

2007

Annual Report

For the Town of
Northborough,
Massachusetts



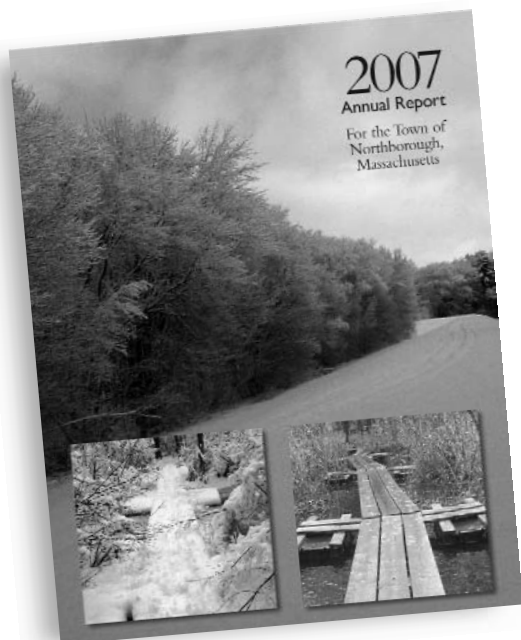


2007

Annual Report

For the Town of
Northborough,
Massachusetts

About the Cover



Northborough Trails Committee (NTC), a self-funded subcommittee of the Open Space Committee is dedicated to providing recreation and access to the natural world in Northborough. Founded in 1999 by Arthur Cole, the NTC maintains over twenty miles of trails in seven distinct settings.

The trails are widely used year-round by toddlers, students and the young at heart for a variety of recreation: hiking, biking, fishing, skiing, snowshoeing, dog walking and horseback riding. Visit NTC's

official website for further information, as the trails are multi-use, with some

restrictions: www.town.northborough.ma.us/ntrails



Motorized vehicles are prohibited on all of Northborough's trails.

NTC volunteers dedicate themselves to mapping out trails, negotiating and actually physically creating trails. Everything from legal to environmental issues crop up and have to be ironed out. Thanks to the great generosity and determination of many people, Northborough can boast some pretty fine trails. Many thanks to all who have helped. Each trail system is monitored and managed for maintenance by volunteer Trail Stewards:

| Trail System | Stewards |
|--|----------------------------------|
| Mt. Pisgah Conservation Area | Charlie Bradley |
| Edmund Hill Woods | Forest Lyford and George Curtis |
| Watson Park | Betty Tetrault and Jim Stein |
| Little Chauncy, Crane Swamp & Cedar Hill | Marielle Stone and Arthur Cole |
| Carney Park & Cold Harbor Brook | Sherral Devine and Marilyn Disko |
| Jubilee Trail & Carlstrom II Forest | Forest Lyford |
| Yellick Conservation Area | Claude Guerlain and Scott Karpuk |

The Trails Committee meets on the third Monday of the month at 7:00 p.m at the Police Station. If the third Monday is a holiday we meet that Tuesday. All meetings are open to the public. Input and suggestions are welcome.

Cover photos: 3 Views of Cold Harbor Trail, clockwise from top – SuAsCo Dam in winter, Pontoon Bridge over Cold Harbor Brook in spring, Pontoon Bridge over Cold Harbor Brook in winter. Photos by Scott Karpuk.

Table of Contents

| | | | |
|--|-----------|--|-----------|
| About the Cover | 2 | Health & Human Services | |
| Table of Contents | 3 | Board of Health | 26 |
| Officers, Boards, Committees, Commissions | | Council on Aging/Senior Center | 26 |
| U.S., State & County Officers | 4 | Office of Family & Youth Services | 27 |
| Elected Officers | 5 | Scholarship Advisory Committee | 28 |
| Boards, Committees & Commissions | 5 | Food Pantry | 28 |
| Appointed Officers | 6 | Housing Authority | 28 |
| Meeting Nights: Boards, Committees & Commissions . | 9 | Housing Partnership | 29 |
| | | Veterans Services | 29 |
| Town Officers' Reports | 11 | Culture & Recreation | |
| Elected Boards/General Government | | Applefest Committee | 30 |
| Board of Selectmen | 12 | Library | 30 |
| Town Administrator | 13 | Recreation Department | 32 |
| Planning Department | 14 | Community Affairs Committee | 33 |
| Board of Assessors | 14 | Community Preservation Committee | 33 |
| Town Clerk/Registrar of Voters | 16 | Historical Commission | 34 |
| Conservation Commission | 17 | Trails Committee | 34 |
| Open Space Committee | 18 | Cultural Council | 36 |
| Zoning Board of Appeals | 18 | Application for Town Government | 36 |
| Earth Removal Board | 19 | Town Government Organization | 37 |
| MIS/GIS | 19 | School Reports | 39 |
| Public Safety | | School Committee | 40 |
| Police Department | 19 | Superintendent's Report | 40 |
| Fire Department | 21 | Lincoln Street School | 41 |
| Building Department | 22 | Peaslee School | 41 |
| Plumbing & Gas | 23 | Proctor School | 42 |
| Electrical | 23 | Zeh School | 42 |
| Dog Control | 23 | Melican Middle School | 43 |
| Public Services | | Student Support Services | 43 |
| Cable TV | 24 | Curriculum, Instruction & Professional Development . | 44 |
| Engineering Department | 24 | Instructional Technology | 45 |
| Recycling Commission | 25 | Grants | 46 |
| Department of Public Works | 25 | Enrollment by Grade | 47 |
| | | Faculty & Personnel | 47 |
| | | School Financial Statement | 50 |
| | | Town Accountant/Treasurer's & Financial Reports . | 51 |
| | | Town Meeting/Elections/Vital Stats & Info | 67 |
| | | Important Town Telephone Numbers(back cover) | |

Officers of the United States of America

| | | |
|---------------------------|----------------------|-----------|
| President | George W. Bush | Texas |
| Vice President | Richard Bruce Cheney | Wyoming |
| Senator in Congress (D) | Edward M. Kennedy | Hyannis |
| Senator in Congress (D) | John F. Kerry | Boston |
| Congressman, 3rd District | James P. McGovern | Worcester |

Officers of the Commonwealth of Massachusetts

| | | |
|--|-------------------------|-----------|
| *Governor | Deval L. Patrick | Milton |
| *Lieutenant Governor | Timothy P. Murray | Worcester |
| *Secretary of the Commonwealth | William F. Galvin | Boston |
| *Treasurer | Timothy P. Cahill | Quincy |
| *Attorney General | Martha Coakley | Medford |
| *Auditor | A. Joseph DeNucci | Boston |
| *Governor's Council 3rd District (<i>Pct. 3</i>) | Marilyn Petitto Devaney | Watertown |
| *Governor's Council 7th District (<i>Pct. 1, 2, 4</i>) | Thomas J. Foley | Worcester |
| *State Senator (<i>Pct. 3</i>) | Pamela Resor | Acton |
| *State Senator (<i>Pct. 1, 2, 4</i>) | Harriet L. Chandler | Worcester |
| *State Rep. 12th Worcester District | Harold P. Naughton | Clinton |

**May be contacted at the State House, Boston, MA 02133*

Officers of Worcester County

| | | |
|---------------------|----------------------|-----------|
| Clerk of Courts | Dennis P. McManus | Paxton |
| District Attorney | Joseph D. Early Jr. | Worcester |
| Register of Deeds | Anthony J. Vigliotti | Worcester |
| Sheriff | Guy W. Glodis | Auburn |
| Register of Probate | Stephen G. Abraham | Worcester |

Political Districts - *which include the Town of Northborough*

12th Worcester Representative District

Boylston, Northborough (Pct. 1, 2, 3, 4), Shrewsbury, Clinton, Princeton, Sterling, West Boylston (*Pct. 2*)

1st Worcester and Middlesex Senatorial District

Grafton, Millbury, Worcester Ward 5, Hopedale, Northborough, Worcester Ward 6, Hopkinton, Southborough, Worcester Ward 7, Leicester, Upton, Worcester Ward 8, Westborough

3rd Worcester U.S. Congressional District

Attleboro, Medway, Swansea, Berlin, No. Attleboro, Upton, Clinton, Northborough, Westborough, Dartmouth, Northbridge, W. Boylston, Franklin, Paxton, Westport, Grafton, Seekonk, Worcester, Holden, Shrewsbury, Wrentham, Holliston, Somerset, Hopkinton, Sterling, (*As well as parts of Auburn, Fall River, Foxborough, Lancaster, Mansfield*)

Elected Officers

Moderator

Frederick A. George (2008)

Deputy Moderator

Kathleen Polanowicz (2008)

Board of Selectmen

William Pantazis, Chrm (2009)

Jeff Amberson (2009)

Fran Bakstran (2008)

Dawn Rand (2008)

Leslie Rutan (2010)

Planning Board

Rick Leif, Chrm (2008)

Michelle Gillespie (2010)

Donald Hewey (2008)

George Pember (2009)

Robert Rosenberg (2009)

Assabet Valley Regional Vocational District School Committee

Michael Casaceli (2008)

Northborough School Committee

Cecil Adderley, Chrm (2009)

Nancy Berglund (2010)

Shirley Lundberg (2008)

Karen Richardson (2008)

Susan Sartori (2009)

Northborough/Southborough Regional School Committee

S-Paul Gaffney, Chrm (2010)

N-Joan Frank (2010)

N-Shirley Lundberg (2008)

N-Anthony Poteete (2009)

N-John Reynolds (2008)

N-Susan Sartori (2009)

S-Paul Butka (2008)

S-Janice Hunt (2009)

S-Jack Kessler (2008)

S-Beth Wittcoff (2009)

Boards, Committees & Commissions

Council on Aging

Jarl Anderson, Chrm (2010)

Diane Barrile (2009)

Deborah Campana (2009)

Linda Cragin (2008)

Alan Gustafson (2010)

Margaret Harling (2010)

Richard Perron (2009)

Alice Stapelfeld (2008)

**Arthur Macasay*

**Cathy Peterson*

Appropriations Committee

Elaine Kelly, Chrm (2009)

Janice Hight (2008)

Dan McInnis (2009)

Richard Nieber (2010)

Helynn Winter (2008)

**Dale Rains*

Assessors

Diane O'Connor, Principal Assessor

Arthur Holmes (2008)

**Sanders Genna*

Cable Television Advisory Committee

Kathy Dalglish, Ex-Officio

Michael Edmonds (2010)

Niel Middleton (2010)

John Molnar (2008)

Kevin Wittman (2009)

Richard Swee (2009)

**Jeff Ward*

**Thomas O'Connor*

Cemetery Commission

Gerard Bourque, Chrm (2009)

William Graham (2010)

Maureen Sargent (2008)

Community Affairs Committee

Virginia Simms George, Chrm (2010)

Matthew Baevsky (2009)

Elaine Coccari (2010)

Linda Grady-Backholm (2009)

Lisa Hodge (2009)

Louise Houle (2008)

Erin Palumbo (2010)

**Kristin Pacheco*

CMRPC Representative

Robert DeMattia (2008)

Community Preservation Committee

John Campbell, Chrm

Andrew Clark (2008)

Joan Clowes (2010)

Christopher Kellogg (2009)

Jane Fletcher

Donald Haitsma

Todd Helwig

Robert Rosenberg

Thomas Sartori

**Arlene Marshall*

Conservation Commission

Wayne Baldelli, Chrm (2010)

Thomas Beals (2008)

Diane Guldner (2009)

Todd Helwig (2010)

Brian McManus (2008)

Maurice Tougas (2009)

Greg Young (2009)

Constables

Lawrence Beatty (2008)

Raymond Reynolds (2009)

Cultural Council

Terry Crean, Chrm (2010)

Cecil Adderley (2010)

Marjorie Hurwitz (2008)

Kristen Henriques (2010)

Mirek Kocandrle (2009)

Ingrid Molnar (2010)

**Mitchell Gordon*

Earth Removal Board

Janet Sandstrom, Chrm (2008)

Thomas Beals (2010)

Richard Hight (2009)

Nicholas Howorth (2010)

Frederic Philcox (2009)

Elderly & Disabled Taxation Fund Committee

Adele Beatty (2010)

Mitchell Gordon (2009)

Richard Sweeney (2008)

Financial Planning Committee

James Halpin, Chrm (2008)

David DeVries (2008)

Michael Hodge (2010)

Christine Kowal (2009)

Roger Leland (2008)

Jason Perreault (2010)

**James Casella*

Groundwater Advisory Committee

Bryant Firmin
Diane Guldner
Fred Mottle
Robert Rosenberg
Leslie Rutan

Board of Health

Glenn French, Chrm (2010)
Dilip Jain (2009)
Deirdre O'Connor (2008)
**Fred Mottle*

Historical Commission

Donald Haitisma, Chrm (2010)
Normand Corbin (2008)
Philip Gott (2009)
Russell Jones (2008)
Arlene Marshall (2009)
Marie Nieber (2010)
Marie Wyman (2009)

Housing Authority

Jane Fletcher, Chrm (2009)
Brad Newman (2011)
Rita Osborne (2009)
Raymond Reynolds (2010)

Housing Partnership

Rick Leif, Chrm
Nicole Carey (2008)
Michael Durkin (2009)
Robert Kimball (2010)
Sandra Landau (2009)
Rita Osborne

Industrial Development Commission

Mark Donahue, Chrm (2009)
Gerry Benson (2008)
Budhinath Padhy (2009)
Karen Scopetski (2008)
Tim Shay (2010)

Industrial Development Finance Authority

George Pember, Chrm (2009)
Charles Anderson (2008)
William McGourty (2010)
Francis McKenna (2009)
Joseph Mondello (2011)

Library Trustees

Michelle Rehill, Chrm (2009)
Jane Clark (2008)
Mary Crowley (2008)
Edward Hurwitz (2009)
Joyce Isen (2010)

Nancy Kellner (2010)
Adrienne Rebello (2010)
John Stoddard (2009)
Richard Tucker (2008)
**Jacqueline Teeven*

Municipal Code & Bylaw

Richard Kane (2009)
Telford Knepper (2008)
Lorraine Leland (2008)

Open Space Committee

John Campbell, Chrm (2008)
Beth Ewy (2010)
Leslie Harrison (2009)
Jeff Amberson
Rick Leif
Martin Murphy
Maurice Tougas

Alternates

Charles Bradley (2009)
Dan Clark (2010)

Parks & Recreation Commission

Sean McCann, Chrm (2009)
Sean Durkin (2010)
David Rawlings (2010)
Thomas Sartori (2009)
Michael Vulcano (2008)
**Martin Murphy*

Personnel Board

Virginia Simms George, Chrm (2009)
Charles Frankian (2008)
Susan LaDue (2010)
**Merrill Bergstrom*

Recycling Commission

Betty Tetreault, Chrm (Indef)
Justin Fisher (Indef)
Ingrid Molnar (Indef)
June Stokoe (Indef)
Brian Swanson (Indef)

Board of Registrars

Andrew Dowd, Ex-Officio
Nancy McNamara (2009)
Joann Sharp (2010)
Claire Swan (2008)

Scholarship Committee

Gregory Young, Chrm (2010)
Melody Cunningham (2008)
Marjorie Hurwitz (2008)
Laurie Klein (2010)
Marjorie Markson (2009)

Trust Funds Committee

Lorraine Leland, Chrm (2009)
Andrea Leland (2008)
Denise Nadler (2010)

Water & Sewer Commission

John Meader, Chrm (2010)
Bryant Firmin (2009)
David Pepe (2008)

Youth Commission

Rebecca Haberman, Chrm (2010)
Joan Clementi (2009)
Elliot Isen (2010)
Pamela Kane (2009)
Denise Keller (2009)
Mary Maher (2008)
Carol Pettine (2008)
**Jason Schaufeld*

Zoning Board of Appeals

Richard Rand, Chrm (2010)
Richard Kane (2008)
Mark Rutan (2009)

Alternates

Gerry Benson (2008)
Daniel Ginsberg (2010)
Sandra Landau (2008)

Appointed Officers**Administrative Officer**

Barry M. Brenner

Assistant Town Administrator

John W. Coderre

Executive Assistants to Board of Selectmen and Town Administrator

Mary Jean (MJ) Fredette
Diane Wackell

Administrative Assistant to Board of Selectmen and Town Administrator

**Teresa Kelly*

Town Hall Custodian

Hosannah Pires

Town Accountant

Ahmed Elmi

Assistant Town Accountant

**Carla McAuliffe*

Principal Assessor

Diane O'Connor

Part-time Assessors

Arthur Holmes

**Sanders Genna*

Assessor's Assistants

Pamela Ferrara

Susan Reagan

Town Clerk

Andrew Dowd

Assistant Town Clerk

Teresa Kelly

**Hillary Hamilton*

Treasurer/Collector

June Hubbard-Ward

Asst. Treasurer/Collector

Cheri Cox

Asst. Tax Collector

Elaine Dell'Olio

Treasurer/Collector Office**Financial Assistants**

Marijane Pescara

Wendy Ricciardi

Town Counsel

Kopelman & Paige

Town Planner

Kathryn Joubert

Planning Department Administrative Assistant

Debora Grampietro

Public Safety**Police Chief**

Mark Leahy

Police Lieutenant

**Edward Shead*

Police Sergeants

Demosthenes Agiomavritis

James Bruce

Joseph Galvin

William Griffin

William Lyver

**Thomas Martin*

Patrol Officers

Kostas Agiomavritis

Justin Faucher

Nathan Fiske

Brian Griffin

Patrick Kelly

Timothy Kleczek

Scott Maffioli

Phillip Martin

Eric Michel

Jeffrey Noel

James Scesny

Jeremy Trefry

**Demosthenes Agiomavritis*

**William Griffin*

Special Police Officers

Sgt. Thomas Martin

Sgt. Frank Mueller

Lt. Edward Shead

Police Department Administrative Assistant

Karen Taylor

Supervisor of Communications & Records

William Toomey

Dispatchers

Dennis Carlson

Thomas McDonald

Betty Jo Pasquale

Amy Savasta

Jake Woodford

**Nathan Fiske*

**Sarah Roach*

Police Department Custodian

Hosannah Pires

**Roberto Ortiz*

Fire Chief/Forest Warden

David Durgin

Fire Captains

James Houston

David Hunt

Frederick Hurst

Robert Theve

**Paul Bruning*

Firefighters/EMTs

Daniel Brillhart

Steven Brosque

Michael Burnell

Dennis Carlson

Donald Charest

James Claflin

Jamie Desautels

Patrick Doucimo

William Farnsworth, Jr.

Michael Gaudette

Timothy Kleczek

Jeffrey Legendre

Patrick McManus

Lee Parent

Douglas Pulsifer

Scott Reynolds

Michael Sholock

Thomas Smith

Barry Sullivan

Christopher Tetreault

Todd Yellick

Firefighters

Christopher Blanchette

Gregory Dowd

Michael Serapiglia

Trainees

Christopher Bishop

Michael Follo

Matthew Heseck

**Shane Pacific*

Safety/Fire Prevention

Richard Sargent

Fire Department Photographer

Roger Conant

Fire Department Administrative Assistant

Deborah Bent

Fire Department Chaplain

Richard Martino

Haz Mat Assistant

Nancy Lepore

Ambulance Billing Clerk

Laurie Gaudette

Inspector of Buildings

William Farnsworth, Jr.

Local Building Inspector

Fred Lonardo

Building Administrative Assistants

Louise Leo

Sarah Roach

Animal Inspector

Kenneth B. Hunt, Jr.

Sealer of Weights & Measures

Edward Seidler

Plumbing & Gas Inspector

A. Richard Desimone

**Call Assistant
Plumbing & Gas Inspector**

Henry Pacific

Wiring Inspector

Robert Berger

Call Assistant Wiring Inspectors

Edward Coulombe

Thomas Krouse

John McGrath

William Reilly

Dog Officer

Claudia McGuire

Assistant Dog Officers

Melinda MacKendrick

Ashley Brooks

Public Service

Cable Access Director

Kathleen Dalglish

Cable Access TV Studio Assistants

Terry Crean

Jared Morin

MIS/GIS Director

David Kane

Assistant MIS/GIS Director

John Sabatini

Town Engineer

Fred Litchfield

Planning & Engineering

Administrative Assistant

Debora Grampietro

Conservation/Earth Removal Board

Secretary

Eileen Dawson

ZBA Board Secretary

Elaine Rowe

DPW Director

Kara Buzanoski

DPW Administrative Assistants

Lynda LePoer

Robbie Powers

Highway Parks Supervisors

David Robillard

Gregg Senecal

Heavy Equipment Operators

Christopher Carlin

Edward Faford

Richard Frederick

David Lane

Richard Lane

Donald LeBlanc

Justin Wheeler

David Yellick

Mechanic

Michael Roberts

Water/Sewer Supervisor

Paul Corbosiero

Water/Sewer Maintenance Workers

Timothy Davison

Steven Jobs

Jeremy Weeks

Cemetery Superintendent

Timothy Pease

Health & Human Services

Temporary Health Agent

**Dennis Costello*

Health Agent

Jamie Terry

Board of Health

Administrative Assistants

Louise Leo

Sarah Roach

Senior Center Director

Kelly Burke

Senior Center Outreach Coordinators

Arlene Marshall

**Carol Harrington*

Senior Center Office Assistants

Nancy Dragon

Anne Jackson

Family & Youth Services Director

June David-Fors

FYS Counselor

Karen Kazarian

**Lisa Storey*

FYS Office Assistant

Vacant

Veterans Agent

Richard Perron

Housing Authority Director

Lynne Giblin

Culture & Recreation

Library Director

Jean Langley

Assistant Library Director

Demetrios Kyriakis

Librarians

Deborah Hersh

Patricia Link

Sandra Stafford

Substitute Librarian

Margaret Phoenix

Circulation Desk Supervisor

Julie Brownlee

Library Assistants

Sarah Albers

Liam Dempsey

Marjorie Femia

Kerry McGuirl

Kathryn Parent

Judith Sugarman

**Christie Glynn*

**Rebecca King*

**Danielle Yanco*

Library Financial Assistant

Kathleen Whitman

Library Pages

Andrew Fan

Scott Lucchini

Katie Pieper

Olga Razutdinova

James Pini

Alex Sullivan

**Daniel Auger*

**Michael Bissett*

**Lisa Coates*

**Ryan Dave*

**Fletcher Tibert*

**Custodian for Senior Center &
Library**

Lyman Maccabee

Recreation Director

Allison Lane

Recreation Administrative Assistant

Michelle Lyseth

**Resigned/Retired/Term Expired/Other*

Boards, Committees & Commissions Meeting Nights

| COMMITTEE | MEETING NIGHT | TIME | LOCATION |
|--------------------------------------|---|---------|---------------------------------|
| Appropriations Committee | As needed | 7:00 PM | Selectmen's Meeting Room |
| Board of Assessors | As needed | | Assessors Office |
| Board of Health | 2nd Wednesday | 7:00 PM | Conference Room B |
| Board of Selectmen | 2nd & 4th Mondays | 7:00 PM | Selectmen's Meeting Room |
| Cable TV Advisory Committee | As needed | | Town Offices |
| Cemetery Commission | 3rd Wednesday – March, June, September, December | 7:00 PM | Selectmen's Meeting Room |
| Community Affairs Committee | 3rd Wednesday | 7:00 PM | Conference Room B |
| Community Preservation Committee | 4th Thursday | 7:00 PM | Conference Room B |
| Conservation Commission | 2nd Monday | 7:00 PM | Conference Room B |
| Council on Aging | 2nd Thursday | 7:00 PM | Senior Center |
| Cultural Council | As needed | | Conference Room C |
| Design Review Committee | As needed | | Town Offices |
| Earth Removal Board | 1st Wednesday | 7:30 PM | Conference Room B |
| Elderly/Disabled Taxation Fund Comm. | As needed | | Town Offices |
| Financial Planning Committee | As needed | 7:00 PM | Selectmen's Meeting Room |
| Groundwater Advisory Committee | 2nd Tuesday | 7:00 PM | Conference Room B |
| Historical Commission | 3rd Wednesday | 7:00 PM | Conference Room C |
| Housing Authority | 1st Thursday | 6:30 PM | Colonial Village Community Room |
| Housing Partnership | 3rd Thursday | 7:00 PM | Conference Room C |
| Industrial Development Commission | 2nd Tuesday – as needed | 7:00 PM | Selectmen's Meeting Room |
| Industrial Development Finance | As needed | | Town Offices |
| Library Trustees | 2nd Tuesday | 7:30 PM | Temporary Library Meeting Room |
| Municipal Code & Bylaw Committee | As needed | | Town Offices |
| Northborough School Committee | 1st Wednesday | 7:00 PM | Melican Middle School |
| Open Space Committee | 1st Thursday | 7:00 PM | Conference Room B |
| Parks & Recreation Commission | 2nd Wednesday | 7:00 PM | Selectmen's Meeting Room |
| Personnel Board | 4th Wednesday – as needed | 7:00 PM | Selectmen's Meeting Room |
| Planning Board | 1st & 3rd Tuesdays | 7:00 PM | Conference Room B |
| Recycling Committee | As needed | | Town Offices |
| Regional School Committee | 3rd Wednesday | 7:00 PM | Algonquin High School Library |
| Scholarship Committee | 1st Thursday | 7:00 PM | Conference Room C |
| Trails Committee | 3rd Monday | 7:00 PM | Police Station |
| Trustees Special Benevolent Funds | As needed | | Town Offices |
| Water & Sewer Commission | 1st Wednesday | 7:30 PM | Selectmen's Meeting Room |
| Youth Commission | 3rd Thursday | 7:00 PM | Conference Room B |
| Zoning Board of Appeals | 4th Tuesday | 7:00 PM | Selectmen's Meeting Room |

Location of Meetings

Selectmen's Meeting Room, Assessors Office, Conference Rooms B and C, Town Offices –
Town Hall, 63 Main Street

Senior Center – *1 Centre Drive*

Colonial Village Community Room – *26 Village Drive*

Temporary Library Meeting Room – *71 Lyman Street*

Melican Middle School – *145 Lincoln Street*

Algonquin High School Library – *79 Bartlett Street*

Police Station – *211 Main Street*

Town Officers' Reports



2007 Annual Report

For the Town of
Northborough,
Massachusetts

Board of Selectmen

The following individuals served on the Board of Selectmen during the 2007 Calendar Year: Jeff Amberson, Fran Bakstran, William Pantazis, Dawn Rand and Leslie Rutan. Dawn Rand served as Chairperson until May. At that time, William Pantazis was elected to serve as Chairperson, Leslie Rutan as Vice-Chairperson and Fran Bakstran as Clerk.

The Board of Selectmen meet regularly on the second and fourth Mondays of each month. The meetings are broadcast live, as well as recorded, and are presented publicly on Northborough's Cable Television Channel 12. For those of you who may not have access to cable television, VHS tapes of the Selectmen Meetings are available for rental at the Library. The Agenda and Meeting Minutes are also posted on a regular basis on the Town's website at www.town.northborough.ma.us.

We strongly encourage your participation in your local government, including your attending any of the various board meetings within the community, visiting the Town Hall or volunteering one's services by becoming a member of a committee, board or commission. If you are interested in volunteering your services, please contact Diane Wackell at 508-393-5040 for more information. The volunteers in this community make a very significant and important contribution to the future of our community.

Because your input is important to us and is of the utmost importance to the success of our community, the Board agreed to bring back the public comments/questions portion to each Selectmen's Meeting Agenda in order to provide an opportunity for any citizen to come before the Board to speak for any reason.

Finances continue to present a challenge with respect to the needs of our community and our ability to continue to provide Town services within the

confines of Proposition 2 1/2. With this in mind, the Board of Selectmen proposed and achieved a Budget goal for the Town's portion of the FY 2008 Budget of not more than a 4.5% increase in expenditures. Due to the efforts of Town Administrator Barry Brenner and his conservative approach to developing the FY 2008 Budget, a Budget that was well within the confines of Proposition 2 1/2 was presented and adopted at the 2007 Annual Town Meeting. The Board wishes to praise Mr. Barry Brenner, as well as the municipal department heads for their diligence in achieving this goal despite the many financial challenges they continue to face.

In early Fall, The Board of Selectmen established a 7-member Solid Waste Citizens Study Group consisting of 2 members of the Recycling Committee, 1 member of the Board of Selectmen, and 4 Citizens-at-Large. The Group is in the process of reviewing and evaluating the current Town Solid Waste Program and will evaluate alternative Solid Waste Systems. The group is expected to submit a report and make their recommendations to the Board of Selectmen during the Spring of 2008.

Several years ago, the Board reinstated the Historical Commission and asked that they identify, evaluate and preserve the historical heritage of the Town of Northborough. The Board wishes to thank the members of the Historical Commission for creating a bylaw that will protect those buildings in Town who have either historical and/or architectural significance. The Board is also appreciative of their efforts to process and inventory approximately 300 of the historical properties in Town that over 100 years old.

The Board is proud to announce its continued membership on the Municipalities Organized for Regional Effectiveness Group. The group, otherwise known as MORE, is a voluntary,

member driven, non-profit corporation comprised of communities who share geographic proximity and have an interest in addressing common issues with collective action. The program is developed by municipalities and is administered by the Central Massachusetts Regional Planning Commission (CMRPC). The program's purpose is to promote regionalism through collaborative action among municipalities within the Central Massachusetts Region. The Town has been an invested member of MORE since 1998 and as a member municipality we have access to a flexible, broadly based array of collaborative services such as:

- Joint Purchasing
- Coordination of Services
- Employee Coordination
- Municipal Group Trainings
- Central Repository of Information
- Legislative Coordination

In 2007, the Town said farewell to several employees upon their retirement. The Board of Selectmen would like to extend its deepest appreciation and heartfelt thanks to long-time employees Police Sergeant Thomas Martin, Police Lieutenant Edward Shead and Assistant Town Clerk Hillary Hamilton.

We think we had a very successful year continuing to direct Northborough in a positive direction. We are very thankful for the many conscientious citizens and volunteers who serve on our many Boards, Committees and Commissions. We are also grateful for the dedicated employees who work diligently to make Northborough a great community, especially the administrative staff in our office – Barry M. Brenner, John Coderre, MJ Fredette and Diane Wackell.

**Respectfully submitted,
William Pantazis, Chairman
Northborough Board of Selectmen**

Town Administrator

The accomplishments of the Town in 2007 are detailed in the report of the Board of Selectmen, as well as the reports of the various Town Boards, Committees, Commissions and Departments. The accomplishments are due to the dedicated efforts of the Board of Selectmen, the Town's Boards, Committees and Commissions, and the employees of all Town Departments that provide the services to our community. The Town is indeed fortunate to have many citizens who generously volunteer their time and effort to serve on the Town's Boards, Committees and Commissions, as well as in other volunteer capacities.

