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By KWilber/Assistant Town Clerk at 11:29 am, Jan 12, 2024



## **Northborough Community Affairs Committee Meeting Minutes**

*Wednesday, November 15, 2023*

**Attendees:** *Suzanne Cieslica, Pamela Markey, Jessica Hey, Lisa Smith, Shehla Eldroos, Jennifer Martin and Olia Groza*

### **Call to order @ 7:00PM**

#### **Opening Remarks**

- *Roll Call*
- *Approval of Minutes*

#### **Financial Report**

- *Donations-Cultural Council(summer concert series) \$1,000.00*
- *Expenses-Pamela Markey(Banner) \$129.00*
- *Ending balance- \$15,525.22*

#### **Tree Lighting**

- *Event begins at 5pm, members to arrive at 4pm*
- *\$200 grant from Wegmans(Rebecca)*
- *Northboro House of Pizza to donate 20 pizzas, CAC to purchase 20*
- *Laura Ziton to speak and reach out to Color Guard*
- *Ask select board to close Blake Street*
- *Ask Fire Department regarding Toys for Tots bin*
- *Need at least two containers to collect donations for Northboro Food Pantry*
- *Fifth grade Chorus to sing at ceremony*
- *Bring lanterns for lighting on tables*
- *Food and Beverages*
  - *8 boxes of cookies(mini), 4 containers of hot chocolate and mini candy canes*
- *Need extra napkins, hot cups and gloves*
- *Ordering glow necklaces/bracelets to hand out*

#### **Misc.**

- *Menorah lighting to be held on December 13th, time to be determined*
- *House decorating to start December 8*
  - *Follow up with Allie to send out email blast for sign ups*
- *New member needed*

**Meeting adjourned 8:02pm-Next meeting December 20, 2023 @ 7pm**

