they raised \$17,000. In 2011 we sent 17 kids to camp on scholarship.

The Recreation Department is responsible for scheduling use of all fields in town. Recreation is also responsible for scheduling use of the Town Hall Gym. If you wish to rent a field or the gym, please contact the office at 393-5034.

The Parks and Recreation Commission is a five-member board with its members appointed by the Selectmen. The Commission meets once a month to discuss issues and policies that affect the local park facilities and recreation programs.

MAY 2013

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Family & Youth Services Department

June David-Fors, LICSW, Director

The mission of Family & Youth Services is to identify and respond to the town's human service needs to enhance the quality of life for Northborough families, youth and individuals of all age. Our services are developed in collaboration with the Youth Commission, schools, other town departments and several local organizations. These partnerships enhance our ability to maximize resources provided to residents.

Programs & Services

In 2011 Family & Youth Services assisted 643 residents as they faced difficult contemporary issues such as prolonged unemployment, home foreclosures, financial problems, depression and suicidal ideation. Residents received assistance from the following programs and services:



The Department also continues to serve as the town's centralized source for human services. In 2011 313 residents received 867 referrals to local, state and federal programs.

This was accomplished due to our dedicated staff, graduate interns and the increased clinical capacity provided by the Basic Health Needs Grant.

Northborough Youth Commission

Family & Youth Services works closely with the Youth Commission, a seven-member Town Board appointed by Selectmen to evaluate community needs and advocate for resources to support families. The Youth Commission is also pleased to have 3 student liaisons representing Algonquin Regional High School and St. John's High School.

Graduate Interns

- Bela Chanduk, *Boston College Graduate Intern*
- Pamela Naab, *Boston College Graduate Intern*

2011 Accomplishments

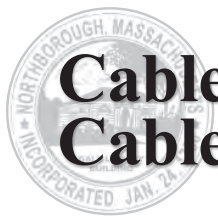
1. For the 3rd consecutive year the Family & Youth Services Director, Town Planner, Town Health Agent and Recreation Director received a \$59,077 grant from MetroWest Health Foundation. This grant supports our "Building a Healthy Northborough" initiative, a town-wide response to address Childhood Obesity.
2. Family & Youth Services submitted the final report for the \$25,000 Basic Health Needs Grant received from MetroWest Health Foundation. This grant allowed us to eliminate our waitlist for counseling services. In addition, our outcomes far exceeded grant expectations, for instance, instead of serving 60 residents we assisted 95 residents.
3. Our staff continues to work hard to maintain our service level in light of the growing number of residents turning to us for help. We have received grant awards, utilized the professional help of Graduate Interns and we have asked for a contribution toward our mental health services, netting some additional funds.



4. In 2011 we recruited two Boston College Graduate Interns. We continue to receive positive feedback from colleges about our interns experience and of the high quality of our services. For instance, we have an extremely low rate of client "no shows" for counseling in comparison to other agencies.
5. Family & Youth Services remained true to its mission to identify and respond to the changing human service needs in Town. For instance, we participated on a new committee comprised of school personnel, clergy and the food pantry to address basic needs of homeless families living in hotels and we increased our role in assisting in town-wide emergencies.

Community Partnerships

We value the community partnerships we have built as they enhance our ability to maximize resources for residents. A brief list includes the Northborough Extended Day Program, Inc., Northborough Helping Hands, Northborough Food Pantry, Northborough Public Schools, Northborough Rotary Club, Northborough Clergy Association and South Middlesex Opportunity Council, Inc.



Cable Access/ Cable Television

Kathleen Dalglish, Director

The Cable Access Television Department runs the three community television stations for the Town of Northborough. The Public Access Channel (Charter 11/Verizon 31) played over 157 Northborough produced television shows created by Northborough residents during 2011 as well as over 400 shows from communities around the nation. These shows provided informational, educational, and entertaining viewing for residents. The Government Channel (Charter 12/Verizon 30) played over 28 different shows including Selectmen, Town Meeting, and other Municipal meetings and shows from state and federal elected officials. The Educational Channel (Charter 13/Verizon 29) played over 110 locally produced shows related to Northborough K-12 schools, including School Committee meetings, sports and student productions.

Overall, nearly 3,800 hours of community related shows were cablecast to Northborough residents. This doesn't include the number of Video on Demand shows that viewers were able to watch on the Internet through the Town of Northborough's website.

Complete training for any Northborough resident who would like to produce their own television show is offered throughout the year by contacting the Cable Director. Training on the use of equipment in the professional television production studio with HD cameras, green screen and teleprompters, portable equipment and digital editing, are all available free of charge.

The Cable Television Advisory Committee oversees the franchise agreements with Charter and Verizon and responds to unresolved customer complaints regarding their cable television service. Currently, we are in the ascertainment portion of a renewal contract with Charter Communications. The current franchise agreement expires in October of 2013 and we are actively seeking input regarding customer



Public Access TV Studio at Algonquin Regional High School

satisfaction and comments regarding Charter service and performance. Contact the Cable Advisory Committee or the Cable Access Director to submit any comments.

Verizon's franchise agreement with Northborough includes an agreement to have completed buildout and offering Verizon FiOS to all residents by the end of Summer 2012. We are keeping in close contact with Verizon on this buildout and they assure us that the project will be completed on time.



Historical Commission

Normand D. Corbin, Chair

The Northborough Historical Commission is a seven member commission appointed by the Board of Selectmen. Its mission is to identify, evaluate and preserve the historical heritage of the Town of Northborough. Another key responsibility is to broaden community awareness of our historical heritage.

Key efforts over the past year have included:

- Submitting information to the Massachusetts Historical Commission regarding four historical assets we would like added to the National Register of Historic Places.

- Initiating a video project with the Historical Society, Public Access Cable Television and interested town citizens to prepare programs highlighting Northborough's history.
- Obtaining Community Preservation Act Funds to install a sign recognizing the original settler of Northborough (John Brigham) and his mill on Howard Brook at Whitney Street.
- Purchasing literature regarding Historical Preservation and placing the information in the reference section of the Town Library
- Updating our website to include all Inventory forms for properties, structures and burial grounds older than 100 yrs.
- Working with the Massachusetts Department of Transportation to design a marker with information regarding the Old Boston Post Road which is currently our main street through the center of town.
- Working with the Town Planning Department and home owners to obtain two "Historic Preservation Restrictions" for old homes along Main Street near the Town center.

Our key efforts in 2012 will be to:

- Continue pursuing opportunities for listing in the "National Register of Historic Places".
- Document the condition for the old colonial gravestones in the Howard Street and Brigham Street Burial Grounds with the goal of having them cleaned, repaired and reset where necessary.
- Expand community awareness of Northborough's Heritage.
- Continue searching for funding opportunities.

The Commission meets on the third Wednesday of each month at 7:00 in the Town Hall and we welcome inquiries. Our website is: www.town.northborough.ma.us/Pages/NorthboroughMA_BComm/Historic/nhc/index.html



The church bell can be found to the right of the main entrance to the Unitarian Church on Church Street. It was cast by Paul Revere and Son and is dated 1809. It was installed in the church when originally built in 1808. It was removed from the ashes of the church when it burned down on December 22, 1945.



Veterans' Services

Richard E. Perron, Veterans' Agent

Who are Veterans?

A Veteran is any person who served in active Military or Naval services during a designated Wartime Period, and served at least 90 days, and who served other than Dishonorable.

Veterans' Services – Mission

The Department of Veterans' Services is a state mandated service, providing services to veterans, veteran spouses and their dependents. Its authority is derived from MGL, Chapter 115. Veterans without sufficient means may contact Veterans' Agent Richard Perron for assistance with burial allowance, on matters of a pension, financial needs, filing claims with the Veterans' Administration or Social Security, educational benefits, home loans, hospitalization and medical care, as well as any service required at the time of death of a veteran.

Benefits

Veterans' benefits include items pertaining to household, such as rent and fuel, leisure time allowance, personal needs, moving expenses, medical expenses, catastrophic events (fire, windstorm, floods), medical insurance, infant benefits (one time), children allowance and transportation assistance. Consolidated nursing homes, pharmacies, doctors, hospitals, fuel and dentists are now covered as well.

The office is open to any veteran or service personnel who wishes to talk about any matter pertaining to his or her well-being. Visitations are made to those veterans or veterans' spouses unable to visit the office.

The office is located in the Town Hall and is open Tuesday 08:30AM to 03:45PM and Fridays at home by appointment on an as-needed basis. The office telephone number is 508-393-5024. In addition, Mr. Perron may be contacted on his home telephone at 508-393-8378 or his cell at 508-847-9590.



Housing Authority

Lynne Moreno, Executive Director
Raymond Reynolds, Chairman

The Northborough Housing Authority (NHA) is a public agency, which provides housing for low-income elderly, handicapped, and families. It is regulated by the Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) and must adhere to the strict regulations and funding requirements of DHCD.

The Board of Commissioners of the NHA consists of five members and is responsible for establishing policy, planning programs and setting operational goals. The Board of Selectman appoints four of the members and the Governor appoints the fifth member. Current board members are Brad Newman, Rita Osborne, Jean Perry, Raymond Reynolds, and Kathleen Polanowicz, who serves as the state appointee. The Board meets on the first Thursday of each month at 6:00 p.m. in the Colonial Village Community Building at 26 Village Drive.

The NHA currently owns and operates 104 elderly and 26 family housing units in Northborough. Present net income limits for determining admission to state-aided public housing range from \$44,750 for one person to \$84,350 or eight people. The NHA also owns 8 special needs low income housing units at 152 East Main Street which are regulated by The Department of Mental Health and managed by the Advocates, Inc.