Town finances continue to present a challenge with respect to our ability to continue to provide Town services within the confines of Proposition 2-1/2, as well as the lack of the State fully restoring the 15% reduction in State Aid that occurred by action of the State Legislature in FY 2004.

At the April 2007 Annual Town Meeting, the Fiscal Year 2008 Budget was set. The table below shows the difference in Budgets between Fiscal Years 2007 and 2008.

Tax Rate

The tax rate for FY 2008 has been set at \$13.28 per \$1,000 of assessed valuation. Although this represents an increase from the FY 2007 tax rate of \$12.39 per \$1,000 of assessed valuation, the Board of Assessors made market adjustments to single-family residential properties to reflect market conditions. On average, the values for single-family homes were reduced 4%. Please note that the FY 2008 market adjustments were based on sales activity of calendar year 2006 for the Town assessment date

| BUDGET | FY 2007 | FY 2008 | Increase |
|---|---------------|--------------|----------|
| Northborough Schools K-8 | \$ 15,776,324 | \$16,536,259 | 4.8 % |
| Algonquin Regional High School 9-12 | \$ 7,486,173 | \$ 7,823,004 | 4.5% |
| Debt Exclusion | \$ 1,691,427 | \$ 1,634,731 | |
| Subtotal High School | \$ 9,177,600 | \$ 9,457,735 | |
| Assabet Valley Regional Vocational School | \$ 631,520 | \$ 697,395 | 10.4% |
| TOWN* | \$13,851,596 | \$14,474,918 | 4.5 % |
| Zeh School Debt Exclusion | \$ 581,702 | \$ 563,027 | |
| Colburn Street Debt Exclusion | \$ 89,623 | \$ 98,242 | |
| Other Funds | \$ 313,098 | \$ 352,714 | |
| Adjustments | \$ (29,294) | \$ 88,159 | |
| TOTAL | \$40,392,169 | \$42,268,449 | 4.7% |

* For FY 2007 and FY 2008 Town Expenditures are exclusive of Water and Sewer. The Water and Sewer Utilities were established as Enterprise Funds for Fiscal Year 2000, separate from the General Fund. On January 1, 2003, the cost of solid waste collection and disposal services began to be financed by fees, and was no longer included within the Town Budget financed by property taxes.

of valuation as of January 1, 2007.

When the increase in the Tax Rate is factored with the 4% decrease in residential property values, the average tax increase for single-family residential properties is 3.8%.

This increase compares favorably with the estimated tax rate impact presented at the April 2007 Annual Town Meeting based on an increase in expenditures approved at the Annual Town Meeting.

For a single-family residential property valued at \$432,200 in FY 2007, the property tax bill at the FY 2007 tax rate of \$12.39 was \$5,355. For the same property now valued at \$418,400 for FY 2008, the property tax bill at the FY 2008 tax rate of \$13.28 will be \$5,556. This represents an increase of \$201 or 3.8%.

Personnel Changes

There were some personnel changes among Town Departments in 2007.

Jamie Terry was appointed as Health Agent.

Administrative Assistant Teresa Kelly of the Office of the Board of

Selectmen was appointed as Assistant Town Clerk replacing Hillary Hamilton who retired from her position as Assistant Town Clerk after 19 years of service.

Police Lt. Edward T. "Dusty" Shead retired from his position after 38 years of service to the Police Department.

Police Sgt. Tom Martin retired from his position after 31 years of service to the Police Department.

Assistant Town Accountant Carla McAuliffe resigned from her position after 8 years of service to accept the position of Town Accountant for the Town of Southborough.

Senior Center Outreach Worker Carol Harrington retired from her position after 9 years of service.

We wish to thank all these employees for their contributions and service to the Town, and wish those who have retired a very happy and healthy retirement.

I would like to take this opportunity to acknowledge the efforts of Assistant Town Administrator John W. Coderre, Executive Assistants M. J. Fredette and Diane Wackell of the Office of the Board of Selectmen for their assistance during the year, as well as that of the Town Department Heads.

Respectfully submitted,
Barry M. Brenner
Town Administrator

| | Property Value | Tax Rate | Tax Bill | Increase |
|---------|----------------|----------|----------|-------------|
| FY 2007 | \$432,200 | \$12.39 | \$5,355 | |
| FY 2008 | \$418,400 | \$13.28 | \$5,556 | \$201 3.8 % |

Planning Department

Members of the Planning Board Rick Leif (Chairman), George Pember (Vice-Chairman), Bob Rosenberg, Michelle Gillespie and Don Hewey and staff liaison Town Planner, Kathy Joubert spend a significant amount of time each month reviewing new lot submittals, primarily for the creation of residential lots. In 2007, the following applications were submitted to the Planning Board for review and approval: twelve (12) Form A applications resulting in the creation of sixteen (16) residential lots and three commercial/industrial lots; one Form B (preliminary residential subdivision) application totaling five lots; two Form C (definitive residential subdivisions) applications totaling five lots (one modification application to an existing subdivision and one application for five new homes); one application for modification to an existing wireless telecommunication facility; and one industrial site plan for Saint Gobain presently located in town on a twelve acre parcel. The site plan will result in a 240,000 square foot addition to the existing 97,000 square foot facility. Based on a 2007 Massachusetts Land Court decision, the site plan review decision for the proposed Stop & Shop Supermarket was remanded back to the Board for approval. It is anticipated the Board will finish its decision in early 2008.

The Planning Board continues to place a high priority on balancing the ongoing growth of residential development with expanding the industrial and commercial tax base. The Board seeks to encourage industrial and commercial development in a manner which maintains the existing character of the town and preserves and protects our natural resources.

In the summer of 2006, the Planning Board created a Zoning Subcommittee to work with the planning and land use consulting firm Community Opportunities Group Inc. on creating a completely

revised zoning bylaw. The rewriting and reformatting of the zoning bylaw is based on the 2005 Community Development Plan. The Subcommittee has been meeting weekly to discuss, revise, and review a completely reorganized and new zoning bylaw which will be presented at a future Annual Town Meeting. The majority of the proposed changes focus on the commercial districts. Subcommittee members include a member of the Board of Selectmen, Planning Board, Zoning Board of Appeals, Industrial Development Commission, and Design Review Committee.

The Planning Department continues to schedule development review meetings with prospective companies interested in locating in Northborough. Several staff members participate in these meetings with the applicant which involve a review of available parcels and buildings, any previous filings for the property, the various permits that may be necessary for the proposed use, a review of the Town's regulations and to answer any questions of the applicant.

The Town Planner also maintains a Development Guidebook and an inventory of available industrial land and buildings for development. This inventory contains map and parcel, address, availability of water & sewer and the contact person for the site. It is available in the Planning Department to any interested party and has been utilized by many companies interested in locating in Northborough.

The Planning Board and the Town Planner belong to the Central Massachusetts Regional Planning Commission (CMRPC), the Massachusetts Chapter of the American Planning Association (APA), and the Massachusetts Association of Planning Directors Inc. (MAPD). The Town Planner serves on the Board of Directors for the Massachusetts Chapter of the APA as the Central Massachusetts representative; has served as past president of MAPD, having served on the

Board of Directors in various capacities for the past several years; represents the Town as a member of the Corridor Nine Area Chamber of Commerce Economic Development Committee; served on the State's 40R Committee (responsible for developing regulations for the implementation of the recently adopted Massachusetts General Law Chapter 40R); and serves as staff to the Planning Board, Zoning Board of Appeals, Open Space Committee, Community Preservation Committee, Housing Partnership, and Trails Committee. The Town Planner also attends the meetings of the Board of Selectmen and Industrial Development Commission as needed.

Board members participated in the Citizen Planner Training Collaborative (CPTC) this past year. The CPTC is a major undertaking by MAPD, UMass, and the Massachusetts Department of Housing and Community Development (DHCD). These agencies are working together to provide effective and comprehensive training consistent across the State for Planning Board members. Training is offered in the fall and an annual conference is held in March.

The Planning Board meets at the Town Hall on the first and third Tuesday evenings of the month. If you have questions for the Board or Town Planner, please contact us at planning@town.northborough.ma.us or 508-393-5019.

Respectfully submitted,
Richard Leif
Chairman, Planning Board
Kathy Joubert, Town Planner

Board of Assessors

The Board of Assessors is comprised of a full-time Chairman/Principal Assessor and two part-time Assessors. Diane O'Connor is the Chairman/Principal Assessor. Arthur Holmes is the part-time Assessor. The office also has two Assessors' Assistants, Pamela Ferrara and Susan Reagan.

Sandy Genna, our previous additional

part-time Assessor, submitted his resignation this year to accept full-time employment in another community. We wish Sandy good luck in his new position. The Board of Assessors is currently seeking to fill the part-time Assessor opening created by Sandy's departure.

THE FISCAL YEAR 2008

The Board of Assessors has completed the Fiscal 2008 adjustments to value as mandated by Massachusetts General Laws. All property valuations have been revised to meet a standard of full cash valuation as of the Fiscal 2008 assessment date of January 1, 2007 using 2006 property sales to establish price levels.

How the New Values Were Established

According to Department of Revenue (DOR) guidelines, property values should fall within a range of 10 percent above or below their full cash value in any year. The assessing staff reviewed valid sales of homes which occurred from January 1, 2006 through January 1, 2007 to establish the new valuations for the January 1, 2007 assessment date. These sales were classified and analyzed by style of building, age, condition, lot size, price-range, and location. Market trends were derived, house base rates were updated and land prices by neighborhood type were adjusted. These new parameters were applied consistently to all properties to arrive at the new Fiscal 2008 valuations.

The Fiscal 2008 interim adjustment has resulted in a decrease of approximately 4% for residential properties due to market conditions between January 1, 2006 and January 1, 2007. There were no changes for commercial and industrial properties. A decrease in property valuations does not in itself cause an across-the-board decrease in taxes. Since the total town value had decreased, the tax rate was adjusted upward to the point necessary to fund the Town budget voted at the 2007 Town Meeting.

It has always been our belief that the taxpayer should be fully aware of how

the assessing operations are performed to assure that they are being treated fairly. Should anyone ever need or want additional information concerning assessments or exemptions or the laws governing them, please contact the Assessors Office.

OUR GOALS

1. Continue to improve data accuracy in order to achieve fair and equitable assessments.
2. Successful and timely completion of tax certifications and data preparation for tax billing.
3. Keeping data current and sharing updates for others to utilize.
4. Continue assisting the MIS/GIS department to achieve shared goals.
5. To further public awareness of legislative changes in tax laws affecting local citizens.

DATA SYNOPSIS

The Town has 6,227 taxable accounts in Northborough, of which 3,999 are single-family residences. The total value of all assessed real and personal property for Fiscal Year 2008 is \$2,454,835,590.

STATUTORY REAL ESTATE EXEMPTIONS - FISCAL 2007

| | |
|-----------------------------------|-----|
| Clause 17D, Widow | 5 |
| Clause 18, Hardship | 0 |
| Clause 22, Veteran | 50 |
| Clause 22A, Veteran | 1 |
| Clause 22E Veteran | 12 |
| Paraplegics | 0 |
| Clause 37, Blind | 3 |
| Clause 41C, Elderly | 100 |
| Clause 41A, Deferred | 2 |
| Chapter 59, Sec. 5K, Sr. Work-Off | 7 |

THESE 190 EXEMPTIONS AMOUNT TO \$149,745.56

ITEMS USED IN COMPUTING TAX RATE - FISCAL 2008

LOCAL EXPENDITURES:
Appropriations \$45,275,511.00

OTHER LOCAL EXPENDITURES:
Total cherry sheet offsets 28,560.00
Worcester County Retirement 1,200,210.24

TOTAL LOCAL EXPENDITURES \$1,228,770.24

STATE AND COUNTY ASSESSMENTS:

State & County Charges 339,595.00

OVERLAY:

Allowance for abatements and exemptions 249,386.40

TOTAL AMOUNTS TO BE RAISED \$47,093,262.64

ESTIMATED RECEIPTS & OTHER REVENUE SOURCES:

Total estimated receipts from State 5,486,606.00
Local estimated receipts 3,598,992.00
Enterprise funds 2,800,962.00
Community Preservation Funds 706,272.00
Free Cash 1,000,000.00
Other available funds 900,214.00

TOTAL ESTIMATED RECEIPTS & AVAILABLE FUNDS \$14,493,046.00

TAX RATE RECAPITULATION:

Total amount to be raised 47,093,262.64
Total estimated receipts & available funds 14,493,046.00

NET AMOUNT TO BE RAISED BY TAXATION \$32,600,216.64

Real Property Valuations \$2,393,757,300
Personal Property Valuations 61,078,290

TOTAL PROPERTY VALUATIONS \$2,454,835,590

TAX RATE FISCAL 2008 13.28

BREAKDOWN OF RECEIPTS: (LOCAL ESTIMATED)

Motor Vehicle Excise. 1,840,000
Other Excise 64,200
Penalties & Interest on Taxes & Excises 147,700
Payments in Lieu of Taxes 91,000
Trash Disposal 525,000
Fees 88,800
Rentals 35,100
Departmental Revenue - Cemeteries 25,000

| | |
|-----------------------------|---------|
| Licenses & Permits | 375,000 |
| Investment Income | 339,868 |
| Miscellaneous recurring. | 57,324 |
| Miscellaneous non-recurring | 10,000 |

TOTAL ESTIMATED RECEIPTS
\$3,598,992

As always, the Assessors Office is available to answer any questions or explain any process used to perform our statutory duties. We are here to help and serve you.

Respectfully submitted,
Diane M. O'Connor, MAA
Chairman & Principal Assessor
Arthur K. Holmes, MAA, Assessor
Pamela Ferrara, Assessors' Asst
Susan Reagan, Assessors' Assistant

Town Clerk

The Town Clerk's office consists of 2 full time employees. Andrew T. Dowd is the Town Clerk. In July of 2007 Teresa K. Kelly was appointed to the position of Assistant Town Clerk. Teresa has worked for the town since 1996 serving as a part time administrative assistant to the Town Administrator. Teresa is a welcome addition to the office and I'm pleased to be working with her.

During the past year we only had 1 election, the annual Town Election which was held on May 14, 2007. Prior to the Town Election, the annual Town Meeting was held on April 23rd and 24th. We continue to process Passport applications in the office which is convenient for residents and generates revenue for the town. We also provide Notary Public service. Much time is spent issuing dog licenses which now number over 1,700. Many requests for certified copies of vitals records (births, deaths, marriages) are received during the course of the year. Couples also come in to the office to apply for a marriage license. The Town Clerk serves as a Justice of the Peace and is able to perform marriage ceremonies when requested.

In the upcoming year the office will

be extremely busy preparing for the 4 scheduled 2008 Elections. This preparation includes certifying petitions and nomination papers, voter registration, and updating our voter list.

Andrew T. Dowd, Town Clerk

The Town Clerk serves you in a variety of ways.

Chief Election Official

- Oversees polling places, election officers, and the general conduct of all elections.
- Directs preparation of ballots, polling places, Voting Equipment, Voting lists, administers Campaign Finance Laws, Certifies Nomination Papers and Initiative petitions, and serves on the local Board of Registrars.
- Supervises voter registration and Absentee Balloting, and prepares, records, and reports official election results to the Secretary of the Commonwealth.
- Conducts the annual town census, prepares the street list of residents and school list, and furnishes the jury list to the Office of the Jury Commissioner.

Town Meeting

- Records the minutes of the Annual Town Meeting and any Special Town Meetings that transpire. These records are the Town's permanent official records of what was voted on at these meetings.

Recording Officer

- Records and certifies all official actions of the Town, including town meeting legislation and appropriations, Planning and Zoning Board Decisions, signs all notes for Borrowing, and keeps the Town Seal.
- Records state tax liens.

Registrar of Vital Statistics

- Registers all vital events occurring within the Community and those events occurring elsewhere to local residents.
- Records and preserves original birth, marriage, and death records providing the basis for the Commonwealth's Central Vital Registration System.

Public Records Officer

- Administers the oath of office to all elected and appointed members of local committees and boards and ensures that all elected and appointed officials are informed in writing of the State's Open Meeting and Conflict of Interest Laws. Posts meetings of all governmental bodies.
- Provides access to public records in compliance with State Public Records Law and corresponding regulations.
- Provides certified copies of vital records and conducts or assists with genealogical research for members of the public, and is responsible for maintenance, disposition, and preservation of municipal archival records and materials.
- Maintains records of adopted municipal codes, local bylaws, oaths of office, resignations, and appointments, petitions, publications, budgets, meeting minutes, and financial statements.
- Submits bylaws and zoning ordinances to Attorney General for approval.

Licensing Officer

- Issues state licenses and permits: including marriage licenses, hunting fishing and trapping licenses, and permits for raffles and bazaars. Issues county or local licenses, permits, and certificates as mandated by statute or bylaw, which include burial permits, business certificates, dog licenses, and fuel storage permits.

Passport Agent

- Both the Town Clerk and the Assistant Town Clerk are passport agents. This enables those citizens wishing to apply for a passport to visit the Town Clerk's office. For each passport that is executed by this office, the Town receives \$25 compensation.

Public Information Officer

- Responds to inquiries from the general public, frequently serving as facilitator with departments, providing knowledge and assistance in a fair and impartial manner to all.

- Often considered the core of local government, the Town Clerk's Office serves as the central information point for local residents and citizens at large.

The following is a financial report of the receipts reported to the Town Treasurer and Town Accountant:

| | |
|--------------------------------|--------------|
| Marriage Licenses | \$ 1,575.00 |
| Birth Certificates | \$ 4,290.00 |
| Death Certificates | \$ 5,470.00 |
| Marriage Certificates | \$ 1,540.00 |
| Dog/Kennel Licenses | \$ 34,575.00 |
| Business Certificates | \$ 4,305.00 |
| Utility Pole Recordings | \$ 45.00 |
| Street Listings | \$ 219.00 |
| Raffle/Bazaar Permits | \$ 120.00 |
| Gasoline Storage Fees | \$ 1,550.00 |
| Hunting/Fishing Licenses | \$ 2,960.90 |
| Misc (includes passports) | \$ 14,671.45 |
| Tickets | \$ 160.00 |
| Receipts - Planning Board | \$ 14,000.00 |
| Receipts - Zoning Board | \$ 2,655.00 |
| Receipts - Earth Removal Board | \$ 2,100.00 |

Total receipts of the Town Clerk Including the Planning Board, Earth Removal Board, Zoning Board of Appeals \$ 90,236.35

List of Jurors, 2007

Pursuant to the Massachusetts General Laws, Chapter 234A, all jury selections and drawings and lists thereof, are handled by the Office of the Jury Commissioner for the Commonwealth. At this time, no list of Northborough residents who were drawn for jury duty is available.

Registrar of Voters

The Registrars of Voters are: Nancy M. McNamara, Joann M. Sharp, Claire M. Swan and Andrew T. Dowd. 1 election was held in 2007, the annual Town Election on May 14th. The Annual Town Meeting was held on April 23rd and April 24th.

As of January 2008, the following information applies:

| | |
|-------------------|--------|
| Population | 14,685 |
| Registered Voters | 9,228 |

| | |
|--|------|
| Precinct 1 - Proctor School, 26 Jefferson Road | |
| Active Voters | 2277 |
| Inactive | 25 |
| Non-voters | 1319 |
| Total | 3621 |

| | |
|---|------|
| Precinct 2 - Lincoln Street School, 76 Lincoln Street | |
| Active Voters | 2266 |
| Inactive | 43 |
| Non-voters | 1282 |
| Total | 3591 |

| | |
|--|------|
| Precinct 3 - Peaslee School, 31 Maple Street | |
| Active Voters | 2344 |
| Inactive | 55 |
| Non-voters | 1349 |
| Total | 3748 |

| | |
|--|------|
| Precinct 4 - Marion Zeh School, 33 Howard Street | |
| Active Voters | 2341 |
| Inactive | 33 |
| Non-voters | 1351 |
| Total | 3725 |

Total Residents 14,685

(Totals broken down)

| | |
|-----------------|------|
| Active Voters | 9228 |
| Inactive Voters | 156 |
| Non-Voter | 5301 |

The definition of inactive is a person who hasn't voted in two (2) State Elections, signed any nomination papers, or any petitions. By law, they remain on our list for four years and then are removed if no activity has taken place.

**Respectfully submitted,
Andrew T. Dowd
Northborough Town Clerk**

Conservation Commission

The Town of Northborough has little open space land left and faces a future where less-desirable parcels will be developed. Many of these parcels are near wetlands or have steep slopes; therefore, it is imperative that run-off be carefully controlled through the regulations of the Wetland Protection Act,

our local Wetland Protection Bylaw and federal stormwater management policies. It is equally incumbent on each of us as residents to protect these resources as well and to contact the Town Engineer with any concerns. Many of our storm drains are marked to indicate that water flowing into them drains directly to the Assabet River. It is important that chemicals and fertilizers are not dumped into drains.

This year most prevalent among our applications were projects concerning room additions, pools and septic system up-grades. An outside engineering firm was hired to assist the Commission in handling the review of The Loop and AvalonBay projects, thus assuring all aspects of the wetland regulations and stormwater policies were appropriately handled. We are monitoring the following projects:

- Laurence Place on Whitney Street
- Dunai Gardens on Hudson Street
- Bigelow farms on Lincoln Street
- Church Street Village on Church Street
- The continuation of Winn Terrace
- A. Duie Pyle Warehouse at 210 Bartlett Street
- Avalon and the LOOP on Southwest Cutoff

In addition, the Town of Northborough's Department of Public Works (DPW) and the Northborough Trails Committee bring projects before the Commission.

Current members of the Commission are Wayne Baldelli, Chairman; Maurice Tougas, Clerk; Tom Beals, Todd Helwig, Brian McManus, Greg Young and Diane Guldner.

The Conservation Commission strongly encourages everyone to make use of the trails located on land the Conservation Commission owns. We thank the Trails Committee for all the work they have done to make so much of the town walkable. There are paths on Mt. Pisgah, Edmund Hill Woods and Watson Park. Bartlett Pond has access for boats as well as trails that skirt the

edge of the pond.

The Commission would like to thank Kara Buzanoski, DPW Director, for all her help throughout the year. For many years this Commission has benefited from the able assistance of the staff of the Department of Public Works. We thank Board Secretary, Eileen Dawson for keeping us on track with precisely written minutes and well organized files.

**Respectfully submitted,
Diane Guldner
Conservation Commission**

Open Space Committee

The Open Space Committee is comprised of representatives from the Board of Selectmen, Planning Board, Conservation Commission, Parks & Recreation Commission, three additional members, and three alternate members. Kathy Joubert, Town Planner, provides staff support. The Committee serves to coordinate the prioritization of the protection and purchase of open space parcels for both active and passive recreation; to explore alternate funding sources for the purchase of these parcels; and to educate and inform the public of the benefits of preserving open space. The Committee is comprised of citizen members John Campbell (Chairman), Beth Ewy, and Leslie Harrison, alternate members Charley Bradley and Dan Clark, and board representatives Jeff Amberson/Board of Selectmen, Mo Tougas/Conservation Commission, Don Hewey/Planning Board, and Sean McCann/Parks & Recreation Commission. We are currently in need of one additional alternate member. The Committee typically meets at the Town Hall on the first Thursday of each month, or at alternate times as scheduled.

Accomplishments in 2007

In January, the Committee presented to the Community Preservation Committee (CPC) to ask for CPA funds to be banked in the Open Space

Reserve account. The CPC voted to allocate \$372,500 for this purpose, and an article approving the measure was approved at Town Meeting in April 2007. The Committee also requested that \$175,000 in funds from the Open Space Reserve Fund be transferred to the Conservation Fund, for the purpose of allowing the Town to act quickly if needed to preserve several priority parcels of land that the Committee believed would become available in the near future. This measure was also approved at Town Meeting.

Continuing Initiatives

In 2008, Committee members will continue to explore other avenues of funding open space acquisitions, including ongoing recommendations to the CPC to bank CPA funds into the Open Space Reserve. The Committee will continue to work with the Sudbury Valley Trustees, a local non-profit land trust, to identify key parcels to protect, either by acquisition or conservation easement. The Committee also will continue outreach to large landowners in town to educate them about the benefits of conservation restrictions and other protection tools. As part of this effort, an open letter to a number of Northborough landowners was mailed in December 2007.

The Trails Subcommittee, created approximately seven years ago by the Open Space Committee, continues to work on mapping and creating new trails throughout the town. For a complete list of the trails, a map of each trail and related information, please refer to the town's website www.town.northborough.ma.us. Please also refer to the annual report of the Trails Committee.

As land continues to be developed in this community and providing services for this additional growth continues to strain town budgets, it is imperative to permanently protect as much as open space for both passive and active recreational uses as possible. If you are interested in working with the Open Space Committee or Trails Committee, please

contact Kathy Joubert, Town Planner at kjoubert@town.northborough.ma.us or 508-393-5019.

**Respectfully submitted,
John Campbell, Chairman**

Zoning Board of Appeals

The Zoning Board of Appeals, appointed by the Board of Selectmen, is comprised of three members (Richard Rand, Chairman, Mark Rutan, Clerk, and Richard Kane) and three alternates (Sandra Landau, Gerry Benson, and Dan Ginsberg). In accordance with Massachusetts General Laws (MGL) Chapter 40A Section 14, the Board is responsible for: 1.) hearing and deciding appeals in accordance with MGL Chapter 40A Section 8; 2.) hearing and deciding applications for special permits which the board is empowered to hear; 3.) hearing and deciding petitions for variances; and 4.) hearing and deciding appeals from decisions of the Zoning Administrator. In accordance with MGL Chapter 40B Section 21, the Board also hears and decides applications for comprehensive permits.

Fifteen (15) petitions were filed in 2007. Nine variance petitions were filed, of which eight were granted and one was denied. Six special permit petitions were filed, of which two were granted, one was denied and has been appealed by the applicant, and one was continued to 2008.

The Board has been participating in a two year project involving a comprehensive zoning bylaw rewrite with the Planning Board. Dan Ginsberg has been serving as the Board's representative on the Zoning Subcommittee.

The Board meets on the fourth Tuesday of each month at 7:00pm in the Town Hall and the meetings are open to the public. Questions relating to the filing of applications and public hearing dates should be directed to the Administrative Assistant in the Planning Department and zoning questions should be directed to the Inspector of Buildings/Zoning Enforcement Officer.

Thank you to Debbie Grampietro, Administrative Assistant, Planning and Engineering Departments and to Elaine Rowe, board secretary for their excellent work assisting the Zoning Board of Appeals.

**Respectfully submitted,
Dick Rand, Chairman
Kathy Joubert, Town Planner**

Earth Removal Board

The Earth Removal Board in 2007 completed its 36th year of service. It was formed to implement the Earth Removal By-Law, which at the time, was passed primarily to prevent soil stripping and generation of unsafe and unsightly conditions in Town.

In as much as most of the easy-to-develop sites have long since been built-out, the areas available today are the more difficult ones to develop. They require greater engineering skills, more subsurface information, strong geologic analysis and on-going oversight.

In addition, because of the resulting proximity to abutters, greater concern must be exercised at the property boundaries, particularly in regard to runoff and slope stabilization. Safety is always a primary concern.

Furthermore, general economic conditions have resulted in a slowdown and some projects have not been completed in a timely fashion. Some contractors do not have an established reputation or the experience to design and build upon technically difficult sites.

The Board had a challenge this year with the start of the site work for the Loop. The size and scope of this project is much larger than any Northborough project in recent history. With the help of our advisor Town Engineer, Fred Litchfield, the consulting engineers working for the Town, Nitsch Engineering and the site contractor, Borggarrd Construction we were able to keep the project moving in a safe and stable manner.

At this time we are fortunate to have a full compliment of board members.

This year, the Board met 11 times, held 17 public hearings, issued 3 new permits and 8 renewal permits.

We wish to extend our gratitude to Eileen Dawson, Board Secretary, for her behind the scenes support.

If you have any question regarding Earth Removal, please do not hesitate to contact us or attend one of our meetings.

**Respectfully submitted,
Janet Sandstrom, Chairman**

MIS/GIS Department

The MIS/GIS Department is charged with two main responsibilities. The first is to oversee the acquisition, implementation and support of information technology, and the second is to develop, distribute and keep current the Town's Geographic Information System (GIS).

In 2007 new servers were deployed in the Fire and Police Departments, replacing servers installed in 2000. These servers run the Town's Public Safety applications for Fire, Police and Dispatch and will provide sufficient headroom for the next several years. New switches were also installed at both locations providing room for additional users and devices needing network connections.

Check out the new Recreation Department page on the Town's web-site. The current schedule of classes and programs is available along with the ability to register for activities online. Send the Recreation Director an e-mail to let her know what you think of the new site.

At the 2007 Annual Town Meeting funds were approved for a new aerial photography project. The Town built the foundation of its GIS on information derived from such a flight in 1997. The new aerial photography will capture the significant growth that has occurred in past 10 years and be used to update information in the GIS. An RFP will be issued in January of 2008

and the flight will likely take place in early April after snow has melted and before leaves have begun to appear.

In 2008, the Town will undertake a significant upgrade of its financial software suite along with the hardware that runs these applications. A new operating system and database will be implemented for this project as well.

Point your browser to www.town.northborough.ma.us for the latest news and services available on the Town's web site. Residents interested in learning more about the Town's MIS and GIS efforts are encouraged to call (508) 393-1524 or e-mail mis@town.northborough.ma.us.

**Respectfully submitted,
David Kane, MIS/GIS Director**

Northborough Police Department

I am pleased to provide you with the Annual Report of the Northborough Police Department, a full-service, full-time police agency that serves our residents twenty-four hours a day, seven days a week. As one of only twenty-three Massachusetts police departments that have been awarded the coveted Certificate of Accreditation by the Massachusetts Police Accreditation Commission, we pride ourselves on continuing a proud tradition of excellence, dedication and professionalism to our community. The Northborough Police Department has been actively involved in police accreditation initiatives since 1988, and will continue to remain on the cutting edge of law enforcement progress.

As of December 31, 2007, the Northborough Police Department is staffed as shown here:

- 1 Chief of Police
- 0 Lieutenant (Vacant)
- 4 Sergeants
- 1 Detective Sergeant
- 10 Patrolmen (1 Vacancy)
- 2 Detectives
- 1 Administrative Assistant

- 1 Communications Supervisor
- 5 Public Safety Dispatchers

25 Total Employees

All police department employees are full-time, career employees. The fine reputation of this agency has attracted a significant number of top-quality applicants to any hiring process we hold. We will continue to strive to attract the best and brightest people to join our agency.

