

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION I  
FIVE POST OFFICE SQUARE SUITE 100  
BOSTON, MASSACHUSETTS 02109-3912

November 2011

Dear Facility Owner/Operator:

The U.S. Environmental Protection Agency (EPA), the Massachusetts State Emergency Response Commission and Regional Emergency Planning Committees (REPCs) invite you to a free half-day Emergency Planning and Community Right-to-Know Act (EPCRA) compliance assistance workshop. These workshops are designed for 1st time and new Tier 2 filers. The workshop will cover threshold determinations, exemptions and other commonly asked questions. EPCRA places various planning and reporting requirements on businesses and industries that store and/or use certain chemicals and materials.

EPCRA was developed to help protect your business, your employees and your community should a chemical incident occur. The Tier 2 data better prepares emergency response personnel to handle an incident should one occur. Let us help you to make your business and community a safer place. EPCRA requires facilities having certain chemicals, with quantities as low as one pound, to submit annual chemical inventory (Tier 2) reports. For calendar year 2011, the reporting deadline is March 1, 2012. By attending a workshop, you could avoid an enforcement action under EPCRA resulting in penalties of up to \$37,500 per chemical violation, per day.

Workshop Dates -- Please put a check mark next to the workshop you plan on attending.

\_\_\_ December 12, 2011 8:30AM-Noon- Hillcrest Campus of  
Berkshire Medical Center, 165 Tor Court, Pittsfield, MA  
<http://www.berkshirehealthsystems.com/body.cfm?id=1153>

\_\_\_ December 13, 2011 800AM-11:30AM- Holden Senior Center, 1130  
Main Street, Holden, MA  
[http://www.townofholden.net/Pages/HoldenMA\\_COA/index](http://www.townofholden.net/Pages/HoldenMA_COA/index)

\_\_\_ December 20, 2011 8:30AM- Noon- Mass. Mutual Insurance Co.,  
Learning Center, 350 Memorial Drive,  
Chicopee, MA  
<http://www.massmutual.com/contactus/directions#chicopee>

\_\_\_ January 12, 2012 8:30AM-Noon- Advanced Technology &  
Manufacturing Center, UMass Dartmouth,  
151 Martine Street, Fall River, MA  
[http://www.atmc.umassd.edu/contact\\_us/directions.cfm](http://www.atmc.umassd.edu/contact_us/directions.cfm)

\_\_\_ January 18, 2012 8:30 AM-Noon- Umass Lowell, 61 Wilder

Street, O'Leary Library Building, Room 222,  
Lowell, MA <http://www.uml.edu/maps/south.htm>

To find out about other Tier 2 workshops in New England go to EPA's web calendar at [www.epa.gov/region01/cal](http://www.epa.gov/region01/cal). For general EPCRA information, please call the EPCRA Hotline at (800) 424-9346. For information on Tier 2 reporting requirements visit [www.epa.gov/emergencies/content/epcra/tier2.htm#tierii](http://www.epa.gov/emergencies/content/epcra/tier2.htm#tierii)

Deadline: Please register No Later Than Three Days Prior to the applicable workshop date.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address:

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail

\_\_\_\_\_

Please fax to: Nicholas Leonardi at (617) 918-0636 or e-mail to:  
[leonardi.nicholas@epa.gov](mailto:leonardi.nicholas@epa.gov)

Please Note: You WILL NOT receive a confirmation of your registration.

#### Emergency Planning and Community Right-To-Know Act (EPCRA)

Reporting examples -- chemicals, items, substances, products and mixtures

Acids/Caustics

Ammonia (gas & solutions)

Antifreeze

Asphalt

Batteries (forklifts, generators)

Cement/Sand/ Flyash

Chlorine/Hypochlorite

Cleaners/Degreasers/Solvents

Compressed Gases (O<sub>2</sub>; H<sub>2</sub>; CO<sub>2</sub>; N<sub>2</sub>)

Fertilizers

Gasoline/Diesel Fuels

Heating Oil

Liquefied Natural Gas (LNG)

Metals/Alloys

Paints

Pesticides

Propane

Refrigerants (ammonia; R22;R56)

Hydraulic fluid

Lubricants

Typical industry and business sectors that have EPCRA reporting requirements

Auto Body

Bioengineering

Bus Companies

Chemical Formulators

Camps

Cold Storage/Ice Manufacturing

Colleges/Universities

Construction

Concrete (ready-mix)

Electronics

Golf Courses

Hospitals

Ice Rinks

Chemical Distribution

Manufacturers

Metal Fabrication

Metal Plating

Oil/Gas/Propane

POTWs/Water Treatment Plants

Pharmaceuticals

Plastic Manufacturers & Processors

Recreational Facilities

Recyclers

Refrigeration/AC

Reformulators

Repair/Service

Schools (Private)

Scrap Yards

Waste/Disposal/Storage

Warehouses/Distributors

## Reporting Examples

- Most pesticides contain extremely hazardous substances and have Tier 2 reporting thresholds from 1-10,000 lbs.
- If you store more than 1,562 gallons of Heating Oil, you have exceeded the reporting threshold.
- A walk-in cooler or refrigeration system with more than 500 lbs of ammonia requires reporting.
- A facility with 500 lbs of nitric or sulfuric acid must report.
- If you use 100 lbs. of Hydrofluoric Acid (Hydrogen Fluoride).
- If you alter (cut, weld, grind, braze) more than 10,000 lbs of metal stock, your facility must report.
- If you sell or service industrial batteries that contain sulfuric acid, you may have to report.
- Contractors may have a reporting responsibility for construction

materials on site.

- Owners, operators, or renters of warehouses may have to report.
- Bleaching/cleaning solutions containing sodium hypochlorite are reportable.
- If you have a total of 10,000 lbs (2,500 gallons) of Propane for heating or distribution, you must report.

The EPCRA Hotline (800) 424-9346

11/15/11

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