Lynne Moreno, NHA's Executive Director, oversees the operations of NHA including office administration, property maintenance, and the oversight of development projects. Lynne and her assistant Julie Molloy can be reached at (508) 393-2408 to answer questions about applying for housing. The office is located at 26 Village Drive and is open from 9:00 a.m. to 4:00 p.m.

The NHA continues to work on its plan to develop additional units of elderly housing at its existing development on Centre Drive.



Northborough Food Pantry

Sarah Rothery & Ann Taggart, Directors

The Northborough Food Pantry is available to residents of Northborough or those persons affiliated with one of the churches located in Northborough. The mission of the Pantry is to be a source for supplemental food to those who are on a limited income or with an acute need. The Food Pantry, located in Town Hall, is open to service patrons on Wednesday mornings from 9:00 to 10:30 a.m. and Thursday evenings from 6:30 to 8:00 p.m. Patrons may utilize the Food Pantry one time per week and must bring identification each visit. There is no charge for food. There were more than 140 families who received a total of 1800 bags of food during 2011. Approximately 70 families visit the Food Pantry on a weekly basis. In addition, bags of food are being delivered regularly to approximately 25 families housed by the Department of Transitional Assistance in motels in Northborough.

The Pantry does not receive support from the Town and relies on the donations of both food and funds to keep the shelves stocked from private citizens and organizations. The operations of the Food Pantry are conducted solely by volunteers. For further information call 508-393-6897 or visit our website at www.NFPantry.org.



Erik Roman and Sarah Rothery stock the food pantry shelves



Community Affairs

Virginia Simms George, Chair

2011 began with our Annual Winter Ball at the White Cliffs. The band, Beantown, had us on the floor until close. We had a robust silent auction composed of donations from many of the local businesses and surrounding businesses. The Winter Ball is our source of income for our programs.

This was the first year of Town clean up without our charter member, Louise Houle. Our annual clean up with the Woman's Club brought over two hundred town residents, which was our largest town clean up event to date. After the clean up, we hosted our annual appreciation cookout. Our summer Concert Series featured four concerts with the following bands: Nu Direxion, Drama, The Scooby Snax Band and the Pure & Easy. We had fun preparing cookies for the Senior citizen picnic.

We continued to support the Recreation Department with their Halloween event. Finally, but, not least, we worked with the local businesses who hosted the Holiday Trolley with our tree lighting services. In addition to having the family of Neil Ellsworth in attendance, we were honored to have an honor guard from the American Legion. The Chaplin opened the ceremony with a prayer followed by the Pledge of Allegiance to the US flag and carols. Our committee provided hot chocolate and cookies to all in attendance.



Cultural Council

Kim Henderson-Lee, Chair

The Northborough Cultural Council, primarily funded by the Massachusetts Cultural Council, awarded 17 grants in 2011 totaling just under \$5,000 in support of cultural enrichment in Northborough and its immediate surrounding towns. Some of our diverse grant recipients this year included: The library's summer reading program entertainment, literature and music enrichment programs at the schools, a Historical Society sponsored genealogy program, Assabet Valley Mastersingers, Northborough Area Community, Symphony Pro Musica, among others.

Our objective each year is to support local cultural programs which add variety and diversity, proposals in support of town-wide community events, and events that help meet the needs of under-served parts of the community. We seek programs for enrichment in the areas of: arts, music, community events, support for local artists, and science, nature, environmental workshops and lectures. Please see www.mass-culture.org/Northborough for more about our funding objectives and application forms if you are interested in applying for a FY2012 grant, grant applications are due each October.

We hope you were able to enjoy the programs sponsored by the Northborough Cultural Council in 2011 and we invite you to join us for the upcoming programs funded for 2012.



Scholarship Committee

Bob D'Amico, Chair

The mission of the Northborough Scholarship Committee is to recognize the achievements of college-bound Northborough students through the award of a limited number of scholarships.

Based on a comprehensive evaluation of all submitted applications against state-mandated criteria, including scholastic achievement, financial need, community service and character, the Northborough Scholarship Committee awarded a total of \$1500 to three college-bound Northborough residents in 2011.

Riley Duggan
Haven Jones
Frankie Mueller





Northborough School District

Administration

Charles E. Gobron, Ed.D.	Superintendent of Schools
Christine M. Johnson	Assistant Superintendent of Schools
Barbara E. Goodman	Director of Student Support Services
Linda P. Andrews	Assistant Director of Student Support Services
Cheryl L. Levesque	Director of Business
Jean E. Tower	Director of Technology
Cheryl M. Lepore	Administrative Assistant to the Superintendent
Pauline D. Joncas	Central Office Secretary
Sandra J. Burgess	Administrative Assistant to the Director of Student Support Services
Bernadette M. Noel	Administrative Assistant to the Assistant Superintendent and Director of Technology
Jolene A. Chapski	Business Secretary
Nena H. Wall	Personnel Coordinator
Deborah A. Gabriau	Personnel Clerk
Lois S. McMahon	Receptionist/Secretary
Carla McAuliffe	Budget Officer
Robin A. Mason	Financial Coordinator - Northborough
Pamela E. Hite	Financial Coordinator - Southborough
Leeanne Wilkie	Financial Coordinator - Algonquin
Suzanne L. Houle	Financial Clerk



Northborough School Committee from left to right – Vice Chair Joan G. Frank, Secretary Shirley J. Lundberg, Susan D. Sartori, Patricia A. Kress; sitting Nancy W. Berglund, Chair

Business Office

Address:	53 Parkerville Road Southborough, MA 01772
Office Hours:	8:00 a.m. - 4:30 p.m.
Telephone:	(508) 486-5115
FAX:	(508) 486-5123

JUNE 2013

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Northborough School District

K-8 School Report Superintendent's Message

Charles E. Gobron, Ed.D.
Superintendent of Schools

I am pleased that in 2011 the Northborough community continued its strong tradition of support for quality education. Because of the valued partnership with parents, educators, and community members, the Northborough Public Schools have been able to provide students with opportunities to excel in academics, practice skills related to social responsibility, reinforce critical thinking, and become comfortable with the technological demands needed for success in the 21st Century.

The following are a few highlights from 2011. Please consult our district webpage at www.nsboro.k12.ma.us for more details about the Northborough Public Schools.

- Students at Lincoln Street School continue to benefit from a comprehensive approach to literacy; teachers have had extensive professional development on the implementation of the DIBELS literacy assessment and the Fountas and Pinell Balanced Assessment System, resulting in an extensive literacy profile for each student.
- In September, noted consultant Kim Marshall led Lincoln Street teachers through a professional development opportunity that focused on the *Understanding by Design* philosophy; teachers tackled the concepts of *big ideas*, *essential questions*, and *enduring understandings*; the work that began with Kim's assistance has continued throughout the fall.
- At Peaslee School, students have been improving their writing skills and have been participating in a wider range of literature studies thanks to the unique approach to professional development by several staff members; faculty breakfasts have focused on writing instruction; summer

study groups examined literacy initiatives, and several faculty meetings have been devoted to literature study and writing samples.

- Peaslee School and Zeh School full-day kindergartens have been piloting a curriculum known as *Tools of the Mind*; this approach, which emphasizes both cognitive skill development and student self-control, has been offered by the Massachusetts Department of Elementary and Secondary Education as an early childhood accreditation alternative.
- Think Math! is presently being implemented at Proctor School. Several teachers have participated in workshops, and one teacher has earned credentials as a trainer for this new initiative; Think Math! combines basic skills and problem solving; students at Proctor are investigating new ideas and solving meaningful problems, applying and sharpening math skills in the process.
- Proctor School received a great number of grants in 2011; four staff members were awarded Corridor Nine Chamber of Commerce grants; the school received a Yellow School Bus grant as well as a First Books Literacy grant; teachers were involved in writing local cultural council grants as well as a Target Field Trip grant.
- Health and wellness initiatives were an important emphasis at Zeh School in 2011; students participated in the Walk Across America; 4th and 5th graders were involved in a Bicycle Safety program; grade 2 students participated in a Pedestrian Safety program; Monthly Walk and Bike to School Events involved students from all grade levels; and a Safe Routes to School Infrastructure Assessment Grant gathered a great deal of enthusiasm from community members.
- Staff members at Zeh have embraced Atlas Curriculum Mapping, a tool that assists teachers with effective planning and sequence of skill development; health education and mathematics have been focus areas for this mapping initiative.
- A citation by Governor Patrick was given to the Robert E. Melican Middle School for "the creation, development, and implementation of an outstanding anti-bullying program." A successful Northborough Stands Together Against Bullying 5 K Walk and Run took place in October.
- Strong support from the PTO continues to supplement Melican's educational plans, provides needed assistance to families throughout the school year for all endeavors and builds the partnership so important for students at this stage of their development. PTO has completely funded

Rachel's Challenge and supported the cost for the October road race.