We are, in a word, very busy! During 2007, the Northborough Police performed 20,998 service calls (which includes self-initiated traffic stops by our Officers). This represented an increase of 20.76% over calendar year 2006. In response to a rash of burglaries in 2006, a comprehensive building check program was initiated, wherein our Officers get out of their cruisers and physically walk the building perimeter, checking for secure doors and windows. Our Officers performed this task 3,438 times in 2007. Interestingly, in 2007 our breaking and entering incidents were reduced by 32%; our larceny complaints were reduced by 26.4% and our vandalism complaints were reduced by 25.7%. This high-visibility, labor-intensive program had a strong impact on property crimes in the Town of Northborough. In addition, Officers made 2,686 business checks. These are primarily our banks, which are personally checked at random times twice each day. We credit this one-of-a-kind program with a noticeable lack of bank robberies in Northborough, despite numerous such crimes in our surrounding towns. We also made 803 checks of the homes of vacationing residents. Officer Philip Martin deserves special recognition for his exceptional diligence in checking our vacationing residents' homes.

We assisted the Northborough Fire Department with 731 ambulance calls and 292 other service calls. While our motor vehicle citations decreased by 10.3%, our verbal warnings increased

by 21.1% and our drunk driving arrests increased by 22.8% – a very significant step towards keeping our highways, and our residents, safer!

Alphabetically, the larger or significant categories were:

| | |
|---|------|
| 9-1-1 hang-up calls | 234 |
| Alarms (<i>burglar, fire, panic, hold-up, etc.</i>) | 689 |
| Ambulance calls | 731 |
| Assault | 16 |
| Assist Fire Department | 292 |
| Auto theft | 5 |
| Breaking and entering | 19 |
| Building checks | 3438 |
| Business checks | 2686 |
| Child car seat installations | 70 |
| Death investigations | 10 |
| Disturbance | 96 |
| Drunkenness (<i>Protective Custody</i>) | 19 |
| Family Offenses | 101 |
| Homicides | 0 |
| Larceny | 103 |
| Missing persons | 8 |
| Motor vehicle accidents | 380 |
| Narcotics violations | 215 |
| Operating under the Influence | 114 |
| Robbery | 1 |
| School intervention | 21 |
| Sex Offenses | 2 |
| Suspicious persons/vehicles | 610 |
| Traffic citations issued | 4558 |
| Vacant house checks | 803 |
| Vandalism | 52 |
| Verbal traffic warning | 2218 |

To ensure prompt service, we responded to and arrived at ninety (90) percent of all calls for service in less than five (5) minutes, with 76.4% of our calls responded to in less than one (1) minute. (These numbers include calls of both emergency and non-emergency natures.)

Personnel changes during 2007 included:

- **January 29, 2007:** Dispatcher Nathan W.S. Fiske, Sr. was appointed as a Police Officer and assigned to the Boylston Police Academy for training.
- **February 20, 2007:** Thomas McDonald of Northborough was appointed as a dispatcher.

- **March 12, 2007:** Detective William Griffin was promoted to the rank of Sergeant.
- **April 2, 2007:** Dennis Carlson of Northborough was appointed as a dispatcher.
- **June 15, 2007:** Officer Nathan W.S. Fiske, Sr. graduated from the Boylston Police Academy and returned to the department to continue with field training.
- **August 27, 2007:** Officer Jeffrey Noel was assigned as a Detective.
- **November 1, 2007:** Veteran Lieutenant Edward L. "Dusty" Shead, first appointed to the Police Department on May 1, 1969, retired from the department after thirty-eight years of service to the Town of Northborough. We wish him a long and happy retirement!

The popular Drug Abuse Resistance Education (D.A.R.E.) Program continued this year at our elementary schools. Despite the loss of state grants to pay for this important course, and recognizing that we can't wait for such funding to return, we were able to consolidate a former seventeen-week curriculum into a concise ten-week program. Private contributions came forth to ease the financial burden, and we are so grateful to those benevolent persons and groups who came to our aid!

In 2003 we introduced a new program aimed at our elementary school-age children. The "Officer Phil" Program returned again this year and delivered a fun-filled and non-threatening course of instruction that addressed issues of stranger-safety and personal safety to our youngsters. This wonderful program is wholly funded by contributions from the Northborough business community, and no taxpayer dollars are used.

Our "RUOK" Program (which stands for "Are You Okay?") continues, wherein at-risk members of our senior community receive a telephone call every morning from the Police Department, and are simply asked if

they are okay. Please remember this helpful program for any senior citizens that you believe could benefit from a daily check.

Our corps of citizen-volunteers known as the STOP Team (or “Special Teams on Patrol”) continues to provide a town-wide neighborhood watch, as well as assisting the Police Department at fireworks displays, educational programs and matters of community safety.

Recognizing the changed post-9/11 world in which we live, the Northborough Police has trained and equipped a C.E.R.T. Team. This stands for Community Emergency Response Team, and consists of a group of dedicated residents who are receiving specialized training in disaster response. Their intended role is to help stabilize their neighborhoods in the event of a significant disaster – whether natural or otherwise. Team members assisted police personnel at Applefest, the town fireworks and on Election Day, to name just a few. We applaud their community spirit!

The Civilian Youth Police Academy was another success of 2007, with a week-long session in which young men and women found a highly constructive way to spend part of their summer vacation. In its’ eleventh year, the one-week program is designed after the academy curriculum that our Police Officer’s follow during their basic training. We hope to encourage our future police officers to explore this rewarding public service career.

We continued our popular police bicycle and motorcycle programs in 2007 – both of which were funded through grant monies. These programs were met with wonderful public support, and we thank you for the many kind, appreciative words we received. Our Officers genuinely enjoy the more direct personal contact with our residents.

In 2007 we once again participated in the Governor’s Highway Safety Bureau’s “Click It or Ticket” and “You Drink and Drive, You Lose” programs. Traffic safety will be a top priority of

this agency, in a strong and visible attempt to reduce needless injuries and deaths on our highways. We also have two certified child car seat installers, both of whom completed a forty-hour course of instruction to ensure the safety of your children. There is no charge for this service.

As I say each year, please remember that we are your Police Department. As shown above, the majority of our time, effort and services are geared towards crime prevention and the safety of our residents. Every day we strive to diligently seek out and stop crime before it finds us. Please contact us if we can be of assistance to you. We maintain a vast network of contacts in the social service fields, and we will strive to either help you or direct you to aid. We are available to speak to school, civic and related groups. Do not ever assume that we are too busy to help you – that is exactly what you pay us to do! Your eyes and ears can be a real asset to us. If you see, hear or smell anything that makes you uncomfortable or fearful, please pick up your phone and call us. You may help avert a tragedy.

Northborough is a beautiful community in which to live, work and enjoy life and we will strive to help our residents maintain and enjoy the highest quality of life possible.

**Respectfully submitted,
Mark K. Leahy, Chief of Police**

Northborough Fire Services

The following information and statistics are provided for the Northborough Fire Department for 2007:

Department Staffing

The department membership is categorized as follows:

- 1 Fire Chief
- 4 Career Captains
- 9 Career Firefighter/Paramedics
- 3 Career Firefighter/EMTs
- 2 Call Firefighter/Paramedics
- 9 Call Firefighter/EMTs
- 3 Call Firefighters

- 1 Call Firefighter Trainee
- 3 Call Support Personnel
- 1 Full-Time Administrative Assistant
- 2 Part-Time Administrative Personnel

38 Total

When benchmarked against other similar-sized communities, Northborough’s career firefighter staffing is 33% below average or 27% less career and call firefighters per one thousand population.

Emergency Incident Response

During the year, the Northborough Fire Department responded to 2,009 emergency incidents, performed 741 inspectional services, and authorized open burning 800 times. Comparative analysis of thirty other similar-sized communities reveals that the fire department operates at a 12% below average cost per capita.

Fire loss during the year totaled \$867,900, with \$723,500 from structure losses, \$138,400, from vehicle losses, and \$6,000, from other unclassified losses. I am pleased to report that there were no fire-related civilian or firefighter injuries or fatalities during 2007.

Ambulance Advanced Life Support

The fire department continues to operate two Class One state-licensed ambulances at the paramedic advanced life support level. These units responded to 1,061 requests for emergency medical services in 2007.

The Worcester Medical Center-Saint Vincent’s Hospital is the department’s affiliate hospital, which provides medical direction for advanced EMTs, intermediates, and paramedics. At the local level, medical oversight and medical credentialing is provided by Doctor Joseph Currier, a Northborough resident.

Equipment Acquisition and Federal Firefighter Safety Grants

Through a 2006 Federal Fire Fighter Safety Grant, the department received funding to replace 2,000 feet of large diameter supply hose, 38 pairs of forest

fire Nomex over pants, and a washer/extractor to clean personal protective equipment and uniforms. This grant, completed in September of 2007 in the amount of \$26,640, required a five percent town match of \$1,332.

Notification was also received in 2006 that the department had been awarded a Commercial Equipment Direct Assistance Program Grant which provided a thermal imaging camera with an estimated value of \$10,000. This grant provides equipment for the enhancement and support of regional response, mutual aid, and interoperability of responder equipment.

At the state level, the department received a Firefighter Safety and Assistance Grant in the amount of \$5,300 to provide for the replacement of the thirty-one-year-old base two-way radio. Additionally, a S.A.F.E. Grant in the amount of \$3,107 was also awarded to continue fire prevention outreach to youth, the schools, and senior citizens who are most at risk from the dangers of fire.

Reimbursement for training at all levels of the National Incident Management and Incident Command Systems was received through the Central Homeland Security Region.

Fire Prevention and Public Education

The department continues to be proactive in fire safety, first aid, CPR, and fire extinguisher training throughout the community. Fire education, safety training programs, and the S.A.F.E. Program and grant are under the direction of Captain/EMT-I Robert Theve. To take advantage of any of our safety or educational opportunities, please call (508) 393-1537.

Regional Firefighting Collaborations

The department continues to be involved at the regional level through Massachusetts Fire District Fourteen for the coordination of mutual aid resources, hazardous materials mitigation responses, dive rescues, confined space and trench rescues, weapons of

mass destruction incidents, decontaminations, and ten alarm disaster dispatching. Department personnel and equipment also participate in the State Fire Mobilization Plan providing command function, structural, wildland, emergency medical services, and disaster mutual aid throughout the Commonwealth as part of either a strike team or task force. In addition, the department provides rapid intervention team support services to Berlin, Shrewsbury, and Westborough, and, as in the past, the department continues to participate in state and county group purchasing bids.

Household Hazardous Waste Collection

A Household Hazardous Waste Collection day was held in October in cooperation with United Industrial Services/Zecco, Incorporated and the town's engineering department. Over one-hundred and fifty households took advantage of the opportunity to properly dispose of their household hazardous waste during this event.

Explorer Post 25

Explorer Post 25, an affiliate of the Boy Scouts of America, Knox Trail Council, continues to provide valuable fire and community support services to the fire department and to the town. Explorer members provide fireground rehabilitation for firefighters, assistance with Household Hazardous Waste Day and town elections, and snow shoveling of fire hydrants. The Post is under the direction of Firefighter/EMT-P Douglas Pulsifer.

Recruitment

Anyone interested in joining the department or in learning more about career and on-call fire department opportunities is encouraged to contact the department at (508) 393-1537.

In closing, I would like to thank the men and women of the Northborough Fire Department for their continued compassion and dedication in responding to the needs of the community and

the Town of Northborough for its support of the fire department.

**Respectfully submitted,
David M. Durgin, Fire Chief**

Building Department

William S. Farnsworth, Jr. is the Inspector of Buildings and Zoning Enforcement Officer for the Town of Northborough. Frederick J. Lonardo is the Assistant Building Inspector. Louise Leo is the Administrative Asst. We would also like to welcome Sarah Roach to the Building Dept. as an Administrative Asst. As a reminder, building permit forms and useful information can be downloaded from the Town website: www.town.northborough.ma.us. I would like to take this opportunity to acknowledge all the hard work done by each member of this department and to thank them for a job "well done". It is everyone's effort that makes this a "customer friendly" Department.

The following is provided as a statistical summary of permits and certificates issued by the Building Department for the 2007 calendar year:

BUILDING PERMITS

| | |
|--|-----|
| Single Family Houses (<i>detached</i>) | 11 |
| Single Family Houses/ units (<i>attached</i>) | 22 |
| Two Family (<i>units</i>) | 10 |
| Multi Family Houses | 0 |
| Residential: | |
| Additions, Alterations, Repairs | 93 |
| Non-Residential: New Construction | 7 |
| Non-Residential: | |
| Additions, Alterations, Repairs | 36 |
| Barns | 0 |
| Decks and porches | 33 |
| Demolition: | |
| Residential and Non-residential | 9 |
| Residential garages | 7 |
| Roofing/Siding: | |
| Residential and Non-residential | 108 |
| Sheds | 10 |
| Signs: Permanent, Temporary | 36 |
| Stoves: wood, coal or pellet | 22 |

Swimming Pools:

| | |
|---|------------|
| Inground & Above ground | 18 |
| Temporary: Storage trailers, tents, etc. | 11 |
| Wireless Communication Facility: | 4 |
| Other (<i>retaining walls, awnings, ramps, solar panels, change in use</i>) | 16 |
| Total Building Permits Issued for 2007: | 453 |

Building Permit Fees Collected in 2007: **\$264,372**

Annual Inspection Fees Collected in 2007: **\$ 2,083**

NOTICE TO THE PUBLIC:

Please call the Building Department (508-393-5010) before starting any project to confirm what permits are required. State building code and local zoning bylaws require that a permit be obtained for all construction work to be performed. As the owner of the property, it is your responsibility to make sure that all necessary permits are secured before starting any construction project (even if you or your contractor are just replacing or repairing an existing situation). Starting work prior to obtaining permit(s) may result in the normal fee being doubled.

Respectfully submitted,
William S. Farnsworth, Jr.
Inspector of Buildings/Zoning Enforcement Officer

Plumbing and Gas Departments

The Plumbing and Gas Inspector for the Town of Northborough is A. Richard Desimone.

Plumbing and natural/propane gas inspections are performed in accordance with Massachusetts State Plumbing and Gas codes. As inspector, Mr. Desimone assists various Town departments concerning site inspections for code violations and emergency situations. The following information is provided as a statistical summary of permits issued by each department for the 2007 calendar year.

PLUMBING PERMITS issued totaled 214. Permits and fees collected and deposited with the Town Treasurer amounted to 15,666.00.

GAS PERMITS issued totaled 250. Permits and fees collected and deposited with the Town Treasurer amounted to \$6,733.00.

NOTICE TO THE PUBLIC:

State law requires that only licensed plumbers and gas fitters perform plumbing and gas work. This applies to residential and non-residential units, new renovations or replacement work. As the owner of the property, it is your responsibility that a permit is secured by your licensed plumber or gas fitter. Ask to see their valid Massachusetts Plumbers/Gas fitters license. Your plumber or gas fitter may obtain a permit at the Town Hall during normal working hours. The plumber/gasfitter who pulled the permit can schedule an inspection by calling the Town's Plumbing/Gas Department at 508-393-5010.

Respectfully submitted,
A. Richard Desimone
Plumbing and Gas Inspector

Electrical Department

The wiring Inspector for the Town of Northborough is Robert Berger. The department issued 419 wiring permits in the year 2007. \$16,878 was collected for permits and fees and deposited the Town Treasurer.

NOTICE TO THE PUBLIC:

State law requires that a permit be obtained when any electrical work is performed. This applies to residential, commercial, new construction, any rewiring, low voltage or service upgrade work. All electrical work must be done in accordance with Massachusetts State Electrical Code and any local regulations that may apply. As owner of the property, it is your responsibility to make sure that a permit is secured. Ask your electrician to see their Massachusetts Electrical

License. A permit may be obtained at the Town Hall during normal working hours. The permit applicant can schedule inspections by calling the Town's Wiring Dept. at 508-393-5010.

Respectfully submitted,
Robert Berger, Wiring Inspector

Dog Control

During the year of 2007, seventy-six (76) animals were caught and confined in the Town of Northborough. They were handled in the following manner:

Fifty (50) dogs, confined between one and ten days, were returned to their owners. Citations for violation of the Dog Control By-law were issued where applicable.

Five (5) dogs, confined for ten days and not claimed, were put up for adoption through a humane society.

Two (2) dogs, confined for ten days and not claimed, were placed directly from the Dog Control kennel to a new owner.

Nineteen (19) other animals, 5 cats and 14 domestic abandoned rats, were also handled under emergency conditions.

This department responded to seven hundred and four calls (704) during the year of 2007.

I would like thank dog owners for their ongoing cooperation in complying with the Town of Northborough Leash Law and Pooper Scooper Ordinance. It is essential that dog owners keep their pets restrained and clean up after them, so that all residents may enjoy their private property, as well as the Town's public recreation areas.

I sincerely express my appreciation to all town departments for their ongoing support.

Respectfully submitted,
Claudia McGuire, Dog Officer

Cable Television Advisory Committee/Cable Access Television Department

This has been an exciting time for cable television in Northborough. Soon, the community will be offered a choice of cable television providers – Charter Communications or Verizon. We are currently in negotiations with both companies as Charter seeks the renewal of their contract which expires October 2008 and Verizon seeks a new franchise agreement.

The Public Access and Educational Access studio and office have moved to their beautiful new facility at the renovated Algonquin Regional High School. This new wing of the building houses a classroom for the Video Technology classes offered at the school, a large production studio and control room, edit suites, an office, close parking and direct access to the building. This is a wonderful and successful collaboration of town and school in which everyone benefits. The school can utilize studio equipment for their classes and the community is allocated an impressive facility for Public Access Television training and productions. Already, we have students working next to adult producers on television shows in an intergenerational use of the studio. Once we have settled into our new area and have completed our contract negotiations with Charter and Verizon, we look forward to more hours of local television, website access of schedules, bulletin board announcements, video on demand and more.

We continue to have a need for more volunteers to videotape municipal meetings, community and school events. The training is free and we offer refresher courses for those who have been certified, but would like to brush up on the equipment. We will also be offering more frequent producer classes where you can learn television production from camcorders to high-end digital editing.

We once again have a formal Cable

Television Advisory Committee with members John Molnar, Michael Edmonds, Dick Swee, Kevin Wittman and Niel Middleton. The committee's responsibilities include managing the Town's contracts with Charter Communications and soon, Verizon, respond to customer complaints, oversee the management of the three local access television stations, and promote and support local programming. We believe that local access television provides a vital resource of information and expression to the people of Northborough and promotes community involvement and understanding.

Any comments or suggestions should be addressed to the Cable TV Advisory Committee, Town Offices, 63 Main St., Northborough, MA 01532. Kathleen Dalglish, Cable Access Television Director can be reached at Algonquin Regional High School, Room A129, or phone 508-393-6195, or email kdalglish@nsboro.k12.ma.us

We continue to encourage the people of Northborough to utilize this valuable resource for free public expression, entertainment and education.

**Respectfully submitted,
Kathy Dalglish, Director
Northborough Cable Access TV**

Engineering Department

During the past year, the Engineering Department continued to provide staff support for the Conservation Commission, Earth Removal Board, Planning Board, Zoning Board of Appeals, Recycling Committee and the Groundwater Advisory Committee.

The Engineering Department reviews all projects that are submitted to these boards, commissions and committees. All engineering calculations are reviewed for accuracy, and compliance with state and local regulations. Recommendations to bring a project into compliance are provided to the applicant along with review letters to the pertinent boards or committees.

The department monitored ongoing work at the Assabet Farms, Brigham Woods, Copley Woods, Galahad Estates, Maynard Woods and Winn Terrace residential subdivisions. This work with the developers and contractors insures that construction is completed as designed, insuring that all subdivision roads are up to town standards before being accepted by the town. With the absence of the Assistant Town Engineer's position assistance with inspections of pavement and utility installation was provided by the Public Works Departments on several occasions. In addition, the department also monitors private construction projects that have permits from the boards or commissions listed above, to insure that they are being constructed in accordance with the approved plans and permits. Most notably is the beginning of the construction of the site work for the new retail area located near the intersection of Routes 9 and 20 and the Shrewsbury Town line. Site preparation on the proposed 565,000 s.f. retail project referred to as the "LOOP" began this summer with offsite work scheduled for next summer with an opening anticipated for the spring of 2009.

The Town Engineer also served as Conservation Agent again this year, providing all necessary support services for the Commission, including review, advice and supervision of projects with Orders of Conditions along with maintaining their files and all other administrative work.

I would also like to thank my staff Debbie Grampietro, Administrative Assistant, whom I share with the Planning Department and Eileen Dawson, Board Secretary to the Earth Removal Board and the Conservation Commission for their efforts this past year in making the department run smoothly. I would also like to thank all of the other departments for their cooperation throughout the year.

**Respectfully submitted,
Fred Litchfield, Town Engineer**

Recycling Committee

The Pay As You Throw (PAYT) Program has now been in effect for five full years. This fee-based system has been instrumental in decreasing the amount of Municipal solid waste and in increasing the recycling rate. The cost of town designated bags was increased by 20% as of January 2007 to compensate for the anticipated higher cost of trash disposal. The fee for the Bulk Item Label, which must be placed on large items that do not fit into the designated bags, remains at ten dollars.

Household Hazardous Waste Day was held in November with a charge of ten dollars for each box. The Explorer Post assisted the members of the Recycle Committee in distributing the boxes and attendance did increase over the last few events.

The annual Junque Day event was not held this year due to the lack of volunteer support and significant growth this event has seen over the five years since the PAYT Program was instituted.

The Engineering Department continues to exchange digital thermometers for mercury thermometers. The Department also accepts button cell batteries, rechargeable batteries, and other household products containing mercury which are unacceptable waste items.

Thanks go to Fred Litchfield, Town Engineer and Debbie Grampietro, Administrative Assistant for the Engineering Department, for their continued support to the Recycle Committee.

For information or updates on recycling, or trash removal, visit the town website or call the Town Engineer's office at 508-393-5015.

**Respectfully submitted,
Betty Tetreault
Recycling Committee**

Department of Public Works

HIGHWAY DIVISION - 9 FULL TIME, 1 PART TIME

The winter of 2006-2007 started off slowly, but made up for it late in the season. Winter lasted well into April. However, for the first time in recent history, there was a small amount left in the Snow and Ice budget at the end of the season. Sanding and plowing operations are handled by 12 DPW employees and 5 contractors. This past winter we sanded and salted 20 times and plowed 8 times. Sand mixed with salt can be picked up by homeowners at the highway garage. Homeowners should bring their own pail for filling. During the winter months, when weather allows, the department spends its time maintaining the ice skating rink, cutting brush, removing dead and diseased town trees, repairing street signs, repairing equipment, building picnic benches, and repairing parks equipment. This year, the tree removal list consisted of approximately 50 trees.

Spring cleanup gets underway in March, weather permitting. This year it was late April before we could make a good start at clean-up. This is when we clean up the town from the previous winter, which includes the sweeping of all public streets and sidewalks, and cleanup of all town buildings and parks and repair of plow damages.

During the construction season this past year the department undertook several construction projects:

- 1. Paving Projects:** Lincoln Street and the Pinehaven subdivision were paved. All paving monies are State Chapter 90 monies, which are 100% funded by the State.
- 2. Drainage Projects:** More storm drain covers were raised at numerous locations to make them flush with the surrounding pavement, which improved travel on these roads.

- 3. Construction Projects:** Ice skating rink construction at the Casey Field, Memorial Field re-landscaping, South St. guardrail replacement,

The DPW also handles composting of yard waste at the DPW garage. This has become a major task as more and more people participate in the composting. Once the material has decomposed for a year it is a suitable mixture to add to gardens or lawns. This is available for pickup by homeowners.

We also handle brush and Christmas tree chipping on specified dates. Please check the local cable access channel or the Town website www.town.northborough.ma.us for information.

The rest of the year is spent replacing street signs, patching pot holes, painting centerlines, painting cross walks, mowing parks and roadsides, removing dead trees, numerous other roadside related items, such as hanging banners downtown and lighting trees on Blake Street, small construction projects and handyman activities in Town buildings.

PARKS DIVISION - 1 FULL TIME

The Parks Division is responsible for the maintenance and upkeep of a considerable amount of park land and buildings in Northborough. This list includes: Ellsworth-MacAfee Park, Assabet Park, Memorial Field, the Civil War Monument, World War I Monument, Three War Monument, Howard Street Play Area & Field, Police Station Grounds, DPW Grounds, Town Hall Grounds, Library Grounds, and Fire Station Grounds.

CEMETERY DIVISION - 1 FULL TIME, 1 PART TIME

In the year 2007 there were 50 burials at the Howard Street Cemetery. The Cemetery took in \$36,175 for the sale of lots and graves and \$19,500 for special commitments.

WATER & SEWER DIVISION - 5 FULL TIME

A rate increase in Water and in Sewer was implemented in October of this year. Construction began on the Lyman

Street well, the Assabet River Consortium Comprehensive Wastewater Management Plan (CMRPC) continues, and the addition of the water and sewer utilities to the GIS is also ongoing. We continue to work with the City of Marlborough to get approval from regulators for additional sewer capacity at the Marlborough Westerly wastewater treatment plant.

In the past year 331.8 million gallons of water was pumped from the MWRA. Average daily water use was 0.91 million gallons per day (mgd). Last year it was 0.87 mgd. The Hudson Street sewer pump station pumped 141.61 million gallons of sewerage to the Marlborough Westerly Treatment Plant for treatment.

Thank you again to the Water and Sewer Commission, Chairman John Meader, Commissioner David Pepe and Commissioner Bryant Firmin for their expertise and administrative guidance.

At this time, I would like to thank the entire DPW staff for their hard work and dedication.

Respectfully submitted,
Kara Buzanoski, DPW Director

Board of Health

Members of the Board of Health include Chairman Glenn French and members Deirdre O'Connor and Dr. Dilip Jain. Dr. Jain was appointed to the Board in June of 2007. Jamie Terry was hired in March of 2007 as the new full time Health Agent for the Town of Northborough. Louise Leo, BOH Administrative Assistant, has been with the health department for 7 years and is an invaluable employee. Sarah Roach, who is also an Administrative Assistant, has been an excellent addition to the Health Department this year. Previously Sarah was a dispatcher at the Police Department in Town. Sarah and Louise are shared between the Health Department Building Department, Wiring Department and Plumbing/Gas Departments. Kenneth Hunt is the Animal Control Officer.

The Health Department has been extremely busy over the past year recruiting Northborough citizens for the Medical Reserve Corps (MRC), updating all applications, creating emergency preparedness plans and training new employees. During this year the Health Agent also continued to provide education and guidance through routine food inspections, massage inspections, tanning inspections, tobacco compliance checks and stable compliance inspections. In addition we have worked extremely hard to create a user friendly septic permitting process.

The Health Department is dedicated to keeping the Town of Northborough a healthy and environmentally safe place to live. We strive to do this through the development and implementation of programs that seek to prevent the outbreak of infectious disease and by controlling environmental health hazards. Through the enforcement of State statutes and regulations regarding on-site sewerage treatment and disposal systems (Title V), restaurant sanitation and tobacco control we further endeavor to protect, preserve and improve the health of our citizens.

The following information is provided as a statistical summary of permits/licenses issued by the Board of Health for the 2007 calendar year:

| | |
|---|----|
| Food Service Permits | 79 |
| Disposal Works Installer Permits | 36 |
| Disposal Works | |
| Construction Permits | 61 |
| Septage Haulers | 10 |
| Massage Establishment Permits/ License | 15 |
| Massage Practitioner Permits/ License | 38 |
| Semi Public Swimming Pool Permits | 3 |
| Motel Licenses | 2 |
| Horse Stable Permit | 11 |
| Camp Permit | 3 |
| Tobacco Permit | 22 |
| Body Art Practitioner | 2 |
| Body Art Establishment | 1 |
| Tanning Salon Permits | 3 |

Permits/Licenses and fees collected and deposited with the Town Treasurer for the 2007 calendar year amounted to \$46,115.00.

I would like to recognize the outstanding job that both Louise Leo and Sarah Roach have done during the past year assuring that the Health Department has continued to run smoothly while going through the transition period of adding new people, procedures and policies to the department. In addition, I would like to thank all of the Town Employees, establishments and residents who have so warmly welcomed me to the Health Department.

In closing, I would like to encourage all residents and business owners to consider volunteering for the Medical Reserve Corps (MRC). The MRC is a volunteer group made up of both medical and non-medical persons who are willing to help out in a public health emergency. MRCs serve a critical function in communities, especially during emergencies when local resources may be quickly overwhelmed due to the scale and severity of the incident. In addition please utilize our resources through the Town website or through our office to best prepare yourself and your family for an emergency.

Respectfully submitted,
Jamie Terry, Health Agent

Council on Aging/Senior Center

The Council on Aging serves as the advisory body for the Northborough Senior Center, located at One Centre Drive (off Hudson Street). The Senior Center provides social, recreational, and educational programs for those over 60 year of age. In addition, it is a source of information, support and referral through the Outreach Program. The Council on Aging/Senior Center is available as a community resource for anyone who needs information on services for older adults.

Members of the Council on Aging

are: Jarl Anderson, Chairperson (Baypath Representative); Maggie Harling, Vice-Chairperson, AVCOA (Assabet Valley Council on Aging Transportation, Inc) Representative; Linda Cragin, Secretary; and members: Alice Stapelfeld, Diane Barrile, Alan Gustafson, Richard Perron, and Deborah Campana, Nancy Berglund, Liaison to School Committee; Adrienne Cost, Friends of the Senior Center Liaison; Jeff Amberson, Selectmen's Liaison. Cathy Peterson and Arthur Macasay resigned from the Council this year. Their contributions to the Council and the community are greatly appreciated. We lost a dear friend, Eda Wells, Honorary Friends of the Senior Center Liaison, whose many years of volunteer service have benefited the Senior Center immensely.

The staff members at the Senior Center are Nancy Dragon and Anne Jackson, Office Assistants, Arlene Marshall, Outreach Coordinator; Lyman Maccabee, Custodian; Priscilla Jay, South Middlesex Opportunity Council (SMOC) Meal Site Manager. We welcome Rosemary Hook, SHINE Counselor (Serving the Health Information Needs of Elders), who is available for appointments with senior citizens for issues regarding health insurance, Medicare Part D and Prescriptions Advantage. Over this past year, Carol Harrington, Outreach Coordinator and Virginia Korbett, Meal Site Manager retired from their positions. We appreciate their years of dedicated service to Northborough's seniors.

The Senior Center is open Monday through Friday, 8:30 a.m. to 4 p.m. Funding for the Center is derived from Municipal funds, grants from the Massachusetts Executive Office of Elder Affairs, and other grants, gifts and donations. The Council on Aging meets the second Thursday of each month at 7:00 p.m. at the Senior Center. The public is always invited to attend these open meetings.

In addition to the committed staff, the Senior Center enjoys the services of

more than 100 volunteers offering their time and talents in the Office, Meal Site, Packing and Delivering Meals on Wheels, as Friendly Visitors, Escorts, Shopping Assistants, Members on the Council on Aging and many other worthwhile endeavors.

