

**RECEIVED**

By KWilber/Assistant Town Clerk at 10:24 am, Jul 27, 2023

**Town of Northborough  
Parks and Recreation Commission Meeting  
March 7, 2023  
FINAL**

**In attendance:**

**Board Members:** Gary Maggiolino (Chairman), Mark Awdycki, Tracey Cammarano, Sean Durkin.

**Town Staff:** Allie Lane, Scott Charpentier, Dave Robillard (Robo).

Minutes – Approval of meeting minutes from February 7<sup>th</sup> moved by Tracey; Mark seconded.

**6:10pm: Meeting called to order by Gary**

**New Business:**

Allie: Stated that numerous residents had reached out to Recreation Department regarding a bench donation at Ellsworth McAfee Park and would like to create a bench donation program where applicants can be reviewed and approved or not approved based on availability.

Gary: Expressed that it sounds like a great idea. Asked if inquiries were donating for a specific bench.

Allie: Explained that they can choose the bench to donate until older benches are all replaced.

Scott C: Mentioned that benches at the new construction sites can be donated or sponsored. Such as the Senior Trail or the new Dog Park.

Mark: Asked if the cost of the donation would include the plaque that would be personalized.

Scott C: Explained that cost includes the bench, the plaque, and everything minus the labor of installation.

Tracey motioned to adopt the new bench policy. Sean 2<sup>nd</sup>.

**Recreation Report:**

Allie: Talked about how programs are going well, however the department is in need of more staff. There are about 10 returning staff but need at least another 10-12 to be fully staffed for the summer. She reached out to several colleges, but the responses were minimal. She also mentioned that Blue Ribbon has been hired for the Middle School to maintain the fields this season.

**DPW Report:**

Scott: Discussed that there are some light bulbs that need replacing at Casey Field. Explained that the Pickleball benches have arrived but have not yet been installed and that the courts are open for the season. Mentioned that scheduling for the rental of the Town Common will be taken by the Recreation Department and will have a discussion whether there is a fee for non-official use from the town.

Scott gave updates on some of the projects in town, that the Senior Center Trail is 50% complete with the design drawings being completed. The dog park was able to get a grant for finishing the design of the park. Discussed that they may have to drill a well if they are unable to connect with the water supply next door in Marlborough.

6:30pm Gary motioned to adjourn the meeting, Tracey 2<sup>nd</sup>.

Respectfully submitted,  
Maegan Jordan  
Recreation Assistant