- The School Council at Melican developed a School Improvement Plan, using these three overarching goals: 1. Creating a Culture of Respect for Every Student, 2. Curriculum and Instruction, and 3. Technology.
- The Northborough schools continue to work diligently to seek additional funding through grants that are available through public and private sources. Staff members continue to celebrate current and innovative practices within their classrooms and at the district level through grant writing activities.
- The professional development offered to the Northborough staff members supports the mission and goals of our district as well as individual professional growth plans. We continue to explore new opportunities for learning through webinars, online learning, and traditional delivery of professional development activities.
- The Northborough schools continue to maximize technology integration by using free and low cost web-based applications; despite fiscal constraints we continue to take some steps toward upgrading networks and replacing the oldest computers in the schools.
- A new district-wide technology plan has been developed; meetings with many stakeholders continue to take place to strategize ways to implement the important technology initiatives in the three-year plan.
- Student Support Services are supports that are provided to ensure that all students enrolled in their neighborhood schools have opportunities to learn, grow and make meaningful progress. Student progress is continuously monitored on an individual and building level to ensure that all children meet appropriate standards.
- Comprehensive, building-based, student support teams provide assistance and interventions to students who are challenged by disabilities, learning differences and/or life events beyond their control.
- Student Support Services personnel partner with general education teachers to customize instructional assistance to meet the unique challenges that individual students encounter. Multi-disciplinary teams collaborate at the building and district level to create opportunities for students to build on their strengths and minimize their challenges.



Northborough School District

Grants

The following is a brief summary of the federal and state grants the Northborough Public Schools received in 2011.

Three federal grants are administered through the Office of the Assistant Superintendent. Under *No Child Left Behind* regulations, a percentage of Title I, II and IV funds must be shared with private schools that qualify for assistance. The amounts allocated to St. Bernadette's School are included in the summaries below. The Office of Student Support Services administers another three federal grants. The Essential School Health Services grant falls under the auspices of the Nurse Leader, and the Business Office and the Superintendent monitor the state Kindergarten grant.

Title I Entitlement Grant - \$50,510

Title I provides funding for interventions that benefit under-achieving students by helping students meet state performance standards. For a second year, a portion of the grant funded a summer language intensive program for elementary age English Language Learners. Title I funding is distributed based on a federal formula. Students receive assistance strictly based on academic criteria. As required by *No Child Left Behind*, \$3,214 is spent for reading assistance for students at St. Bernadette's Catholic School.

Title II Part A - Improving Educator Quality - \$32,780

This grant provides funds for high-quality professional development, including consultant fees, leadership training opportunities for teachers interested in obtaining an administrative license, coverage for teachers participating in mandated training, and stipends for summer curriculum projects. The grant also supports professional development concerning methods of instruction for English Language Learners. \$7,133 is used to provide high-quality professional development opportunities to educators at St. Bernadette's Catholic School.

Title III English Language Acquisition - \$22,668 Consolidated Grant

The purpose of this consolidated grant, shared by the Northborough, Southborough, and Northborough-Southborough Regional School Districts, is to offer supplemental services to children whose first language is not English. Funds are used to provide these children with the assistance needed to perform challenging academic work at proficient levels.

Quality Full-Day Kindergarten Grant - \$67,512

The purpose of these funds is to enhance the educational experience of children currently in full-day kindergarten classrooms. The focus is on improving the quality and continuity of curriculum across preschool, kindergarten, and grade one. The district presently uses these funds to defray the cost of kindergarten instructional aides.

Early Childhood Special Education Allocation - \$32,784 Consolidated Grant

This consolidated grant, shared with the Southborough Public Schools, guarantees that young children with disabilities are placed in high-quality inclusive programs that meet the federal and state requirements for the least restrictive learning environment. The funds pay for part of the cost of the preschool integrated programs, with emphasis on services for medically fragile children.

SPED Program Improvement Allocation - \$22,114

The purpose of this federal grant is to offer professional development to both special education and regular education personnel in order to improve service delivery for children with identified disabilities. Students in Northborough benefit through educator involvement in workshops, seminars, and site-based consultations.

Federal Special Education Entitlement - \$500,958

This annual federal entitlement grant is allocated to ensure that students with disabilities receive a free and appropriate education through the provision of special education and related services. The district utilizes these funds to defray some of the costs involved in meeting students' complex, individual learning needs. A number of special education positions are funded through this grant as well as training and consultation for classroom teachers, special education teachers and therapists.

Essential School Health Services - \$86,100 Consolidated Grant

This past year the Massachusetts Department of Public Health continued to award a health services grant to the Northborough, Southborough, and Northborough-Southborough Regional School Districts. The purpose of these funds is to improve health services to all school children. A number of nursing positions are funded through this grant. As a condition of accepting this grant, \$7,790 must be set aside for essential nursing services at St. Bernadette's Catholic School in Northborough.

Northborough Public Schools – Enrollment by Grades – October 3, 2011

School	Pre-K	K	1	2	3	4	5	6	7	8	Total
Lincoln		44	46	50	59	49	59				307
Peaslee		72	51	42	49	57	52				323
Proctor		39	49	51	57	46	53				295
Zeh	29	44	50	54	65	56	48				346
Melican								194	238	223	655
Total	29	199	196	197	230	208	212	194	238	223	1,926



School Faculty 2011-2012

LINCOLN STREET SCHOOL

Principal

Jennifer G. Parson

Kindergarten

Carolyn Moring

Jill Zito

Grade 1

Patricia J. Cumming

Jean M. Frazier

Allison Thomas

Grade 2

Linda A. McCann

Kimberly A. Whitley

Martha A. Wiley

Grade 3

Sean P. Carey

Karen E. Norsworthy

Catherine B. Simisky

Grade 4

Marci K. Bostock

Michele L. Vulcano

Grade 5

Lorie A. Caldicott

Caitlin M. Foley

Susan M. Grady

Peter K. Olson

PEASLEE SCHOOL

Principal

Scott R. Bazydlo

Kindergarten

Stacy Cahill

Ashley Correia

Kerri J. Lewis

Grade 1

Jessica A. Alderman

Eileen Badstubner

Jennifer Hunt

Amy B. Melisi

Grade 2

Jennifer W. Matteson

Marcia D. Mills

Grade 3

Melissa A. Farrell

Ariella Greenspan

Margaret A. Marshall

Grade 4

Colleen M. Griffin

Melinda M. Kement

Donna McAuliffe

Grade 5

Andrea L. Daunais

Clare Kelsey

Lisa Miranda

PROCTOR SCHOOL

Principal

Margaret E. Donohoe

Kindergarten

Kathleen J. Behrens

Pamela L. Jones

Grade 1

Michelle M. Hennigan

Marissa Marzilli

Laurie M. McCabe

Lauren Plumley

Grade 2

Susan Brunelle

Kelly A. Furey

Amy Mara

Grade 3

Joan M. Buzzell

Stephanie Mulvena

Barbara J. Sargent-Dowd

Grade 4

Elizabeth M. O'Neill

Kelly Strout

Grade 5

Jill M. Iannacone

Kristen D. MacDonald

Denise Murphy

ZEH SCHOOL

Principal

Susan A. Whitten

Kindergarten

Vickie L. Berry

Lorraine D. Rubin

Grade 1

Alexandra Lento

Tracey M. Loconto

Jennifer M. Ward

Grade 2

Karin E. Christian

Stephanie Dennington

JoAnne B. Gorham

Grade 3

Jessica Abreu

Jessica Bassler

Elizabeth B. Villafior

Grade 4

Michelle L. Dallaire

Chris Louis Sardella

Farhana S. Zia

Grade 5

Mary L. Crowley

Jennifer L. Phipps

MELICAN MIDDLE SCHOOL

Principal

M. Patricia Montimurro

Assistant Principal

Michelle Karb

Grade 6

Michael Groccia, *Team Leader*

Jennifer A. Robeau, *Team Leader*

Leslie Bedell

Kimberly D. Coffin

Jessica Culhane

Crystal Hare

Karin Johnson

Rebecca M. Jones

Walter E. Lincoln

Christine C. Mesite

Daniel E. Olsen

Grade 7

Gretchen M. Bean, *Team Leader*

Jennifer Callaghan, *Team Leader*

Beth Blum

Heather A. Clayton

Sandra M. Davel

Sharon R. Goyette

Megan E. Griffin

Steven Knight

Danielle L. Morin

Nancy G. Pojani

Anne Shaughnessy

Kimberly M. Zaganjori

Grade 8

Laura B. Frem, *Team Leader*

Kathie Peyev, *Team Leader*

Michelle Angelo

Elizabeth J. Dubreuil

Susan J. Dupre

Mark Geoffroy

Melissa A. Jameson

Christine M. Lincoln

Megan Puopolo

Kimberly L. Senior

Art

Diane Mariano

Computer

Diane E. Porter

French/Spanish

Hillary Anderson

Elise M. Bradley

Lisa J. Kaplan

Dominique A. LePaul-Hodges

Guidance Counselors

Julie Morancy

Lauren B. O'Neil

Technology Education

William R. Moran

Bruce Williams

General Music

Katrina L. Caron

Katherine A. Getchell

Instrumental Music

David S. Daquil

Brent S. Ferguson

Librarian

Janice M. Bissett

Physical Education

Fernando J. Ferreira

Jennifer L. Shectman

SPECIAL EDUCATION AND STUDENT SUPPORT SERVICES

Special Education Coordinator/ Out of District Coordinator

Marie Alan

Inclusion Facilitator

Allison Godfrey

Autism Specialist

Jennifer M. Ostroff

Adjustment Counselors and School Psychologists

Lisa A. Arpino

Kristen LaForest

Kimberly Spiliakos

Early Childhood Coordinator

Tanya Kalantari

Preschool Teacher

Colleen Bercume

ELL Lead Teacher

Rhoda B. Webb

ELL Teacher

Lori Miller

Special Needs Resource Teachers

Stephanie Annis

Lisa R. Antoine

Daniel-Scott Brown

Elizabeth Elam



School Faculty 2011-2012

Special Needs Resource Teachers

Alison Engel
Tanna Jango
Deborah Q. Lemieux
Stephanie Palmer
Susan Parrinello
Debra Sergel
Angela F. Smith
Cathy A. St. Andre
Denise E. Woodland