In looking back on 2007, Seniors are participating in both new and established programs such as Conversational Spanish Classes, Memoir Writing sessions, Catered Luncheons, Computer classes, a monthly Health Clinic, monthly Craft classes, a Low Vision Support Group. Exercise classes, Blood Pressure and Flu Clinics, Legal and Hearing clinics, Art classes, Investment Club, Silver Dolls and Men's Breakfast Club, Golf and Bocci Clubs, Day and Overnight Trips, Bingo and Card Playing, Diabetic Support Group, Lunches and Meals on Wheels, Property Tax Relief programs, activities with Northborough's school children as well as many presentations covering aging issues. We continue to use part of the grant from the Executive Office of Elders Affairs, to send the newsletter each month to every household with a member over 60 years of age.

The Friends of the Northborough Senior Center continue to be extremely supportive to the Center. Their fundraising efforts benefit Senior Center services as well as the new Senior Center Building fund.

The Senior Center Building Committee and the Council on Aging continue to work toward a new Senior Center to be built at 119 Colburn Street. We are currently in the design phase and will present the project at Town Meeting in April 2008. We are pleased with the efforts of Courtstreet Architects, Inc. in designing a building of which the entire community can be proud.

**Respectfully submitted,
Kelly Burke
Senior Center Director**

Family & Youth Services

Founded in 1976, Family & Youth Services (FYS) has served as the Town's community-based social service agency. Guided by its mission, FYS responds to the human service needs of all residents through counseling, crisis intervention, consultation and resource and referrals.

In 2007, FYS assisted residents through:

- Individual and Family Therapy
- Play Therapy for Children
- Substance Abuse Recovery Group
- Stress Reduction Program for Teens
- Crisis Intervention/Trauma Response
- Mental Health Evaluations
- Consultation to the Community
- Resource & Referral Information
- The Fuel Assistance Program
- Case Management to address food, housing, fuel, medical needs, etc.

FYS services address issues such as:

- depression • medical illness • anxiety
- loss & bereavement • divorce
- substance abuse • parenting
- domestic violence

Collaborative Partnerships

FYS works closely with other agencies and Town Departments to enhance our ability to provide services to families, youth and elders. We are grateful to the following, to name just a few:

- Town Administration & Office Staff
- Family & Youth Services, Inc.
- Senior Center & Veterans Services
- Northborough Police, Fire & Schools
- The Benevolent Trust Fund
- So. Middlesex Opportunity Council
- District Nurses & Food Pantry
- Interfaith Council & Masonic Angels
- The Northborough Soccer League
- Southborough Youth & Family

In 2007, we received \$1,000 grant from Crossroads Community Foundation. We look forward to this new partnership in supporting youth and families in crisis.

Family & Youth Services Staff

Director: June David-Fors, LICSW

Counselor: Karen Kazarian, LMHC

Office Assistant: Vacant

In November 2007, we were fortunate to hire Karen Kazarian, a Licensed Mental Health Counselor to replace Lisa Storey as part-time clinician. Lisa left FYS for a position within the public school system after 3 + years of service to the Town.

In September 2007, FYS was pleased to accept Emilia Sabatowska as a Graduate Intern from UMASS Boston.

Northborough Youth Commission

Youth Commission is a town board that evaluates community needs, advocating for resources to support families. Rebecca Haberman is Chair with support of Carol Pettine, Joan Clementi, Mary Maher, Pam Kane, Denise Keller & Elliot Isen. We welcome 3 ARHS Youth Liaisons: Tony Bossi, Kelley Scholl & Chrissy Doucette.

Northborough Extended Day Program NFYS, Inc. Co-Executive Directors:

Lois Kirk and Cindee Morin

Financial Manager: Mary Frandsen

FYS works closely with NFYS, Inc., as is reflected by our annual Memorandum of Understanding. NEDP provides high quality before/after-school child care in the Elementary Schools, Grades K-5. In 2007 FunCare Kindergarten closed after 18 years due to the demand of full day kindergarten for each elementary school.

NFYS, Inc. Board of Directors:

Christine Gagne, Steven Haberman, Dennis Maher, Rose DiBenedetto and Mitchell Gordon.

Having completed my 1st year as Director I am most impressed by the community's spirit of collaboration and support of our mission. I continue to look forward to working with all of you on behalf of the youth, families and elders we serve.

**Respectfully submitted,
June David-Fors, LICSW, Director**

Northborough Scholarship Advisory Committee

The mission of the Northborough Scholarship Advisory Committee is to recognize the achievements of college-bound Northborough students through the award of a limited number of scholarships.

Application forms were distributed in March to all area secondary schools that had Northborough residents in attendance.

Based on a comprehensive evaluation of all submitted applications against state-mandated criteria, two students were selected as scholarship recipients and received individual awards of \$500 in May.

Funding continues to be our biggest challenge. The inflow of funds coming through donations that leverage the Check-off box on property tax bills has significantly dropped as more bills are paid on line or go directly to a financial institution.

We continue to look for new funding streams, and may need to suspend scholarships for a year in order to generate sufficient funds.

Many thanks to the residents who have previously contributed to this fund and we encourage those who have not to become first-timers during 2008.

**Respectfully submitted,
Gregory E. Young, Chairman**

Northborough Food Pantry

The Northborough Food Pantry is available to residents of Northborough or those persons affiliated with one of the churches located in Northborough. The mission of the Pantry is to be a source for supplemental food to those who are on a limited income or with an acute need. The Food Pantry, located in Town Hall, is open to service patrons on Wednesday mornings from 9:00 to 10:30 a.m. and Thursday evenings from 6:30 to 8:00 p.m. Patrons may utilize the Food

Pantry one time per week and must bring identification each visit. There is no charge for food.

During 2007 the Northborough Food Pantry served 123 households at least one time. During a typical week we see an average of 36 families. The Pantry relies on the donation of both food and funds to keep the shelves stocked. The main fundraiser for the Pantry is the Taste of Northborough, held during Applefest weekend. We would like to thank Korean BBQ Kitchen, the Texas BBQ Co., Nicky D's Donuts, Armeno Coffee Roasters, Lil M's Mart, Chef du Jour, Memories Bakery, Monti's Pizza Plus, Tom's Gourmet Marketplace, Tougas, Berberian and Davidian Farms and Festive Breads for generously providing samples for 500 people. A silent auction for teddy bears outfitted by local businesses and town offices also took place at the main event. Thank you to Chairperson Ellen Carlucci and her committee for organizing another successful event!

We are grateful to the many private citizens who participate in three major food drives throughout the year: "Scouting for Food" in November, "The Feinstein Challenge" with the schools in March and April and "Stamp Out Hunger" with the Post Office in May. We sincerely appreciate the continued support of the churches, businesses, civic organizations, youth groups and individual donors. The operations of the Food Pantry are conducted solely by volunteers. For further information call 508-393-6897.

**Respectfully submitted,
Colleen Lupien, Director
Northborough Food Pantry**

Northborough Housing Authority

The Northborough Housing Authority (NHA) is a public agency, which provides housing for low-income elderly and handicapped and families. It is regulated by the

Commonwealth of Massachusetts through the Department of Housing and Community Development (DHCD) and must adhere to the regulations and funding requirements of DHCD. For the first time in several years, we are seeing some positive changes and optimism in the future of housing, under the new Patrick administration.

The Board of Commissioners of the NHA consists of five members and is responsible for establishing policy, planning programs and setting operational goals. The Board of Selectman appoints four of the members and the Governor appoints the fifth member. Current board members are Jane Fletcher, Brad Newman, Rita Osborne, Raymond Reynolds and Kathleen Polanowicz. The Board meets on the first Thursday of each month at 6:30 p.m. in the Colonial Village Community Building at 26 Village Drive.

The NHA currently owns and operates 104 elderly and 26 family housing units in Northborough. Present net income limits for determining admission to state-aided public housing range from \$40,150 for one person to \$75,700 for eight people. The NHA also owns 8 special needs low income housing units. This building, which is located at 152 East Main Street, was developed and constructed in cooperation with the Department of Mental Health. The program is being successfully managed by The Advocates, Inc. The NHA is currently in the process of installing a new septic system on this property.

Lynne Giblin, NHA's Executive Director, oversees the operations of NHA including office administration, property maintenance, and the oversight of development projects. She can be reached at (508) 393-2408 to answer questions about applying for NHA housing or with questions about eligibility requirements. The NHA office is located at 26 Village Drive and is open weekdays from 9:00 a.m. to 4:00 p.m.

Two of the NHA board members

also serve as representatives on the Community Preservation Committee and the Northborough Housing Partnership. The NHA has submitted two FY09 CPA applications for funding in its pursuit to actively find more alternatives for providing affordable housing for the people of the community.

**Respectfully submitted,
Raymond Reynolds, Chairman**

Housing Partnership

The Housing Partnership was reactivated by the Board of Selectmen in 2006 and began meeting in 2007. The purpose of the partnership is to formulate and implement housing policy for the Town including the review of local bylaws to reduce the barriers for the creation of affordable housing; educate residents and promote awareness of the need for affordable housing; and identify and evaluate housing resources for the community.

The nine member Partnership is appointed by the Board of Selectmen and the following boards are represented on the partnership: Board of Selectmen - Jeff Amberson, Planning Board - Rick Leif, Council on Aging - Cathy Peterson, Housing Authority - Rita Osborne, a real estate professional - Michael Durkin, and four members at-large. Three of the at-large seats are filled by Bob Kimball, Sandra Landau, and Nicole Carey. Cathy Peterson recently resigned from the Council on Aging and that seat is presently available in addition to one member at-large.

The Partnership has developed a working relationship with the Northborough Housing Authority and plans to collaborate on the coordination and support of future affordable housing developments. We also be working with the authority's recently created non-profit organization. The Partnership has requested CPA funding to hire a housing consultant to assist us in developing a housing needs analysis for the community.

The Partnership meets on the third Thursday of each month at the town hall. If you are interested in serving on the partnership, please contact Kathy Joubert Town Planner at kjoubert@town.northborough.ma.us or 508-393-5019.

**Respectfully submitted,
Rick Leif, Chairman
Kathy Joubert, Town Planner**

Veterans Services

Who are Veterans?

A Veteran is any person, male or female, including a nurse who served in active Military or Naval services during a designated Wartime Period, and served at least 90 days, and who served other than Dishonorable.

How is a Wartime Period Determined?

These dates are set by an act of Congress. State and Veteran Organizations may set eligibility dates also as long as they are equal to the ones set by Congress.

Who Administers these Veterans Benefits and Laws?

Federal: Department of Veterans Affairs "VA" for short.

State: Department of Veterans Services "VS" for short.

Veterans Services - Mission

The Department of Veterans Services is a state mandated service, which provides services to veterans, veteran spouses and their dependents. Its authority is derived from Chapter 115 of the General Laws of the Commonwealth. Veteran Agent and Director of Veterans Services is Mr. Richard E. Perron. The office is supervised by the Office of the Commissioner of Veterans Services and in part by the State for all funds expended.

The basic concept of creating fiscal assistance to veterans, veteran spouses and their dependents has its roots in legislation established in 1861. It was a concept which became a legislative way and method of paying tribute to its vet-

erans. Services of this department are available to all Northborough veterans, veterans spouses and their dependents.

Currently, services are being rendered on an active caseload of one, although the caseload averages above this on an annual basis. This past year, the Department of Veterans Services gave a COLA increase in the Veterans Budget (Ordinary Benefits). Ordinary Benefits covers the cost of the caseload as well as burial allowance. We have had one to date this year at \$2,000 per funeral. This is for veterans without sufficient means. Assistance is also rendered in the matters of a pension, financial needs, filing claims with the Veterans Administration or Social Security, educational benefits, home loans, hospitalization and medical care, as well as at the time of the death of a veteran.

Additionally, the office is open to any veteran or service personnel who wishes to talk about any matter pertaining to his or her well-being. Visitations are made to those veterans or veterans spouses unable to visit the office.

Components of the Local Budget for Veterans Services

Department Head Salary:

Veterans Officer.

Ordinary Benefits

Veterans benefits include items pertaining to household, such as rent and fuel, leisure time allowance, personal needs, moving expenses, medical expenses, catastrophic events (fire, wind-storm, floods), medical insurance, infant benefits (one time), children allowance and transportation assistance. Consolidated nursing homes, pharmacies, doctors, hospitals, fuel and dentists are now covered in this account. These benefits as well as Ordinary Benefits are reimbursable at 75% by the State.

District Expenses

District expenses include agents beeper, cellular phone, state and county veterans agent dues, subscriptions, state and county meetings and seminars, including expenses (meals, registration, lodging, mileage). District expenses are

shared and reimbursed by the Towns of Grafton and Shrewsbury, as is the cost of health insurance for the veterans officer.

Dues

County Veterans Agent Association Dues.

Meetings

For travel/mileage expenses of veterans officer visiting sick and disabled clients.

Unclassified

This line was approved at Town Meeting to cover items such as the Memorial Day Parade, flags for Town facilities i.e. Town Hall, Fire Station, Police Station, DPW Facilities and War Memorials, flags for decorating Veterans graves on Memorial Day, which are reimbursable at 75% by the State.

The office is located in the Town Hall and is open Tuesday 08:30AM to 03:45PM and Fridays at home by appointment on an as-needed basis. The office telephone number is 508-393-5024; home 508-393-8378; and cellular 508-847-9590.

Respectfully submitted,

Richard E. Perron

Director of Veterans Services

Applefest

The Recreation Department spends approximately nine months planning and organizing the annual Applefest celebration which is held the third weekend of September. This is an event that focuses on the downtown business district of Northborough, with many of the activities occurring directly in the downtown area. The funding for Applefest is raised entirely through donations, including many generous contributions from local businesses and individuals.

And a special thank you this year to all the town residents who so generously donated money to this year's Applefest. Thank you again to the local businesses that continue to support this event year after year. It is because of this

generosity from the local businesses and residents, that this weekend is such a very special event for this community.

The 18th Annual Applefest will be held on September 19th - 21st in 2008. This weekend of activities and events continues to grow each year and we are always in need of additional volunteers. We are very pleased to report the Northborough Rotary Club will again be organizing and managing the Streetfair. Please contact Ken Golden, Rotary member, for 2008 registration forms. If you are interested in assisting with the planning and organizing of the 2008 Applefest, please contact the Recreation Department at 508-393-5034 or alane@town.northborough.ma.us.

Respectfully submitted,

Allie Lane, Recreation Director

Northborough Free Library

The library's big news for the year was moving out of our Main St. building into a temporary location at 71 Lyman St. (in the AccuSoft building on the corner of Talbot Rd.). Our statistics reflect the three weeks of closing during the summer, and the lower level of activity in our temporary space. We had also greatly reduced programming prior to our move so that we could prepare for the movers, which affected the numbers of people coming in to the library.

We are very appreciative of the voters of Northborough who approved additional funding for the library expansion at the April 2007 Town Meeting, and who voted for a debt exclusion at the polls. Fundraising efforts had been successful, but a rapid escalation of construction costs necessitated returning to the voters for the remaining funds. Our original request was for \$1.7 million, but due to favorable bids, we reduced our request to \$1.45 million, excluding furnishings and new equipment.

There were several other milestones during the year:

- We petitioned the Massachusetts Board of Library Commissioners for an extension of the deadline on our construction grant, which was approved.
- We advertised (through our architect) for the sub-contractors and contractors on the project according to the state's bidding requirements.
- We opened bids from sub-contractors on March 28, 2007, and for the general contractor on April 11, 2007. Bid prices were within the budget estimate.
- We issued an RFP (Request for Proposals) for the temporary space and subsequently signed a lease with Warner Capital for the space in the AccuSoft building.
- We issued an RFP for the moving company, and awarded the contract to William B. Meyer, Inc.
- We successfully moved the library from 34 Main St. to 71 Lyman St., and reopened to the public with only three weeks of closing.

All did not go smoothly, though, throughout this whole process. The Library Building Committee voted not to award the contract to the lowest bidder for the general contractor, after review of information gathered by the Project Manager and the Assistant Town Administrator. The rejected contractor filed a temporary restraining order against us, and took us to court on July 11, shortly before our planned move date. We were successful in court, but the company then filed an appeal in Boston, with a hearing on August 2. It wasn't until October 1, 2007, that we learned the court supported our decision and process.

- We were able to sign a contract with Souliere & Zepka, Inc., of Adams, Massachusetts.
- We held the Groundbreaking Ceremony on Sunday, October 21, at noon, with various dignitaries and major donors attending.

By the end of 2007, site work was begun, and the demolition of the 1974-5 addition was completed. Work

Library Statistics

| | 2006 | 2007 |
|---------------------------------------|---------|---------|
| Circulation (Jan. - Dec.) | 169,789 | 149,597 |
| Number of volumes | 70,082 | 59,862 |
| Non-print items | 6,219 | 6,063 |
| Registered borrowers | 10,600 | 10,349 |
| Children in summer reading club | 827 | 738 |
| "Young Adults" in reading club | 153 | 94 |
| People using Internet (1 or more hrs) | 5,619 | 4,052 |
| Reference questions answered | 3,816 | 2,969 |
| Children's department questions | 3,695 | 3,492 |
| Hourly "headcount" upstairs | 22,759 | 16,343 |
| Hourly "headcount" children's dept. | 21,938 | 17,046 |

has also begun on the interior of the original 1894 building.

From the beginning of the year until the end, we appreciated the support and assistance from hundreds of people. We particularly wish to thank the Town Administration, the Selectmen, the Financial Planning Committee, the Appropriations Committee, the Planning Board, the Zoning Board of Appeals, the Town Planner, Town Engineer, Inspector of Buildings/ Zoning Enforcement Officer, Chief of Police, Fire Chief, Town Treasurer, and Town Accountant, among many others. There were many hearings, meetings, inspections, paperwork and time that often took place in the background, but which were essential to the start of building construction.

Our Trustees, of course, spent countless hours attending additional meetings, working with the Fundraising Committee, and completing individual assignments. The Friends of the Library handled all our donations under their non-profit 501(c)(3) designation, a considerable amount of work.

We would also like to thank the

following for their donations of time, material, and/or expertise:

- Guiseppe's Grille, for donating their function room for Comedy Night
- Jon Lincoln, for arranging the comedy acts and giving us reduced rates
- Michael Hodge of Hodge Associates for handling stock donations, and Lisa Hodge for printing donation cards to display on our walls
- Sundance Publishing, for donating pallets for our storage
- Leominster Public Library, for donating their moving boxes
- Algonquin Regional High School administration and staff, for allowing us to use a room for the storage of our books and other materials
- Stor/Gard for giving us free use of a storage locker
- Andy Clark and Expose Signs, for donating the "Visit us at 71 Lyman St." banner
- Northborough Highway Department for storing equipment, installing signs, and helping in many other ways
- Northborough Historical Society, for storing a portrait and plaster bust

Library Hours:

Monday - Thursday, 9:30 a.m. - 8:30 p.m.

On-line catalog:

Friday & Saturday, 9:30 a.m. - 5 p.m.

Website:

<http://cmars.cwmars.org/search~S40>

General e-mail:

Library@town.northborough.ma.us

Fax:

(508) 393-5027

- Shrewsbury Public Library, for accepting our “holds” and keeping our summer reading books available while we were closed
- David & Michael Bissett, for taking apart our Circulation Desk and putting it back together
- Beezer’s, for donating ice cream sundaes to the staff during packing week
- St. Rose of Lima Church for allowing us to use space for children’s programs

We apologize for any oversight, since the outpouring of support was sizeable. We also thank all the volunteers who helped in several ways before, during, and after the move for:

- disposal of furnishings/“garage” sale run by Friends of the Library;
- packing boxes of excess books for Hands Across the Water;
- getting pallets from Sundance Publishing;
- deleting records of discarded materials from our database;
- processing the backlog of new books.

“Regular” Library Business

Outside of the library move and the start of construction, “normal” library business went on. The library hosted two book discussion groups at the library, and ran a third group at the Senior Center. Demetri Kyriakis and Kerry McGuirl were the staff leaders. We also held a special Saturday session when we invited all area book groups to meet and discuss their book group favorites.

Actor Stephen Collins gave a performance of Walt Whitman, a program sponsored by the Martha Kobayashi Fund.

Our Children’s section continued to offer the very popular Music in Motion programs, as well as story times (including Sign Language Storytimes with students from Holy Cross), Drop in Crafts, the Chess Club, and the Summer Reading Club. Program funding came from the Community Partnership for Children, Wal-Mart, Target, the Boston Museum of Science, Northborough Cultural Council, and local businesses and organizations. The library collabora-

ted with the Southborough Public Library and the schools in both towns to involve students in the Northborough Southborough Children’s Book Award Program. Funding was through a grant from Verizon.

The library sponsors two teen advisory (TAG) groups, one in collaboration with the Melican Middle School. The teens in the groups advise our Young Adult Librarian on programs and materials of interest to teens. Some of the year’s activities included a web safety tutorial, film & gaming nights, a trip to see “Wicked” in Providence, and wreath making for Tower Hill. We also offered the popular Babysitter’s Faire, which helps link babysitters and parents looking for this service.

New Services

New at our library this year are “Playaways,” pocket-sized devices that hold an entire audiobook and are designed for use with earbuds.

Another new service is the Dun & Bradstreet Million Dollar Directory, an online database for business users. This joins the many databases that are accessible through our website and a Northborough library card.

Personnel

During the year, we have had several changes in personnel. Becky King left her position as Library Assistant in the Children’s Room when her family moved out of state. Liam Dempsey replaced her, but left at the end of the year to accept other employment.

Both Christie Glynn and Danielle Yanco left to stay home with their new babies. Christie had worked as a Library Assistant at the Reference Desk since 2006; Danielle had worked as a Library Assistant at the Circulation Desk since 2001.

Kathryn Parent assumed Danielle’s position.

Judy Sugarman announced her retirement at the end of 2007. Judy was Library Assistant in our Children’s Room for 26 years, helping families enjoy the library and offering a wel-

come and ongoing presence. We will all miss her.

Friends of the Library

In addition to the Friends’ substantial role in managing donations in our fundraising, they also continued their regular activities including a book sale, Basket Raffle, and an Applefest Booth. The Friends organized the Tag Sale prior to our move, and provided many hours of volunteer labor. We also thank the Friends for using Amazon.com and E-Bay for generating income in selling donated books and library discards. Income from the Friends allows us to offer the many children’s and teen programs, and to provide many of the museum passes that are enjoyed by Northborough residents.

Donations

We again want to thank all the individuals, groups, and businesses that have made donations during the year, both for our capital campaign and for general library operations. Among the donations this past year, we thank St. Gobain for \$1000 (not including matching funds from their employees), the Northborough Lion’s Club for \$500 for large print books, and the Rotary Club of Northborough, for the \$1000 from the Spelling Bee. We hope the generosity of the community will be extended through 2008, as we seek donations for new furnishings, computers, and other equipment for the new library.

Respectfully submitted,
Jean M. Langley, Library Director

Recreation Department

The Recreation Department provides activities for people of all ages in the community. There is one full time director, one full time assistant and many part time seasonal employees. There are four seasonal brochures mailed to town residents describing all of the programs for the community. All information is available on the towns website: www.northboroughrecreation.com.

The Recreation Department provides full day summer programs for children ages 4 through 8th grade. The Recreation Department is responsible for scheduling use of all fields in town. Recreation is also responsible for scheduling use of the Town Hall Gym. If you wish to rent a field or the gym, please contact the office at 393-5034.

The Parks and Recreation Commission is a five-member board with its members appointed by the Selectmen. The Commissioners are Sean McCann (Chairman), Sean Durkin, Mike Volcano, Tom Sartori and David Rawlings. The Commission meets once a month to discuss issues and policies that affect the local park facilities and recreation programs.

**Respectfully submitted,
Allison Lane, Director**

Community Affairs Committee

The Northborough Community Affairs Committee successfully executed our 2007 programs aimed at enhancing community life in Northborough. We continue to experience membership challenges, but have been successful in receiving support from other organizations which made it possible to sponsor events to promote community life and publicity for the town such as town cleanup and summer concerts.

The Twenty-second Winter Ball began our program year. The White Cliffs offered a beautiful setting for this affair. The second floor was the site of a raffle of donations from local businesses and merchants. Radiance had us on the dance floor until the very end.

The Northborough Woman's Club co-sponsored the town clean-up with us. This year's clean-up was a banner year for participation. Over one hundred townspeople joined us in our project to clean up the town. In addition to volunteers, we received support from Town Departments. After the clean-up, we held a picnic to thank our

supporters at Ellsworth McAfee Field with contributions from local businesses.

The Northborough Community Affairs committee sponsored four concerts at Ellsworth McAfee field. The Accidentals, Old School, Chicken Slacks and Delhill (whose members are Algonquin graduates) were the featured bands for this concert series. Town residents were invited to bring a picnic supper, blanket and or lawn chair for a fun filled evening with the family. As in the past, we received a grant from the Northborough Cultural Council to help sponsor the concerts. In addition, we received support from donations from Brendan Properties, Lexus of Northborough and the Northborough Newcomer's Club.

In addition, we supported the Senior Center citizen picnic and donated money to support the Northborough District Nurses Association. We also dressed a bear in support of the Northborough Food bank "Taste of Northborough".

We look forward to continuing our programs during 2008.

**Respectfully submitted,
Linda Grady Backholm, Matthew
Baevsky, Elaine Coccari, Virginia
Simms George, Lisa Hodge,
Louise P. Houle and Erin Palumbo**

Community Preservation Committee

After the Town of Northborough adopted the Community Preservation Act (CPA) at the November 2004 election, the Community Preservation Committee was created through an article approved at the 2005 Annual Town Meeting. The CPA is a funding source to assist the Town with the acquisition of open space, the creation of affordable housing, and the historic preservation of sites within the community. Through the adoption of a 1.5% surcharge on each property tax bill, the State will match the amount raised by the Town. The mission of the Community

Preservation Committee is to oversee the process of implementing the CPA and make recommendations at each year's Town Meeting for the allocation of CPA revenue.

In accordance with the CPA legislation and the Town by-law approved at Town Meeting, the Committee is comprised of representatives from the Planning Board, Conservation Commission, Parks & Recreation Commission, Historic Commission, Housing Authority, and the Open Space Committee, as well as three At-Large members appointed by the Board of Selectmen from citizen applications. Current members include:

- Bob Rosenberg (Planning Board)
- Todd Helwig (Conservation Commission)
- Tom Sartori, Vice Chairman (Parks & Recreation Commission)
- Arlene Marshall (Historical Commission)
- Jane Fletcher (Housing Authority)
- John Campbell, Chairman (Open Space Committee)
- Joan Clowes (At-Large Member, 3-Year Term expiring April 30, 2010)
- Andy Clark (At-Large Member, 2-Year Term expiring April 30, 2008)
- Chris Kellogg (At-Large Member, 3-Year Term expiring April 30, 2009)

The Committee has established a website, available through the Town's website or directly at www.town.northborough.ma.us/cpc/CPC/index.htm. The Committee typically meets at the Town Hall, with meeting times as shown on the website. All meetings are open to the public.

Accomplishments in 2007

The Committee conducted two public hearings to consider applications for CPA funding, and met afterward to determine its recommendations to bring forward to Town Meeting. The Town voted to approve the following appropriations:

- \$372,500 to CPA Open Space Reserve Fund

- \$175,000 transferred from Open Space Reserve Fund to the Conservation Fund
- \$68,000 to CPA Affordable Housing Reserve Fund
- \$52,500 for restoration of the Gym Floor at the Town Hall
- \$30,000 to the Historical Commission for Phase 2 of a town-wide historic property inventory
- \$2000 to Northborough Trails Committee for trail projects and equipment purchases
- \$35,000 to Northboro Baseball Association for irrigation of Melican Middle School fields
- \$80,000 to CPA Historical Reserve Fund
- \$16,000 to the CPC for projected administration costs, as allowed under provisions of the CPA

In October 2007, the Massachusetts Department of Revenue certified that the Town collected \$353,136 in CPA funds for FY07, and transferred matching funds of the same amount to the Town for use in FY08 CPA appropriations. When combined with the expected CPA surcharge revenues for FY08, the total CPA funds available for allocation by the Committee in 2008 will be approximately \$ 700,000.

The Committee set a deadline of November 29, 2007 for receipt of applications for FY08 CPA funds. Sixteen (16) project proposals were received.

Continuing Initiatives

In 2008, the Committee will hold hearings for review of proposals on January 17th and January 31st. The Committee will also continue to update citizens on its work through information on the website and other local media.

If you are interested in learning more about the Community Preservation Committee or the CPA, please contact Kathy Joubert, Town Planner at

kjoubert@town.northborough.ma.us or 508-393-5019.

**Respectfully submitted by,
John Campbell, Chairman**

Historical Commission

The Northborough Historical Commission is a seven-member commission appointed by the Board of Selectmen. At present our members are: Don Haitsma, Marie Nieber, Arlene Marshall, Marie Wyman, Normand Corbin, Russ Jones and Phillip Gott.

The year 2007 was a very busy year for us. A contract for \$30,000 was awarded to Boston Affiliates, Inc. for PHASE I of a town-wide inventory of Northborough's historical assets. This phase is nearing completion and is comprised of approximately 150 assets which have an apparent age of 100 years or more. An example of assets being inventoried are buildings, Mary Goodnow's Grave, Chet's Diner (a special "theme" asset), Civil War Monument, old Howard Street Cemetery, etc.

At Town Meeting in April the Commission, through the CPC, was awarded an additional \$30,000 for PHASE II of the inventory. It is estimated that PHASE II will be completed at the end of 2008 and is also comprised of assets 100 years old or older. Also at Town Meeting, the demolition delay bylaw 30-day notification period was changed to 180 days and the Commission, through the CPC, was granted \$80,000 to be placed in the Community Preservation Historic Resources Reserve for the purpose of future historical property acquisitions.

The Historical Commission welcomes any historical information or questions from members of the community. The Commission meets on the third Wednesday or each month at 7:00 pm in the Conference Room C in the Town Hall.

**Respectfully submitted,
Donald Haitsma, Chairman**

Northborough Trails Committee

The Northborough Trails Committee's (NTC) formal name is the Trails Subcommittee of the Northborough Open Space Committee. Arthur Cole founded the Trails Committee in February of 2001 under the auspice of the Open Space Committee. The Trails Committee's goal is to develop and maintain a viable recreational trail system in Northborough on public and private property by utilizing volunteers from the community. During the 2007 calendar year we had a busy year with our administration, trails development, and stewardship of existing trails. Some highlights of our years activates are described below. The NTC encourages everyone to enjoy the Town's resources and to participate in NTC activities. A new addition to the NTC during 2007 is a Letter Boxing activity Blog Spot designed by Sherral Devine. Checkout the NTC website for other information about the Northborough trails network at www.town.northborough.ma.us/ntrails/index.htm and the Letter Boxing Blog at <http://northboroletterboxing.blogspot.com>.

The NTC acts as the Trail Steward for the Northborough Conservation land on Mt. Pisgah. The Mt. Pisgah area has had an increase in recreational users over the last few years due to word of mouth and news publications about this seemingly remote and beautiful land that makes up the Mt. Pisgah Corridor. One visitor recently commented to me that as she walked the South Gore Trail she felt like she was on a New Hampshire mountain, but she was only ten minutes from home. Due to the increased use of the land the NTC will continue to monitor the trails for needed maintenance and improvements, but feel free to contact us about any concerns or suggestions. The Mt. Pisgah North View is located in Berlin on private property and over the last several years the view to

Boston has become overgrown with trees. In December 2007 the NTC was granted permission by the property owner to cut trees in order to restore the view. That work began during the first week of January 2008, and we hope to have the view fully restored by spring. The Mt. Pisgah South View is in Northborough, and also on private property. The South View has also become over grown with trees during the last several years and we are attempting to gain permission from the property owner to restore that view too. The Town of Berlin has a Trailhead to Mt. Pisgah on Linden Street (via the Devine Trail) and during August 2007 the Town of Berlin created an official trail head parking lot at the Devine Trail. The NTC is grateful for this new trailhead parking lot because the Smith Road access has been handling most of the visitor traffic, and we're hopeful this new parking area will help disperse visitor traffic.

The NTC also acts as Trail Steward for the Little Chauncy/Cedar Hill/Crane Swamp recreational area, which is land owned by MassWildLife, Massachusetts Water Resources Authority (MWRA), and Sudbury Valley Trustees, so we co-steward that trail system with SVT and the Westborough Land Trust, who operates the Charm Bracelet Trail system in Westborough. In July 2007 Eagle Scout Miles Ferguson with the Northborough Boy Scout Troop 1 completed a relocation of a portion of the Talbot Trail for his Eagle Scout Project. The new trail, which is about 3/10ths of a mile long, bypasses a wetland area and now follows the high ground through a tall pine forest reconnecting back onto the original Talbot Trail on the other side of the wetland. Miles and the other Scouts working with him had to cut underbrush and tree limbs to create the trail, and install about 100' of boardwalks. Thank you to Miles and the other Scouts for a job well done!

In April 2006 the NTC began devel-

opment for an extension of the Coyote Trail at the Yellick Conservation Area. The new trail will begin at the current Coyote Trail's dead end on the south side of the Assabet River, and then travel through Department of Conservation and Recreation SuAsCo property southeast to the Stirrup Brook, then after crossing the Stirrup Brook the trail will follow the Stirrup Brook down stream and out to Boundary Street. We hope to complete the trail by returning to the Yellick Conservation Area on the sewer line from Boundary Street then onto Hudson Street. The complete loop would be approximately 3 miles long. In 2006 we obtained Conservation Commission approval for the areas the new trail travels through wetlands, and then in December 2007 we obtained the final permit from the Department of Conservation and Recreation for development of the Coyote Trail extension. Two Eagle Scout Candidates, Ethan Langer and Daniel Rowe, will be working with the NTC to complete the trail and work on the trail began in late December 2007. We hope to have the trail completed to Boundary Street by late spring 2008.

In December 2006 the NTC received authority from the Algonquin Regional School Committee to develop trails on the woodland behind the high school. Our intent is to complete a trail connecting Rt. 20 near the old rest area to Bartlett Street near Cedar Hill Road. This plan has the possibility of connecting the Cedar Hill/Crane Swamp area to our proposed Coyote/Stirrup Brook Trail on the north side of Rt. 20. This trail is still in the development phase, and we hope to gain all necessary approvals and begin development after completion of the Coyote Trail extension.

NTC Funding

We are a volunteer committee without a Town budget, but we need funding to purchase materials for trails development and maintenance, as well

as for needed equipment to develop and maintain the trails. In 2007 we received \$2,000.00 through the Community Preservation Act, and we would like to thank the Town residents for voting in favor of our request at the annual Town Meeting. We used \$1,430.00 of the CPA money, along with a portion of the 2006 cash donation by Resident Tim Shay, to purchase to purchase a Brush Hog mower, which is used to develop and maintain the trail system throughout the Town.

We also received CPA funding in the amount of \$570.00 to expand the Edmund Woods Historic Interpretive Trail Guide by purchasing MP3 Players. Audio guide information will be installed on the devices, which can be played as you walk the trail and arrive at each numbered interpretive post. The MP3 Players will be at the Northborough Library and borrowed by using a valid Library Card, or the audio information can be downloaded to your own MP3/iPod type device using a link we are in the process of setting up on our Website. The NTC has applied again this year to the Community Preservation Committee for funding to purchase supplies to develop new trails, and we hope the Town Residents will again support our request. The NTC would also like to thank Town resident Michael Durkin for a generous cash donation during 2007.

The NTC meets the third Monday of each month at the Police Station and volunteers are always welcome. Don't forget to check out the NTC website and either download the trail maps or stop by the Planning Department for a map packet. Enjoy your Town's natural resources and get outside and take a hike!

**Respectfully submitted,
Charles Bradley & Marielle Stone
Co-Chairs**

Cultural Council

Tn 2007, the Northborough Cultural Council welcomed new members Mirek Kocandrl, Kristen Henriques and Ingrid Molnar bringing our total membership to six. The other members are: Terry Crean, Cecil Adderley and Marjorie Hurwitz.

The Council awarded 12 grants in 2007 totaling \$4215. These grants support a variety of artistic projects and

activities in Northborough – including exhibits, cultural festivals, individual projects or performances in schools, workshops and lectures.

Some of our grant recipients included: The Northborough Free Library, The Northborough Senior Center, Applefest, The Community Affairs Committee, Audio Journal, Assabet Valley Mastersingers, Northborough Area Community Chorus and Worcester County Horticultural Society.

We hope you were able to enjoy the programs sponsored by the Northborough Cultural Council in 2007 and we invite you to attend our many programs funded in 2008.

The Council has an opening for another member. If you have an interest in becoming a member, please contact the Selectmen's Office at Town Hall.

**Respectfully submitted,
Terry Crean, Chairman**

-----Application for Northborough Town Government -----

Name: _____

Address: _____

Telephone (Work): _____ Telephone (Home): _____

Town Position Desired: _____

Have you ever served on a Government Committee? ☐ Yes ☐ No

If yes, name of Committee/Office held: _____

Occupation: _____

Education: _____ If college graduate, indicate major: _____

How many years have you lived in Northborough? _____

Please attach a resume or briefly describe your interest and provide background information in regard to your interest in serving on this particular board.

Completed application should be returned to:

Diane Wackell, Selectmen's Office, Municipal Office Building, 63 Main Street, Northborough, MA 01532.
For information on available appointments call 508-393-5040

Town Government Organization

Northborough Voters Elect

- Board of Selectmen
- Planning Board
- School Committees
- Town Moderator

Moderator Appoints

- Appropriations Committee
- Municipal Code & Bylaw Committee
- Personnel Board

Selectmen Appoint

- Board of Registrars
- Board of Trustees of Special Benevolent Funds
- Cable Television Advisory Committee
- Community Affairs Committee
- Conservation Commission
- Constables
- Council on Aging
- Cultural Council
- Elderly & Disabled Taxation Fund Committee
- Election Officers
- Fire Chief
- Housing Authority
- Industrial Development Commission
- Industrial Development Finance Authority
- Library Trustees
- Open Space Committee
- Parks & Recreation Commission
- Police Chief
- Police Officers
- Recycling Committee
- Representative to Central Mass. Regional Planning Commission
- Scholarship Committee
- Town Accountant
- Town Administrator
- Town Counsel
- Veterans Agent
- Youth Commission
- Zoning Board of Appeals

Town Administrator Appoints

- Assistant Town Administrator
- Board of Assessors
- Board of Health
- Cemetery Commission
- Civil Defense Director
- D.P.W. Director
- Dog Officer
- Family & Youth Services Director
- Health Agent
- Inspector of Buildings/Zoning Officer
- MIS/GIS Director
- Principal Assessor
- Recreation Director
- Senior Center Director
- Town Clerk
- Town Engineer
- Town Planner
- Treasurer/Collector
- Water/Sewer Commission
- All other Town Personnel



Other Appointments

- **Earth Removal Board:** 5 members: 1 each appointed by Board of Selectmen, Conservation Commission, Moderator, Planning Board, and Zoning Board of Appeals
- **Financial Planning Committee:** 6 members: 1 each appointed by Appropriations Committee, Planning Board, School Committee; 3 appointed by Moderator
- **Groundwater Advisory Committee:** 5 members: 1 each appointed by Board of Health, Board of Selectmen, Conservation Commission, Planning Board, Water/Sewer Commission
- **Library Director:** appointed by Library Trustees

School Reports



2007

Annual Report

For the Town of
Northborough,
Massachusetts

Northborough School Committee

Cecil Adderley, Chairperson
Nancy W. Berglund, Secretary

Karen R. Richardson, Vice Chairperson
Shirley J. Lundberg

Susan D. Sartori

Administration

Charles E. Gobron, A.B., M.Ed., Ed.D., Acting Superintendent of Schools
Barbara E. Goodman, B.S., M.Ed., Director of Student Support Services
Arlene Mayer Shinker, B.S., M.S., C.A.G.S., Assistant Director of Student Support Services
Cheryl L. Levesque, B.S., Director of Business

Support Staff

Cheryl M. Lepore, Administrative Assistant to the Superintendent
Pauline D. Joncas, Central Office Secretary
Kathleen E. Ledoux, Administrative Assistant to Director of Student Support Services
Barbara A. Donovan, Administrative Assistant to Director of Curriculum/Instruction & Director of Technology
Nena H. Wall, Personnel Coordinator
Deborah A. Gabriau, Personnel Clerk
Maureen C. Murphy, Office Secretary
Sheri-Lynne Matthews, Budget Officer
Susan E. Anderson, Financial Coordinator - Northborough
Pamela E. Hite, Financial Coordinator - Southborough
Jason A. Little, Financial Coordinator - Algonquin
Suzanne L. Houle, Financial Clerk

Business Office

53 Parkerville Road
Southborough, MA 01772
Office Hours: 8:00 a.m. - 4:30 p.m.
Telephone: (508) 486-5115
Fax: (508) 486-5123

Superintendent's Report

Charles E. Gobron, Ed.D.

Acting Superintendent of Schools

In April 2007, the communities of Northborough and Southborough suffered a tragic loss with the sudden death of Rosemary Joseph, our Superintendent of Schools. Rosemary had been at the helm for eleven months, and in this short time had a tremendous impact on our educational system. Her passion for academic excellence, her personal interest in the progress of every child, and her strong vision for the future of our school district will long be remembered.

It is a tribute to Rosemary and past superintendents that the school district developed a strong leadership team including teachers, staff, principals, and Central Office administrators. The important work of educating students in each of our schools has progressed uninterrupted, and our district contin-

ues to enjoy an outstanding reputation for academic excellence, social responsibility, and attention to the developmental needs of each individual under our care.

One of the greatest accomplishments in 2007 has been the opening of the final sections of Algonquin Regional High School. The renovated auditorium is breathtaking, and comments from the parents, students, and community members attending the winter performances in the new setting have been incredibly impressive. The members of the Algonquin Building Committee and the Northborough-Southborough Regional High School staff have worked tirelessly to steer the project to completion, and the cooperation and diligence of our public officials have helped ensure that the workmanship associated with the construction have met the high standards of our communities.

High standards have also been part of the academic theme at the high school this year. In June, members of the Northborough-Southborough Regional School Committee adopted a number of recommendations related to academic integrity, grade inflation, honor roll, advanced placement courses, class rank and grade point average, and a process for hosting comprehensive curriculum presentations in mathematics, English language arts, and science. In addition, high school students, teachers, parents, and administrators are involved in discussions related to academic excellence, school safety, and the promotion of positive public relations. Members of the Student Council were active this year in restoring and reenergizing the Student Advisory Committee, a group that is scheduled to meet with School Committee members at least five times this academic year.

Because of the growing importance

of high standards in early childhood programs throughout Massachusetts, members of the preschool and kindergarten staffs in both Northborough and Southborough have been engaged in a process of obtaining certification from the National Association for the Education of Young Children (NAEYC). This comprehensive accreditation process requires a thoughtful examination of our early childhood practices in teaching and learning, in promoting sound assessment, in building exemplary parent and community programs, and in advancing sound child development policies. Hours of work have gone into this accreditation process that has resulted in a serious review and reflection of education at the early childhood level and has helped us be in a better position for obtaining grants sponsored by the Massachusetts Department of Education.

A driving force in each of the schools in Northborough and Southborough has been the School Improvement Plans. Although each plan is diverse in that it has its own individual flavor and its own emphasis on programs and activities in a particular school, there are several common threads that run through each document. All schools emphasize academic achievement with a standards-based approach that emphasizes what is learned rather than simply what is taught. Collaboration among teachers and staff, assessment practices that inform instruction, parental involvement, social competency initiatives, technological literacy, community outreach, and sound health education are just a few of the common threads that run through the individual plans.

As I have mentioned on several occasions, we are very fortunate that both the towns of Northborough and Southborough have supported high-quality schools, not only through financial resources, but also through a history of parental and community investment in the intellectual, academ-

ic, and social progress of all students. I have felt particularly honored to be in the position of Acting Superintendent for the past several months.

Lincoln Street School

Jean M. Fitzgerald, Principal

Lincoln Street School provides an inviting, supportive, and safe environment where our students can grow and learn. As a community we share the common value of respect, for each other, our school and ourselves. We concentrate on meeting the needs of our students by providing them with the tools for success that will enable them to become lifelong learners. The goals of our School Improvement Plan are thoughtfully implemented with a strong focus on building positive relationships that foster a sense of community. Our Parent Teacher Organization (PTO) funds many enrichment programs for our students. We are fortunate to have their generous support. The following sampling highlights our work at Lincoln Street School:

The Lincoln Street School library was automated over the summer, which brings us in line with the other school libraries in the district. Our school librarian, Leigh King and our technology specialist Linda Postlethwait are commended for their dedication to making the automation of our library a reality.

Our team of experienced teachers delivers a balanced curriculum that provides strong foundations for learning. They continue to review and revise curriculum on an ongoing basis. For example, our building-based professional development days this year focused on Standards-Based Learning. Through this professional development, our grade-level teachers developed common units and assessments that are aligned to our district benchmarks and state frameworks.

Outreach efforts to local community organizations continue to be a priority with students, staff and parents. The

children and parents of Lincoln Street School provided help to members in their own area through a holiday gift drive in December as well as a food collection at Thanksgiving time.

Through these efforts our students have come to understand what it means to be part of a community.

Responsive Classroom practices go hand in hand with the character traits presented in our Kids' Character Club. Monthly assemblies showcased the character trait of the month. Our fifth grade student council helps to plan our all-school monthly assemblies. Our 2nd annual Veteran's Day assembly honoring our military families was held in November.

Each child's education is a partnership between staff, parents and students in close communication and collaboration. Information regarding school events is shared in classroom newsletters, School Council meetings, school newsletters and on the web.

Lincoln Street School teachers continue to work on various district curriculum teams including the early childhood, English language arts, science and mathematics.

The environment at Lincoln Street School is academically stimulating and caring, where children feel safe to be themselves as they grow and learn. Lincoln Street School is truly a community of learners!

Peaslee School

Donald R. Holm, Principal

During the past school year, Peaslee School continued to demonstrate success in supporting our motto, "Aspire to go Higher." The school utilizes numerous resources to optimize learning for students. A dedicated and well trained staff, varied resources which complement learning opportunities for students and the support of our Parent Teacher Organization, work harmoniously to create an environment dedicated to social and intellectual development. The following anecd-

dotal paragraphs provide evidence of the school's accomplishments during the past year.

During the spring and summer of 2007, much needed and anticipated air conditioning was installed in the school's computer lab. The project was funded by the school budget, the PTO and a generous grant from a Peaslee parent.

Instruction and assessments are differentiated for every child at every grade level. The district regularly provides and supports professional development to support the improvement of classroom instruction. Grade-level "leading the learning" teams met several times during the year to develop and implement common assessments in writing and literacy. Staff also developed appropriate web-based programs to augment the curriculum. The school staff individualizes learning and expectations for every student. The staff also "creates" time to work with individuals or groups of students before and after school. In a more formalized way, many K-5 children participated in the after-school homework club every week. Teachers offering support and assistance to students before and after school enable children to aspire at their grade level.

I am proud of a dedicated and committed staff of educators. The school is safe, welcoming and "kid sensitive." A "new" security system was installed on the front door during the summer of 2007. This security system provides another level of security for an already safe school.

Parents frequently visited our school to view class plays, classroom exhibitions, music and art programs and special "Kid" focused events. Our parents were delighted with the grade-level student plays, curriculum nights, special music evenings with chorus, band and the art opening. The variety of classroom and school programming signifies our desire to provide and demonstrate evidence of student learning and celebration. This year, the Peaslee PTO

provided numerous and entertaining programs for Peaslee families. There were movie nights, math pizza bingo nights, game nights, special evenings at the Worcester Sharks game, and the Book Fair to name a few. All were facilitated under the capable leadership of the PTO. These events offered special opportunities for our families to enjoy the camaraderie!

Marguerite E. Peaslee School is a great place to work and learn. We view ourselves as responding to and meeting the needs of our students and the community at large. And we will continue to "Aspire to Go Higher."

Proctor School

Margaret E. Donohoe, Principal

Our Proctor School community is comprised of students who live here in our district and half-day kindergartners from different parts of Northborough. We continue to be involved in the NAEYC accreditation process; examining our early childhood program, reflecting upon our practices, and preparing for the submission of our materials as proposed by the Department of Education.

In addition to our high expectations for academic achievement, our entire school is actively participating in an array of educational opportunities and initiatives. This year some of our specialists collaborated regarding a grant entitled, "A Celebration of Cultures," that will be used to promote an awareness and understanding of the various cultures that make up our school community. Our students will be exploring their heritage and customs through research, art, music, and social studies. A culminating diversity celebration is scheduled to take place in the spring to feature our rich student body that has ties all over the world. The celebration finale will include the arts, games, and other special ethnic activities that will be shared with our students, their families, and other interested adults in the neighborhood.

Monthly attribute assemblies bring all of our students together to focus on respect, responsibility, and reaching out beyond ourselves. Outreach plans are underway to partner with an elementary school in New Orleans that just opened its doors to students and staff in August 2007 as a result of Hurricane Katrina rebuilding efforts. School supplies, letters, and books are being sent to the school. Drives to collect Food Pantry supplies, baby food, toys, and items to support Children's Hospital, needy families and the military serving overseas are also scheduled to take place. We welcome community involvement; please call if you are interested in participating in any of our endeavors.

Zeh School

Susan A. Whitten, Principal

The end of the calendar year provides us the opportunity to reflect on a year's worth of work. Though this calendar ebbs and flows differently than our school calendar, it gives us a chance to look at where we ended one school year and began the next. Remarkably, September of 2007 marks the beginning of our tenth year of operation as a school. Our growth and development as a community of learners – socially, emotionally, and academically – remains a strong point of our school.

Our students provide daily examples of our success as a school. They reflect the level of emotional safety offered within our school as they are ready to learn and engage with their classmates and teachers everyday. August saw a second full-day kindergarten class open due to the demand for this program. Our classes house 20 students and 21 students, creating exciting and active learning communities.

The Zeh School prides itself on providing optimum learning within the district's curricula. Our staff has committed themselves to creating and implementing Curriculum Maps in

Mathematics and English/Language Arts, thus assuring that all standards are presented over the course of the school year. The staff completed the development of their Mathematics Maps during the spring of 2007 and revised them in August. Our English/Language Arts Maps are currently under construction, which began at our first Professional Development Day. Assessments to identify student learning have been developed concurrently, thus documenting student growth and development in these core areas.

Our school community prides itself in bringing students, staff, parents, and community members together. This year saw our PTO and School Council offer a number of new ways to maintain and enhance our "Learning Team." Included in this was our Math Activities Night in March, which offered the opportunity for community members to work together on a number of learning experiences in mathematics. We also offered an evening program to parents on our social skills curriculum and sensory centers. Parents provided our annual Pizza and Games Night, our always fabulous KidzFest, our energetic Fall Hike up Mount Pisgah, and our Pancake Breakfast. As a team, we work well together to support our students in creating a welcoming school environment.

The New Year will find us continuing our work on our Curriculum Maps while assuring that our assessments are guiding instruction. We will be revising our Mission Statement, which was developed during our first year of operation, to help us maintain a current perspective on our school community. Further, we will be collaborating with the other elementary schools in Northborough through monthly cross-district grade level meetings to build greater consistency and continuity amongst our schools. We are fortunate to learn and work within the community of Northborough.

Melican Middle School

M. Patricia Montimurro, Principal

The 2006–2007 School Council rewrote our Mission Statement and created Belief Statements, two updates that summarize our thinking about the work we do with our sixth, seventh and eighth graders.

Mission Statement

The mission of the Robert E. Melican Middle School is to pursue the highest level of educational excellence for all students by embracing our district's core values and Strategic Plan.

Planning and implementing thoughtful curriculum, grounded in the Massachusetts Curriculum Framework documents, whose standards serve as the foundation for all educational development, is the goal of all Melican staff. A professional learning community, with student learning at the forefront of all decision-making, provides the optimal environment for the successful development of students' cognitive, academic, physical, social, and emotional needs as they travel this "in the middle" pathway from elementary school to high school.

Belief Statements

The Robert E. Melican Middle School community is a partnership among teachers, staff, administrators, parents and students. These belief statements guide our work:

1. Melican Middle School is a professional learning community characterized by shared purpose, collaborative activity, continuous improvement and collective responsibility.
2. Students learn best in a safe environment characterized by a positive school culture which values respect, dignity and diversity.
3. A Standards-Based Curriculum model, with differentiated instructional experiences that offer multiple pathways for all learners to reach and exceed the Framework Standards, is the foundation for all classrooms.

4. Technological advances will continue to shape twenty-first century living; keeping practices current and understanding the impact on education is integral to our vision and success.

5. Communication between educators and parents must be ongoing and is vital for optimal student achievement.

6. Our ultimate goal is to prepare students to become self-sufficient adults and lifelong learners who will responsibly contribute in the global community.

Student Support Services

Barbara E. Goodman, Director

The Northborough-Southborough School District's Strategic Plan embraces the mission of maximizing academic achievement, social responsibility and lifelong learning for all children. The core values of our district include an uncompromising commitment and belief that all children can learn, belong in, and contribute to our school communities. Children who are challenged by disabilities or learning differences often require additional supports to make effective progress. The Student Support Services department partners with classroom teachers, specialists and principals to ensure that all children receive a meaningful educational program within our neighborhood schools.

To that end, the Strategic Plan includes a district goal to "provide comprehensive building-based support teams that assist educators in the implementation of interventions that meet a wide range of student needs." This goal continues to be successfully realized in each of our schools.

The Northborough district currently has comprehensive teams in each building, pre-kindergarten through grade eight. These teams include special education teachers, reading specialists, school psychologists, guidance counselors, speech language therapists,

behavior specialists, occupational and physical therapists, English language educators, nurses and instructional aides. The districts' Nurse Leader, Autism Specialist and Inclusion Specialist are additional resources for the teams as well.

Members of these teams, along with classroom teachers and building principals meet on a weekly basis to identify children who may need supportive interventions to help them access curriculum. These multidisciplinary teams informally assess children in their classrooms and create new opportunities for students to experience success. Each individual member of the team contributes a different area of expertise that helps the full team consider each child's performance in a variety of domains. Collectively the team determines what services best meet the child's needs. Short or long-term plans are developed and reviewed regularly to ensure that the student makes effective progress.

The district's visionary approach to student learning ensures that each school meets state and federal legislative requirements. IDEA and No Child Left Behind both mandate that our schools demonstrate accountability for student performance. Student progress is continuously assessed on an individual as well as district level to ensure that all children meet appropriate standards.

The Northborough district, like all districts in the commonwealth, has seen an increase in the number of children with autism, fragile medical conditions, mental health issues and complex learning challenges. A continuum of programs for our most complex, challenged learners has been developed in collaboration with the Southborough district. All of these programs have proven to be successful options for educating children in the least restrictive setting, the public school. We are pleased that our children with disabilities enjoy the opportunity of being educated with their peers and we are equally pleased that general education

students have opportunities to learn and grow from them.

The district takes pride in including all students in meaningful instruction within neighborhood classrooms and ensuring that every child feels part of his/her school community. Children's needs are being met because of the commitment on the part of their classroom teachers, student support services teacher, specialists and administrators to maximize learning for all children.

Curriculum, Instruction, and Professional Development

During 2007, members of the Professional Development Committee, chaired by Dennis Wrenn of Algonquin, facilitated several graduate courses and seminars for educators, updated the district's professional development plan, and helped teachers with licensure and relicensure efforts.

Over eighty educators participated in courses sponsored fully by the district. Forty-two teachers completed Instruction for All Students, a course that emphasizes standards-based education as well as the implications current research has on effective practice. Another forty teachers participated in courses dealing with differentiated instruction, an instructional philosophy that stresses the importance of personalized instruction based on student interests, needs, and strengths.

During the four district professional development days, held in January, March, August, and November, educators participated in workshops or seminars designed to address school and district goals. Feedback from the teachers and staff members has been very positive especially since the professional development strategies and initiatives result in improved student learning.

Many other curriculum, instruction, and professional development initiatives take place after school, in the summer, and during school vacations. Curriculum teams, chaired by teachers and adminis-

trators throughout the district, are an important way educators stay current in their fields and bring the best practices in various disciplines into our classrooms.

The Early Childhood Study Team, chaired by Kathleen Behrens of Northborough and Nancy Bauman of Southborough, met on several occasions to examine the structure and practices in preschool, kindergarten, and first grade. The team has helped facilitate the important work involved in the National Association for the Education of Young Children (NAEYC) accreditation efforts. In addition, early childhood educators continue to assist administrators in obtaining much needed state sponsored grants that allow us to hire instructional aides in each full-day kindergarten class.

The English Language Arts Curriculum Team, co-chaired by Valerie Burdette of Algonquin and Jana Gardella of Northborough, continued to emphasize collaboration, the sharing of resources, and the importance of peer observations as ways to improve student performance in reading, writing, and literature. At the elementary level, the team has been involved in designing a standards-based reporting system that will better reflect student progress on the various literacy benchmarks in grades K-5. On the secondary level, teachers continued to examine strategies for improving MCAS performance in open response questions and in the topic development section of the long composition. The results were quite impressive. Ninety-two percent of the high school students taking the English Language Arts MCAS scored in at least the proficient category, and nearly half the students scored at the advanced level.

The Science, Technology, and Engineering Curriculum Team, co-chaired by Don Holm, principal of Peaslee, Kristen MacDonald of Proctor, and Don Padgett of Melican Middle School, met several times this year for the purpose of improving formative

and summative assessments throughout the grades and to help facilitate transition efforts from elementary to middle school and from middle school to high school. A comprehensive analysis of MCAS results at the fifth, eighth, and tenth grade has also been completed. Because passing science MCAS is now a requirement for high school graduation, team members are intent on identifying curriculum strengths and weaknesses throughout the grades so that all students can perform at the highest possible levels in earth and space sciences, life sciences, physical sciences, and technology and engineering.

Rebecca Makara and Sheryll Stonebraker, music teachers in Northborough, continue to be district co-chairs of the Arts Curriculum Study Team. Team members had developed a comprehensive and well-received preK-12 curriculum document in art, music, theater, and dance which is available on-line on our district web page. Efforts have been made to simplify the document so that the standards for the individual disciplines can be accessed in a more efficient manner. The work produced by students throughout the grades has been very impressive, and examples of student art and photography are now continually displayed at the Central Office.

The members of the English Language Learners (ELL) Team continue to focus on the instructional needs of the growing population of students with limited English proficiency now attending each of the schools in the district. Under the direction of Rhoda Webb, the district's lead teacher, a good deal of training in the four categories of ELL professional development developed by the Massachusetts Department of Education has taken place. We are fortunate that we have formed a partnership with the Educational Alliance at Brown University that has allowed us to present high quality professional develop-

ment at a very low cost to the district.

Many collaborative efforts have taken place in the area of mathematics this year. At the K-5 level, Jean Fitzgerald of Northborough and James Randell of Southborough have formed teams that are examining current resources and practices in mathematics and will be making recommendations to the Superintendent in the spring of 2008. The teams are also involved in the in-depth analysis of student performance on the MCAS at the third, fourth, and fifth grades. The secondary level team, under the direction of Tom Griffin of Southborough, continues to concentrate on transition procedures from middle school to high school as well as instructional practices that meet the needs of all learners. Ninety-one percent of the high school students taking the mathematics MCAS scored in at least the proficient category, and sixty-six percent of students scored at the advanced level.

This past year members of the Health Curriculum Team, under the direction of district Nurse Leader Laurie Pardee, helped draft wellness policies that were adopted by the Northborough School Committee, the Southborough School Committee, and the Northborough-Southborough Regional School Committee. As part of each wellness policy, members of the team are required to meet three times a year to assess how effectively each wellness policy is being implemented.

The K-12 Social Studies Committee continues to review the system's new scope and sequence. The region has now completed its gradual alignment with the commonwealth's model. The final step of the alignment brought U.S. History I to ninth graders and U.S. History II to tenth graders. The U.S. History MCAS, administered to Algonquin's tenth graders, will become a high stakes test in the next few years.

The committee is please to announce plans to expand Algonquin Regional High School's Advanced Placement Program with an Advanced

Placement World History course next year.

The regional committee also invited elementary and secondary teachers in the region to participate in "Windows into America's Past," a three-year program involving the Assabet Valley Collaborative with the help of The National Council for History Education, the University of Massachusetts, the National Archives, Tsongas Industrial History Center, Primary Source, and local historical societies and historians to assist teachers in guiding our students to value history and to understand the local, state and national responsibility of all U.S. citizens.

Instructional Technology

Gail A. Jenks, Technology Consultant

A vital part of your child's education is the development of skills needed for the effective and efficient use of technology. Our district technology plan provides for computers in each classroom and computer labs for large group utilization. The schools of Northborough have incorporated computers and related peripherals into curriculum enhancement, student assessment, adaptation, and administration.

Our Instructional Technology Plan: Putting the Pieces Together, provides direction for the future use of technology in our schools. This plan includes educational, professional development, staffing, and community goals. The Technology Plan includes the Massachusetts Student Technology Standards for Grades K-12 with the appropriate grade level for implementation indicated. The Standards consist of three areas of focus: **(1)** using computers, peripherals, and applications, **(2)** understanding of ethics and safety issues, and **(3)** using technology for research, problem solving, and communication. Strategies for integrating these into classroom and lab activities are included in the plan.