Behavior Specialists

Carolyn Aspesi-Swenson
Jessica Himmelman
Kathleen A. Marcello

Behavior Specialist/ School Psychologist

Anya Sherman

Speech

Helene Desjardins
Meaghan Grendol
Lisa Pagan
Meghan Reade
Janet C. Scoppetto
Janet L. Tower

Occupational Therapists

Matthew A. Bertonazzi
Karen A. Brown
Holly Lynch

Instructional Aides

Sarah McClure
Harriet Southerland

Kindergarten Aides

Margaret Aulenback
Belinda B. Cramer
Laurie Donovan
Natalie Greenwich
Carol Mackie

Kindergarten Aides

Mary S. McNamara
Laurie Middleton
Carolyn Ream

Special Needs Aides

Janine Bartsch
Martha J. Bigelow
Peggy S. Brehio
Kate Buck
Linda R. Buddenhagen
Eileen K. Caldwell
Radhika V. Chebrolu
Heather Christie
Courtney Claypool
Gina R. Cooper
Patricia A. Cray
Rachael Dalton
Meaghan P. D'Arcy
Barbara A. Dennis
Jennifer Dwyer
Kristine Edwardsen
Mary Ethier
Meaghan Gnieski
Danielle Gregory
Mallory Higgins
Erin Kelley
Lauren Keating
Paula Kellicker-Barton
Barbara Kemp
Stephanie Kerwin
Shannon Koenig
Brian Kramer
Beryl Krouse
Peter Legere
Marc LeSage
Melissa LeSage
Christine T. Mattero

Special Needs Aides

Beth Mazzola
Jennifer McCabe
Alicia McKenney
Cortney McMullen
Patricia A. Minnich
Kathryn Moring
JoAnn Murphy
Suzanne Nelhuebel
Joan Neptune
Frances Paul-Heskins
Deana T. Rollins
Angela Russo-Agurkis
Judith L. Scally
Erin Sheehan
Susan Simpson
Suzanne Stimson
Amy Sugrue
Kimberly Timmons
Anne K. Wall
Brenda White
Molly Wijas
Elaine F. Wyner

School Nurses

Laurie C. Pardee, *Nurse Leader*
Marieann Blake
Linda DeFeudis
Diane R. Gage
Leanne R. Govoni
Lorraine I. Perkins
Sally Pini
Jane Scotland

School Physician

Dr. Sharon Campion

Tutors

Monique DeBeaucourt
Gail C. Dufault
Sara Howell
Marjorie Hurwitz
Margaret Marinelli
Jennifer Otto
Loni Sotir

TEACHING SPECIALISTS

Art

Jennifer Hackenberg
Christine A. Hall
Marcia L. Waldman

Band

Rebecca M. Makara

General Music

Katrina L. Caron
Allyn Phelps III
Judith L. Scally

Physical Education

Regan DeSimone
Judith A. Fledderjohn
John P. McAuliffe
Patricia M. Rollins
Andrew W. Wilson

Language Arts

Jana M. Gardella
Mary Lincoln
Sylvia L. Pabreza
Jennifer Shields
Elizabeth A. Walsh-Matthews

Librarians

Joanne M. Giancola
Nancy R. Kellner
Leigh F. King
Mary Ellen Remillard

SUPPORT PERSONNEL

Technology Specialists

Thomas James Carron
Scott Heffner
Gregory McNeil
Bonnie J. Strickland

Secretaries

Linda L. Brannon
Mary Ann Bryant
Linda M. Flanigan
Karolyn Lanciault
Maryann T. Lavallee
Catherine S. Luby
Caroline Willard
Deborah McLaughlin Young

Crossing Guards

Martha Bigelow
Sharon A. Johnson

Non-Instructional Aides

Susan Berger
Holly Evangelista
Diane Webster

CAFETERIA PERSONNEL

Maura Feeley, *Food Service Dir.*

Lincoln Street School

Sandra J. Fouracre, *Manager*
Cheryl Arsenault
Sharon A. Johnson

Proctor School

Diane M. Thompson, *Manager*
Susan Sowden

Peaslee School

Victoria Killeen, *Manager*
Carol Benedict
Cathy Hall
Mary A. Sikora

Zeh School

Eileen M. Bersey, *Manager*
Laura Witkowski

Melican Middle School

Theresa M. Locke, *Manager*
Lisa Brochu
Nancy Casaceli
Karen Coulombe
Sherry Nisbet
Barbara Perry
Vasanti Shah

CUSTODIAL PERSONNEL

Thomas H. Maedler,
Supervisor of Maintenance
Michael DeCoteau
Aaron Gonzalez
John Pirozzi
Kevin E. Walsh
Head Custodians
Richard J. Agostinelli
David Anastas
Mark Aselbekian
Jose Baez
Maria Bairos
Magdalen Brewer
Kevin Carneiro
Pamela M. O'Connor

Town of Northborough School Financial Statement
for the 2011 Fiscal Year - July 1, 2010 – June 30, 2011

APPROPRIATION:

Regular Education	\$	13,411,915	
Special Education	\$	4,528,651	
Total Appropriation			\$ 17,940,566

Total Appropriation \$ 17,940,566

EXPENDITURES:

REGULAR DAY PROGRAMS

ADMINISTRATION:

School Committee	\$	13,096	
Superintendent's Office	\$	131,801	
Administrative Support Services	\$	408,304	
Total Administration			\$ 553,200

INSTRUCTION:

Supervision	\$	28,400	
Principals' Offices	\$	926,535	
Teaching (includes Salaries, Workshops, Supplies & Field Trips)	\$	8,759,608	
Professional Development	\$	88,460	
Textbooks & Instructional Equip	\$	227,227	
Library/Media Services	\$	367,731	
Guidance Services	\$	134,882	
Total Instruction			\$ 10,532,842

OTHER SCHOOL SERVICES:

Attendance Services	\$	12,654	
Health Services	\$	399,249	
Pupil Transportation	\$	367,649	
After School Activities	\$	12,940	
Student Body Activities	\$	1,251	
Total Other School Services			\$ 793,742

OPERATION OF PLANTS:

Custodial Services (Salaries & Supplies)	\$	685,077	
Heating	\$	181,855	
Electricity	\$	226,955	
Telephones	\$	34,537	
Gas	\$	2,007	
Water	\$	15,417	
Tech/Telecomm	\$	34,391	
Total Operation of Plants			\$ 1,180,241

MAINTENANCE:

Grounds	\$	14,819	
Buildings	\$	133,346	
Equipment	\$	73,715	
Technology Maint	\$	31,226	
Total Maintenance			\$ 253,106

OTHER INSURANCE:

	\$	52,418	
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LEASE OF BUILDING & EQUIPMENT: \$ 29,128

TUITION OTHER PUBLIC SCHOOLS: \$ 13,944

TOTAL EXPENDITURES, REGULAR DAY PROGRAMS \$ 13,408,620

SPECIAL EDUCATION PROGRAMS

Legal Services	\$	17,615	
Supervision	\$	159,832	
Teaching (Salaries & Supplies)	\$	2,539,190	
Professional Development	\$	3,352	
Technology	\$	7,895	
Psychological Services	\$	370,300	
Health Services	\$	137,643	
Transportation	\$	227,337	
Telephone	\$	669	
Equipment Maintenance	\$	15,055	
Programs - Other Schools in Massachusetts	\$	784,023	
Payments to Collaboratives	\$	261,309	

TOTAL EXPENDITURES SPECIAL EDUCATION \$ 4,524,220

TOTAL EXPENDITURES \$ 17,932,840

BALANCE RETURNED TO GENERAL FUND: \$ 7,726

SCHOOL LUNCH ACCOUNT

INCOME:			
Balance from FY10	\$	23,921	
Total Receipts, FY11	\$	451,160	
Total Revenues			\$ 475,081

Total Expenditures, FY11 \$ 446,689

BALANCE TO FY12 \$ 28,392

KINDERGARTEN GRANT

Expenditures	\$	69,600	
Unexpended Balance	\$	-	
Total Grant Received			\$ 69,600

TITLE 1 GRANT

Expenditures	\$	54,659	
Unexpended Balance	\$	-	
Total Grant Received			\$ 54,659

ARRA - SFSF GRANT (CARRYOVER INTO 2011)

Expenditures	\$	217,312	
Unexpended Balance	\$	-	
Total Grant Received			\$ 217,312

ARRA - 2011 SFSF GRANT

Expenditures	\$	17,681	
Unexpended Balance	\$	-	
Total Grant Received			\$ 17,681



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April 25, 2011, Worcester, SS

GREETINGS: To any Constable in the Town of Northborough, County of Worcester:

In the name of the Commonwealth of Massachusetts, you are hereby commanded to warn and notify the legal voters of the Town of Northborough to meet at THE ALGONQUIN REGIONAL HIGH SCHOOL on MONDAY, the TWENTY-FIFTH day of April 2011 at 7:30 p.m. to act on the following warrant articles:

ARTICLE 1 PASSED

To see if the Town will vote to ratify the appointment by the Moderator of Gerald Hickman as Deputy Moderator, as provided by Article II, Section 2-2 of the Northborough Home Rule Charter.

ARTICLE 2 PASSED

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to enter into a Compensating Balance Agreement or Agreements pursuant to Massachusetts General Laws, Chapter 44, Section 53F, if necessary.

ARTICLE 3 PASSED OVER

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, or other available funds, a sum of money to pay bills incurred in prior years, or take any action relative thereto.