With the increasing demand for data and related analysis, our student information management system (iPass) allows us to compile information and submit periodic reports as required by the Department of Education, and provides a more efficient way to accurately maintain student data as children progress through the grades. This program is being used to generate report cards and student schedules at the Robert E. Melican Middle School as well as track attendance and student biographical information at all of our schools.

Technology and its uses are ever changing in our schools. The growth of teacher and student skills is exciting and evident on a daily basis with a concerted effort to enrich curriculum and provide new challenges for all.

Grants

The following is a brief summary of the federal and state grants the Northborough Public Schools received in 2007.

Title I Entitlement - \$55,027

Title I provides assistance to the Northborough Schools to help low achieving students meet the state's performance standards. Grants are awarded using a federal formula based on the number of low-income families residing in the district. Northborough Public Schools use Title I funds to pay for tutoring services. Students receive special assistance, not only in English/language arts but in mathematics as well. Under No Child Left Behind regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$3,660 is spent for reading assistance for students at St. Bernadette's Catholic School.

Title II Part A - Improving Educator Quality - \$38,241

The district is using this money in three basic ways – to support high quality professional development for

educators, to encourage teacher mentoring and induction, and to assist with Adequate Yearly Progress assessment efforts. Under No Child Left Behind regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$7,599 is used to provide high quality professional development opportunities to the educators at St. Bernadette's Catholic School.

Title II Part D - Enhanced Educational Technology - \$968

The district is using this modest allocation to enhance professional development offerings in technology. Professional development sessions this year again emphasize the integration of technology into the curriculum. Under No Child Left Behind regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$189 is used for a technology initiative at St. Bernadette's Catholic School.

Title IV - Safe and Drug Free Schools - \$5,551

The purpose of this federal grant is to support programs that prevent violence in and around schools. Research has shown that students who lack a sense of connectedness with school and community are more likely to become involved in risky behavior as adolescents. The district uses this grant to fund social competency programs such as Responsive Classroom and Open Circle. Under No Child Left Behind regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$1,104 is spent on social competency programs at St. Bernadette's Catholic School.

Title V - Innovative Programs - \$1,140

The purpose of this final No Child Left Behind grant is to support educational reform efforts, especially in the area of school media and quality professional development. The district continues to use these funds for inno-

vative classroom or library materials and for professional development opportunities related to assisting English Language Learners. Under No Child Left Behind regulations, a percentage of this funding must be shared with private schools that qualify for assistance. Therefore, \$227 is spent for innovative program assistance for students at St. Bernadette's Catholic School.

Quality Full-Day Kindergarten Grant - \$82,100

The purpose of these funds is to enhance the educational experience of children currently in full-day kindergarten classrooms by improving the quality of curriculum, the continuity of curriculum across preschool, kindergarten, and grade one and by developing other programmatic components of kindergarten. The district uses these funds to defray the cost of seven kindergarten instructional aides.

Early Childhood Special Education Allocation - \$18,740

This grant guarantees that children with disabilities are placed in high quality inclusive programs that meet the federal and state requirements for least restricted environment. The district uses the funds to pay for part of the cost of the pre-school integrated programs, with a particular emphasis on services for medically fragile children.

Federal Special Education Entitlement - \$453,097

The purpose of these funds is to ensure that students with special needs receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The district uses these funds to defray the cost of several instructional aides, an adaptive physical education teacher, a school psychologist, and a speech and language therapist. Funds are also used to hire consultants to help with training for classroom teachers, special needs personnel, and support staff members.

Special Education Program Improvement - \$11,302

This is a federal grant program designed to support professional development opportunities that focus on helping all students in inclusive class-

room settings. The district is using the funds to assist new special education teachers with ongoing professional development, to provide both strategies and support to classroom teachers and special educators who are working

with children with mental health issues, and to offer content area professional development in mathematics to special education teachers, tutors, and aides.

Enrollment by Grade – October 1, 2007

Northborough Public Schools

| School | Pre-K | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Total |
|--------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| Lincoln | | 34 | 57 | 45 | 54 | 65 | 58 | | | | 313 |
| Peaslee | | 47 | 53 | 54 | 52 | 52 | 38 | | | | 296 |
| Proctor | | 55 | 45 | 32 | 50 | 40 | 43 | | | | 265 |
| Zeh | 34 | 41 | 43 | 61 | 62 | 66 | 55 | | | | 362 |
| Melican | | | | | | | | 218 | 198 | 200 | 616 |
| Total | 34 | 177 | 198 | 192 | 218 | 223 | 194 | 218 | 198 | 200 | 1,852 |

Faculty – Northborough School District

2007 - 2008

LINCOLN STREET SCHOOL

Principal

Jean M. Fitzgerald

Kindergarten

Carolyn Moring

Jill Zito

Grade 1

Allison Amadio

Patricia J. Cumming

Jean M. Frazier

Grade 2

Clare M. Kelsey

Linda A. McCann

Martha A. Wiley

Grade 3

Karen E. Norsworthy

Catherine B. Simisky

Kimberly A. Whitley

Grade 4

Marci K. Bostock

Sean P. Carey

Michele L. Vulcano

Grade 5

Lorie A. Caldicott

Caitlin M. Foley

Susan M. Grady

Peter K. Olson

PEASLEE SCHOOL

Principal

Donald R. Holm

Kindergarten

Kerri J. Lewis

Marissa Marzilli

Grade 1

Jessica A. Alderman

Amy B. Melisi

Jennifer J. Tobin

Grade 2

Melissa A. Farrell

Amy B. Mara

Jennifer W. Matteson

Marcia D. Mills

Grade 3

Stephen A. Baroni

Ariella Greenspan

Melinda M. Kement

Grade 4

Colleen M. Griffin

Margaret A. Marshall

Donna McAuliffe

Grade 5

Andrea L. Daunais

Carol A. Moore

PROCTOR SCHOOL

Principal

Margaret E. Donohoe

Kindergarten

Kathleen J. Behrens

Pamela L. Jones

Grade 1

Michelle M. Hennigan

Beryl L. Krouse

Lori A. Miller

Grade 2

Susan Brunelle

Kelly A. Furey

Julie A. Pierangeli, LOA

Grade 3

Joan M. Buzzell

Laurie M. McCabe

Barbara J. Sargent-Dowd

Grade 4

Elizabeth M. O'Neill

Heidi F. Schwehr

Grade 5

Jill M. Iannacone, LOA

Kristen D. MacDonald

ZEH SCHOOL

Principal

Susan Whitten

Kindergarten

Vickie L. Berry

Lorraine D. Rubin

Grade 1

Stephanie D. Hinman

Tracey M. Loconto

Jennifer M. Ward

Grade 2

Karin E. Christian

Michelle L. Dallaire

Deborah Q. Lemieux

Grade 3

Eileen M. Badstubner

Jessica K. Halford

Jessica L. Sciortino

Grade 4

JoAnne B. Gorham

Elizabeth B. Villafior

Farhana S. Zia

Grade 5

Mary L. Crowley

Jennifer L. Phipps

Chris Louis Sardella

MELICAN MIDDLE SCHOOL

Principal

M. Patricia Montimurro

Assistant Principal

John W. Riley

Grade 6

Kimberly D. Cloutier, Team Leader

Jennifer L. Mannion, Team Leader

Elizabeth J. Ciotola

Jason A. DuLac

Susan J. Dupre

Karin Johnson, LOA

Walter E. Lincoln

Christine C. Mesite

Reina O'Connor

Daniel E. Olsen

Jennifer A. Robeau

Grade 7

Jennifer R. Callaghan, Team Leader

Kimberly M. Zaganjori, Team Leader

Renee S. Berger

Beth M. Blum

Sharon R. Braune

Heather A. Clayton

Sandra M. Davel

Laura B. Frem

Rebecca M. Gagne

Megan E. Griffin

Danielle L. Morin

Nancy G. Pojani

Anne Shaughnessy

Grade 8

Nancy A. Payne, Interdisciplinary Coordinator

Michelle T. Karb, Team Leader

Kimberly L. Senior, Team Leader

Gretchen M. Bean

Christine M. Deveau

Mark Geoffroy

Melissa A. Jameson

Richard D. Karb, Jr.

Michelle N. Karrat

Andrew P. Morton

Kathie Peyev

Art

Diane Mariano

Marcia L. Waldman

Computer

Diane E. Porter

French/Spanish

Elise M. Bradley

Lisa J. Gentilotti

Dominique A. LePaul-Hodges

Marisol Ramsay

Guidance Counselors

Lauren B. O'Neil

Julie E. Morancy

Technology Education

Donald M. Padgett, Jr.,

Interdisciplinary Coordinator

William R. Moran

Peter J. Nuccio

General Music

Katrina L. Caron

Katherine A. Getchell

Instrumental Music

David S. Daquil

Brent S. Ferguson

Librarian

Janice M. Bissett

Physical Education

Regan E. DeSimone

Fernando J. Ferreira

Jennifer L. Shectman

SPECIAL EDUCATION AND

STUDENT SUPPORT SERVICES

Inclusion Facilitator

TBA

Autism Specialist

Jennifer M. Ostroff

Adjustment Counselors and School Psychologists

Lisa A. Arpino

Jessica L. Burton

Monique A. Cloutier

Kimberly R. Douglass

Lisa Storey

Early Childhood Coordinator

Diane Burris-Dunham

Preschool Teachers

Colleen E. Bercume

ELL Lead Teacher

Rhoda B. Webb

Special Needs Resource Teachers

Lisa R. Antoine

Wendy J. Fishbein

Lori Garino

Denise Murphy

Rhonda Murray

Cathy A. St. Andre

Elizabeth A. Slawinski

Angela F. Smith

Suzanne S. Starzyk

Denise E. Woodland

Behavior Specialists

Carolyn Aspesi-Swenson

Jennifer Bolt

Sarah Collins, LOA

Catherine F. Fortin

Kathleen A. Marcello

Speech

Natalie Beyranevand

Meaghan E. Costello

Helene Desjardins

Laura G. Gilbert, LOA

Janet C. Scoppetto

Janet L. Tower, LOA

Occupational Therapists

Matthew A. Bertonazzi

Karen A. Brown

Danielle B. Ward

Kindergarten Aides

Belinda B. Cramer

Lori Giannotti

Amanda Lettic

Carol Mackie

Mary S. McNamara

JoAnn Murphy
Lindsay Thulin

Special Needs Aides

Margaret Aulenback
Martha J. Bigelow
Valerie A. Biglow
Peggy S. Brehio
Linda R. Buddenhagen
Radhika V. Chebrolu
Gina R. Cooper
Patricia A. Cray
Meaghan P. D'Arcy
Barbara A. Dennis
Linda Denio
Laura A. Dicentes
Mary Ethier
Maggie Geromini
Natalie Greenwich
Kate Guadagnoli
Lauren Jones
Erin Kelley
Barbara Kemp
Marc LeSage
Kathleen A. Lowe
Jennifer Malcolm
Christine T. Mattero
Danielle Mauro
Jennifer A. Maxwell
Patricia A. Minnich
Joan Neptune
Lauren A. Plumley
Kathy Reilly
Carolyn Ream
Deana T. Rollins
Melissa Rosenberg
Judith L. Scally
Debra Sergel
Harriet Southerland
Jennifer Trela
Anne K. Wall
Elaine F. Wyner

School Nurses

Laurie C. Pardee, Nurse Leader
Marieann Blake
Diane R. Gage
Leanne R. Govoni, LOA
Randi Hettinger
Grace M. Moore, LOA
Lorraine I. Perkins
Sally Pini
Jane Scotland

School Physician

Dr. Sharon Campion

Tutors

Jennifer L. Church
Gail C. Dufault
Margaret Marinelli
Raquel Morales
Alexandra Otte

TEACHING SPECIALISTS

Art

Christine A. Hall
Carolyn R. Kinloch-Winkler
Marcia L. Waldman

Band

Rebecca M. Makara

Vocal Music

Katrina L. Caron

General Music

Judith L. Scally
Sherryl K. Stonebraker

Physical Education

Judith A. Fledderjohn
John P. McAuliffe
Patricia M. Rollins
D. Peter Sieurin
Andrew W. Wilson

Language Arts

Jana M. Gardella
Mary Lincoln
Sylvia L. Pabreza
Jennifer Shields
Elizabeth A. Walsh-Matthews

Librarians

Joanne M. Giancola
Nancy R. Kellner
Leigh F. King
Mary Ellen Remillard

SUPPORT PERSONNEL

Technology Specialists

Eric Gervais
Stephanie Nardone
Linda Postlethwait
Bonnie J. Strickland

Secretaries

Linda A. Brandt
Linda L. Brannon
Mary Ann Bryant
Sandra J. Burgess
Linda M. Flanigan
Karolyn Lanciault
Maryann T. Lavalley
Catherine S. Luby

Non-Instructional Aides

Charlotte A. Brillhart
Holly L. Evangelista
Susan E. Lewis

Crossing Guards

Sharon A. Johnson
Harold E. Kinnear

CAFETERIA PERSONNEL

Theresa M. Locke,
Supervisor of Cafeterias

Lincoln Street School

Sandra J. Fouracre, Manager
Cheryl Arsenault
Sharon A. Johnson

Proctor School

Diane M. Thompson, Manager
Susan Sowden

Peaslee School

Margaret M. Flanagan, Manager
Carol Benedict
Deb Intrieri
Mary A. Sikora

Zeh School

Eileen M. Bersey, Manager
Kate Hamblin

Melican Middle School

Theresa M. Locke, Manager
Nancy Casaceli
Karen Coulombe
Sheri Nisbet
Barbara Perry
Vasanti Shah

CUSTODIAL PERSONNEL

Thomas H. Maedler,
Supervisor of Custodians
Michael DeCoteau, Head Custodian
George W. Falardeau, Head Custodian
Aaron Gonzalez, Head Custodian
Michael T. Kellicker, Head Custodian
Richard J. Agostinelli
Mark Aselbekian
Magdalen Brewer
Christopher J. Caron
Henry Grampietro
Pamela M. O'Connor
Michael R. Renaud
John F. Spirio
Kevin E. Walsh

Northborough School Financial Statement

For the 2007 Fiscal year – July 1, 2006 through June 30, 2007

APPROPRIATION:

| | | | |
|----------------------------|----|------------|----------------------|
| Regular Education | \$ | 12,374,563 | |
| Special Education | \$ | 3,401,761 | |
| Total Appropriation | | | \$ 15,776,324 |

Total Appropriation **\$ 15,776,324**

EXPENDITURES:

REGULAR DAY PROGRAMS

ADMINISTRATION:

| | | | |
|---------------------------------|----|---------|-------------------|
| School Committee | \$ | 14,706 | |
| Superintendent's Office | \$ | 222,437 | |
| Administrative Support Services | \$ | 250,082 | |
| Total Administration | | | \$ 487,225 |

INSTRUCTION:

| | | | |
|---|----|-----------|---------------------|
| Supervision | \$ | 20,300 | |
| Principals' Offices | \$ | 872,583 | |
| Teaching (includes Salaries, Workshops, Supplies & Field Trips) | \$ | 8,078,480 | |
| Professional Development | \$ | 90,139 | |
| Textbooks & Instructional Equip | \$ | 246,765 | |
| Library/Media Services | \$ | 283,720 | |
| Guidance Services | \$ | 102,377 | |
| Total Instruction | | | \$ 9,694,365 |

OTHER SCHOOL SERVICES:

| | | | |
|------------------------------------|----|---------|-------------------|
| Attendance Services | \$ | 11,332 | |
| Health Services | \$ | 309,971 | |
| Pupil Transportation | \$ | 323,880 | |
| Cafeteria Services | \$ | - | |
| After School Activities | \$ | 34,564 | |
| Student Body Activities | \$ | 6,804 | |
| Total Other School Services | | | \$ 686,552 |

OPERATION OF PLANTS:

| | | | |
|--|----|---------|---------------------|
| Custodial Services (Salaries & Supplies) | \$ | 619,384 | |
| Heating | \$ | 177,609 | |
| Electricity | \$ | 257,180 | |
| Telephones | \$ | 38,049 | |
| Gas | \$ | 1,700 | |
| Water | \$ | 12,374 | |
| Tech/Telecomm | \$ | 26,028 | |
| Total Operation of Plants | | | \$ 1,132,323 |

MAINTENANCE:

| | | | |
|--------------------------|----|---------|-------------------|
| Grounds | \$ | 18,947 | |
| Buildings | \$ | 122,555 | |
| Equipment | \$ | 47,133 | |
| Technology Maint | \$ | 69,683 | |
| Total Maintenance | | | \$ 258,319 |

LEASE OF BUILDING & EQUIPMENT: **\$ 113,878**

TOTAL EXPENDITURES, REGULAR DAY PROGRAMS **\$ 12,372,662**

SPECIAL EDUCATION PROGRAMS

| | | | |
|---|----|-----------|--|
| Legal Services | \$ | 3,221 | |
| Supervision | \$ | 158,806 | |
| Teaching (Salaries & Supplies) | \$ | 2,181,892 | |
| Professional Development | \$ | 1,586 | |
| Technology | \$ | 3,968 | |
| Psychological Services | \$ | 256,570 | |
| Health Services | \$ | 47,897 | |
| Transportation | \$ | 235,699 | |
| Telephone | \$ | 1,025 | |
| Equipment Maintenance | \$ | 4,579 | |
| Programs - Other Schools in Massachusetts | \$ | 385,711 | |
| Payments to Collaboratives | \$ | 119,878 | |

TOTAL EXPENDITURES

SPECIAL EDUCATION **\$ 3,400,832**

TOTAL EXPENDITURES **\$ 15,773,494**

BALANCE RETURNED TO GENERAL FUND: **\$ 2,830**

SCHOOL LUNCH ACCOUNT

INCOME:

| | | | |
|-----------------------|----|---------|-------------------|
| Balance from FY06 | \$ | 12,682 | |
| Total Receipts, FY07 | \$ | 402,361 | |
| Total Revenues | | | \$ 415,043 |

Total expenditures **\$ 387,925**

BALANCE TO FY08 **\$ 27,118**

KINDERGARTEN GRANT

| | | | |
|-----------------------------|----|--------|------------------|
| Expenditures | \$ | 74,600 | |
| Unexpended Balance | \$ | - | |
| Total Grant Received | | | \$ 74,600 |

TITLE I

| | | | |
|-----------------------------|----|--------|------------------|
| Expenditures | \$ | 58,713 | |
| Unexpended Balance | \$ | 45 | |
| Total Grant Received | | | \$ 58,758 |

Town Accountant, Treasurer's & Financial Reports



2007 Annual Report

For the Town of
Northborough,
Massachusetts

Accountant's Report

In accordance with the requirements of Massachusetts General Laws, the Annual Finance Reports for the Town of Northborough, for the Fiscal Year ending June 30, 2007 have been submitted.

The data represents a fair and accurate presentation of all material aspects of the Town's financial position and results of its operation. The necessary disclosure has been included to enable the reader to gain maximum understanding of the Town's financial affairs.

The report is based on the Uniform Municipal Accounting System of the Massachusetts Department of Revenue.

In accordance with the Town's Governmental Accounting Standards Board (GASB) #34 implementation, the financial statements have been done for the fiscal year ending June 30, 2007.

This new accounting standard required an inventory and a value to be placed on all Town and School assets, including roads, buildings, equipment, vehicles, and water and sewer lines. As fixed asset inventory of all capital assets has been completed and the appropriate method of depreciation has been applied to track the value of assets in future years.

Bill Fraher, CPA, has completed the audit of the Town's financial records. A copy of the audit report is available and on file in the office of the Town Clerk.

Many thanks to my assistant Carla McAuliffe for her effort and hard work. Carla has left her position to become Town Accountant in Southborough. I extend my thanks to the Boards, Commissioners and Department Heads as well.

**Respectfully submitted,
Ahmed M. Elmi, Town Accountant**

Treasurer/Collector's Department

The Treasurer/Collector's office experienced a productive and challenging year in 2007. Our office worked to improve our financial operations and to continue our commitment to public service within the Town of Northborough.

I would like to thank the various boards, committees, department heads and employees in the Town of Northborough for their support and assistance throughout the year.

Finally, I would like to recognize the dedication of our office staff, Cheri Cox, Elaine Dell'Olio, Marijane Pescaro and Wendy Ricciardi. Together, we look forward to serving the Town of Northborough in the coming year.

**Respectfully submitted,
June Hubbard-Ward, Treasurer/Collector**

Town of Northborough

Statement of Net Assets - June 30, 2007

| | Governmental Activities | Business-Type Activities | Total |
|---|----------------------------|-----------------------------|-------------------|
| Assets | | | |
| Cash and cash equivalents | \$ 7,782,640 | 1,065,240 | 8,847,880 |
| Investments | 4,439,057 | - | 4,439,057 |
| Receivables (net of allowance for uncollectibles) | 1,620,120 | 1,703,064 | 3,323,184 |
| Due from commonwealth | 4,547,630 | 194,509 | 4,742,139 |
| Property taxes billed in advance | 15,504,949 | - | 15,504,949 |
| Other assets | 303,107 | - | 303,107 |
| Capital assets: | | | |
| Assets not being depreciated | 6,571,567 | 3,031,083 | 9,602,650 |
| Assets being depreciated, net | 33,841,168 | 15,530,014 | 49,371,182 |
| Total assets | \$ 74,610,238 | 21,523,910 | 96,134,148 |
| Liabilities | | | |
| Warrants and accounts payable | \$ 267,386 | 33,377 | 300,763 |
| Other accrued liabilities | 1,225,213 | - | 1,225,213 |
| Accrued interest payable | 148,628 | 75,233 | 223,861 |
| Unearned revenue | 15,504,949 | - | 15,504,949 |
| Notes payable | 1,674,312 | 3,448,000 | 5,122,312 |
| Long-term liabilities: | | | |
| Due within one year: | | | |
| Unamortized net premium on bonds | 3,369 | - | 3,369 |
| Compensated absences | 189,234 | 14,872 | 204,106 |
| Bonds payable | 998,000 | 642,311 | 1,640,311 |
| Due in more than one year: | | | |
| Unamortized net premium on bonds | 26,892 | - | 26,892 |
| Compensated absences | 77,245 | - | 77,245 |
| Bonds payable | 7,961,884 | 5,432,098 | 13,393,982 |
| Total liabilities | 28,077,112 | 9,645,891 | 37,723,003 |
| Net Assets | | | |
| Invested in capital assets, net of related debt | 29,778,539 | 9,038,688 | 38,817,227 |
| Restricted for: | | | |
| Specific purposes - expendable | 433,806 | - | 433,806 |
| Specific purposes - nonexpendable | 187,213 | - | 187,213 |
| Unrestricted | 16,133,568 | 2,839,331 | 18,972,899 |
| Total net assets | \$ 46,533,126 | 11,878,019 | 58,411,145 |

Town of Northborough

Statement of Activities – For the Year Ended June 30, 2007

| Functions/Programs | Program Revenues | | | Net (Expense) Revenue and Changes in Net Assets | | | |
|--------------------------------------|------------------|-------------------------|--|--|----------------------------|-----------------------------|--------------|
| | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities | Business-Type Activities | Totals |
| Governmental activities: | | | | | | | |
| General government | \$ 3,156,987 | 434,701 | 267,785 | - | (2,454,501) | - | (2,454,501) |
| Public safety | 4,902,986 | 1,021,297 | 228,981 | - | (3,652,708) | - | (3,652,708) |
| Education | 32,144,634 | 620,432 | 6,164,134 | - | (25,360,068) | - | (25,360,068) |
| Public works | 3,381,277 | 594,034 | - | 452,382 | (2,334,861) | - | (2,334,861) |
| Human services | 598,131 | 43,853 | 36,670 | - | (517,608) | - | (517,608) |
| Recreation and culture | 1,655,873 | 407,833 | 46,590 | 18,890 | (1,182,560) | - | (1,182,560) |
| Interest on debt service | 479,673 | - | - | 259,718 | (219,955) | - | (219,955) |
| Total governmental activities | 46,319,561 | 3,122,150 | 6,744,160 | 730,990 | (35,722,261) | - | (35,722,261) |
| Business-type activities: | | | | | | | |
| Water | 1,736,055 | 1,546,330 | - | - | - | (189,725) | (189,725) |
| Sewer | 920,066 | 945,073 | - | 31,429 | - | 56,436 | 56,436 |
| Total business-type activities | 2,656,121 | 2,491,403 | - | 31,429 | - | (133,289) | (133,289) |
| Total government | \$ 48,975,682 | 5,613,553 | #VALUE! | 762,419 | (35,722,261) | (133,289) | (35,855,550) |
| General revenues: | | | | | | | |
| Property taxes | | | | | \$ 31,096,203 | - | 31,096,203 |
| Excise taxes | | | | | 1,953,042 | - | 1,953,042 |
| Payments in lieu of taxes | | | | | 90,923 | - | 90,923 |
| Intergovernmental | | | | | 1,823,143 | - | 1,823,143 |
| Unrestricted investment earnings | | | | | 570,453 | - | 570,453 |
| Miscellaneous | | | | | 341,273 | - | 341,273 |
| Total general revenues and transfers | | | | | 35,875,037 | - | 35,875,037 |
| Changes in net assets | | | | | 152,776 | (133,289) | 19,487 |
| Net assets - beginning of year | | | | | 46,380,350 | 12,011,308 | 58,391,658 |
| Net assets - end of year | | | | | \$ 46,533,126 | 11,878,019 | 58,411,145 |

Town of Northborough

Balance Sheet – Governmental Funds – June 30, 2007

| | General Fund | Stabilization Fund | Nonmajor Governmental Funds | Total |
|--|----------------------|-----------------------|-----------------------------------|-------------------|
| Assets | | | | |
| Cash and cash equivalents | \$ 4,086,864 | 132,557 | 3,563,219 | 7,782,640 |
| Investments | - | 2,938,971 | 1,500,086 | 4,439,057 |
| Receivables: | | | | |
| Property taxes | 419,854 | - | 3,234 | 423,088 |
| Tax liens and foreclosures | 885,504 | - | 1,592 | 887,096 |
| Motor vehicle excise | 212,198 | - | - | 212,198 |
| Departmental | - | - | 217,528 | 217,528 |
| Less: allowance for abatements | (119,790) | - | - | (119,790) |
| Due From Commonwealth | 4,413,255 | - | 134,375 | 4,547,630 |
| Property taxes billed in advance | 15,320,198 | - | 184,751 | 15,504,949 |
| Total assets | \$ 25,218,083 | 3,071,528 | 5,604,785 | 33,894,396 |
| Liabilities and Fund Balances | | | | |
| Liabilities: | | | | |
| Warrants and accounts payable | \$ 217,813 | - | 49,573 | 267,386 |
| Other accrued liabilities | 1,217,407 | - | - | 1,217,407 |
| Notes payable | - | - | 1,674,312 | 1,674,312 |
| Deferred revenue | 20,981,605 | - | 418,842 | 21,400,447 |
| Other liabilities | 7,806 | - | - | 7,806 |
| Total liabilities | 22,424,631 | - | 2,142,727 | 24,567,358 |
| Fund balances: | | | | |
| Reserved for: | | | | |
| Encumbrances & continued appropriations | 1,001,276 | - | - | 1,001,276 |
| Subsequent year expenditures | 1,040,000 | - | - | 1,040,000 |
| Other specific purposes | - | - | 621,019 | 621,019 |
| Unreserved, reported in: | | | | |
| General fund | 752,176 | - | - | 752,176 |
| Special revenue funds | - | 3,071,528 | 3,926,903 | 6,998,431 |
| Capital projects funds | - | - | (1,085,864) | (1,085,864) |
| Total fund balances | 2,793,452 | 3,071,528 | 3,462,058 | 9,327,038 |
| Total liabilities and fund balances | \$ 25,218,083 | 3,071,528 | 5,604,785 | 33,894,396 |

Town of Northborough

Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds – For the Year Ended June 30, 2007

| | General Fund | Stabilization Fund | Nonmajor Governmental Funds | Total |
|--|---------------------|-----------------------|-----------------------------------|-------------------|
| Revenues: | | | | |
| Property taxes | \$ 30,443,505 | - | 333,715 | 30,777,220 |
| Excise taxes | 1,958,072 | - | - | 1,958,072 |
| Payments in lieu of taxes | 90,923 | - | - | 90,923 |
| Departmental charges for services | 635,565 | - | 1,549,154 | 2,184,719 |
| Licenses and permits | 366,708 | - | - | 366,708 |
| Intergovernmental | 7,549,672 | - | 1,821,698 | 9,371,370 |
| Fines and forfeits | 2,190 | - | 204,057 | 206,247 |
| Investment income | 342,842 | 140,667 | 86,945 | 570,454 |
| Other | 276,473 | - | 713,928 | 990,401 |
| Total revenues | 41,665,950 | 140,667 | 4,709,497 | 46,516,114 |
| Expenditures: | | | | |
| Current: | | | | |
| General government | 1,845,047 | - | 283,810 | 2,128,857 |
| Public safety | 3,134,416 | - | 767,921 | 3,902,337 |
| Education | 25,099,422 | - | 1,396,431 | 26,495,853 |
| Public works | 1,878,604 | - | - | 1,878,604 |
| Human services | 361,929 | - | 138,988 | 500,917 |
| Recreation and culture | 858,901 | - | 344,178 | 1,203,079 |
| Intergovernmental | 291,206 | - | - | 291,206 |
| Employee benefits | 6,873,788 | - | - | 6,873,788 |
| Other | 198,261 | - | 22,706 | 220,967 |
| Debt service | 1,509,743 | - | 45,930 | 1,555,673 |
| Capital outlay | 119,649 | - | 1,575,683 | 1,695,332 |
| Total expenditures | 42,170,966 | - | 4,575,647 | 46,746,613 |
| Excess (deficiency) of revenues over expenditures | (505,016) | 140,667 | 133,850 | (230,499) |
| Other financing sources (uses): | | | | |
| Proceeds of bonds | - | - | 753,000 | 753,000 |
| Operating transfers in | 313,098 | 100,000 | - | 413,098 |
| Operating transfers out | (100,000) | - | (313,098) | (413,098) |
| Total other financing sources (uses) | 213,098 | 100,000 | 439,902 | 753,000 |
| Net changes in fund balances | (291,918) | 240,667 | 573,752 | 522,501 |
| Fund balance, beginning of year | 3,085,370 | 2,830,861 | 2,888,306 | 8,804,537 |
| Fund balance, end of year | \$ 2,793,452 | 3,071,528 | 3,462,058 | 9,327,038 |

Town of Northborough

Reconciliation of the Governmental Fund Balance Sheet to the Statement of Net Assets – June 30, 2007

Total fund balances - governmental funds \$ 9,327,038

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:

| | |
|-------------------------------------|---------------------|
| Land and land improvements | 6,836,364 |
| Infrastructure assets | 28,481,765 |
| Buildings and building improvements | 23,546,392 |
| Other capital assets | 11,462,046 |
| Accumulated depreciation | <u>(29,913,832)</u> |

Total Capital Assets 40,412,735

Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred or are not recorded in the funds.

6,198,605

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in funds. These liabilities consist of:

| | |
|---------------------------|------------------|
| Bonds payable | (8,959,884) |
| Accrued interest on bonds | (148,628) |
| Compensated absences | <u>(266,479)</u> |

Total long-term liabilities (9,374,991)

Governmental funds report the effects of the costs related to issuing debt and premiums on debt when the debt is issued. These amounts are deferred and amortized in the statement of activities.

(30,261)

Net assets of governmental activities \$ 46,533,126

Town of Northborough

Reconciliation of the Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances To the Statement of Activities

For the Year Ended June 30, 2007

| | |
|--|-------------------|
| Net changes in fund balances - governmental funds | \$ 522,501 |
| Amounts reported for governmental activities in the statement of activities are different because: | |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities, these amounts are recorded as capital assets and depreciated over their estimated useful lives. This is the amount by which depreciation is more than capital outlays for the year. | (597,251) |
| Bond proceeds provide financial resources and bond payments are recorded as expenditures in governmental funds, while these are recorded as increases or decreases to long-term liabilities in the statement of net assets. This is the amount by which bond proceeds were less than long-term debt repayments for the year. | 323,000 |
| Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds, while revenues previously accrued in the statement of activities may be recorded as revenue in the funds. | (43,777) |
| The cost of advanced refunding of debt is deferred and amortized over the life of the debt in the statement of activities. | (25,259) |
| Some expenses in the Statement of Activities do not require the use of current financial resources are not reported in the funds. | (29,807) |
| Governmental funds report the effects of the costs related to issuing debt and premiums on debt when the debt is issued. These amounts are deferred and amortized in the statement of activities. | 3,369 |
| Changes in net assets of governmental activities | \$ 152,776 |

Town of Northborough

Budgetary Comparison Schedule – For the Year Ended June 30, 2007

| | Original Budget | Final Budget | Actual (Budgetary Basis) | Variance To Final Budget Favorable (Unfavorable) |
|--|--------------------|-----------------|--------------------------------|---|
| Resources (inflows): | | | | |
| Property taxes | \$ 30,617,298 | 30,617,298 | 30,400,203 | (217,095) |
| Excise taxes | 2,003,000 | 2,003,000 | 1,958,072 | (44,928) |
| Payments in lieu of taxes | 91,000 | 91,000 | 90,923 | (77) |
| Departmental charges for services | 713,110 | 713,110 | 635,565 | (77,545) |
| Licenses and permits | 400,000 | 400,000 | 366,708 | (33,292) |
| Intergovernmental | 5,097,656 | 5,097,656 | 5,090,155 | (7,501) |
| Fines | - | - | 2,190 | 2,190 |
| Investment income | 427,500 | 427,500 | 342,842 | (84,658) |
| Other | 57,609 | 57,609 | 276,473 | 218,864 |
| Transfers from other funds | 313,098 | 313,098 | 313,098 | - |
| Total resources | 39,720,271 | 39,720,271 | 39,476,229 | (244,042) |
| Charges to appropriations (outflows): | | | | |
| General government | 1,973,666 | 1,971,716 | 1,852,478 | 119,238 |
| Public safety | 3,333,766 | 3,335,716 | 3,256,442 | 79,274 |
| Education | 25,585,444 | 25,585,444 | 25,551,535 | 33,909 |
| Public works | 2,041,673 | 2,041,673 | 1,895,584 | 146,089 |
| Human services | 402,350 | 402,350 | 360,604 | 41,746 |
| Recreation and culture | 862,786 | 862,786 | 852,968 | 9,818 |
| Debt service | 1,509,743 | 1,509,743 | 1,509,743 | - |
| Intergovernmental | 321,237 | 321,237 | 291,207 | 30,030 |
| Employee benefits | 4,491,333 | 4,491,333 | 4,489,270 | 2,063 |
| Insurance | 198,273 | 198,273 | 198,261 | 12 |
| Transfers to other funds | 100,000 | 100,000 | 100,000 | - |
| Total charges to appropriations | 40,820,271 | 40,820,271 | 40,358,092 | 462,179 |
| Excess (deficiency) of resources over charges to appropriations | (1,100,000) | (1,100,000) | (881,863) | 218,137 |
| Fund balance allocation | 1,100,000 | 1,100,000 | - | - |
| Excess (deficiency) of resources over charges to appropriations and fund balance allocation | \$ - | - | (881,863) | 218,137 |
| Fund balance, beginning of year | | | 2,524,424 | |
| Fund balance, end of year | | | 1,642,561 | |

Town of Northborough

Statement of Net Assets - Proprietary Funds - June 30, 2007

| | Water Enterprise Fund | Sewer Enterprise Fund | Total |
|---|--------------------------|--------------------------|--------------|
| Assets | | | |
| Current assets: | | | |
| Cash and cash equivalents | \$ 497,837 | 567,403 | 1,065,240 |
| Receivables (net): | | | |
| User charges | 278,711 | 86,603 | 365,314 |
| Liens | 15,319 | 3,766 | 19,085 |
| Special Assessments | 67,207 | 1,251,458 | 1,318,665 |
| Due from Commonwealth | - | 9,550 | 9,550 |
| Total current assets | 859,074 | 1,918,780 | 2,777,854 |
| Noncurrent assets: | | | |
| Due from Commonwealth | - | 184,959 | 184,959 |
| Capital assets | 17,157,073 | 12,681,697 | 29,838,770 |
| Accumulated depreciation | (8,193,914) | (3,083,759) | (11,277,673) |
| Total noncurrent assets | 8,963,159 | 9,782,897 | 18,746,056 |
| Total assets | \$ 9,822,233 | 11,701,677 | 21,523,910 |
| Liabilities | | | |
| Current Liabilities: | | | |
| Warrants and accounts payable | \$ 9,658 | 23,719 | 33,377 |
| Accrued interest payable | 23,553 | 51,680 | 75,233 |
| Notes payable | 285,000 | 3,163,000 | 3,448,000 |
| Bonds payable | 222,500 | 419,811 | 642,311 |
| Compensated Absences | 11,154 | 3,718 | 14,872 |
| Total current liabilities | 551,865 | 3,661,928 | 4,213,793 |
| Noncurrent liabilities: | | | |
| Bonds payable | 2,015,986 | 3,416,112 | 5,432,098 |
| Total noncurrent liabilities | 2,015,986 | 3,416,112 | 5,432,098 |
| Total liabilities | 2,567,851 | 7,078,040 | 9,645,891 |
| Net Assets | | | |
| Invested in capital assets, net of related debt | 6,439,673 | 2,599,015 | 9,038,688 |
| Unrestricted | 814,709 | 2,024,622 | 2,839,331 |
| Total net assets | \$ 7,254,382 | 4,623,637 | 11,878,019 |

Town of Northborough
Statement of Revenues, Expenses and Changes in Fund Net Assets – Proprietary Funds
For the Year Ended June 30, 2007

| | Water Enterprise Fund | Sewer Enterprise Fund | Total |
|--|-----------------------------|-----------------------------|---------------|
| Operating revenues: | | | |
| Charges for services | \$ 1,407,864 | \$ 669,196 | \$ 2,077,060 |
| Special Assessments | 138,466 | 275,877 | 414,343 |
| Total operating revenues | 1,546,330 | 945,073 | 2,491,403 |
| Operating expenditures: | | | |
| Salaries, wages and employee benefits | 289,045 | 98,428 | 387,473 |
| Energy purchases | 797,377 | 200,000 | 997,377 |
| Other operating expenses | 227,753 | 195,490 | 423,243 |
| Depreciation | 325,001 | 186,001 | 511,002 |
| Total operating expenditures | 1,639,176 | 679,919 | 2,319,095 |
| Operating income | (92,846) | 265,154 | 172,308 |
| Nonoperating revenues (expenses): | | | |
| Interest expense | (96,879) | (240,147) | (337,026) |
| Other | - | 31,429 | 31,429 |
| Total nonoperating revenues (expenses) | (96,879) | (208,718) | (305,597) |
| Income before transfers | (189,725) | 56,436 | (133,289) |
| Operating transfers in (out) | 75,000 | (75,000) | - |
| Changes in net assets | (114,725) | (18,564) | (133,289) |
| Net assets, beginning of year | 7,369,107 | 4,642,201 | 12,011,308 |
| Net assets, end of year | \$ 7,254,382 | \$ 4,623,637 | \$ 11,878,019 |

Town of Northborough

Statement of Cash Flows – Proprietary Funds – For the Year Ended June 30, 2007

| | Water Enterprise Fund | Sewer Enterprise Fund | Total |
|--|-----------------------------|-----------------------------|-------------|
| Cash flows from operating activities: | | | |
| Cash received from customers | \$ 1,461,630 | 831,980 | 2,293,610 |
| Cash paid to suppliers | (1,019,803) | (382,688) | (1,402,491) |
| Cash paid to employees | (285,167) | (97,135) | (382,302) |
| Transfers (to) from other funds | 75,000 | (75,000) | - |
| Net cash provided by operating activities | 231,660 | 277,157 | 508,817 |
| Cash flows from capital and related financing activities: | | | |
| Capital expenditures | (577,741) | (1,446,889) | (2,024,630) |
| Interest paid, net of subsidy | (97,651) | (194,278) | (291,929) |
| Net borrowing (repayments), net of subsidy | 103,500 | 1,091,713 | 1,195,213 |
| Net cash provided by capital and related financing activities: | (571,892) | (549,454) | (1,121,346) |
| Net increase in cash and cash equivalents | (340,232) | (272,297) | (612,529) |
| Cash and cash equivalents, beginning of year | 838,069 | 839,700 | 1,677,769 |
| Cash and cash equivalents, end of year | \$ 497,837 | 567,403 | 1,065,240 |
| Reconciliation of operating income to net cash provided | | | |
| By operating activities: | | | |
| Operating income (loss) | \$ (92,846) | 265,154 | 172,308 |
| Transfers (to) from other funds | 75,000 | (75,000) | - |
| Depreciation, bad debts & reserve | 325,001 | 186,001 | 511,002 |
| (Increase) decrease in accounts receivable | (84,700) | (113,093) | (197,793) |
| Increase (Decrease) in accounts payable | 5,327 | 12,802 | 18,129 |
| Increase (Decrease) in compensated absences | 3,878 | 1,293 | 5,171 |
| Net cash provided by operating activities | \$ 231,660 | 277,157 | 508,817 |

Town of Northborough *Statement of Net Assets – Fiduciary Funds – June 30, 2007*

| | Agency Funds |
|---------------------------|-----------------|
| Assets | |
| Cash and cash equivalents | \$ 104,462 |
| Investments | 223,869 |
| Total assets | 328,331 |
| Liabilities | |
| Accounts payable | 2,271 |
| Other liabilities | 326,060 |
| Total liabilities | 328,331 |
| Net Assets | |
| Unrestricted | - |
| Total net assets | \$ - |

Town of Northborough

Combining Balance Sheet - Nonmajor Governmental Funds - June 30, 2007

| | <u>Special Revenue</u> | | | | |
|--------------------------------------|------------------------|--------------|-------------------------|------------------|---------------|
| | <u>School</u> | <u>Other</u> | <u>Capital Projects</u> | <u>Permanent</u> | <u>Totals</u> |
| <u>Assets</u> | | | | | |
| Cash and cash equivalents | \$ 795,278 | 2,069,309 | 591,041 | 107,591 | 3,563,219 |
| Investments | - | 986,658 | - | 513,428 | 1,500,086 |
| Receivables: | | | | | |
| Property taxes | - | 3,234 | | | 3,234 |
| Tax liens and foreclosures | - | 1,592 | | | 1,592 |
| Departmental | - | 217,528 | | | 217,528 |
| Due From Commonwealth | 11,737 | 122,638 | | | 134,375 |
| Property taxes billed in advance | - | 184,751 | - | - | 184,751 |
| Total assets | \$ 807,015 | 3,585,710 | 591,041 | 621,019 | 5,604,785 |
| <u>Liabilities and Fund Balances</u> | | | | | |
| <u>Liabilities:</u> | | | | | |
| Warrants and accounts payable | \$ - | 46,980 | 2,593 | - | 49,573 |
| Notes payable | - | - | 1,674,312 | - | 1,674,312 |
| Deferred revenue | 11,737 | 407,105 | - | - | 418,842 |
| Total liabilities | 11,737 | 454,085 | 1,676,905 | - | 2,142,727 |
| <u>Fund Balances:</u> | | | | | |
| Reserved For: | | | | | |
| Other specific purposes | - | - | - | 621,019 | 621,019 |
| Unreserved | 795,278 | 3,131,625 | (1,085,864) | - | 2,841,039 |
| Total fund balances | 795,278 | 3,131,625 | (1,085,864) | 621,019 | 3,462,058 |
| Total liabilities and fund balances | \$ 807,015 | 3,585,710 | 591,041 | 621,019 | 5,604,785 |

Town of Northborough

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds For the Year Ended June 30, 2007

| Special Revenue | | | | | |
|--|-------------------|------------------|--------------------|----------------|------------------|
| | School | Other | Capital Projects | Permanent | Totals |
| Revenues: | | | | | |
| Property taxes | \$ - | 333,715 | - | - | 333,715 |
| Departmental charges for services | 351,961 | 1,174,193 | - | 23,000 | 1,549,154 |
| Intergovernmental | 857,039 | 964,659 | - | - | 1,821,698 |
| Fines and forfeits | - | 204,057 | - | - | 204,057 |
| Investment income | - | 48,447 | - | 38,498 | 86,945 |
| Other | - | 708,869 | 792 | 4,267 | 713,928 |
| Total revenues | 1,209,000 | 3,433,940 | 792 | 65,765 | 4,709,497 |
| Expenditures: | | | | | |
| Current: | | | | | |
| General government | - | 283,810 | - | - | 283,810 |
| Public safety | - | 767,921 | - | - | 767,921 |
| Education | 1,176,788 | 219,643 | - | - | 1,396,431 |
| Human services | - | 138,988 | - | - | 138,988 |
| Recreation and culture | - | 344,178 | - | - | 344,178 |
| Other | - | - | - | 22,706 | 22,706 |
| Debt service | - | 45,930 | - | - | 45,930 |
| Capital outlay | - | 800,216 | 775,467 | - | 1,575,683 |
| Total expenditures | 1,176,788 | 2,600,686 | 775,467 | 22,706 | 4,575,647 |
| Excess (deficiency) of revenues over expenditures | 32,212 | 833,254 | (774,675) | 43,059 | 133,850 |
| Other financing sources (uses): | | | | | |
| Proceeds of bonds | - | - | 753,000 | - | 753,000 |
| Operating transfers in | - | - | - | - | - |
| Operating transfers out | - | (266,648) | - | (46,450) | (313,098) |
| Net changes in fund balances | 32,212 | 566,606 | (21,675) | (3,391) | 573,752 |
| Fund balance, beginning of year | 763,066 | 2,565,019 | (1,064,189) | 624,410 | 2,888,306 |
| Fund balance, end of year | \$ 795,278 | 3,131,625 | (1,085,864) | 621,019 | 3,462,058 |

Town Meeting & Elections/Vital Stats & Info



2007

Annual Report

For the Town of
Northborough,
Massachusetts

Annual Town Meeting Warrant - April 23, 2007

At the Annual Town Meeting duly called and held in the ALGONQUIN REGIONAL HIGH SCHOOL, 79 Bartlett Street, Northborough, MA on MONDAY, the TWENTY-THIRD day of April 2007 at 7:30 p.m. to act on the following warrant articles which were voted on in a legal manner.

Quorum Required: 100 voters

Voters Present: 382 voters

Checkers: Robbie Powers, Nancy Cassacelli, Doris Crossman, Pauline Brodeur, Gen Earle, Maureen Walker, Nancy Hart, Adele Beatty, Joan Bonazoli, Al Bonazoli

Tellers: Terry Crean, Nancy McNamara, Larry Beatty, Virginia George, Claire Swan, Nancy Jones

The Town Moderator, Frederick A. George Jr. called the meeting to order at 7:36 pm.

Moderator George led the audience in the pledge of allegiance. The Rev. Stephen Georgeson of the Rice Memorial Baptist Church gave the invocation.

Moderator George outlined the guidelines of Town Meeting for new members and veteran members. He also outlined the boundaries of the gym to include all of the floor area.

The Selectman awarded certificates of appreciation to the following people because of their dedication to the community.

- **Jeff Ward** - Cable Television Advisory Committee - 3 yrs.
- **Emily Cheng** - Community Affairs Committee - 3 yrs.
- **Nicole Harding** - Community Affairs Committee - 5 yrs.
- **Paula Moore** - Council on Aging - 7 yrs.
- **Frederick Mottle** - Board of Health - 24 yrs.
- **Jacqueline Teeven** - Library Trustees - 7 yrs.

- **Martin Murphy** - Parks & Recreation Commission - 12 yrs.
- **Jason Schaufeld** - Youth Commission - 3 yrs.

The Selectman also recognized the following employees who have retired from the town during the past year and publicly thanked them for their years of service.

- **Paul Desautels** - Firefighter - 40 yrs.
- **John Schunder** - DPW Director - 25 yrs.
- **Frank Mueller** - Police Sergeant - 30 yrs.

Moderator George read the receipt of the return of the posting of the warrant for the Annual Town Meeting by the Constable.

Selectman Dawn Rand Moved that the town vote to waive the reading of the Annual Town Meeting Warrant.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE I

Dawn Rand, Selectman Moved that the Town vote to ratify the appointment by the Moderator of Kathleen Polanowicz as Deputy Moderator, as provided by Article II, Section 2-2 of the Northborough Home Rule Charter.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 2

Dawn Rand, Selectman Moved that the Town will vote to authorize the Treasurer, with the approval of the Selectman, to enter into a

Compensating Balance Agreement or Agreements pursuant to Massachusetts General Laws, Chapter 44, Section 53F, if necessary.

Treasurer/Collector June Hubbard-Ward made a brief presentation.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, or other available funds, a sum of money to pay bills incurred in prior years, or act in any way relative thereto.

- Town Meeting action is required to pay bills incurred in prior fiscal years. This Article will be passed over if no bills for goods and services incurred in prior fiscal years are presented to the Town.

Barry Brenner, Town Administrator Moved that the town **pass over** this article as there are no outstanding bills.

4/5 vote required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 4

Barry Brenner, Town Administrator Moved that the Town vote to raise and appropriate and transfer from available funds the sum of Fourteen Million One Hundred Eighty Two Thousand Eighty Dollars (\$14,182,080) for Town Government as displayed below, and to meet said appropriation, the following sums available for appropriation be transferred:

Article 4 - From:

| | |
|---|--------------|
| Expendable Trust Fund Income (Cemetery) | \$ 39,193 |
| Transfer from Cemetery Trust Fund for Equipment Purchase | \$ 5,500 |
| Conservation Commission Fees | \$ 6,000 |
| Transfer from Police Revolving Account | \$ 102,500 |
| Transfer from Fire Emergency Medical Services Revolving Account | \$ 62,175 |
| Transfer from Fire Detail Account | \$ 15,000 |
| Transfer from Recreation Revolving Account | \$ 67,346 |
| Transfer from Dog Control Revolving Account | \$ 15,000 |
| Overlay Surplus | \$ 40,000 |
| Free Cash | \$ 1,000,000 |

for a total of One Million Three Hundred Fifty Two Thousand Seven Hundred Fourteen Dollars (\$1,352,714), and that the sum of Twelve Million Eight Hundred Twenty Nine Thousand Three Hundred Sixty Six Dollars (\$12,829,366) be raised by taxation.

Barry Brenner, Town Administrator gave a detailed presentation on the budget.

Appropriations Committee recommended approval.

Some debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 5

Leslie Rutan, Selectman, Moved that the Town vote to raise and appropriate and transfer from available funds the sum of Three Million Five Hundred Seventy One Thousand Forty Two Dollars (\$3,571,042) for Water/Sewer and Solid Waste Funds as displayed below for the operation of the Water/Sewer and Solid Waste Utilities, and to meet said appropriation, the following sums available for appropriation be transferred:

From:

| | | |
|----------------------|----|---------|
| Water Fund Free Cash | \$ | 75,000 |
| Sewer Fund Free Cash | \$ | 180,000 |

for a total of Two Hundred Fifty Five Thousand Dollars (\$255,000) and that the sum of Three Million Three Hundred Sixteen Thousand Forty Two Dollars (\$3,316,042) be financed from Water/Sewer and Solid Waste Revenues.

| | | |
|-------------|----|-----------|
| Water Fund | \$ | 1,721,548 |
| Sewer Fund | \$ | 1,079,414 |
| Solid Waste | \$ | 770,080 |
| | \$ | 3,571,042 |

Presentations made by Barry Brenner, Town Administrator, Kara Buzanoski, DPW Director, and Fred Litchfield, Town Engineer.

Appropriations Committee recommends approval.

Some debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 6

Nancy Berglund, Northborough School Committee, Moved that the Town vote to raise and appropriate by taxation the sum of Sixteen Million Four Hundred Eighty Six Thousand Two Hundred Fifty Nine Dollars (\$16,486,259) for the operation of the Northborough Public Schools.

Presentation by acting School Superintendent Dr. Charles Gobron.

Appropriations Committee recommends approval.

Brief debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 7

Nancy Berglund, Northborough School Committee, Moved that the Town vote to raise and appropriate by taxation the sum of Fifty Thousand Dollars (\$50,000) for the operation of the Northborough Public Schools provided, however, that no sums for this purpose shall be expended unless and until the Town shall have voted to assess taxes in excess of the amount allowed pursuant to the provisions of Chapter 59, Section 21C of the Massachusetts General Laws (Proposition 2-1/2).

- Override to Proposition 2-1/2 to fund the Northborough K-8 Schools.

Presentations made by Dr. Charles Gobron, acting School Superintendent and Barry Brenner, Town Administrator.

Brief debate

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 8

Shirley Lundberg, Northborough/Southborough Regional School Committee Moved that the Town vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Northborough/Southborough Regional School District, the sum of Nine Million Four Hundred Fifty Seven Thousand Seven Hundred Thirty Five Dollars (\$9,457,735).

Presentation by acting School Superintendent Dr. Charles Gobron. Appropriations Committee recommends approval.

Brief Debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 9

Michael Casaceli, Assabet Valley Regional School Committee, Moved that the Town vote to raise and appropriate by taxation Northborough's share of the assessment for the operation of the Assabet Valley Regional Vocational School District, the sum of Six Hundred Ninety Seven Thousand Three Hundred Ninety Five Dollars (\$697,395).

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 10

Michelle Rehill, Library Trustee, Moved that the Town vote to authorize the Library Trustees to accept and spend a sum of money received under the Library Incentive and Municipal Equalization Grants, and the Nonresident Circulation Offset program, under the provisions of Chapter 139, of the Acts of 2006, to be used by the Library Trustees for books, automation costs, or in any way that they may benefit the library, and to apply for State aid for the coming fiscal year.

Presentation by Michelle Rehill,
Library Trustee.
Appropriations Committee recom-
mends approval.

Majority Vote Required

**Motion carried in the affirmative
by a unanimous vote.**

ARTICLE 11

William Pantazis, Selectman, Moved
that the Town vote to authorize the
Selectman to make such application as
may be necessary for Federal and/or
State funds or grants, to accept such
funds or grants and to expend those
funds as required by the various acts, if
and when such funds are received.

- Allows the Town to apply for grant
funds through Federal and/or State
agencies.

Presentation made by Barry Brenner,
Town Administrator.
Appropriations Committee recom-
mends approval.

Majority Vote Required

**Motion carried in the affirmative
by a unanimous vote.**

ARTICLE 12

Barry Brenner, Town Administrator
Moved that the Town vote to combine
Articles 13 through 19 as follows:

Article 13 - Reauthorizes Fire
Department Revolving Fund
Accounts;

Article 14 - Reauthorizes Police
Department Revolving Fund
Accounts;

Article 15 - Reauthorizes Dog
Officer Revolving Fund Accounts;

Article 16 - Reauthorizes
Community Affairs Committee
Revolving Fund Accounts;

Article 17 - Reauthorizes Family and
Youth Services Department Revolving
Fund Accounts;

Article 18 - Reauthorizes Council on
Aging Revolving Fund Accounts;

Article 19 - Reauthorizes Applefest
Committee Revolving Fund Accounts.

And in so voting that the Town vote to
establish and/or reauthorize revolving
fund accounts as stated in Articles 13
through 19 of the Warrant, said revolv-
ing accounts being authorized to and
for the use of the Fire Department,
Police Department, Dog Officer,
Community Affairs Committee, Family
and Youth Services Department,
Council on Aging and Applefest
Committee pursuant to the provisions
of Massachusetts General Laws,
Chapter 44, Section 53E1/2.

- Pursuant to the provisions of
Massachusetts General Laws Chapter
44, Section 53E1/2, it is required that
these revolving accounts be reautho-
rized annually

Barry Brenner, Town Administrator
made a presentation.
Appropriations Committee recom-
mends approval.

Majority Vote Required

**Motion carried in the affirmative
by a unanimous vote.**

ARTICLE 13

To see if the Town will vote to reau-
thorize revolving accounts authorized
to and for the use of the Northborough
Fire Department for the receipt of site
assessment fees, hazardous materials
charges, SARA compliance, training/
education programs, alarm fees, Local
Emergency Planning, replacement of
lost and/or damaged equipment, water
supply maintenance and development,
and Advanced Life Support/EMS and
rescue maintenance; pursuant to the
provisions of Massachusetts General
Laws Chapter 44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the
Massachusetts General Laws authorizes
the Northborough Fire Department to
maintain revolving fund accounts for
the purposes enumerated in this
Article. Under this statute, these revolv-
ing accounts must be reauthorized
annually.

ARTICLE 14

To see if the Town will vote to reau-
thorize revolving fund accounts
authorized to and for the use of the
Northborough Police Department for
the receipt of the Town's share of traffic
enforcement fines and payment of
expenses associated with traffic/radar
enforcement; pursuant to Massachusetts
General Laws, Chapter 44, Section
53E1/2.

- Chapter 44, Section 53E1/2 of the
Massachusetts General Laws authorizes
the Northborough Police Department
to maintain revolving fund accounts for
the purpose stated in this Article. Under
this statute, such revolving accounts must
be reauthorized annually.

ARTICLE 15

To see if the Town will vote to reau-
thorize revolving fund accounts
authorized to and for the use of the
Department of the Northborough Dog
Officer for the receipt of dog license
fees and related fines which sums shall
be utilized to support the Dog Officer's
expenditures; pursuant to the provi-
sions of Massachusetts General Laws,
Chapter 44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the
Massachusetts General Laws authorizes
the Department of the Northborough
Dog Officer to maintain revolving
fund accounts for the purpose enumer-
ated in this Article. Under this statute,
such revolving accounts must be reau-
thorized annually.

ARTICLE 16

To see if the Town will vote to reau-
thorize revolving fund accounts
authorized to and for the Community
Affairs Committee for the receipt of
income, gifts and donations and any
other monies and for expenditure in
connection with its related expenses;
pursuant to the provisions of
Massachusetts General Laws, Chapter
44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the Massachusetts General Laws authorizes the Northborough Community Affairs Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 17

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Family and Youth Services Department for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the Massachusetts General Laws authorizes the Northborough Family and Youth Services Department to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 18

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Council on Aging for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the Massachusetts General Laws authorizes the Council on Aging to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving fund accounts must be reauthorized annually.

ARTICLE 19

To see if the Town will vote to reauthorize revolving fund accounts authorized to and for the Applefest

Committee for the receipt of income, gifts and donations and any other monies and for expenditure in connection with its related expenses; pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E1/2.

- Chapter 44, Section 53E1/2 of the Massachusetts General Laws authorizes the Applefest Committee to maintain revolving fund accounts for the purpose enumerated in this Article. Under this statute, such revolving accounts must be reauthorized annually.

ARTICLE 20

Frances Bakstran, Selectman Moved that the Town vote to appropriate the sum of One Million Four Hundred Fifty Thousand Dollars (\$1,450,000) for the use of the Northborough Free Library for expansion, construction, renovation, furnishing and equipping of the Library and any associated costs, including design services; and to meet said appropriation, the sum of One Million Four Hundred Fifty Thousand Dollars (\$1,450,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A), 7(21) or 7(22), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor; subject to the condition that the Town shall have voted at an election to exempt the amounts required to pay for such bonds or notes from the provisions of Proposition 2-1/2.

- Funds to complete Library Expansion/Renovation Project approved at 2000 Annual Town Meeting (Article 37) subject to receipt of State Grant. State Grant award not received until 2004. Construction costs have increased significantly since 2000. Escalation costs on construction have averaged 10% annually in recent years at a pace beyond the rate that private fundraising can match.

Presentation made by Library Trustees Michelle Rehill and Richard Tucker.

Appropriations Committee gave no recommendation.

Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

Request reconsideration for the purpose of locking in the vote.

Motion to reconsider does not pass.

ARTICLE 21

Dawn Rand, Selectman Moved that the Town vote to raise and appropriate the sum of Four Hundred Ninety Five Thousand Dollars (\$495,000) for the use of the Northborough Senior Center for architectural design, with related engineering or other work that may be required for a new Senior Center, and to meet said appropriation, the sum of Four Hundred Ninety Five Thousand Dollars (\$495,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(21) or 7(22), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor; subject to the condition that the Town shall have voted at an election to exempt the amounts required to pay for such bonds or notes from the provisions of Proposition 2-1/2.

Presentation made by Senior Center building committee members; Jeff Leland and Jerry Anderson, along with Senior Center Director Kelly Burke

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

Lots of debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

Motion to reconsider for the purpose of locking in the vote.

Motion to reconsider does not pass.

ARTICLE 22

Barry Brenner, Town Administrator
Moved that the Town vote to accept Buckhill Road, Stirrup Brook Lane and Jenkins Drive as public ways in accordance with the layouts on file in the office of the Town Clerk, and to place these streets on the Official Town Map, and to authorize the Selectman to accept or take by eminent domain deeds or easements for such public ways.

Presentation made by Town Engineer Fred Litchfield.

Planning Board recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 23

Kara Buzanoski, DPW Director
Moved that the Town vote to appropriate the sum of Two Hundred Thirty Thousand Dollars (\$230,000) for the design and construction of improvements to the Town Water Tanks, and to meet said appropriation, the sum of Two Hundred Thirty Thousand Dollars (\$230,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 8(3A) or 8(4), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- Repairs and improvements to Water Tanks at Assabet Hill and Edmund Hill. The cost of this Project will be financed by Water Fund fees and charges.