- Town Meeting action is required to pay bills incurred in prior fiscal years. This Article will be passed over if no bills for goods and services incurred in prior fiscal years are presented to the Town.

ARTICLE 4 PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Sixteen Million

Three Hundred Sixty Seven Thousand Seven Hundred One Dollars (\$16,367,701) for Town Government as displayed below, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

Transfer from Cemetery Sale of Lots	\$ 10,000
Transfer from Debt Exclusion Premium Reserve	\$ 954
Transfer from Debt Exclusion Reserve	\$ 41,479
Transfer from Title V Reserve	\$ 4,534
Transfer from Conservation Commission Fees	\$ 12,000
Transfer from Police Revolving Account	\$ 102,500
Transfer from Fire Emergency Medical Services Revolving Account	\$ 76,600
Transfer from Recreation Revolving Account	\$ 120,000
Transfer from Dog Control Revolving Account	\$ 12,000
Silas Drive Earth Removal Bond Funds	\$ 12,012
Free Cash	\$ 500,000

for a total of Eight Hundred Ninety Two Thousand Seventy Nine Dollars (\$892,079), and that the sum of Fifteen Million Four Hundred Seventy Five Thousand Six Hundred Twenty Two Dollars (\$15,475,622) be raised by taxation.

ARTICLE 5 PASSED

To see if the Town will vote to raise and appropriate and transfer from available funds the sum of Three Million Nine Hundred One Thousand Three Hundred Seventy Five Dollars (\$3,901,375) for Water/Sewer and Solid Waste Funds as displayed below for the operation of the Water/Sewer and Solid Waste Utilities, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

Sewer Fund Free Cash	\$227,729
Water Fund Free Cash	\$ 64,453

Raise and Appropriate by Taxation:

Solid Waste General Fund Subsidy	\$247,570
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for a total of Five Hundred Thirty Nine Thousand Seven Hundred Fifty Two Dollars (\$539,752) and that the sum of Three Million Three Hundred Sixty One Thousand Six Hundred Twenty Three (\$3,361,623) be financed from Water/Sewer and Solid Waste Revenues.

Water Fund	\$1,861,930
Sewer Fund	\$1,311,875
Solid Waste	<u>\$ 727,570</u>
	\$3,901,375

ARTICLE 6 PASSED

To see if the Town will vote to appropriate the sum of Sixty One Thousand Dollars (\$61,000) from Water Fund Free Cash, to offset a FY2011 Water Enterprise Fund appropriation deficit.

- The appropriation deficit was authorized in FY2011 by the Board of Selectmen to provide for Water System repairs. This article allows the deficit to be raised from Water Fund Free Cash rather than from the next year's tax rate.

ARTICLE 7 PASSED

To see if the Town will vote to raise and appropriate by taxation the sum of Eighteen Million Seven Hundred Two Thousand Eight Hundred Sixty Seven Dollars (\$18,702,867) for the operation of the Northborough Public Schools.

ARTICLE 8 PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Northborough/Southborough Regional School District, the sum of Nine Million Eighty Five Thousand Three Hundred Forty Five Dollars (\$9,085,345), or take any action relative thereto.

ARTICLE 9 PASSED

To see if the Town will vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Assabet Valley Regional Vocational School District, the sum of Five Hundred Seventeen Thousand Four Hundred Eighty Eight Dollars (\$517,488).

ARTICLE 10 PASSED

To see if the Town will vote to authorize the Library Trustees to accept and spend a sum of money received under the Library Incentive and Municipal Equalization Grants, and the Nonresident Circulation Offset program, under the provisions of M.G.L. Chapter 78, Sections 19A and 19B, as supplemented or amended by current state budget language, to be used by the Library Trustees for books, automation costs, or in any way that may benefit the library, and to apply for State aid for the coming fiscal year.



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ARTICLE 11 PASSED

To see if the Town will vote to authorize the Board of Selectmen to make such application as may be necessary for Federal and/or State funds or grants, to accept such funds or grants and to expend those funds as required by the various acts, if and when such funds are received.

- Allows the Town to apply for grant funds through Federal and/or State agencies.

ARTICLE 12 PASSED

To see if the Town will vote to combine Articles 13 through 18 as follows:

Article 13 – Reauthorizes Fire Department Revolving Fund Accounts;

Article 14 – Reauthorizes Police Department Revolving Fund Accounts;

Article 15 – Reauthorizes Dog Officer Revolving Fund Accounts;

Article 16 – Reauthorizes Community Affairs Committee Revolving Fund Accounts;

Article 17 – Reauthorizes Family and Youth Services Department Revolving Fund Accounts;

Article 18 – Reauthorizes Council on Aging Revolving Fund Accounts;

And in so voting that the Town vote to establish and/or reauthorize revolving fund accounts as stated in Articles 13 through 18 of the Warrant, said revolving accounts being authorized to and for the use of the Fire Department, Police Department, Dog Officer, Community Affairs Committee, Family and Youth Services Department, and Council on Aging pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½, it is required that these revolving accounts be reauthorized annually.

ARTICLE 13 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving accounts authorized to and for the use of the Northborough Fire Department for the receipt of site assessment fees, hazardous materials charges, SARA compliance, training/education programs, alarm fees, Local Emergency Planning, replacement of lost and/or damaged equipment, water supply maintenance and development, and Advanced Life Support/Emergency Medical Service and rescue maintenance; pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Fire Department to maintain revolving fund accounts for the purposes enumerated in this Article. Under this statute, these revolving accounts must be reauthorized annually.

ARTICLE 14 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Northborough Police Department for the receipt of the Town's share of traffic enforcement fines and payment of expenses associated with traffic/radar enforcement; pursuant to Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Police Department to maintain revolving fund accounts for the purpose stated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

ARTICLE 15 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the use of the Department of the Northborough Dog Officer for the receipt of dog license fees and related fines, which sums shall be utilized to support the Dog Officer's expenditures; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Department of the Northborough Dog Officer to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

ARTICLE 16 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Community Affairs Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Community Affairs Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 17 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Family and Youth Services Department for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Northborough Family and Youth Services Department to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 18 (Combined in Article 12)

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Council on Aging for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½.

- Chapter 44, Section 53E½ of the Massachusetts General Laws authorizes the Council on Aging to maintain revolving fund accounts for the purpose enumerated in this Ar-



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ticle. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 19 PASSED

To see if the Town will vote to appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) for a Reserve Fund to provide for extraordinary or unforeseen expenditures in accordance with Massachusetts General Laws Chapter 40, Section 6, and to meet said appropriation, the sum of One Hundred Fifty Thousand Dollars (\$150,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This Article provides the Town operations with an option for the funding of extraordinary or unforeseen expenditures during the year.

ARTICLE 20 PASSED

To see if the Town will vote to appropriate the sum of Two Hundred Thirty Thousand Dollars (\$230,000) for the use of the Fire Department for the purchase of an ambulance, and to meet said appropriation, the sum of Two Hundred Thirty Thousand Dollars (\$230,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9) or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article provides funds for the replacement of a 2004 ambulance. The debt service on the bonds for the Ambulance will be paid by the EMS Revolving Account. The EMS Revolving Account is funded by the Ambulance Service fees and charges.

ARTICLE 21 PASSED

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars (\$60,000) for the use of the Fire Depart-

ment for the purchase of a pick-up truck, and to meet said appropriation, the sum of Sixty Thousand Dollars (\$60,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This Article seeks funding to replace a 2005, three-quarter ton, four-wheel-drive pick-up truck.

ARTICLE 22 PASSED

To see if the Town will vote to appropriate the sum of Thirty Five Thousand Dollars (\$35,000) for the use of the Police Department for the purchase of a public safety dispatch center telephone system, and to meet said appropriation, the sum of Thirty Five Thousand Dollars (\$35,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This Article seeks funding to replace the original telephone system from 1989 for the Town's public safety dispatch center.

ARTICLE 23 PASSED

To see if the Town will vote to appropriate the sum of Sixty Thousand Dollars (\$60,000) for the use of the Highway Division of the Department of Public Works for the purchase of a highway garage truck lift, and to meet said appropriation, the sum of Sixty Thousand Dollars (\$60,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This Article seeks funding to replace the existing truck lift in the highway garage. This lift is original to the building (1984) and no longer operational.

ARTICLE 24 PASSED

To see if the Town will vote to appropriate the sum of Thirty Nine Thousand Dollars (\$39,000) for the use of the Highway Division of the Department of Public Works for the purchase of a one-ton pick-up truck with plow, and to meet said appropriation, the sum of Thirty Nine Thousand Dollars (\$39,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This request is for a one-ton pick-up truck that will replace a 1999 Ford F 350 one-ton dump truck.

ARTICLE 25 PASSED

To see if the Town will vote to appropriate the sum of One Hundred Sixty Four Thousand Dollars (\$164,000) for the use of the Highway Division of the Department of Public Works for the purchase of a street sweeper, and to meet said appropriation, the sum of One Hundred Sixty Four Thousand Dollars (\$164,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This request is to replace the existing 1999 Elgin pelican street sweeper.

ARTICLE 26 PASSED

To see if the Town will vote to appropriate the sum of Seventy One Thousand Dollars (\$71,000) for the use of the Highway Division of the Department of Public Works for the purchase of a one-ton dump truck with plow, and to meet said appropriation, the sum of Seventy One Thousand Dollars (\$71,000) be raised by taxation, transfer from available funds, borrowing or otherwise.

- This request is to replace a 1999 Ford F 350 one-ton dump truck.