Presentation made by DPW Director Kara Buzanoski.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 24

Kara Buzanoski, DPW Director
Moved that the Town vote to appropriate the sum of Two Hundred Fifty Thousand Dollars (\$250,000) for the design and construction of sewers, and to meet such appropriation, the sum of Two Hundred Fifty Thousand Dollars (\$250,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 8(15) or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- This Project provides for the final design and construction of sewers for Milk Porridge, Sunset and Brigham Streets. The cost of this Project will be financed by Sewer Fund fees and charges.

Presentation made by Kara Buzanoski, DPW Director.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

Considerable debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 25

Leslie Rutan, Selectman
Moved that the Town vote to appropriate the sum of One Hundred Ninety Thousand Dollars (\$190,000) for the use of the Northborough Fire Department to purchase departmental equipment to replace the 1998 Ambulance and related equipment, and to meet said appropriation, the sum of One Hundred Ninety Thousand Dollars (\$190,000)

be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- This Article provides funds for the replacement of the 1998 Ambulance. The debt service on the bonds for the Ambulance will be paid by the EMS Revolving Account. The EMS Revolving Account is funded by Ambulance Service fees and charges.

Presentation made by Fire Chief David Durgin.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 26

Barry Brenner, Town Administrator
Moved that the Town vote to raise and appropriate the sum of One Hundred Twenty Thousand Dollars (\$120,000) to provide improvements to the Geographic Information System, and to meet said appropriation, the sum of One Hundred Twenty Thousand Dollars (\$120,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(9), 7(28) or 7(29), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- This Project is to provide an update to the aerial photography taken in 1997 when the Geographic Information System was initiated.

Presentation made by David Kane MIS/GIS Director.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

Some debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

11:05pm – Motion made to adjourn the meeting.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

Adjourned Session

Tuesday, April 24, 2007

At the adjourned session of the Annual Town Meeting duly called and held in the Algonquin Regional High School, Northborough, MA on Tuesday April 24, 2007 at 7:30pm the following ARTICLES were voted on in a legal manner.

Quorum Required: 100 voters

Voters Present: 161 voters

At 7:38pm Town Moderator Frederick A. George Jr. called the meeting to order.

ARTICLE 27

Kara Buzanoski, DPW Director
Moved that the Town vote to appropriate the sum of Two Hundred Thousand Dollars (\$200,000) to provide repairs and improvements to the Public Works Department Highway Garage, and to meet said appropriation, the sum of Two Hundred Thousand Dollars (\$200,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(3A), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

• This Project repairs the roof at the Public Works Department Highway Garage.

Presentation made by DPW Director Kara Buzanoski

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 28

Kara Buzanoski, DPW Director
Moved that the Town vote to appropriate the sum of Sixty Thousand Dollars (\$60,000) for the use of the Northborough Public Works Department to purchase departmental equipment to replace the 1995 Pickup Truck with a One-Ton Dump Truck with Plow, and to meet said appropriation, the sum of Sixty Thousand Dollars (\$60,000) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 7(9), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

Presentation made by DPW Director Kara Buzanoski

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

Brief debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 29

Frances Bakstran, Selectman
Moved that the Town vote to amend the Code of the Town of Northborough, Chapter 2, Section 36, Historic Buildings, by deleting the wording found within brackets [] in Section 2-36-010, Required Procedure, and substituting the words shown in brackets and underlined []:

[2-36-010 Required Procedure

No building in the Town of Northborough one hundred (100) years or older shall be demolished without first being examined by the Northborough Historical Commission to determine its historical, archeological, architectural and/or cultural significance for possible preservation and reports being submitted to the Selectman within fourteen (14) days of the receipt of application for a permit to demolish.]

[Sections:

2-36-01 Intent and Purpose

This Bylaw is enacted for the purpose of protecting the historically and architecturally significant buildings within the Town and to encourage owners of such properties to seek out persons who might be willing to purchase, preserve, rehabilitate or restore such buildings rather than demolish them.

2-36-02 Definitions

Demolition – any voluntary act of pulling down, destroying, burning, removing, or razing of a building in whole or in part; commencing the work of destruction; or allowing the same to be done by others.

Commission – The Northborough Historical Commission

Inspector – Building Inspector

Significant Building –

- (a) Any building in the Town of Northborough which is historical by reason of its age (in whole or in part one hundred (100) or more years) and
- (i) Researched and found by the Commission to be historically significant, or architecturally significant or
- (ii) Listed on the National Register of Historic Places or included in the Massachusetts Historical Commission Inventory of Historic and Archaeological Assets or a Town Historic District.

Day - any calendar day, including Saturdays, Sundays and holidays.

2-36-03 Procedure

1. Within seven (7) days of receipt of an application for a demolition permit for a structure that is, in whole or in part, one hundred (100) years or more old, the Inspector shall forward a copy thereof to the Commission. No demolition permit shall be issued at that time.

2. (a.) Within thirty (30) days of the Commission's receipt of a demolition permit application, the Commission shall determine whether the structure is a Significant Building. The Commission shall hold a public hearing for that purpose, notice of which shall be posted in the Town Hall at least seven (7) days prior to the hearing. Written notice of the hearing shall also be provided to the owner and the Inspector. If the Commission determines the structure is not a Significant Building, the Commission shall notify the Selectman and Inspector in writing and the Inspector may issue a demolition permit.

If the structure is determined to be a Significant Building, the Commission shall so advise the owner, the Inspector and the Selectman in writing. The Inspector shall not issue a demolition permit for a period of one hundred eighty (180) days from the date of application for such permit.

(b.) During the one hundred eighty (180) day period, the Commission will invite the applicant (and owner of record, if different from the applicant) to participate in an investigation of alternatives to demolition.

The Commission shall notify the Selectman and Inspector if the applicant and/or property owner has made a reasonable and unsuccessful effort to locate a purchaser for the building or structure who has agreed to preserve,

rehabilitate, restore or relocate the same, or has agreed to alternatives to demolition, and the Commission is satisfied that there is no feasible alternative to demolition. This notice will be in writing, and may occur at any time during the one hundred eighty (180) day period. The Inspector may then issue a permit to demolish in accordance with all applicable procedures.

2-36-04 Emergency Demolition

Nothing in this Bylaw shall restrict or prevent the Inspector from ordering the immediate demolition of any building or structure that is determined to be imminently dangerous or unsafe to the public. The Inspector shall file a copy of any such order of emergency demolition with the Commission.

2-36-05 Severability

In case any section, paragraph or part of this Bylaw be for any reason declared invalid or unconstitutional by any court, every other section, paragraph and part shall continue in full force and effect.

2-36-06 Enforcement and Remedies

The Commission and the Inspector are each authorized to enforce the provisions of this Bylaw. The Inspector shall not issue a building permit pertaining to any property on which a Significant Building has been demolished voluntarily in whole or in part without full compliance with the provisions of this Bylaw for a period of two (2) years from the date of such demolition.

2-36-07 Historic Districts Act.

If any of the provisions of this Bylaw shall conflict with the Historic Districts Act, M.G.L. Chapter 40C, the state statute shall prevail.]

• Article submitted by Historical Commission.

Presentations made by Frances Bakstran, Selectman and Marie Nieber, Historical Commission.

Municipal Code and Bylaw Committee recommends approval.

Brief debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 30

Rick Leif, Planning Board Moved that the Town vote to amend the Northborough Town Zoning Bylaw as follows by adding the wording as shown in brackets and underlined []:

Part I: In Chapter 7-12, Section 7-12-010 Schedule of Use Regulations, under Industrial District B, Uses Permitted by Right: to the item that currently reads "Retail store distributing merchandise to the general public," add the words, ["not to exceed 5,000 square feet of gross floor area per individual retail establishment"] after "general public," so that the amended item will read, "Retail store distributing merchandise to the general public, [not to exceed 5,000 square feet of gross floor area per individual retail establishment]."

Presentation made by Rick Leif, Planning Board.

Municipal Code & Bylaw recommends approval.

Some debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

Request reconsideration for the purpose of locking in the vote.

Motion to reconsider does not pass.

ARTICLE 31

Jeff Amberson, Selectman Moved that the Town vote to transfer the sum of One Hundred Seventy Five Thousand Dollars (\$175,000) from the Community Preservation Fund Open Space Reserve, and Three Hundred Seventy Two Thousand Five Hundred Dollars (\$372,500) from the

Community Preservation Fund revenues to the Conservation Fund, and further, if such funds are used for the acquisition of real property, to authorize the Conservation Commission to grant a conservation restriction in said property meeting the requirements of Massachusetts General Laws Chapter 184 to the Commonwealth of Massachusetts, or to a charitable corporation or foundation selected by the Conservation Commission with the right to enforce the restriction.

Presentation made by John Campbell, Community Preservation Committee. Appropriations Committee recommended disapproval.

Significant debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 32

To see if the Town will vote to appropriate the sum of Three Hundred Seventy Two Thousand Five Hundred Dollars (\$372,500) from the Community Preservation Fund revenues and place said amount in the Community Preservation Open Space Reserve for the purpose of future open space acquisitions.

Jeff Amberson, Selectman, Moved to pass over this article due to the fact article 31 already transferred the money.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 33

Leslie Rutan, Selectman Moved that the Town vote to appropriate the sum of Sixty Eight Thousand Dollars (\$68,000) from the Community Preservation Fund revenues and place said amount in the Community Preservation Affordable Housing Reserve.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 34

Frances Bakstran, Selectman Moved that the Town vote to appropriate the sum of Thirty Thousand Dollars (\$30,000) from the Community Preservation Fund revenues to the Northborough Historical Commission for phase two of a comprehensive survey of the Town's historical resources.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 35

Frances Bakstran, Selectman Moved that the Town vote to appropriate the sum of Eighty Thousand Dollars (\$80,000) from the Community Preservation Fund revenues and place said amount in the Community Preservation Historic Resources Reserve for the purpose of future historical property acquisitions.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 36

Jeff Amberson, Selectman Moved that the Town vote to appropriate the sum of Fifty Two Thousand Five Hundred Dollars (\$52,500) from the Community Preservation Fund revenues to the Northborough Recreation Department for the replacement of the Town Hall gym floor.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 37

Jeff Amberson, Selectman Moved that the Town vote to appropriate the sum of Thirty Five Thousand Dollars (\$35,000) from the Community Preservation Fund revenues to the Northborough Baseball Association for the installation of an irrigation system and improvements to the Melican Middle School athletic fields.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 38

Jeff Amberson, Selectman Moved that the Town vote to appropriate the sum of Two Thousand Dollars (\$2,000) from the Community Preservation Fund revenues to the Northborough Trails Committee, a subcommittee of the Northborough Open Space

Committee, for equipment and supplies associated with trail development.

Presentation made by John Campbell, Community Preservation Committee.

Appropriations Committee recommends approval.

Brief debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 39

Frances Bakstran, Selectman Moved that the Town vote to appropriate the sum of Sixteen Thousand Dollars (\$16,000) from the Community Preservation Fund revenues to the Northborough Community Preservation Committee for expenses associated with the implementation of the Community Preservation Act including but not limited to clerical assistance, office supplies, property surveys, appraisals, attorneys' fees, and other professional services, recording fees, printing and all other necessary and proper expenses for the Fiscal Year 2008.

Presentation made by John Campbell, Community Preservation Committee. Appropriations Committee recommends approval.

No debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 40

Leslie Rutan, Selectman Moved that the Town vote to revoke the designation of 30 Bearfoot Road as an Economic Opportunity Area and GlaxoSmithKline (formerly ID Biomedical Corp.; formerly Shire Biologics, Inc.; formerly Bio Chem Pharma Inc.) as a Certified Project, as previously approved under Article 6 of the April 24, 2000 Annual Town Meeting; and to authorize the Selectman to petition the Economic

Assistance Coordinating Council of the Commonwealth to revoke such designations pursuant to Section 3E of Chapter 23A of the Massachusetts General Laws, and take such other and further action as may be necessary or appropriate to carry out the purposes of this Article and terminate the associated Tax Increment Financing Agreement.

- Company has relocated operations out of State.

Presentation made by Assistant Town Administrator John Coderre. Industrial Development Commission recommends approval.

Short debate.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 41

John Coderre, Assistant Town Administrator Moved that the Town vote to amend the Consolidated Personnel Bylaw as printed in the handout (copies of which were available in the Town Clerk's Office continuously prior to the posting of the Warrant until the time of Town Meeting) entitled "Article 41 - Consolidated Personnel Bylaw Amendments - 2007 Annual Town Meeting."

Presentation made by John Coderre, Assistant Town Administrator. Personnel Board recommends approval. Municipal Code and Bylaw Committee recommends approval.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

ARTICLE 42

Nancy Berglund, Northborough School Committee Moved that the Town vote to appropriate the sum of Thirty Five Thousand Dollars (\$35,000) for the use of the Northborough School Department for the purpose of making extraordinary

repairs, renovations, and/or purchasing equipment of a capital nature at the Proctor School, and to meet said appropriation the sum of Thirty Five Thousand Dollars (\$35,000) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- Airlock Entry System with Security at Proctor School. \$35,000

Presentation made by Dr. Charles Gobron, acting School Superintendent. Appropriation Committee recommends approval.

Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 43

Shirley Lundberg, Northborough School Committee Moved that the Town vote to appropriate the sum of Seventy Three Thousand Six Hundred Dollars (\$73,600) for the use of the Northborough School Department for the purpose of making extraordinary repairs, renovations, and/or purchasing equipment of a capital nature for the Northborough K-8 Schools, and to meet said appropriation, the sum of Seventy Three Thousand Six Hundred Dollars (\$73,600) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- Replace Kitchen Equipment at Lincoln Street School, Peaslee School, and Melican Middle School. . . \$73,600

Presentation made by Dr. Charles Gobron, acting School Superintendent.

Appropriation Committee recommends approval.
Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 44

Cecil Adderley, Northborough School Committee, Moved that the Town vote to appropriate the sum of Fifty Two Thousand, Five Hundred Seventy Three Dollars (\$52,573) for the use of the Northborough School Department for the purpose of making extraordinary repairs, renovations, and/or purchasing equipment of a capital nature at the Lincoln Street School and Melican Middle School, and to meet said appropriation, the sum of Fifty Two Thousand Five Hundred Seventy Three Dollars (\$52,573) be raised by borrowing in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(3A) and 7(9), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- Furniture replacement at Lincoln Street School, Peaslee School, and Melican Middle School. \$52,573

Presentation made by Dr. Charles Gobron, acting School Superintendent. Appropriation Committee recommends disapproval.
Financial Planning Committee recommends disapproval.

Some debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

(Vote: 71 yes, 31 no)

ARTICLE 45

Susan Sartori, Northborough School Committee, Moved that the Town vote to appropriate the sum of Sixty Two Thousand Six Hundred Twenty Five Dollars (\$62,625) for the use of the Northborough School Department for computer equipment for the multi-year technology update for the Northborough School Department, and to meet said appropriation, the sum of Sixty Two Thousand Six Hundred Twenty Five Dollars (\$62,625) be raised by borrowing, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Sections 7(28) and 7(29), or any other enabling authority, and the Treasurer, with the approval of the Selectman, be authorized to issue bonds or notes therefor.

- Multi-year Technology Update \$62,625

Presentation made by Dr. Charles Gobron, acting School Superintendent. Appropriation Committee recommends approval.
Financial Planning Committee recommends approval.

No debate.

2/3 vote required

I declare the motion carries by the required 2/3 vote.

ARTICLE 46

To see if the Town will vote to accept an easement granting rights of entry, repair, maintenance and operation for a shared Septic System to be located at 333 Howard Street.

- Shared Septic System Agreement under Title V serving private homes.

Leslie Rutan, Selectman Moved to pass over this article.

Barry Brenner, Town Administrator explained that the developer has withdrawn his request.

Majority Vote Required

Motion to pass over this article carried in the affirmative by a unanimous vote.

ARTICLE 47

To hear the reports of the several Town Officers and Committees and to act thereon; also to choose any committee the voters deem necessary, and to appropriate money for their use, or act in any way relative thereto.

No reports offered.

Motion made to adjourn the meeting.

Majority Vote Required

Motion carried in the affirmative by a unanimous vote.

Town Meeting adjourned at 10:01 pm
April 24, 2007.

**Respectfully submitted,
Andrew T. Dowd, Town Clerk**

Annual Town Election - May 14, 2007

| CANDIDATE | PRE 1 | PRE 2 | PRE 3 | PRE 4 | TOTALS |
|----------------------------|------------|------------|------------|------------|-------------|
| Town Moderator | | | | | |
| Frederick George, Jr. (re) | 501 | 432 | 536 | 532 | 2001 |
| Christopher M. Tully | 137 | 194 | 188 | 210 | 729 |
| Blanks | 32 | 25 | 23 | 27 | |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|---------------------------|------------|------------|------------|------------|-------------|
| Board of Selectmen | | | | | |
| Leslie S. Rutan (re) | 392 | 354 | 410 | 398 | 1554 |
| Howard E. Stone Jr. | 245 | 270 | 313 | 345 | 1173 |
| Blanks | 33 | 27 | 24 | 26 | 110 |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|-------------------------|------------|------------|------------|------------|-------------|
| Planning Board | | | | | |
| Michelle Gillespie (re) | 495 | 481 | 554 | 545 | 2075 |
| Blanks | 175 | 170 | 193 | 224 | 762 |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|---|------------|------------|------------|------------|-------------|
| Northborough School Committee 3 yr | | | | | |
| Nancy Berglund (re) | 371 | 386 | 397 | 414 | 1568 |
| Joan G. Frank | 250 | 217 | 291 | 295 | 1053 |
| Blanks | 49 | 48 | 59 | 60 | 216 |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|--|------------|------------|------------|------------|-------------|
| Nboro votes for NB/SB Regional School | | | | | |
| <i>Northborough Candidate</i> | | | | | |
| Joan G. Frank (re) | 508 | 480 | 568 | 574 | 2130 |
| Blanks | 162 | 171 | 179 | 195 | 707 |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|--|--|--|--|--|-------------|
| Sboro votes for NB/SB Regional School | | | | | |
| <i>Northborough Candidate</i> | | | | | |
| Joan G. Frank (re) | | | | | 902 |
| Blanks | | | | | 404 |
| Total votes | | | | | 1306 |

| | | | | | |
|---|--|--|--|--|-------------|
| Total votes Regional School Comm Northboro | | | | | |
| Joan G. Frank (re) | | | | | 3032 |

| | | | | | |
|--|------------|------------|------------|------------|-------------|
| Northborough Vote for NB/SB Regional School | | | | | |
| <i>Southborough Candidate</i> | | | | | |
| Paul Gaffney | 440 | 399 | 445 | 475 | 1759 |
| Blanks | 230 | 252 | 302 | 294 | 1078 |
| Total votes | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|--|--|--|--|--|-----|
| Southborough Vote for NB/SB Regional School | | | | | |
| <i>Southborough Candidate</i> | | | | | |
| Paul Gaffney | | | | | 992 |
| Write-ins | | | | | 3 |
| Blanks | | | | | 311 |

| | | | | | |
|--|--|--|--|--|-------------|
| Total votes for NS/SB Regional School Committee | | | | | |
| Paul Gaffney | | | | | 2751 |

| QUESTION | PRE 1 | PRE 2 | PRE 3 | PRE 4 | TOTALS |
|---|------------|------------|------------|------------|-------------|
| Question 1 | | | | | |
| <i>Add'l \$166,347 Taxes - Northborough K-8 Schools</i> | | | | | |
| YES | 341 | 295 | 357 | 349 | 1342 |
| NO | 275 | 296 | 336 | 351 | 1258 |
| Blanks | 54 | 60 | 54 | 69 | 237 |
| Total | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|--|------------|------------|------------|------------|-------------|
| Question 2 | | | | | |
| <i>Exempt from 2 1/2 Library expansion/renovation bond issue</i> | | | | | |
| YES | 408 | 375 | 400 | 469 | 1652 |
| NO | 259 | 273 | 339 | 294 | 1165 |
| Blanks | 3 | 3 | 8 | 6 | 20 |
| Total | 670 | 651 | 747 | 769 | 2837 |

| | | | | | |
|--|------------|------------|------------|------------|-------------|
| Question 3 | | | | | |
| <i>Exempt from 2-1/2 Architectural Design for New Senior Center bond issue</i> | | | | | |
| YES | 395 | 353 | 411 | 423 | 1582 |
| NO | 270 | 293 | 329 | 333 | 1225 |
| Blanks | 5 | 5 | 7 | 13 | 30 |
| Total | 670 | 651 | 747 | 769 | 2837 |

*Total Reg Voters Prec. 1 - **2252**
 *Total Reg Voters Prec. 2 - **2265**
 *Total Reg Voters Prec. 3 - **2309**
 *Total Reg Voters Prec. 4 - **2331**
 *Total Number Registered - **9157**

Total Votes Cast in Precinct 1 - **670**
 Total Votes Cast in Precinct 2 - **651**
 Total Votes Cast in Precinct 3 - **747**
 Total Votes Cast in Precinct 4 - **769**
 Total Votes Cast = **2837**
 Percentage Voter Turnout - **30.98%**

**As of April 3, 2007: Deadline to register to vote for Annual Town Election in Northborough*

A True Copy Attest:
Andrew T. Dowd, Northborough Town Clerk

Information and Vital Statistics

In the past, the Town Clerk's Office furnished a list of births, deaths, and marriages in the Town. In an effort to condense the report, the Town Clerk's Office has changed their report to include just numbers for the year 2007.

BIRTHS - 116

Children born in Northborough, and children who were born in another town in the Commonwealth, but whose parents resided in Northborough at the time of birth.

DEATHS - 125

Citizens who died in Northborough or who died in another town in the Commonwealth but were residents here.

MARRIAGES - 67

Citizens of the Commonwealth who applied for their marriage license in the Town of Northborough. These are not necessarily residents of the Town.

**Respectfully submitted,
Andrew T. Dowd
Northborough Town Clerk**

| | | |
|---------------------|--|--|
| INCORPORATED | January 24, 1766 | |
| LOCATION | Latitude 42 19 min. 11 sec. North | Longitude 71.38 min., 34 sec West |
| AREA | 18.72 square miles | |
| ALTITUDE | Mean Top of Water Tower Top of Mt. Pisgah | 300 feet above sea level 440 feet above sea level 715 feet above sea level |
| HIGHWAYS | State Highways County & Town Highways TOTAL | 11.91 miles 68.06 miles 79.97 miles |

Growth Trends

| YEAR | POPULATION | REG. VOTERS | HOUSES | TAX RATE | TOTAL VALUATION |
|---------|------------|-------------|--------|----------|-----------------|
| 1940-49 | 2,958 | | 742 | | 2,145,895 |
| 1950-54 | 4,713 | | 1,074 | | 3,906,825 |
| 1955-59 | 6,839 | | 1,647 | | 16,027,995 |
| 1960 | 7,183 | 3,006 | 1,728 | 44.00 | 16,298,325* |
| 1964 | 8,040 | 3,236 | 1,882 | 38.00 | 29,520,640* |
| 1968 | 8,706 | 3,500 | 2,079 | 37.50 | 39,103,830 |
| 1972 | 9,188 | 4,467 | 2,349 | 54.00 | 52,655,980 |
| 1976FY | 10,561 | 5,038 | 2,661 | 54.60 | 61,896,155 |
| 1977FY | 10,507 | 5,138 | 2,703 | 58.40 | 65,588,465 |
| 1978FY | 10,582 | 5,726 | 2,717 | 64.00 | 68,154,865 |
| 1979FY | 10,773 | 5,463 | 2,738 | 75.30 | 67,171,695 |
| 1980FY | 10,462 | 5,129 | 2,781 | 75.00 | 68,576,885 |
| 1981FY | 10,712 | 5,452 | 2,800 | 73.00 | 71,100,005 |
| 1982FY | 10,620 | 5,632 | 2,833 | 27.00 | 231,955,042* |
| 1983FY | 11,000 | 5,662 | 2,866 | 24.80 | 256,467,195 |
| 1984FY | 10,938 | 5,728 | 2,880 | 23.00 | 284,936,652* |
| 1985FY | 10,964 | 5,484 | 2,897 | 23.50 | 219,684,166 |
| 1986FY | 11,079 | 5,775 | 3,015 | 23.50 | 236,812,190 |
| 1987FY | 11,445 | 6,155 | 3,269 | 17.80 | 450,344,800 |
| 1988FY | 11,594 | 5,927 | 3,373 | 17.50 | 477,809,150* |
| 1989FY | 11,390 | 5,804 | 3,425 | 18.95 | 497,272,250 |
| 1990FY | 11,549 | 5,905 | 3,572 | 10.80 | 935,350,985* |
| 1991FY | 11,664 | 6,201 | 3,641 | 11.62 | 968,529,015 |
| 1992FY | 11,780 | 6,351 | 3,675 | 13.33 | 899,844,213 |
| 1993FY | 12,172 | 7,094 | 3,692 | 14.54 | 853,602,147 |
| 1994FY | 12,302 | 6,856 | 3,757 | 15.70 | 814,060,518 |
| 1995FY | 12,704 | 7,241 | 3,843 | 15.97 | 828,508,734 |
| 1996FY | 12,799 | 7,176 | 3,962 | 16.20 | 907,049,610 |
| 1997FY | 13,014 | 8,123 | 4,062 | 16.52 | 939,535,960 |
| 1998FY | 13,374 | 8,339 | 4,183 | 16.30 | 939,535,960* |
| 1999FY | 13,400 | 8,499 | 4242 | 15.40 | 1,034,825,814 |
| 2000FY | 13,985 | 8,561 | 4336 | 16.21 | 1,090,648,617 |
| 2001FY | 14,182 | 9,231 | 4,469 | 16.84 | 1,133,703,807* |
| 2002FY | 14,185 | 8,553 | 4,497 | 15.23 | 1,323,615,920 |
| 2003FY | 14,004 | 8574 | 4478 | 16.58 | 1,353,523,390 |
| 2004FY | 14,080 | 8798 | 4491 | 15.83 | 1,504,004,730* |
| 2005FY | 14,293 | 9235 | 4562 | 13.32 | 1,606,540,400 |
| 2006FY | 14,505 | 9188 | 4601 | 12.27 | 1,829,349,000 |
| 2007FY | 14,726 | 9296 | 4748 | 12.39 | 1,946,347,900* |
| 2008FY | 14,685 | 9228 | 4811 | 13.28 | 1,900,073,400 |

*Revaluation Year

| SERVICE – IF YOU WANT... | TOWN DEPARTMENT – CALL... | PHONE # |
|--|---|--------------|
| APPLEFEST INFORMATION | Recreation | 508-393-5034 |
| BIRTH CERTIFICATES | Town Clerk | 508-393-5001 |
| BUILDING PERMITS | Building Department | 508-393-5010 |
| BURNING PERMITS | Fire Headquarters, 11 Pierce Street | 507-393-1537 |
| BUSINESS CERTIFICATES | Town Clerk | 508-393-5001 |
| CABLE ACCESS | Cable Access Director | 508-393-6195 |
| CEMETERY GRAVES | Cemetery Superintendent | 508-393-5031 |
| CENSUS | Town Clerk | 508-393-5001 |
| CLASS I, II, III LICENSES | Administration | 508-393-5040 |
| COMMON VICTUALLER LICENSES | Administration | 508-393-5040 |
| CONSERVATION ISSUES | Engineering | 508-393-5015 |
| COUNSELING | Family & Youth Services | 508-393-5020 |
| DEATH CERTIFICATES | Town Clerk | 508-393-5001 |
| DOG ISSUES | Dog Officer | 508-842-8208 |
| DOG LICENSES/FINE PAYMENTS | Town Clerk | 508-393-5001 |
| EARTH REMOVAL ISSUES | Engineering | 508-393-5015 |
| ECONOMIC DEVELOPMENT | Administration | 508-393-5040 |
| EMPLOYMENT OPPORTUNITIES | Administration | 508-393-5040 |
| EXCISE BILL PAYMENTS | Treasurer/Collector | 508-393-5045 |
| FIREARM PERMITS | Police Headquarters, 211 Main Street | 508-393-1515 |
| FISHING/HUNTING LICENSES | Town Clerk | 508-393-5001 |
| FOOD SERVICE PERMITS | Board of Health | 508-393-5009 |
| GROUNDWATER ISSUES | Engineering | 508-393-5015 |
| LIBRARY SERVICES | Library, 71 Lyman Street (temporary) | 508-393-5025 |
| LIQUOR LICENSES | Administration | 508-393-5040 |
| MARRIAGE LICENSES | Town Clerk | 508-393-5001 |
| MOTOR VEHICLE ABATEMENTS | Assessors | 508-393-5005 |
| MOTOR VEHICLE EXCISE QUESTIONS | Assessors | 508-393-5005 |
| PARK/FIELD USAGE | Recreation | 508-393-5034 |
| PASSPORTS | Town Clerk | 508-393-5001 |
| PERSONNEL INQUIRIES | Administration | 508-393-5040 |
| PLUMBING, GAS, ELECTRICAL PERMITS | Building Department | 508-393-5010 |
| PROPERTY INFO, ASSESSMENTS, RECORD CARDS | Assessors | 508-393-5005 |
| RAFFLE PERMITS | Town Clerk | 508-393-5001 |
| RECREATION PROGRAM | Recreation | 508-393-5034 |
| RECYCLING INFORMATION/BINS | Engineering | 508-393-5015 |
| RESIDENTS LISTING BOOK | Town Clerk | 508-393-5001 |
| RUBBISH COLLECTION | Engineering | 508-393-5015 |
| SCHOOL-AGE CHILD CARE | NEDP | 508-393-7020 |
| SCHOOL ADMINISTRATION | Supt., 53 Parkerville Rd., Southborough | 508-486-5115 |
| SENIOR CENTER INFORMATION | Senior Center, 1 Centre Drive | 508-393-5035 |
| SEPTIC SYSTEM INSTALLATIONS | Board of Health | 508-393-5009 |
| SITE PLANS | Planning | 508-393-5019 |
| STREET/SIDEWALK ISSUES | Department of Public Works | 508-393-5030 |
| SUBDIVISION PLANS | Planning | 508-393-5019 |
| SWIMMING POOL PERMITS | Building Department | 508-393-5010 |
| TAX BILL PAYMENTS | Treasurer/Collector | 508-393-5045 |
| TAX EXEMPTIONS | Assessors | 508-593-5005 |
| TOWN CODE/TOWN BYLAWS | Town Clerk | 508-393-5001 |
| TOWN WEB INFORMATION | MIS/GIS | 508-393-1525 |
| VACCINATION INFORMATION | Board of Health | 508-393-5009 |
| VETERANS INFORMATION | Veterans Agent | 508-393-5024 |
| VOTER REGISTRATION | Town Clerk | 508-393-5001 |
| WATER/SEWER BILL PAYMENTS | Department of Public Works | 508-393-5030 |
| WOOD STOVE PERMITS | Building Department | 508-393-5010 |
| ZBA SPECIAL PERMITS/VARIANCES | Planning | 508-393-5019 |