ARTICLE 27 PASSED

To see if the Town will vote to appropriate the sum of Five Hundred Twenty Five Thousand Dollars (\$525,000) for the use of the Northborough School Department for roof repairs at the Peaslee School, and to meet said appropriation, the sum of Three Hundred Seventy-Five Thousand Dollars (\$375,000) be transferred from available funds and One Hundred Fifty Thousand Dollars (\$150,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 7(3A), or any other enabling authority, and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor.

- This Article requests the funding to repair the rubber membrane on all flat roofs at the Peaslee School.

ARTICLE 28 PASSED

To see if the Town will vote that the sum of Seven Hundred Eighty Thousand Dollars (\$780,000) be appropriated, to be expended under the direction of the School Building



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Committee for the repair of windows and replacement of the boiler at the Robert E. Melican Middle School located at 145 Lincoln Street, Northborough, MA (a "Green Project" within the meaning of the regulations of the Massachusetts School Building Authority ("MSBA")) (the "Project") in order to materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and with the understanding that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, and that any grant that the Town of Northborough may receive from the MSBA for the project shall not exceed the lesser of (1) 48.68 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44 of the General Laws, or pursuant to any other enabling authority, and that the amount of the borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement relating to the Project that may be executed between the Town and the MSBA.

ARTICLE 29 PASSED OVER

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, a sum of money to be expended under the direction of the School Building Committee for a Feasibility Study for the Lincoln Street School located at 76 Lincoln Street, Northborough, MA, for which feasibility study the Town may be eligible for a grant from the Massachusetts School Building Authority, and with the understanding that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection

with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town.

ARTICLE 30 PASSED

To see if the Town will vote to accept the provisions of M.G.L. Chapter 32B, Section 20 to provide for the establishment of an "Other Post Employment Benefits Liability Trust Fund" and further, to establish an "Other Post Employment Benefits Liability Trust Fund" to account for appropriations made to cover the unfunded actuarial liability for retirees' health care and life insurance benefits, or to take any action related thereto.

- This Article provides for the establishment of a special trust fund for any appropriations made to cover the unfunded actuarial liability of health care and other post-employment benefits for Town retirees.

ARTICLE 31 PASSED

To see if the Town will vote to accept the layouts as public ways of Woodstone Road and Fawcett Orchard Road as shown on the plans titled "Acceptance Plan of Woodstone Road in Northborough, Massachusetts" dated March 4, 2008, prepared by R. W. Hart Associates Inc. Northborough Massachusetts, and "Acceptance Plan of Fawcett Orchard Road in Northborough, Massachusetts" dated March 4, 2008, prepared by R. W. Hart Associates Inc. Northborough, Massachusetts, respectively, copies of which are on file in the Office of the Town Clerk, and to place these streets on the Official Town Map as public ways, and to authorize the Board of Selectmen to accept or take by eminent domain deeds or easements for such public ways, or take any action relative thereto.

- This Article provides for acceptance of Woodstone Road and Fawcett Orchard Road as Town Streets and acquisition of easements as a result of the subdivision approval process.

ARTICLE 32 PASSED

To see if the Town will vote to accept the layouts as public ways of Copley Drive and Dartmouth Drive as shown on the plans titled "Plan of Acceptance of Copley Drive Sta. 0+00 to Sta. 7+15.24 in Northborough, MA" dated Novem-

ber 16, 2007, prepared by Connorstone Consulting Civil Engineers and Land Surveyors, Northborough, Massachusetts and "Plan of Acceptance of Dartmouth Drive Sta. 0+00 To Sta. 4+16.05 in Northborough, MA" dated November 16, 2007, prepared by Connorstone Consulting Civil Engineers and Land Surveyors, Northborough, Massachusetts, respectively, copies of which are on file in the Office of the Town Clerk, and to place these streets on the Official Town Map as public ways, and to authorize the Board of Selectmen to accept or take by eminent domain deeds or easements for such public ways, or take any action relative thereto.

- This Article provides for acceptance of Copley Drive and Dartmouth Drive as Town Streets and acquisition of easements as a result of the subdivision approval process.

ARTICLE 33 PASSED

To see if the Town will vote to amend Part 7 of the Northborough Town Code, the Northborough Zoning Bylaw, Section 7-04-030 Floodplain Overlay District; boundaries and Section 7-07-020 Floodplain Overlay District by deleting the text shown in brackets [] and replacing it with the text shown in brackets and underlined [], as follows, or take any action relative thereto.

7-04-030 Floodplain Overlay District; boundaries.

[A. The Floodplain Overlay District shall be described by and include all flood hazard areas designated as "Zone A" and "Zone A-1 through A-5" on the Town of Northborough Flood Insurance Rate Maps (FIRM) and the Town of Northborough Flood Boundary and Floodway Maps, dated November 15, 1979 (together, "the floodplain maps").]

[A. The Floodplain Overlay District is herein established as an overlay district. The District includes all special flood hazard areas within the Town of Northborough designated as Zone A and AE, on the Worcester County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Worcester County FIRM that are wholly or partially within the Town of Northborough are panel numbers 25027C0629E, 25027C0631E, 25027C0632E, 25027C0633E, 25027C0634E, 25027C0641E, 25027C0642E, 25027C0643E, 25027C0651E, 25027C0653E, 25027C0654E, 25027C0661E and 25027C0662E dated July



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4, 2011. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Worcester County Flood Insurance Study (FIS) report dated July 4, 2011. The FIRM and FIS report are incorporated herein by reference and are on file with the Building Department, Planning Department, and Engineering Department.]

7-07-020 Floodplain Overlay District.

A. General Provisions.

[(4)The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and with the following:]

- (a) Section of the Massachusetts State Building Code which addresses floodplain and coastal high hazard areas;
- (b) Wetlands Protection Regulations, Department of Environmental Protection (DEP);
- (c) Inland Wetlands Restriction, DEP; and
- (d) Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP.

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

- (5) All subdivision proposals must be designed to assure that:
- (a) such proposals minimize flood damage;
 - (b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
 - (c) adequate drainage is provided to reduce exposure to flood hazards.

(6) Floodway Data. In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the

best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

(7) Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

(8) Notification of Watercourse Alteration. In a riverine situation, the Town Engineer shall notify the following of any alteration or relocation of a watercourse:

- (a) Adjacent Communities
- (b) NFIP State Coordinator, Massachusetts Department of Conservation and Recreation, 251 Causeway Street, Suite 600-700, Boston, MA 02114-2104
- (c) NFIP Program Specialist, Federal Emergency Management Agency, Region I, 99 High Street, 6th Floor, Boston, MA 02110]

Or take any action relative thereto.

- This Article replaces the existing language (shown in brackets) in the Zoning Bylaw pertaining to the Flood Insurance Rate Maps and adds new language regarding subdivision design requirements, Floodway and Base Flood Elevation data, and notification of watercourse alterations. The maps have been digitized and the Zoning Bylaw must reflect this change. The location of the flood plains remains the same as shown on the 1979 maps.

ARTICLE 34 PASSED

To see if the Town will vote to amend the following sections of the Northborough General Bylaws, Part 2, Chapter 2-28, by adding the words shown in brackets and underlined [_] and deleting the words shown in brackets [] as follows, and to replace the term "Earth Removal Board" with the term "Earthwork Board" wherever it appears in the Northborough General Bylaws:

2-28-010 Establishment of [Earth Removal] [Earthwork] Board; appointment; terms

The [Earth Removal] [Earthwork] Board is hereby established and shall consist of five (5) members as follows: One (1) member shall be appointed by the Board of Selectmen

for a term of three (3) years; one (1) member shall be appointed by the Conservation Commission for a term of three (3) years; one (1) member shall be appointed by the Planning Board for a term of two (2) years; one (1) member shall be appointed by the Moderator for a term of one (1) year; and thereafter as their terms of office shall expire, the members shall be appointed in like manner for terms of three (3) years. (Prior code §84-1)

2-28-020 Permit required {Amended 4-24-00 ATM Art. 38, Amended 4-22-02 ATM, Art. 37}

No person, firm or corporation shall remove [or import in excess of 100 cubic yards of] soil, loam, sand, gravel, stone or other earth material from [or to] any land [in the town] not in public use without first obtaining a permit therefor from the [Earth Removal] [Earthwork] Board, as provided in the following sections. A permit shall be granted only by an affirmative vote of the majority of the Board, except for land located in the Industrial [A or Industrial B] zoning district[s], in which case such permit must be obtained from the Planning Board as part of the Site Plan Approval process under Section 7-03-050 of the Zoning Bylaw.], as provided in the following sections.]

2-28-030 Work for which permit required; exemptions

A. A permit shall be required under this chapter for the removal [or importation] of soil, loam, sand, gravel, stone or other earth material in the course of excavation incidental to the construction of a business, industrial, research or commercial building or facility of any kind, including apartment buildings of more than two (2) apartment units and/or developments of more than one (1) apartment building on any single parcel or lot of land. This requirement for an [earth removal] [earthwork] permit extends also to any material removed [or imported] for the installation of walks, driveways, parking lots and similar appurtenances to said commercial building or facility.

B. Exemptions.

- (1) A permit shall not be required under this chapter for the removal [or importation] of soil, loam, sand, gravel, stone or other earth material in the course of excavation incidental to the construction of a residential building consisting of less than three (3) apartments on a single parcel or lot of land for which a permit has been issued and to the installation of walks, driveways and similar



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appurtenances to said building, provided that the quantity of material removed does not exceed that displaced by the portion of building, walk, driveway or similar appurtenances below finished grade or in the course of customary use of land for a farm, garden or nursery.

- (2) The above exemptions do not cover removal [or importation] of earth from the premises involving topographical changes or soil-stripping or loam-stripping activities, nor shall tentative or final approval of a subdivision plan be construed as authorizing the removal [or importation] of earth material from streets shown on the subdivision plan.

2-28-040 Application procedure {Amended 4-22-02 ATM, Art. 37}

A An application for an [earth removal] [earthwork] permit shall be in writing and, among other things as required by the [Earth Removal] [Earthwork] Board, or in the case of land in the Industrial [A or Industrial B] zoning district[s], the Planning Board shall contain an accurate description of the portion of land from which earth is to be removed [or to which earth is to be imported], shall state fully the purpose for the removal [or importation] thereof and shall include plans of the land involved in such form as the [Earth Removal] [Earthwork] Board may require. The [Earth Removal] [Earthwork] Board may charge reasonable fees for making an application for [earth removal] [earthwork]. Upon receipt of an application for a permit for removal of earth from any land, the [Earth Removal] [Earthwork] Board shall appoint a time and place for a public hearing, notice of which shall be given to the applicant and shall be published at least twenty-one (21) days before such hearing in a newspaper having a circulation in the town.

B. Fees. [Added 5-18-1990] [Amended 4-28-03 ATM, Art. 26]

- (1) New permit: [three hundred dollars (\$300.).] [five hundred dollars (\$500)]
(2) Renewal permit: [one hundred fifty dollars (\$150.)] [two hundred fifty dollars (\$250)]

(Prior code § 84-4)

2-28-050 Conditions for granting of permit {Amended 4-22-02 ATM, Art. 37}

A permit for removal [or importation] of soil, loam, sand, gravel, stone or other earth material shall be granted only if the [Earth Removal] [Earthwork] Board, or in the case of land in the Industrial [A or Industrial B] zoning district[s], the Planning Board shall rule that such removal is neither detrimental to the neighborhood nor injurious to the recharge of the water table. The exercise of any permit granted under provisions of this chapter shall be subject to conditions, limitations and safeguards to be set forth therein by the [Earth Removal] [Earthwork] Board to protect the groundwater supply, health, welfare, convenience and safety of the public and to promote the best interests of the neighborhood and of the town. These conditions may include but are not limited to: method of removal; type and location of temporary structures; hours of operation; routes for transporting the material through the town; area and depth of excavation; distance of excavation from street and lot lines; steepness of slopes excavated; reestablishment of ground levels and grades; provisions for permanent and temporary drainage; disposition of boulders and tree stumps; replacement of loam over the area of removal; planting of the area to suitable cover; and inspection of the premises at any time by the [Earth Removal] [Earthwork] Board or its representative.

(Prior code § 84-5)

2-28-060 Performance bond; duration of permit; public hearing {Amended 4-22-02 ATM, Art. 37}

The [Earth Removal] [Earthwork] Board or in the case of land in the Industrial [A or Industrial B] zoning district[s], the Planning Board may require, as a condition to the granting of a permit for the removal [or importation] of soil, loam, sand, gravel, stone or other earth material, that the permittee furnish cash, a certified check or a surety company bond to the town as obligee in a penal sum to be fixed by said [Earth

Removal] [Earthwork] Board as it shall deem sufficient to cover the cost of the performance of all labor and material as shall be required to carry out all the conditions, limitations and safeguards as may be imposed by said [Earth Removal] [Earthwork] Board in connection with the removal [or importation] of the particular substances for which the permit is issued. No permit shall be issued under provisions of this chapter for a period of more than one (1) year, though permits may be renewed. Prior to issuing or renewing any permit, the [Earth Removal] [Earthwork] Board shall appoint a time and place for a public hearing, notice of which shall be given to the applicant and all abutters and shall be published at least twenty-one (21) days before such hearing in a newspaper having a circulation in the town.

(Prior code § 84-6)

2-28-070 Investigation of violations; suspension or revocation of permit [Amended 5-15-89 ATM, Art. 44], {Amended 4-22-02 ATM, Art. 37}

If the [Earth Removal] [Earthwork] Board, or in the case of land in the Industrial [A or Industrial B] zoning district[s], the Planning Board shall be informed or shall have reason to believe that any provision of this chapter or any permit or condition thereunder has been, is being or is about to be violated, the [Earth Removal] [Earthwork] Board shall make or cause to be made an investigation of the facts, and if the [Earth Removal] [Earthwork] Board finds any violation, the [Earth Removal] [Earthwork] Board shall send a notice ordering cessation of the improper activities to the owner of the premises in question or his duly authorized agent and to the occupant of the premises. If, after such notice, the violation continues, the [Earth Removal] [Earthwork] Board may suspend any permit it has issued or take such other action as is necessary to enforce the provisions of the chapter and/or seek penalties as provided in MGL C. 40, § 21, Clause 17. In addition to any other penalties imposed hereunder, violation of this chapter shall be punishable by a fine of fifty dollars (\$50.). Each day of violation shall constitute a separate offense. If any permit is suspended, an early date shall be set by the [Earth Removal] [Earthwork] Board for a public hearing, notice of which shall be given to the permittee and shall be published at least seven (7) days before such hearing in a newspaper having a circulation in the town. Any permit granted by the [Earth Removal] [Earthwork] Board



2011 Annual Town Meeting Warrant

may be revoked for cause shown, after such public hearing. The suspension or revocation of a permit shall not relieve the permittee of his obligations thereunder, except at the discretion of the [Earth Removal] [Earthwork] Board.

(Prior code § 84-7)

2-28-080 Record of proceedings and decisions

The [Earth Removal] [Earthwork] Board shall record all proceedings brought under this chapter in a book to be kept for that purpose and shall file in the office of the Town Clerk a copy of all decisions, and the said Town Clerk shall keep a proper index thereof.

(Prior code § 84-8)

2-28-090 When effective

This chapter shall take effect upon its approval by the Attorney General and publication as provided by law; provided, however, that any continuous [earth removal] [earthwork] activities in actual legal working operation on March 1, 1969, may continue unaffected by this chapter until July 1, 1969. Permits for operation of the latter activities will be required after July 1, 1969.

(Prior code § 84-9)

2-28-100 Severability

If any provision of this chapter shall be held invalid or unconstitutional, such invalidity or unconstitutionality shall not be construed to affect the validity or constitutionality of any of the remaining provisions.

Or take any other action relative thereto.

- This Article proposes to amend the Earth Removal Bylaw to require applicants to obtain a permit to perform any filling or removal of earthen materials before starting any work within the Town of Northborough. In an effort to

clarify the intent of this bylaw, the name of the Board is proposed to be changed from the Earth Removal Board to the Earthwork Board.

ARTICLE 35 PASSED

To see if the Town will vote to amend the Consolidated Personnel Bylaw as shown in the handout (copies of which were available in the Town Clerk's Office continuously prior to the posting of the Warrant until the time of Town Meeting) entitled "Article 35 - Consolidated Personnel Bylaw Amendments – 2011 Annual Town Meeting".

ARTICLE 36 PASSED

To see if the Town will vote to appropriate the sum of Fifty-Two Thousand Dollars (\$52,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Affordable Housing Corporation for the redevelopment of the former senior center for affordable housing purposes, or take any action relative thereto.

ARTICLE 37 PASSED

To see if the Town will vote to appropriate the sum of Fifty Thousand Dollars (\$50,000), or any other sum, from the Community Preservation Unreserved Fund to the Northborough Department of Public Works for Church Street bridge design and stone wall repair evaluation, or take any action relative thereto.

ARTICLE 38 PASSED

To see if the Town will vote to appropriate the sum of Fifty-Two Thousand Dollars (\$52,000), or any other sum, from the Community Preservation Fund revenues and place said amount in the Community Preservation Historic Resources Reserve for the purposes of future historical property preservation or acquisitions, or take any action relative thereto.

ARTICLE 39 PASSED

To see if the Town will vote to appropriate the sum of One Thousand Five Hundred Dollars (\$1,500), or any other sum, from the Community Preservation Fund revenues to the Northborough Historical Commission for the purchase of signage to identify the John Brigham Mill Site on Whitney Street, or take any action relative thereto.

ARTICLE 40 PASSED

I move the Town vote, for the purpose of acquiring 55.6 ± acres of land at 0 Green Street, Assessors' Map 26 Parcel 2 for open space preservation purposes, to appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) from the Community Preservation Fund revenues; the sum of Five Hundred Fifty-Seven Thousand Dollars (\$557,000) from the Community Preservation Open Space Reserve; and that the sum of Two Hundred Forty Thousand Dollars (\$240,000) under the Community Preservation Program to be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(3) and Chapter 44B, Section 11, or any other enabling authority and the Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds or notes therefor; and to authorize the Board of Selectmen and the Conservation Commission to execute all documents and take all actions necessary to accomplish said acquisition.

ARTICLE 41 PASSED OVER

To see if the Town will vote to appropriate the sum of Fifty-Two Thousand Dollars (\$52,000), or any other sum, from the Community Preservation Fund revenues and place said amount in the Community Open Space Reserve for the purpose of future open space acquisitions, or take any other action relative thereto.

- This Article is intended to ensure compliance with the Community Preservation Act. The regulations contain a requirement to spend or reserve at least 10% of the annual CPA revenue for Open Space. If Article 40 is approved, there will be a motion to pass over this Article.

ARTICLE 42 PASSED

To see if the Town will vote to appropriate the sum of Twenty-Four Thousand Dollars (\$24,000), or any other sum, from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorney's fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2012, or take any other action relative thereto.



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ARTICLE 43 PASSED

To see if the Town will vote to amend the vote taken under Article 41 of the warrant for the 2010 Annual Town Meeting, which authorized the Board of Selectmen to petition the Senate and House of Representatives in General Court for special legislation amending section 1 of Chapter 384 of the Acts of 2008 to provide that the additional package store alcohol license authorized to be granted for the property to be used for a commercial center and shown on Northborough Assessors' Maps as map 108, parcel 3; map 109, parcel 15; map 107, parcel 1; map 106, parcels 5, 6, 3, and 7; and map 98, parcel 2 shall be for all alcoholic beverages and not limited to wines and malt beverages, by replacing the revised language for the *first sentence* of said section 1, which read as follows:

"Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the town of Northborough may grant 1 additional license for the sale of all alcoholic beverages, not to be drunk on the premises under section 15 of said chapter 138."

with the following language to be substituted for *section 1 in its entirety*:

"(1) Notwithstanding Section 17 of Chapter 138 of the General Laws, the Town of Northborough may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises to Wegmans Massachusetts, Inc., located at Assessors' property address id. no. 9102/9104 Shops Way, off Southwest Cutoff, in the Town of Northborough pursuant to Section 15 of said Chapter 138.

(2) The local alcohol licensing authority shall not approve the transfer of said license to any other location. Said license may be granted by the local alcohol licensing authority at the same location if an applicant for said license files with said authority a letter in writing from the department of revenue indicating that said licensee is in good standing with said department and that any and all applicable taxes have been paid.

(3) If the license granted is canceled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may then grant the license to a new applicant at the same location and under the same conditions as specified herein."

or take any action relative thereto.

ARTICLE 44 PASSED OVER

To hear the reports of the several Town Officers and Committees and to act thereon; also to choose any committee the voters deem necessary, and to appropriate money for their use, or act in any way relative thereto.

At 10:57p.m. a motion was made to dissolve the meeting
PASSED

Total Registered Voters:	9579
Total Voters in attendance:	179



COMMITTEE MEETING	NIGHT	TIME	LOCATION
Appropriations Committee	As needed	7:30 PM	Selectmen's Meeting Room
Board of Assessors	As needed		Assessors Office
Board of Health	2nd Tuesday	6:00 PM	Selectmen's Meeting Room
Board of Selectmen	2nd & 4th Mondays	7:00 PM	Selectmen's Meeting Room
Cable TV Advisory Committee	1st Wednesday	7:00 PM	Room A129 - High School
Cemetery Commission	3rd Wednesday – Quarterly	7:00 PM	DPW Office-Town Hall
Community Affairs Committee	3rd Wednesday	7:00 PM	Conference Room B
Community Preservation Committee	4th Thursday	7:00 PM	Conference Room B
Conservation Commission	2nd Monday	7:00 PM	Conference Room B
Council on Aging	2nd Thursday	7:00 PM	Senior Center
Cultural Council	As needed		Conference Room C
Design Review Committee	1st Thursday	8:00 AM	Town Offices
Earthwork Board	4th Wednesday – As needed	7:30 PM	Conference Room B
Elderly/Disabled Taxation Fund Committee	As needed		Town Offices
Financial Planning Committee	As needed	7:00 PM	Selectmen's Meeting Room
Groundwater Advisory Committee	As needed		Town Offices
Historical Commission	3rd Wednesday	7:00 PM	Conference Room C
Housing Authority	1st Thursday	6:00 PM	Colonial Village Community Room
Housing Partnership	As needed	7:00 PM	Conference Room C
Industrial Development Commission	2nd Tuesday – As needed	7:00 PM	Selectmen's Meeting Room
Industrial Development Finance	As needed		Town Offices
Library Trustees	2nd Tuesday	7:30 PM	Library Conference Room
Municipal Code & Bylaw Committee	As needed		Town Offices
Northborough School Committee	1st Wednesday – Unless noted	7:00 PM	Melican Middle School Library
Northborough-Southborough Regional School Committee	3rd Wednesday – Unless noted	7:00 PM	Algonquin Regional High School Library
Open Space Committee	1st Monday	7:00 PM	Conference Room B
Parks & Recreation Commission	1st Tuesday	6:30 PM	Recreation Center
Personnel Board	4th Wednesday-As needed	7:00 PM	Selectmen's Meeting Room
Planning Board	1st & 3rd Tuesdays	7:00 PM	Conference Room B
Recycling Committee	As needed		Town Offices
Scholarship Committee	4th Thursday	7:00 PM	Conference Room C
Trails Committee	3rd Monday	7:00 PM	Police Station
Trustees Special Benevolent Funds	As needed		Town Offices
Water & Sewer Commission	1st Wednesday	7:00 PM	Selectmen's Meeting Room
Wind Committee	As needed	7:00 PM	Town Offices
Youth Commission	3rd Thursday	7:00 PM	Conference Room B
Zoning Board of Appeals	4th Tuesday	7:00 PM	Conference Room B

LOCATION OF MEETINGS

Selectmen's Meeting Room, Assessors Office, Conference Rooms B and C, Town Offices - Town Hall, 63 Main Street

Senior Center - 119 Bearfoot Road

Library - 34 Main Street

Algonquin Regional High School Library - 79 Bartlett Street

Colonial Village Community Room - 26 Village Drive

Melican Middle School Library - 145 Lincoln Street

Police Station - 211 Main Street



Application for Town Government

Application for Northborough Town Government

Name: _____

Address: _____

Telephone (Work): _____ Telephone (Home): _____

Town Position Desired: _____

Have you ever served on a Government Committee? ☐ Yes ☐ No

If yes, name of Committee/Office held: _____

Occupation: _____

How many years have you lived in Northborough? _____

Education: _____ If college graduate, indicate major: _____

Please attach a resume or briefly describe your interest and provide background information regarding your interest in serving on this particular board.

Completed application should be returned to: Diane Wackell, Selectmen's Office, Municipal Office Building, 63 Main Street, Northborough, MA 01532
For information on available appointments call 508-393-5040



Telephone Numbers

SERVICE - IF YOU WANT...	TOWN DEPARTMENT - CALL...	PHONE #	SERVICE - IF YOU WANT...	TOWN DEPARTMENT - CALL...	PHONE #
Birth Certificates	Town Clerk	508-393-5001	Personnel Inquiries	Administration	508-393-5040
Building Permits	Building Department	508-393-5010	Plumbing & Gas Permits	Building Department	508-393-5010
Burning Permits	<i>Fire Headquarters, 11 Pierce St.</i>	508-393-1537	Property Info, Assessments, Record Cards	Assessors	508-393-5005
Business Certificates	Town Clerk	508-393-5001	Raffle Permits	Town Clerk	508-393-5001
Cable Access	Cable Access Director	508-393-6195	Recreation Program	Recreation	508-393-5034
Cemetery Graves	Department of Public Works	508-393-5030	Recycling Information/Bins	Engineering	508-393-5015
Census	Town Clerk	508-393-5001	Residents Listing Book	Town Clerk	508-393-5001
Class I, II, III Licenses	Administration/Selectmen	508-393-5040	School-Age Child Care	NEDP	508-393-7020
Common Victualler Licenses	Administration/Selectmen	508-393-5040	School Administration	<i>Supt., 53 Parkerville Rd., Southboro</i>	508-486-5115
Community Bulletin Board	Cable Access TV	508-393-6195	Senior Citizen Information	<i>Senior Center, 119 Bearfoot Rd.</i>	508-393-5035
Conservation Issues	Engineering	508-393-5015	Septic System Installations	Board of Health	508-393-5009
Counseling	Family & Youth Services	508-393-5020	Site Plans	Planning	508-393-5019
Death Certificates	Town Clerk	508-393-5001	Street/Sidewalk Issues	Department of Public Works	508-393-5030
Dog Issues	Animal Control	508-842-8208	Subdivision Plans	Planning	508-393-5019
Dog Licenses/Fine Payments	Town Clerk	508-393-5001	Swimming Pool Permits	Building Department	508-393-5010
Earth Removal Issues	Engineering	508-393-5015	Tax Bill Payments	Treasurer/Collector	508-393-5045
Electrical Permits	Building Department	508-393-5010	Tax Exemptions	Assessors	508-593-5005
Economic Development	Administration	508-393-5040	Town Code/Town Bylaws	Town Clerk	508-393-5001
Employment Opportunities	Administration	508-393-5040	Trash Collection	Engineering	508-393-5015
Excise Bill Payments	Treasurer/Collector	508-393-5045	Trench Permits	Building Department	508-393-5010
Firearm Permits	<i>Police Headquarters, 211 Main St.</i>	508-393-1515	Vaccination Information	Board of Health	508-393-5009
Food Service Permits	Board of Health	508-393-5009	Veterans Information	Veterans Agent	508-393-5024
GIS Maps	MIS/GIS	508-393-1525	Voter Registration	Town Clerk	508-393-5001
Library Services/Wireless Internet	<i>Library, 34 Main St.</i>	508-393-5025	Water/Sewer Bill Payments	Department of Public Works	508-393-5030
Liquor Licenses	Administration/Selectmen	508-393-5040	Website Information	MIS/GIS	508-393-1525
Marriage Licenses	Town Clerk	508-393-5001	Wood/Pellet Stove Permits	Building Department	508-393-5010
Motor Vehicle Abatements	Assessors	508-393-5005	ZBA Special Permits/Variations	Planning	508-393-5019
Motor Vehicle Excise Questions	Assessors	508-393-5005			
Park/Field Usage	Recreation	508-393-5034			



TOWN OF
NORTHBOROUGH
MASSACHUSETTS

